

**Application for Degree or Certificate Award**

This form should be submitted to the Enrollment Services Office *immediately after you register for the final* FALL or SPRING semester in which you will be completing your graduation requirements. Students must clear all financial obligations before degree-posted transcripts and the diploma will be mailed. We will send your degree audit information to your myBHC email only.

**PDF Instructions: Complete the form and save it to your desktop. Then, attach it to an email and send to [graduation@bhc.edu](mailto:graduation@bhc.edu).**

First Name: _____	Middle Name: _____	Last Name: _____	ID Number: _____
<i>**Please PRINT your name the way you want it to appear on your diploma.</i>			
Address for diploma mailing: _____			
City: _____		State: _____ Zip: _____	
Phone: _____		BHC Student Email: _____@student.bhc.edu	
Hometown (if different from address): _____		Personal Email: _____	

**COMMENCEMENT CEREMONY PARTICIPATION - \$20.00**

I DO       I DO NOT

Plan to attend the ceremony at 7:00pm on:

Thursday, May 15, 2025 for QC Campus, or

Friday, May 16, 2025 for East Campus.

If attending, please indicate your height and weight below, and a cap and gown will be ordered for you to pick up the week of the commencement ceremony. **There is a non-refundable fee of \$20 ceremony participation.**

Height \_\_\_\_\_ Weight \_\_\_\_\_

**Expected date of completion (check one)**

Fall 2024     Spring 2025     Summer 2025

---

List all other colleges attended: \_\_\_\_\_

---

Did you attend BHC before Spring 1992?

Yes       No

**CHECK DEGREE/CERTIFICATE**

**Check ONLY one – use a separate application for each award.**

Associate in Arts Degree (AA)

Associate in Science Degree (AS)

Associate in Fine Arts (AFA)

Associate in Liberal Studies (ALS)  
Requires specified Degree plan - see ALS advisor

Associate in Applied Science - Career-oriented Degree (AAS)  
List program \_\_\_\_\_

Associate in Applied Science - (GOTS)  
General Occupational & Technical Studies-See Advisor for Planning Sheet

Certificate (CERT)  
List Major \_\_\_\_\_

**Organizations Recognized in the Commencement Program**

*Check the organization(s) of which you are a member. If your membership status changes after submitting this application, it is YOUR responsibility to contact Enrollment Services to ensure that it is included in the program.*

Academic All-American

All-USA Community College Academic Team Nominee

Alpha Beta Gamma

Black Hawk Honors Program Graduate

Distinguished Academic All-American

Psi Beta

Phi Theta Kappa

Sigma Kappa Delta

Veteran or currently serving in military

*By signing this document, I understand that selecting to participate in the commencement ceremony means that my account will be charged \$20.00, which is **non-refundable once gowns are ordered**. \*I understand my name will not appear in the ceremony program if this application is turned in after March 14, 2025. **Diplomas are mailed within 8 weeks after end of the term.***

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date