BOARD OF TRUSTEES

You are hereby notified of a special meeting of the Board of Trustees of Community College District #503 on
Monday, February 25, 2013, at 6 p.m. The meeting will be held in the Black Hawk Room, 6600 34th Ave.,
Moline, IL 61265.

February 14, 2013
David L. Emerick Jr., Secretary

I. CALL TO ORDER

II. ROLL CALL

Dorothy W. Beck ____________ Larry W. Lorensen ____________
David L. Emerick ____________ John D. McCooley ____________
Donna M. Frye ____________ Evelyn L. Phillips ____________
Jerry W. Lack ____________ Kylee Fox ____________

III. PLEDGE OF ALLEGIANCE

IV. MINUTES

A. Approval of the Minutes of the Regular Meeting of December 20, 2012

Approval of the Minutes of the Special Meeting on December 20, 2012.

B. Approval of the Minutes of the Special Meeting on January 11, 2013.

   Moved by: ______________ Seconded by: ___________________

V. EMPLOYEE / PUBLIC COMMENT

A. Core Value Reflection
   Fairness: We will endeavor to be consistent and evenhanded in our policies and procedures and dealings with others.

B. Faculty Senates: QC – Dr. Doug Davidson, EC – Dr. Jeff Hawes
C. IFT Faculty & Pro Tech Unit
D. UAW Support Staff Unit
VI. PRESENT & ADMINISTRATION INFORMATIONAL REPORTS

A. President
   1. President’s Activities, December 1 – December 31, 2012 - Report by Dr. Baynum
   2. President’s Activities, January 1 – January 31, 2013 – Report by Dr. Baynum

B. Instruction
   1. Instruction Report – Report by Dr. Bettie Truitt
   3. SBDC Report – Report by Joel Youngs

C. Student Services
   1. Prospective Nursing Student Online Orientation – Report by Dr. Dick Vallandingham

D. Finance

E. East Campus
   1. East Campus Update – Report by Chanda Dowell

F. Marketing
   1. Marketing Activities - Report by John Meineke

G. Administrative Services
   1. Administrative Services Report - Police, IT, Campus Services, Facilities
   2. Facilities Master Plan – Oral report by DKA

H. Human Resources

I. Planning and Institutional Effectiveness

J. Foundations –Board Liaisons
   1. Updates – Reports by Trustee Beck and Trustee Emerick

VII. BOARD REPORTS  (Items must be acted on together or separately.)


B. Ratification of Expenditures for Period Ending January 31, 2013. BR#8438

C. Ratification of Expenditures for Preferred Vendors December 31, 2012. BR#8439

D. Ratification of Expenditures for Preferred Vendors January 31, 2013. BR#8440
E. Consideration of a Resolution Providing for the Issue of General Obligation Community College Bonds, Series 2013, of the District for the Purpose of Paying Outstanding Claims against the District and for the Levy of a Direct Annual Tax Sufficient to Pay the Principal and Interest on said Bonds. BR#8441

F. Proposed Tuition Rates & Mandatory Fees. BR#8442

G. Approval of Student Parking Fees – Quad Cities Campus. BR#8443

H. Resolution Supporting Purchase Agreement Between Black Hawk College District #503 and the City of Rock Island. BR#8444

I. Approval to Proceed with Phase 2 Architectural Services for the Health Science Center. BR#8445

J. Award of Contract for Elevator Upgrades at the Quad Cities and East Campus. BR#8446

K. Approval of Land Transfer from Black Hawk College District #503 to Black Hawk College Foundation. BR#8447

L. Approval of Agreement and Order for Abatement of Real Property. BR#8448

M. Election Process of Student Board Member – EC Campus – 2013-2014. BR#8449

N. Proposed Promotions in Academic Ranks for 2013-2014. BR#8450

O. Recommendations Concerning Tenure Status of Faculty for 2013-2014. BR# 8451

P. Personnel Recommendations:
   a. Carla Jaquet – Employment. BR#8452
   b. Jared Boyert – Employment. BR#8453
   c. James Prohs – Retirement/Resignation. BR#8454
   d. Debra Collins – Professional Development Leave. BR#8455
   e. Adjunct Professor Staff Emeritus – Stephen Baldridge. BR#8456

   Moved by: __________________    Seconded by: __________________

VIII. MISCELLANEOUS
   A. Reports
      1. ICCTA Meeting and Convention Schedule
      2. Other

   B. Board of Trustee Meeting Self-Assessment

IX. CLOSED SESSION
   The Board of Trustees may, upon a majority vote of a quorum present, vote to convene in closed session in accordance with Subsection 2(a) of the Open Meetings Act [5 ILCS 120/2(a)] to discuss:
      1. Employment/Appointment Matters [5 ILCS 120/2(C)(1)]
      2. Collective Negotiating Matters/Salary Schedules [5 ILCS 120/2(c)(2)]
      3. Filling a vacancy on the Board of Trustees [5 ILCS 120/2(c)(3)]
      4. Purchase or Lease of Real Property [5 ILCS 120/2(c)(5)]
      5. Setting a Price for Sale or Lease of Owned Property [5 ILCS 120/2(c)(6)]
      6. Sale or Purchase of Securities, Investments, or Investment Contracts [5 ILCS 120/2(c)(7)]
7. Security / Criminal Matters [5 ILCS 120/2(c)(8)]
8. Pending Litigation [5 ILCS 120/2(c)(11)]
9. Discussion with Auditors [5 ILCS 120/2(c)(28)]
10. Other Matters Identified by the OMA [5 ILCS 120/2(a)]

No decisions will be made during closed session.

X. ADJOURN

Moved by: __________________ Seconded by: __________________

Dates of Interest
A list of events can also be found on www.bhc.edu

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<td>February 26, 2013</td>
<td>Welding Graduation, 3 p.m., STB 113</td>
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<td>March 8 – 9, 2013</td>
<td>ICCTA Board of Representatives Meeting, Westin Lombard Yorktown Center, Lombard, IL</td>
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<td>March 11-16, 2013</td>
<td>Semester Mid-Break, no classes</td>
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<td>EC Wall of Fame Reception, Building 1, Conference Room, 5:30 p.m.</td>
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<td>May 16, 2013</td>
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<td>May 17, 2013</td>
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<td>May 31, 2013</td>
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<td>June 7 - 8, 2013</td>
<td>ICCTA Annual Conference, Sofitel Chicago Water Tower Hotel, Chicago</td>
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I. CALL TO ORDER
Chair Evelyn Phillips called the meeting to order on Thursday, December 20, 2012, at 6 p.m., in the Black Hawk Board Room, 6600 34th Avenue, Moline, Illinois 61265 by telephone.

II. ROLL CALL
Absent: Trustee John D. McColey.
Others Present: President Thomas Baynum, Executive Assistant to the President Karen Mowers, Vice Presidents Leslie Anderson, Michael Phillips, and Dr. Dick Vallandingham.

Chair Phillips then turned the meeting over to Board Secretary David L. Emerick, Jr.

III. PLEDGE OF ALLEGIANCE
The meeting began with the Pledge of Allegiance.

IV. OATH OF OFFICE
Secretary Emerick administered the Oath of Office to incoming Trustee Lawrence W. Lorensen. He made a few brief comments.

V. ELECTION OF VICE CHAIR OF BOARD OF TRUSTEES
Secretary Emerick announced that due to the resignation of Former Trustee Berg, there was a need to fill the Vice Chair position. He called for nominations and Trustee Beck nominated Trustee Frye; Trustee Lack seconded. Trustee Emerick asked Trustee Frye if she would accept the nomination and she agreed to fill the position.

   Trustee Beck moved to approve Trustee Frye as Vice Chair of the Board; Trustee Lack seconded.
      ADVISORY VOTE: AYE: Student Trustee Fox
      NAYS: None; motion carried

Trustee Frye asked Secretary Emerick to continue to conduct the meeting.
VI. MINUTES
A. Trustee Beck moved to approve the minutes of the open session of November 15, 2012; Student Trustee Fox seconded.
   ADVISORY VOTE: AYE: Student Trustee Fox
   NAYS: None; motion carried

B. Trustee Beck moved to approve the minutes of the Special Meeting of November 27, 2012; Trustee Frye seconded.
   ADVISORY VOTE: AYE: Student Trustee Fox
   NAYS: None; motion carried

C. Trustee Lack moved to approve the minutes of the Special Meeting of November 29, 2012; Trustee Beck seconded.
   ADVISORY VOTE: AYE: Student Trustee Fox
   NAYS: None; motion carried

VII. Trustee Beck made a motion to move the Public Hearing up to this point in the agenda. Trustee Frye seconded.
   ADVISORY VOTE: AYE: Student Trustee Fox
   NAYS: None; motion carried

PUBLIC HEARING
Trustee Beck made a motion to open the Public Hearing; Trustee Frye seconded.
   ADVISORY VOTE: AYE: Student Trustee Fox
   NAYS: None; motion carried

There was a discussion about the wording of the Board Report title.

Secretary Emerick read a prepared script for the Public Hearing: The next agenda item for the Board is a public hearing to receive public comments on the proposal to sell $20,000,000 (twenty million) Funding Bonds for the purpose of funding and paying claims against the District. All persons desiring to be heard will have an opportunity to present written or oral testimony with respect thereto.

The reason for the proposed issuance of the Bonds is to pay claims against the District consisting of the District’s outstanding General Obligation Debt Certificates (limited Tax), Series 2012.

Are there any comments from the Board of Trustees concerning the proposed issuance of the Bonds? There were no comments.
Is there any written testimony concerning the proposed issuance of the Bonds to be read into the record? There was no written testimony to be entered into the record.

Are there any public comments concerning the proposed issuance of the Bonds? There was no public comment.

All persons desiring to be heard have been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds.

*Trustee Lorensen made a motion to adjourn the Public Hearing; Trustee Lack seconded.*

**AYES: Trustees Beck, Frye, Emerick, Lack, Lorensen, Phillips**

**ADVISORY VOTE: AYE: Student Trustee Fox**

**NAYS: None; motion carried**

Secretary Emerick declared the Public Hearing adjourned.

Trustee Beck then asked to go into closed session in accordance with Subsection 2(a) of the Open Meetings Act [5 ILCS 120/2(a)] to discuss: Employment/Appointment Matters [5 ILCS 120/2(c)(1)]. Trustee Frye seconded. The trustees went in to closed session at 6:25 p.m.

The trustees adjourned closed session at 6:47 p.m. and resumed the rest of the Board Meeting agenda.

**VIII. EMPLOYEE / PUBLIC COMMENT**

A. Core Value Reflection
   The core value highlighted was Caring and Compassion: *In our interaction with each other, we will strive to be kind, considerate, and empathetic as we work toward our collective and separate goals.* Vice President Anderson shared about an interaction she and Dr. Vallandingham had with a student veteran that showed caring.

B. Faculty Senates:
   Quad Cities – Dr. Doug Davidson welcomed newly appointed Trustee Larry Lorensen and thanked VP Phillips for his work for Black Hawk College. Faculty Senate is working on some program updates with Dr. Truitt and will continue this next semester.

   East Campus – no report.

C. IFT Faculty & Pro Tech Unit – no report.

D. UAW Support Staff Unit – no report.

E. IFT Adjunct Faculty Unit - no report

F. Student Government Association – Student Trustee Kylee Fox shared that election had been held for six positions but only four candidates ran so some positions were still open. New officers have been elected and plans are being made for next semester. The SGA is working on getting BHC students more involved.
G. Other

IX. PRESIDENT & ADMINISTRATION INFORMATIONAL REPORTS

A. President
Dr. Baynum asked for questions on the President’s Activities and there were none. He highlighted the Finance 101 and 102 classes that he took. He complimented VP Anderson on the fine job her department had done on the classes. A question was asked about budget preparation and VP Anderson replied that budgets are due on March 1.

B. Instruction
There was a question about the reverse transfer process going on with NIU. WIU is seeking to get into it as well. Trustee Beck also commented on the ESL magazines that the Trustees received. She thought it was well done and reflected very favorably on the program.

C. Student Services
Dr. Vallandingham commented on the new registration process. It is working very well.

D. Finance
VP Anderson announced that BHC has received an award for the Budget again this year. There was a discussion on TIF districts and the tax analysis.

E. East Campus
There were no questions.

F. Marketing
There were no questions.

G. Administrative Services
VP Phillips said that all of the building projects are moving along very well and mostly on time. He invited Trustees to take a tour the first week in January. The College is also working on a parking review for all locations.

H. Human Resources
There were no questions.

I. Planning and Institutional Effectiveness
There were no questions but the report card was complimented as useful information. The trustees expressed appreciation for the AQIP Portfolio summary they received.

J. Foundation – Board Liaisons
QC Foundation - Trustee Beck gave the report on the scholarship program and the Phase III Step Up for Students fund drive. She also talked about the summit planning meeting.

EC Foundation – Trustee Emerick reported on a meeting with Bluffstone in consideration of management of the Prairie Point Apartments. The scholarship drive also continues on EC.
X. BOARD REPORTS - FINANCE
A. Resolution of Intent to Issue Funding Bonds to pay certain outstanding claims against the District. BR# 8427
Trustee Emerick read the paragraph required to be read to the public for the resolution.

Trustee Frye made a motion to approve BR#8427; Trustee Beck seconded.
ADVISORY VOTE: AYE: Student Trustee Fox
NAYS: None; motion carried

B. Final Adoption of 2012 Tax Levies. BR#8428
Trustee Frye made a motion to approve BR#8428; Trustee Beck seconded.
ADVISORY VOTE: AYE: Student Trustee Fox
NAYS: None; motion carried

XI. BOARD REPORTS (Items may be acted on together or separately.)
A. Ratification of Expenditures for Period Ending November 30, 2012. BR#8429
B. Ratification of Expenditures for Preferred Vendors November 30, 2012. BR#8430
C. Disposition of Closed Session Minutes and Audio Tapes Report. BR#8431
D. Instructional Fee Changes for 2013 – 2014. BR#8432
E. Approval to Proceed with Schematic Design and Bid Specifications for Cooling System Upgrades at the Community Education Center and East Campus IT Equipment Rooms. BR#8433
F. Personnel Recommendations:
   1. Mike Phillips – Resignation. BR#8434
   2. Jeffrey Rose – Resignation. BR#8435
   3. Eric Embree – Employment. BR#8436

Trustee Frye made a motion to approve BR#8429, 8430, 8431 8432, 8433, 8435, and 8436; Trustee Beck seconded.
ADVISORY VOTE: AYE: Student Trustee Fox
NAYS: None; motion carried

There was discussion about BR#8434. Trustee Phillips stated that under VP Phillip’s leadership team, there has been a lot of progress made at BHC and it has been astounding. Trustee Beck echoed those sentiments. Student Trustee Fox also thanked him on behalf of the students. She said he was willing to listen to their requests and act them quickly when possible. Trustee Frye also thanked VP Phillips for getting everything back in order and having everyone pull together. Trustee Lack said that he has worked with VP Phillips and he has always been a professional and will always be successful at whatever he does. Trustee Emerick said that the work VP Phillips has done here will be everlasting, and he and his team have given us a map to make this campus a campus for the next two or three generations. The time he has given has not gone unnoticed.

VP Phillips said he wanted to thank the board, the students, and the staff of this district. He feels very fortunate to have been here since he was a student and BHC has been a family for him.
Trustee Phillips made a motion to approve BR#8433; Trustee Beck seconded.

ADVISORY VOTE: AYE: Student Trustee Fox
NAYS: None; motion carried

XII. MISCELLANEOUS
A. Reports
   1. ICCTA Meeting and Convention Schedule
      Secretary Emerick urged everyone to look at the schedule of upcoming meetings. He also asked everyone to respond to Carmen Juarez if they were planning to attend the DC Conference. There was a brief discussion about setting a meeting date for a January special meeting. The possible date is January 10.

      2. Other
         Dr. Baynum said that the amended schedule is in response to the change of dates by the State. The Closing Procedures are included so that everyone knows what the policies are.

      Chair Phillips thanked Secretary Emerick for leading the meeting.

      Trustee Beck moved to adjourn the meeting; Trustee Lack seconded.
I. CALL TO ORDER
President Baynum called the workshop to order and announced that due to the weather, the representatives from DKA would not be present. Instead, Vice President Phillips would lead the session.

II. ROLL CALL

Present by Phone: Evelyn L. Phillips
Absent: John D. McCooley
Others Present: President Thomas Baynum, Executive Assistant to the President Karen Mowers, Vice Presidents Leslie Anderson, Michael Phillips, and Dr. Dick Vallandingham.

III. Workshop session
Vice President Philips gave a power point presentation on the conceptual drawings of the proposed Health Sciences Building.
BOARD OF TRUSTEES

I. Call to Order
Chair Evelyn Phillips called the meeting to order on Friday, January 11, at 8 a.m., in the Sustainable Technologies Building, 6600 34th Avenue, Moline, Illinois 61265.

ROLL CALL
Present: Trustees Dorothy W. Beck, David L. Emerick, Jr., Donna M. Frye, Evelyn L. Phillips, Larry W. Lorensen, Jerry Lack (left at 8:05 a.m.)
Absent: Trustee John D. McCooley, Kylee Fox.

Administration
- Dr. Baynum
- Dr. Bettie Truitt
- Leslie Anderson
- Dr. Dick Vallandingham
- Chanda Dowell

Administration – Audience
- Joanna Dye
- Ken Nickels
- David Murray
- Glenda Nicke
- Betsey Morthland
- Vicky Miller
- Julie Gelaude
- Joel Youngs
- Kim Armstrong
- Mark Willett
- Michelle Lewis
- Karen Boyd
- Kathy Malcolm
- John Meineke
- Holly Smith
- Angie Cleppe
- Shelly Cain

Elected Officials
- U.S. Rep. Cheri Bustos and staff members Bruce Goldrosen. Jerry Lack stopped by briefly,
- Michael Rasmussen – Sen. Mark Kirk’s Springfield office
- State Sen. Mike Jacobs
II. **Pledge of Allegiance**
The meeting began with the Pledge of Allegiance.

III. **Welcome**
Chair Phillips welcomed everyone to the event and said it was one of the largest crowds ever to attend this annual forum. She then turned the meeting over to Dr. Baynum. He asked everyone at the head tables to introduce themselves.

IV. **Overview of BHC**
Dr. Baynum talked about the new buildings and the plans for the future at BHC and then turned the program over to John Meineke, director of marketing. John gave some statistics and told some true stories about students, faculty, and the importance of BHC to the communities around them. Each Vice President gave some information about their area and answered any questions that were asked. There was good discussion about many of the facts and information given.

Major issues brought forward to the legislators are: 1) Articulation 2) SURS Legislation and the impact on hiring adjuncts 3) Dual Credit/Enrollment growth and support from past P-16 funding 4) State Payments 5) PELL Grants & MAP Grants & Direct Loans to students 6) Student loan interest rates 7) GAST Grant

V. **Board Comments**
Trustees were given an opportunity to make some comments to the Legislators. Everyone thanked the legislators for coming and for being concerned about BHC and education in Illinois. Some discussion was held on some of the questions raised and some priorities were brought forward. It was stated that BHC is a college for the community and must stay up-to-date with the technology, classes, facilities, and services. Trustees are aware that they must be good stewards of the money received. Community Colleges covers 65% of the higher education in Illinois and yet receive only 12% of the funding.

Major issues brought forward to the legislators are: 1) move back date for applications for MAP funding 2) State funding 3) SURS 4) communication.

VI. **Legislative comments**
Legislators were given an opportunity to make comments. They thanked the Trustees and the college for inviting them and giving them information. There was a comment that most of the legislators are lay people and are also looking for a solution. Rep. Bustos said she thought the best statement of the morning came from VP Anderson, “We are looking for an end to the unknown.” Rep. Moffitt also stated that agriculture is the premier industry in Illinois and EC is a leader in this. BHC needs to be telling our own story and making it known. Rep. Verschoore stated that the representatives from this area work well together and they will do what they can to help.
VII. Legislative Priorities Discussion
There was discussion held on this through every part of the forum. Several legislators asked questions and gave some history on how things got to where they are today. Sen. Jacobs urged the Board of Trustees to spend the money we have wisely and to continue to look for programs that bring a good return on our investments. This careful oversight is owed to our tax payers and our students.

VIII. Closing Comments
Chair Phillips thanked everyone for coming and said she felt all in attendance had learned a lot from the discussion and comments.

IX. Adjourn

Evelyn L. Phillips, Chair
Board of Trustees

David L. Emerick, Jr., Secretary
Board of Trustees
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<td>Bluffstone, Inc.</td>
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<td>Dr. Vallandingham</td>
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<td>Kelly Young, Bluffstone</td>
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<td>BHC Faculty</td>
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<td>Rock Island Rotary</td>
<td>Rock Island State of the City Report</td>
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<td>Wednesday, January 9</td>
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<td>Thursday, January 10</td>
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<td>Board of Trustees, Area Legislators</td>
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<td>Thursday, January 17</td>
<td>Trustee Larry Lorensen &amp; Jeff Nelson</td>
<td>MetroLink Construction Cost Management program</td>
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<td>Dr. Michael Woods</td>
<td>BHC-Casa Guanajuato Quad Cities Partnership</td>
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<td>Friday, January 18</td>
<td>Kathy Malcolm</td>
<td>High School Reports</td>
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<td>Quad Cities Chamber of Commerce</td>
<td>Illinois Legislative Forum</td>
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<td>Augustana College</td>
<td>Martin Luther King Community Celebration</td>
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<td>Monday, January 21</td>
<td>Martin Luther King Center</td>
<td>Commit to Diversity Scholarship Presentation</td>
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<td>Quad Cities Foundation</td>
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<td>Dr. Don Doucette, Eastern Iowa CC District</td>
<td>Program Partnerships</td>
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<td>Information Technology Update</td>
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<td>Moline City Council</td>
<td>Student Housing Presentation</td>
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<td>Wednesday, January 23</td>
<td>Illinois SBDC/ITC/PTAC Advisory Board</td>
<td>Board Meeting</td>
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<td>Tony Watt, Dispatch</td>
<td>Interview</td>
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<td>Thursday, January 24</td>
<td>Vickie Miller, PTAC</td>
<td>Government Contracting Training Session</td>
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<td>Friday, January 25</td>
<td>Liz Brown, ICCTA</td>
<td>Legislative Conference Call</td>
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<td>Trustees Emerick, Beck, Fox</td>
<td>National Legislative Summit Planning Meeting</td>
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<td>Saturday, January 26</td>
<td>Quad Cities Hispanic Chamber</td>
<td>Annual Gala</td>
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<td>Monday, January 28</td>
<td>Trustees Phillips and Fry</td>
<td>Breakfast Meeting</td>
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<td>Lou Bealler, Gloria Nelson, Joan Eastlund</td>
<td>Bargaining Unit Issues</td>
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<td>Facilities Projects Update</td>
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<td>Wednesday, January 30</td>
<td>Kathy Malcolm</td>
<td>Title III Report Review</td>
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<tr>
<td>Thursday, January 31</td>
<td>Illinois CC President's Council, Chief Academic Officers, Chief Student Affairs Officers</td>
<td>Joint Meeting</td>
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</table>
Instructional Report-Vice President Truitt

Completion agenda initiative
Instruction is working with the Registrar to create a generic health science code for students to use when they initially register at BHC. This code would then be changed to the more specific certificate code when the student is accepted into the program (ie, Nursing, EMS, PTA, etc.). As a result, the college would show a more accurate (and higher) percentage of graduates, which will aid us in Perkins funding and completion initiatives.

Health Sciences Center
Planning continues for the new Health Sciences Center. Drafts of the feasibility study, as well as a return on investment model, have been created to assist in the overall analysis of the building. We will continue to work with deans, department chairs, PC and the BHC Board of Trustees to gain important feedback to assist in designing the best space to suit student and faculty needs. Adult Learning Center College staff are working with city of Rock Island staff to relocate the Adult Learning Center from Watch Tower Plaza to a site near the intersection of Black Hawk Road and 11th Street. The city will construct a new building designed to college specifications and will assist with relocation expenses. Once completed, the college will assume ownership of the building. We appreciate the city’s efforts to work with us and ensure our programs at the Adult Learning Center remain a valued offering to our community.

Deans’ Screening Committees
Instruction has completed the formation of 4 committees to serve as the first screening process for the Dean of Arts and Humanities (Committee Chair-Professor Michelle Johnson), Dean of Math and Sciences (Committee Chair-Professor Peter Nodzenski), Dean of Business Development and Technology (Committee Chair-Professor Debbie Collins), and the Dean of Health Sciences (Committee Chair-Professor Karen Baber). The application deadline for these positions is posted as March 17, 2013. Twenty-five faculty and staff from many different areas of the college have agreed to serve on these committees. Tentative interview and open forum dates will be April 2013.

New Transfer agreement with WIU
Instruction is working on a new Marketing transfer degree with Western Illinois University. Approximately 56 credit hours towards the degree would be taken at BHC with the completing 64 credit hours taken at WIU. We are looking to model the degree as a linkage agreement with reverse transfer options.

NCLEX Pass rates
Congratulations to the students, nursing faculty and staff! The NCLEX-RN 2012 pass rate for BHC was 90% which matches the national average and falls only 1% below state average. The NCLEX-PN annual
pass rate for BHC was 84%, up from 70% our previous year and only 1% below national average and 2% below state average. The positive trending is due to new initiatives and much hard work on the part of faculty, staff and students. Many thanks.

**Innovative Teaching Engine Trainer at EC**

In 2012 Perkins funding helped support the purchase of an engine trainer for the Automotive Program at East Campus. Here is what faculty member, Jason Grice, has to say about how he is using it in the classroom, “The engine trainer has been a great addition to our shop. It is an actual engine, transmission, steering, HVAC, and electrical system out of a Chevy Cobalt 2.2L car. This setup allows us to do training on new and up-to-date technologies that are being used in the industry today. It is equipped with a box that allows us to set a fault in the system for the student to diagnose. This is repeatable for each student in class. Trouble codes will set and diagnostic procedures can be followed. As I stated before, this engine trainer is equipped with multiple systems so that we can utilize it in many classes. In HVAC classes we can actually see how the coolant flows in the system. We can also see the refrigerant moving through the orifice tube and the effects it has on temperature and pressures. This is just a couple of examples of the many scenarios that we can use the trainer for. The engine trainer is utilized as an extension of the teaching that takes place in the classroom.”

**CEO/CAO/CSSO Annual Meeting Springfield, IL**

On January 31st Presidents, CAO’s, and Student Services officers met to discuss issues surrounding community colleges as well education in the nation. A presentation was given on MOOC’s (Massive online open course) by Professor Ray Schroeder from University of IL. CAO’s met with CSSO’s and discussed multiple topics some of which included chargebacks, learning exchanges, the P-20 Council, and ICCB surveys.
Business Training Center Production MIG Welding
Report by Julie Gelaude

- Since April 2004—1,218 participants have graduated (we do not count those who dropped)

- We have a graduation on Feb 26th and expect 25 more people which will take our count to 1,243

- We are working toward the goal of becoming an “Accredited Testing Facility” or ATF which is a credential that must be earned and awarded from the American Welding Society (The state of Iowa has received a grant and will be open about seven ATF’s around the state)

- We are now offering certifications to those who are interested in becoming a certified welder
IL Small Business Development Center
Black Hawk College

Fact Sheet

The IL Small Business Development Center, (IL SBDC), was started in March, 1985 with a Grant from the Illinois Department of Commerce and Economic Opportunity, (DCEO), in partnership with the Small Business Administration, (SBA). The IL SBDC at Black Hawk College is dedicated to helping small businesses with specific business goals. The IL SBDC offers many resources to assist successful small businesses including:

- Business Plan Development
- Financial Loan Packaging
- Sources of Financing
- Training Assistance
- Research and Development
- Energy Assistance
- Continuing Education and Training

Since the inception of the IL Small Business Development Center at Black Hawk College in 1985:

- 5,887 individual business clients have been counseled
- 241 new businesses have been started with the help of the Center
- 1,746 jobs have been created, contributing $34,920,000 to the area's economy, (using $20,000 avg income per job)
- 1,675 jobs have been retained, saving $33,500,000 worth of income to the area (using $20,000 avg income per job)
- 983 training seminars have been conducted by the SBDC since July, 1988
- 9,614 workshop/seminar participants have been trained

The IL SBDC at Black Hawk College is successful because it focuses on two critical factors: 1) understanding and communicating effectively with the business community, other service providers and state and federal governments, and 2) by delivering quality, customer-driven services which meet the ever changing needs of business.

Black Hawk College's IL SBDC quality services make it the logical choice of companies and entrepreneurs seeking business assistance in Rock Island, Mercer, Whiteside, Carroll, Jo Daviess, Stark, Bureau and Henry Counties.
# IL Small Business Development Center - SBDC

## 2012

<table>
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<tr>
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<tr>
<td>Jobs Created/Retained</td>
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<td>202</td>
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<tr>
<td>Business Starts/Expansions</td>
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<td>21</td>
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<td>Loans Secured</td>
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<td>Total Amount of Debt/</td>
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<td>Non Debt Financing</td>
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<tr>
<td>One-on-One Counseling Hours</td>
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<td>1,197</td>
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## 2011

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<td>Jobs Created/Retained</td>
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<td>279</td>
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<td>Business Starts/Expansion</td>
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<td>Training Units</td>
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<tr>
<td>One-on-One Counseling Hours</td>
<td>1,200</td>
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IL SBDC/International Trade Center
Black Hawk College

Fact Sheet

IL SBDC/ International Trade Center, (IL SBDC/ITC), has been specifically designed for firms involved in international trade or companies entering the global market. The mission of the IL SBDC/ITC, is to assist international business owners and managers to gain awareness and access to the public and private management and technical resources they need to start, stabilize and expand through referrals and direct delivery of services.

Since the inception of Export Trade Center on August 1, 1997, and the transition to the International Trade Center July 1, 2000:

- 991 site visits have been conducted
- 162 jobs have been created (Since July 1, 2000)
- 1,072 jobs have been retained (Since July 1, 2000)
- 87 export contracts have been signed totaling $202,989,224 (Since July 1, 2000)
- 1 International Trade mission to Croatia has been completed
- 2 International Trade mission to Ireland have been completed

The IL SBDC/International Trade Center at Black Hawk College is successful because it provides services to small and medium size companies participating in global trade. The IL SBDC/International Trade Center cooperates with the following agencies and institutions:

- Department of Commerce and Economic Opportunity Office of Trade and Investments
- U.S. Department of Commerce Export Trade Assistance Center
- U.S. Small Business Administration International Trade Division
- U.S. Export-Import Bank
- Bradley University NAFTA Opportunity Center.
- Illinois Department of Agriculture

The IL SBDC/International Trade Center at Black Hawk College serves the international business community in Rock Island, Mercer, Henry, Whiteside, Carroll, Jo Daviess, Lee, Putnam, La Salle, and Bureau counties.
## Advisory Board Report
January 23, 2013
IL SBDC/International Trade Center – ITC
At Black Hawk College

### 2012

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<td><strong>Jobs Created/Retained</strong></td>
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<tr>
<td><strong>Export Sales</strong></td>
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### 2011

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<td><strong>Jobs Created/Retained</strong></td>
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<td><strong>One-on-One Counseling Hours</strong></td>
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The Procurement Technical Assistance Center (PTAC) at Black Hawk College provides one-on-one counseling, technical information, marketing assistance, and training to existing Illinois businesses that are interested in selling their products or services to local, state, or federal government agencies, private sector prime contractors or second-tier suppliers.

PTAC can help businesses compete for government contracts through the following services:

- Provides Daily Bid Matching
- Government Contract Consulting
- Registrations/Certifications
- Classes/Training

A history of the activity of PTAC since October 1, 2004:

| 1,187 | Jobs created |
| 8,601 | Jobs retained |
| 2,090 | Bids submitted |
| 995  | Contracts secured |
| $885,006,195 | Total contract dollars awarded |
| 293  | Active Clients |
| 111  | Classes/Training sessions |
| 5,519 | Attendees of classes |
| 6,529 | Individual counseling hours |
## Advisory Board Report
**January 23, 2013**
**IL Procurement Technical Assistance Center – PTAC**
**At Black Hawk College**

### 2012-2013 6-Month Report

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<td>Contracts Secured</td>
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### 2011-2012 12-Month Report

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<tr>
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Prospective Nursing Student Online Orientation

Prospective Associate Degree Nursing students can now complete an Online Orientation.

Prior to 2008, nursing faculty members would do interviews with 250+ students as the admission process for the Associate Degree Nursing program. In 2008, Nan Reddy a BHC advisor, started assisting with the interviews. In addition to being extremely time-consuming for the teaching faculty, other problems in the process became evident:

- Students wouldn’t show up for scheduled appointments.
- Since there was no screening process, students would come in for an interview before seeing an advisor and completing prerequisites.
- Because there were multiple interviewers, not all information shared with students was consistent.
- Some students would come in for appointments to interview for the ADN program but would instead request information about another academic program.

Subsequently, the nursing faculty and the BHC academic advisors worked together to improve the admission process for nursing students:

- New students were directed to the Advising Center for initial advising.
- A formal application process was put into place with a prescribed ranking system.
- Applying students were required to attend Nursing Informational Meetings. Content was created collaboratively by Nan Reddy and Karen Baber, Nursing Department Chair, and covered both advising and academic information. These meetings, which created the consistency that was needed, were facilitated by rotating nursing faculty and Nan Reddy.
- The meetings decreased the number of staff time work hours from 250 to 20-25 hours each application period (2 periods per year). Student schedules were accommodated by offering five to seven 2-hour meetings, at varying days and times during two application periods (September and February), in the Distance Learning classrooms so that East Campus students could participate.

By 2013, the content of the Informational Meetings had been modified for an online Prospective Nursing Student Orientation through Canvas.

- The online orientation format provides consistency and the ability and flexibility to access the information anywhere at any time, and revisit the information if needed.
- If students have additional questions after completing the orientation, there is a discussion group within the orientation where they can get their questions answered.
- The content was developed collaboratively by Karen Baber and Nan Reddy. Each application period the content can easily be updated.
- Number of staff time work hours has been decreased again. However, student engagement and dissemination of consistent information has increased.
- The orientation can be accessed at [www.bhc.edu/nursingorientation](http://www.bhc.edu/nursingorientation) (a myblackhawk log in is required).
DISCUSSION AND ANALYSIS OF THE
FINANCIAL OPERATIONS REPORT FOR
THE SIX MONTH PERIOD ENDING DECEMBER 31, 2012

EDUCATION FUND AND OPERATIONS & MAINTENANCE FUND
The financial results for the total Operating Funds reflect an increase in revenue and a decrease in expenditures from last year.

Revenues for FY13 increased from last year’s level by $1,025,724 or 4.91%.
Notable changes in revenue year over year include:
- Fall Tuition revenue increase of $198,140 or 3.58%
- Summer Tuition revenue increase of $167,050 or 431.74% due to reporting change implemented in FY12
- Spring Tuition decrease of $448,709 or 11.32%.
- Adult Ed Tuition revenue increase of $205,406 or 17.26%
- State funding increase of $86,991 or 2.36% due to accounting change
- Property tax revenue decrease of $65,125 or 1.35%
- Student fees revenue decrease of $64,943 or 6.24%
- Investment income revenue decrease of $49,951 or 30.69%

Expenditures for FY13 decreased from last year’s level by $490,529 or 2.92%.
Notable changes in expenditures year over year include:
- Ed Fund salaries decrease of $1,028,726 or 10.36% due to accounting method change
- Benefits increase of $18,067 or 0.82% due to increased health care expenses
- Supplies & Materials expense decrease of $56,442 or 6.78%
- Waivers, primarily Adult Ed, increase of $580,325 or 35.70%, please see Waivers Expense Analysis at the end of this report

AUXILIARY FUND
The financial results for the total Auxiliary Fund reflects a decrease in revenue and an increase in expenditures from last year. Revenue decreased 3.10% while expenditures increased 0.85%. The decrease in revenue of $66,747 is attributable to a $74,542 or 4.09% decrease in Bookstore revenues, a $4,341 or 1.41% decrease in student auxiliary fees due to lower enrollment, and a $9,446 or 76.95% increase in QC vending revenue.

Expenditures are up $15,943 due to a $27,625.84 or 1.92% decrease in Bookstore expenses, a $17,718 or 11.56% decrease in QC Athletics, and an $11,949 or 10.30% decrease in other expenses, offset by an increase of $72,254 or 115.77% increase in Student Life expenditures.

LIABILITY, PROTECTION, AND SETTLEMENT FUND
Both year-to-date revenue and expenditures have increased over last year. Revenue increased $138,595 or 10.71% as a result of property tax revenues and insurance claim reimbursements. Expenditures increased $123,208 or 10.82% primarily due to a $30,209 or 7.25% increase in Salaries and Benefits expense, a $36,142 or 47.66% decrease in Legal Services, a $93,729 or 214.02% increase in supplies & materials and contractual services, and a $34,673 or 11.80% increase in General Insurance expense.

OPERATION & MAINTENANCE RESTRICTED FUND
Year-to-date revenue has decreased while expenditures have increased over last year. Revenue decreased $120,270 or 10.73% due to decreased interest revenue and the timing of property tax payments. Expenditures increased $1,488,158 or 42.51% as a direct result of the various construction and capital projects underway at the College.

The financial information on the following pages represents the major items of revenue and expenditures for the month ended December 31, 2012 for each of the appropriated funds.
## REPORT OF FINANCIAL OPERATIONS OF THE COLLEGE
### FOR THE PERIOD ENDING DECEMBER 31, 2012

### FISCAL YEAR 2013

| EDUCATION FUND | REVENUE | $2,588,769 | $19,809,169 | $31,551,446 | 62.78% | $1,790,833 | $18,829,619 | $30,007,693 | 62.75% | 5.20% | $979,550 |
| OPERATIONS & MAINTENANCE FUND | REVENUE | $205,717 | $2,109,314 | $4,521,078 | 46.66% | $215,951 | $2,063,140 | $4,446,944 | 46.39% | 2.24% | $46,174 |
| AUXILIARY FUND | REVENUE | $173,741 | $2,083,147 | $3,922,900 | 53.10% | $65,515 | $2,149,894 | $3,936,285 | 54.62% | -3.10% | (66,747) |
| AUDIT | REVENUE | $4,081 | $49,727 | $94,992 | 52.35% | $4,280 | $45,687 | $86,440 | 52.85% | 8.84% | $4,040 |
| LIABILITY, PROTECTION & SETTLEMENT FUND | REVENUE | $117,673 | $1,432,091 | $2,769,370 | 51.71% | $121,156 | $1,293,496 | $2,476,046 | 52.24% | 10.71% | $138,595 |
| BOND & INTEREST FUNDS | REVENUE | $224,157 | $2,731,447 | $5,456,825 | 50.06% | $256,332 | $2,778,935 | $5,502,775 | 50.50% | -1.71% | (47,488) |
| WORKING CASH FUND | REVENUE | $29,985 | $177,913 | $300,000 | 59.30% | $35,703 | $218,375 | $400,000 | 54.59% | -18.53% | (40,462) |
| OPERATION & MAINTENANCE RESTRICTED FUNDS | REVENUE | $82,541 | $1,000,372 | $23,540,000 | 4.25% | $143,860 | $1,120,642 | $3,970,000 | 28.23% | -10.73% | (120,270) |
| RESTRICTED FUNDS | REVENUE | $204,203 | $7,254,646 | $21,411,830 | 33.88% | $1,314,478 | $7,765,793 | $15,156,410 | 51.24% | -6.58% | (511,147) |

### FISCAL YEAR 2012

| EDUCATION FUND | REVENUE | $2,583,778 | $14,342,629 | $32,376,800 | 44.30% | $2,648,784 | $14,938,922 | $30,670,965 | 48.71% | -3.99% | (596,293) |
| OPERATIONS & MAINTENANCE FUND | REVENUE | $277,523 | $1,972,449 | $4,595,884 | 42.92% | $289,547 | $1,866,685 | $4,366,115 | 42.75% | 5.67% | $105,764 |
| AUXILIARY FUND | REVENUE | $188,526 | $1,892,098 | $3,922,900 | 48.23% | $136,318 | $1,876,155 | $3,885,417 | 48.29% | 0.85% | $15,943 |
| AUDIT | REVENUE | $4,081 | $49,727 | $94,992 | 52.35% | $4,280 | $45,687 | $86,440 | 52.85% | 8.84% | $4,040 |
| LIABILITY, PROTECTION & SETTLEMENT FUND | REVENUE | $135,114 | $1,261,510 | $3,383,477 | 37.28% | $129,213 | $1,138,302 | $2,476,050 | 45.97% | 10.82% | $123,208 |
| BOND & INTEREST FUNDS | REVENUE | $224,157 | $2,731,447 | $5,456,825 | 50.06% | $256,332 | $2,778,935 | $5,502,775 | 50.50% | -1.71% | (47,488) |
| WORKING CASH FUND | REVENUE | $29,985 | $177,913 | $300,000 | 59.30% | $35,703 | $218,375 | $400,000 | 54.59% | -18.53% | (40,462) |
| OPERATION & MAINTENANCE RESTRICTED FUNDS | REVENUE | $82,541 | $1,000,372 | $23,540,000 | 4.25% | $143,860 | $1,120,642 | $3,970,000 | 28.23% | -10.73% | (120,270) |
| RESTRICTED FUNDS | REVENUE | $205,079 | $8,584,072 | $21,465,932 | 39.99% | $552,153 | $8,993,832 | $15,235,028 | 59.03% | -4.56% | (409,760) |
## EDUCATION FUND

### Revenue

<table>
<thead>
<tr>
<th></th>
<th>FY 2013</th>
<th>FY 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Month Actual</td>
<td>YTD Actual</td>
</tr>
<tr>
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<td>$ (2,849)</td>
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<tr>
<td>Tuition - Spring</td>
<td>1,181,910</td>
<td>4,413,685</td>
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<tr>
<td>Tuition - Summer</td>
<td>-</td>
<td>205,742</td>
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<tr>
<td>Tuition - Adult Ed</td>
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<td>Sales &amp; Service</td>
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<td>Investment Income</td>
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<td>Other Revenue</td>
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<td>91,618</td>
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<tr>
<td>Uncollectible Tuition</td>
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<td>-</td>
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<tr>
<td>Contingency</td>
<td>-</td>
<td>-</td>
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<tr>
<td><strong>TOTAL</strong></td>
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<td>$ 19,809,169</td>
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### Expenditures

<table>
<thead>
<tr>
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<th>FY 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Month Actual</td>
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<td>Conference &amp; Meetings</td>
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<td>79,625</td>
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<td>Fixed Charges</td>
<td>2,561</td>
<td>6,211</td>
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<td>Utilities</td>
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<td>2,892</td>
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<td>Capital Outlay</td>
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<td>-</td>
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<tr>
<td>Waivers</td>
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<td><strong>TOTAL</strong></td>
<td>$ 2,583,778</td>
<td>$ 14,342,629</td>
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</table>

### Education Fund Revenue (Dollars)

![Education Fund Revenue Graph](image1)

### Education Fund Expenditures (Dollars)

![Education Fund Expenditures Graph](image2)
## OPERATIONS & MAINTENANCE FUND

### Revenue

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2013 Current Month Actual</th>
<th>YTD Actual</th>
<th>Adjusted Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facilities Rental</td>
<td>$10,055</td>
<td>$64,035</td>
<td>$122,640</td>
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<tr>
<td>Parking Fee Revenues</td>
<td>$3,140</td>
<td>$38,422</td>
<td>$85,000</td>
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<tr>
<td>ICCB Credit Hour Grants</td>
<td>$52,240</td>
<td>$313,437</td>
<td>$627,724</td>
</tr>
<tr>
<td>Property Taxes</td>
<td>$141,602</td>
<td>$1,668,406</td>
<td>$3,400,414</td>
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<tr>
<td>Other Revenue</td>
<td>$2,680</td>
<td>$25,014</td>
<td>$35,300</td>
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<td>-</td>
<td>-</td>
<td>$250,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$209,717</strong></td>
<td><strong>$2,109,314</strong></td>
<td><strong>$4,521,078</strong></td>
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</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2012 Current Month Actual</th>
<th>YTD Actual</th>
<th>Adjusted Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facilities Rental</td>
<td>$4,915</td>
<td>$29,584</td>
<td>$123,900</td>
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<tr>
<td>Parking Fee Revenues</td>
<td>$1,167</td>
<td>$48,701</td>
<td>$85,000</td>
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<tr>
<td>ICCB Credit Hour Grants</td>
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<td>$313,862</td>
<td>$627,724</td>
</tr>
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<td>Property Taxes</td>
<td>$155,541</td>
<td>$1,658,088</td>
<td>$3,325,020</td>
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<tr>
<td>Other Revenue</td>
<td>$2,018</td>
<td>$12,905</td>
<td>$35,300</td>
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<tr>
<td>Contingency</td>
<td>-</td>
<td>-</td>
<td>$250,000</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$215,951</strong></td>
<td><strong>$2,063,140</strong></td>
<td><strong>$4,446,944</strong></td>
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### Expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2013 Current Month Actual</th>
<th>YTD Actual</th>
<th>Adjusted Budget</th>
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</thead>
<tbody>
<tr>
<td>Salaries</td>
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<td>$802,615</td>
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<td>Contractual Services</td>
<td>$20,304</td>
<td>$220,561</td>
<td>$462,834</td>
</tr>
<tr>
<td>Supplies &amp; Materials</td>
<td>$8,865</td>
<td>$139,548</td>
<td>$320,354</td>
</tr>
<tr>
<td>Conference &amp; Meetings</td>
<td>$113</td>
<td>$920</td>
<td>$30,170</td>
</tr>
<tr>
<td>Fixed Charges</td>
<td>$9,707</td>
<td>$100,096</td>
<td>$160,172</td>
</tr>
<tr>
<td>Utilities</td>
<td>$64,874</td>
<td>$454,092</td>
<td>$1,114,850</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>$(7,210)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Expenditures</td>
<td>$69</td>
<td>$952</td>
<td>-</td>
</tr>
<tr>
<td>Contingency</td>
<td>-</td>
<td>-</td>
<td>$265,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$277,523</strong></td>
<td><strong>$1,972,449</strong></td>
<td><strong>$4,595,884</strong></td>
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</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2012 Current Month Actual</th>
<th>YTD Actual</th>
<th>Adjusted Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
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<td>$804,544</td>
<td>$1,717,389</td>
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<tr>
<td>Benefits</td>
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<td>$192,829</td>
<td>$428,877</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>$20,304</td>
<td>$220,561</td>
<td>$462,834</td>
</tr>
<tr>
<td>Supplies &amp; Materials</td>
<td>$8,865</td>
<td>$139,548</td>
<td>$320,354</td>
</tr>
<tr>
<td>Conference &amp; Meetings</td>
<td>$113</td>
<td>$920</td>
<td>$30,170</td>
</tr>
<tr>
<td>Fixed Charges</td>
<td>$9,707</td>
<td>$100,096</td>
<td>$160,172</td>
</tr>
<tr>
<td>Utilities</td>
<td>$64,874</td>
<td>$454,092</td>
<td>$1,114,850</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>$7,210</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Expenditures</td>
<td>$69</td>
<td>$952</td>
<td>-</td>
</tr>
<tr>
<td>Contingency</td>
<td>-</td>
<td>-</td>
<td>$265,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$289,547</strong></td>
<td><strong>$1,866,685</strong></td>
<td><strong>$4,366,115</strong></td>
</tr>
</tbody>
</table>

### Operations & Maintenance Fund Revenue (Dollars)

- **Facilities Rental**
  - FY 2012: $29,584
  - FY 2013: $64,035
- **Parking Fee Revenue**
  - FY 2012: $48,701
  - FY 2013: $38,422
- **State Sources**
  - FY 2012: $313,862
  - FY 2013: $313,437
- **Property Taxes**
  - FY 2012: $1,658,088
  - FY 2013: $1,668,406
- **All Other Revenue**
  - FY 2012: $12,905
  - FY 2013: $25,014

### Operations & Maintenance Fund Expenditures (Dollars)

- **Salaries & Benefits**
  - FY 2012: $997,373
  - FY 2013: $1,056,281
- **Contract. Services**
  - FY 2012: $165,245
  - FY 2013: $220,561
- **Supplies & Materials**
  - FY 2012: $128,737
  - FY 2013: $139,548
- **Utilities**
  - FY 2012: $474,977
  - FY 2013: $454,092
- **All Other Expend.**
  - FY 2012: $100,353
  - FY 2013: $101,968
### AUXILIARY FUND

#### Revenue

<table>
<thead>
<tr>
<th></th>
<th>FY 2013</th>
<th>FY 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Month Actual</td>
<td>YTD Actual</td>
</tr>
<tr>
<td>Bookstore - QC</td>
<td>$ 116,398</td>
<td>$ 1,494,548</td>
</tr>
<tr>
<td>Bookstore - EC</td>
<td>17,383</td>
<td>251,704</td>
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<tr>
<td>Food Service - QC</td>
<td>1,368</td>
<td>5,925</td>
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<tr>
<td>Vending - QC</td>
<td>3,489</td>
<td>21,722</td>
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<tr>
<td>Student Auxiliary Fees</td>
<td>35,040</td>
<td>302,716</td>
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<tr>
<td>Other Revenue</td>
<td>63</td>
<td>6,532</td>
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<tr>
<td>Contingency</td>
<td>-</td>
<td>-</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td>$ 173,741</td>
<td>$ 2,083,147</td>
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#### Expenditures

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<tr>
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<th>FY 2013</th>
<th>FY 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Month Actual</td>
<td>YTD Actual</td>
</tr>
<tr>
<td>Bookstore - QC</td>
<td>$ 100,189</td>
<td>$ 1,202,904</td>
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<tr>
<td>Bookstore - EC</td>
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<tr>
<td>Athletics - QC</td>
<td>18,852</td>
<td>135,755</td>
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<td>Athletics - EC</td>
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<td>77,969</td>
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<tr>
<td>Student Life</td>
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<td>134,666</td>
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<td>Ag Programs - EC</td>
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<tr>
<td>Other Expenditures</td>
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<td>104,023</td>
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<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$ 188,526</td>
<td>$ 1,892,098</td>
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</table>

#### Auxiliary Fund Revenue (Dollars)

- **FY 2012**: 1,437,751
- **FY 2013**: 1,494,548

#### Auxiliary Fund Expenditures (Dollars)

- **FY 2012**: 1,437,943
- **FY 2013**: 1,410,317
AUDIT FUND

### Revenue

<table>
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<th>FY 2012</th>
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</thead>
<tbody>
<tr>
<td>Current Month Actual</td>
<td>YTD Actual</td>
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### Expenditures

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<th>FY 2012</th>
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<tbody>
<tr>
<td>Current Month Actual</td>
<td>YTD Actual</td>
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<tr>
<td>TOTAL</td>
<td>$</td>
</tr>
</tbody>
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LIABILITY, PROTECTION AND SETTLEMENT FUND

### Revenue

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<th>FY 2013</th>
<th>FY 2012</th>
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</thead>
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<td>Current Month Actual</td>
<td>YTD Actual</td>
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### Expenditures

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<th>FY 2012</th>
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</thead>
<tbody>
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<td>Current Month Actual</td>
<td>YTD Actual</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$ 135,114</td>
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### Graphs

#### Audit Fund
- **Revenue**: FY 2012: $45,687, FY 2013: $49,727
- **Expenditures**: FY 2012: $43,600, FY 2013: $69,662

#### Liability, Protection & Settlement Fund
- **Revenue**: FY 2012: $45,687, FY 2013: $49,727
- **Salaries & Benefits**: FY 2012: $1,293,496, FY 2013: $1,432,091
- **All Other Expend.**: FY 2012: $724,794, FY 2013: $755,742

---

February 21, 2013
# BOND & INTEREST FUNDS

### Revenue

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<thead>
<tr>
<th></th>
<th>FY 2013</th>
<th>FY 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Month Actual</td>
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</tr>
<tr>
<td>TOTAL</td>
<td>$ 224,157</td>
<td>$ 2,731,447</td>
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### Expenditures

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<tr>
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<th>FY 2012</th>
</tr>
</thead>
<tbody>
<tr>
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<td>Current Month Actual</td>
<td>YTD Actual</td>
</tr>
<tr>
<td>TOTAL</td>
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# WORKING CASH FUND

### Revenue

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<th></th>
<th>FY 2013</th>
<th>FY 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Month Actual</td>
<td>YTD Actual</td>
</tr>
<tr>
<td>Investment Income</td>
<td>$ 29,985</td>
<td>$ 177,913</td>
</tr>
</tbody>
</table>

---

**Bond & Interest and Working Cash Funds (Dollars)**

- **Bond & Interest Revenue**
  - FY 2012: $2,778,935
  - FY 2013: $2,731,447

- **Bond & Interest Expenditures**
  - FY 2012: $5,143,146
  - FY 2013: $5,236,833

- **Working Cash Investment Income**
  - FY 2012: $218,375
  - FY 2013: $177,913

---
## RESTRICTED OPERATIONS & MAINTENANCE FUND

### Revenue for the month:

<table>
<thead>
<tr>
<th></th>
<th>Current Month Actual</th>
<th>YTD Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td>$82,541</td>
<td>$1,000,372</td>
</tr>
</tbody>
</table>

### Expenditures for the month:

<table>
<thead>
<tr>
<th>Fund Number</th>
<th>Encumbered</th>
<th>Total Project Activity</th>
<th>Project Budget</th>
<th>% Spent</th>
<th>Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY11 Electrical Feed Replacement - QC</td>
<td>731101</td>
<td>-</td>
<td>136,866</td>
<td>136,866</td>
<td>100% X</td>
</tr>
<tr>
<td>FY11 Elevator Upgrades - QC &amp; EC</td>
<td>731102</td>
<td>-</td>
<td>305,957</td>
<td>986,400</td>
<td>31%</td>
</tr>
<tr>
<td>FY11 Water Main Feed Renovation - EC</td>
<td>731103</td>
<td>-</td>
<td>-</td>
<td>57,200</td>
<td>0%</td>
</tr>
<tr>
<td>FY11 Stairwell &amp; Flooring Upgrades - QC</td>
<td>731104</td>
<td>-</td>
<td>116,666</td>
<td>182,400</td>
<td>64%</td>
</tr>
<tr>
<td>FY11 Boiler/Chiller Mechanical Renovations</td>
<td>731105</td>
<td>-</td>
<td>315,197</td>
<td>315,197</td>
<td>100% X</td>
</tr>
<tr>
<td>FY12 AHU-120 Replacement - QC</td>
<td>731201</td>
<td>-</td>
<td>166,154</td>
<td>283,000</td>
<td>59%</td>
</tr>
<tr>
<td>FY12 Bldg A Lower Level RTU Replacement - EC</td>
<td>731202</td>
<td>-</td>
<td>-</td>
<td>145,900</td>
<td>0%</td>
</tr>
<tr>
<td>FY12 Interior/Exterior Lighting Upgrades - EC</td>
<td>731203</td>
<td>-</td>
<td>311,890</td>
<td>336,505</td>
<td>93%</td>
</tr>
<tr>
<td>FY12 Yard Hydrant Replacement - EC</td>
<td>731204</td>
<td>-</td>
<td>-</td>
<td>44,000</td>
<td>0%</td>
</tr>
<tr>
<td>FY12 Classroom/Office HVAC Upgrade - EC</td>
<td>731205</td>
<td>-</td>
<td>-</td>
<td>109,900</td>
<td>0%</td>
</tr>
<tr>
<td>FY12 Pool HVAC Replacement - QC</td>
<td>731206</td>
<td>-</td>
<td>-</td>
<td>449,900</td>
<td>0%</td>
</tr>
<tr>
<td>FY12 Automotive Shop HVAC Upgrades - EC</td>
<td>731207</td>
<td>-</td>
<td>8,365</td>
<td>121,400</td>
<td>7%</td>
</tr>
<tr>
<td>FY12 Stairwell Asbestos Abatement - QC</td>
<td>731208</td>
<td>-</td>
<td>47,395</td>
<td>49,017</td>
<td>97%</td>
</tr>
<tr>
<td>FY12 Bldg 1 Curtain Wall - QC</td>
<td>731209</td>
<td>-</td>
<td>-</td>
<td>304,800</td>
<td>0%</td>
</tr>
<tr>
<td>FY13 EC Sanitary Sewer</td>
<td>731301</td>
<td>-</td>
<td>33,803</td>
<td>214,247</td>
<td>16%</td>
</tr>
<tr>
<td>FY10 Fire Alarm System Upgrade - QC</td>
<td>7388</td>
<td>-</td>
<td>1,431,859</td>
<td>1,431,859</td>
<td>100% X</td>
</tr>
<tr>
<td>PHS Contingency</td>
<td>7890</td>
<td>-</td>
<td>73,096</td>
<td>938,296</td>
<td>NA</td>
</tr>
</tbody>
</table>

**Protection, Health & Safety Projects Totals**: $2,947,247 $6,106,887

<table>
<thead>
<tr>
<th>Fund Number</th>
<th>Encumbered</th>
<th>Total Project Activity</th>
<th>Project Budget</th>
<th>% Spent</th>
<th>Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Housing</td>
<td>781301</td>
<td>-</td>
<td>-</td>
<td>17,300</td>
<td>0%</td>
</tr>
<tr>
<td>ITS Local Refresh</td>
<td>7820</td>
<td>-</td>
<td>65,917</td>
<td>65,917</td>
<td>100% X</td>
</tr>
<tr>
<td>QC Facilities Local Refresh</td>
<td>7821</td>
<td>-</td>
<td>216,327</td>
<td>216,404</td>
<td>100%</td>
</tr>
<tr>
<td>EC Facilities Local Refresh</td>
<td>7822</td>
<td>5,493</td>
<td>87,676</td>
<td>88,563</td>
<td>99%</td>
</tr>
<tr>
<td>EC Furniture and Equipment</td>
<td>7823</td>
<td>-</td>
<td>42,522</td>
<td>48,918</td>
<td>87%</td>
</tr>
<tr>
<td>EBS License Revenue</td>
<td>7825</td>
<td>-</td>
<td>150,000</td>
<td>230,970</td>
<td>65%</td>
</tr>
<tr>
<td>Industrial Training Lab Purchase/Remodel</td>
<td>7826</td>
<td>-</td>
<td>257,700</td>
<td>400,000</td>
<td>64%</td>
</tr>
<tr>
<td>Architect Fees - Special Projects</td>
<td>7884</td>
<td>-</td>
<td>44,532</td>
<td>88,943</td>
<td>50%</td>
</tr>
<tr>
<td>Facilities Assessment</td>
<td>7886</td>
<td>-</td>
<td>107,259</td>
<td>107,259</td>
<td>100% X</td>
</tr>
<tr>
<td>Emergency Contingency</td>
<td>7805</td>
<td>-</td>
<td>3,000</td>
<td>600,000</td>
<td>NA</td>
</tr>
<tr>
<td>Interest Revenue Earned</td>
<td>7805</td>
<td>-</td>
<td>(66,440)</td>
<td>-</td>
<td>NA</td>
</tr>
</tbody>
</table>

**Local Projects Totals**: $5,493 $908,493 $1,864,274

<table>
<thead>
<tr>
<th>Fund Number</th>
<th>Encumbered</th>
<th>Total Project Activity</th>
<th>Project Budget</th>
<th>% Spent</th>
<th>Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>QC Scoreboard Replacement</td>
<td>791201</td>
<td>-</td>
<td>84,750</td>
<td>84,750</td>
<td>100% X</td>
</tr>
<tr>
<td>EC Instructional Equipment</td>
<td>791202</td>
<td>-</td>
<td>1,220</td>
<td>35,000</td>
<td>3%</td>
</tr>
<tr>
<td>QC Instructional Equipment</td>
<td>791203</td>
<td>5,384</td>
<td>-</td>
<td>24,690</td>
<td>0%</td>
</tr>
<tr>
<td>Learning Management System</td>
<td>791204</td>
<td>-</td>
<td>106,453</td>
<td>130,000</td>
<td>82%</td>
</tr>
<tr>
<td>Pool Vehicle Purchases</td>
<td>791205</td>
<td>-</td>
<td>113,406</td>
<td>113,406</td>
<td>100% X</td>
</tr>
<tr>
<td>Master Plan</td>
<td>791301</td>
<td>-</td>
<td>-</td>
<td>292,800</td>
<td>0%</td>
</tr>
<tr>
<td>Surplus Operating Funds</td>
<td>790000</td>
<td>-</td>
<td>-</td>
<td>1,591,860</td>
<td>NA</td>
</tr>
</tbody>
</table>

**Surplus Operating Funds**: $5,384 $305,829 $2,272,306

---

*Note 1: Budget is estimated and subject to change*

*Note 2: Represents interest revenue earned on a fiscal year basis, which offsets expenditure activity during the fiscal year*
## RESTRICTED OPERATIONS & MAINTENANCE FUND

Expenditures for the month:

<table>
<thead>
<tr>
<th>Fund Number</th>
<th>Encumbered Activity</th>
<th>Total Project Activity</th>
<th>2010 Bond Funds</th>
<th>Other Funding Sources</th>
<th>Total Project Budget</th>
<th>% Spent</th>
<th>Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>7601</td>
<td>243,565</td>
<td>2,477,819</td>
<td>3,934,211</td>
<td>-</td>
<td>3,934,211</td>
<td>63%</td>
<td></td>
</tr>
<tr>
<td>7602</td>
<td>55,376</td>
<td>5,720</td>
<td>500,000</td>
<td>190,000</td>
<td>690,000</td>
<td>1%</td>
<td>X</td>
</tr>
<tr>
<td>7603</td>
<td>-</td>
<td>427,329</td>
<td>427,329</td>
<td>-</td>
<td>427,329</td>
<td>100%</td>
<td>X</td>
</tr>
<tr>
<td>7604</td>
<td>-</td>
<td>294,195</td>
<td>500,000</td>
<td>-</td>
<td>500,000</td>
<td>59%</td>
<td></td>
</tr>
<tr>
<td>7605</td>
<td>103,186</td>
<td>40,532</td>
<td>150,000</td>
<td>-</td>
<td>150,000</td>
<td>27%</td>
<td></td>
</tr>
<tr>
<td>7607</td>
<td>10,305</td>
<td>468,785</td>
<td>537,413</td>
<td>-</td>
<td>537,413</td>
<td>87%</td>
<td></td>
</tr>
<tr>
<td>7608</td>
<td>6,854</td>
<td>4,062,833</td>
<td>3,040,000</td>
<td>1,187,630</td>
<td>4,227,630</td>
<td>96%</td>
<td>X</td>
</tr>
<tr>
<td>7609</td>
<td>-</td>
<td>13,309</td>
<td>13,309</td>
<td>-</td>
<td>13,309</td>
<td>100%</td>
<td>X</td>
</tr>
<tr>
<td>7610</td>
<td>-</td>
<td>48,365</td>
<td>48,365</td>
<td>-</td>
<td>48,365</td>
<td>100%</td>
<td>X</td>
</tr>
<tr>
<td>7611</td>
<td>49,084</td>
<td>266,005</td>
<td>567,516</td>
<td>-</td>
<td>567,516</td>
<td>47%</td>
<td></td>
</tr>
<tr>
<td>7612</td>
<td>-</td>
<td>105,000</td>
<td>105,000</td>
<td>-</td>
<td>105,000</td>
<td>52%</td>
<td></td>
</tr>
<tr>
<td>7613</td>
<td>16,642</td>
<td>150,447</td>
<td>201,000</td>
<td>-</td>
<td>201,000</td>
<td>75%</td>
<td></td>
</tr>
<tr>
<td>7614</td>
<td>-</td>
<td>448,171</td>
<td>738,585</td>
<td>-</td>
<td>738,585</td>
<td>61%</td>
<td></td>
</tr>
<tr>
<td>7615</td>
<td>243,536</td>
<td>532,552</td>
<td>775,000</td>
<td>-</td>
<td>775,000</td>
<td>69%</td>
<td></td>
</tr>
<tr>
<td>7616</td>
<td>-</td>
<td>724,119</td>
<td>851,484</td>
<td>-</td>
<td>851,484</td>
<td>85%</td>
<td></td>
</tr>
<tr>
<td>7617</td>
<td>20,732</td>
<td>188,822</td>
<td>493,000</td>
<td>-</td>
<td>493,000</td>
<td>38%</td>
<td></td>
</tr>
<tr>
<td>7618</td>
<td>-</td>
<td>20,700</td>
<td>700,000</td>
<td>-</td>
<td>700,000</td>
<td>3%</td>
<td></td>
</tr>
<tr>
<td>7619</td>
<td>-</td>
<td>1,254,703</td>
<td>1,890,000</td>
<td>390,000</td>
<td>2,280,000</td>
<td>55%</td>
<td></td>
</tr>
<tr>
<td>7620</td>
<td>-</td>
<td>31,165</td>
<td>919,274</td>
<td>-</td>
<td>919,274</td>
<td>3%</td>
<td></td>
</tr>
<tr>
<td>7621</td>
<td>-</td>
<td>519,106</td>
<td>3,010,451</td>
<td>-</td>
<td>3,010,451</td>
<td>17%</td>
<td></td>
</tr>
<tr>
<td>7622</td>
<td>-</td>
<td>230,000</td>
<td>230,000</td>
<td>-</td>
<td>230,000</td>
<td>NA</td>
<td></td>
</tr>
<tr>
<td>7623</td>
<td>-</td>
<td>(657,807)</td>
<td>(657,807)</td>
<td>-</td>
<td>(657,807)</td>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

**2010 Bond Projects Totals**

|                | $749,281 | $12,594,038 | $20,000,000 | $1,848,408 | $21,848,408 |

---

Leslie T. Anderson  
Vice President for Finance

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Note 1: Budget is estimated and subject to change  
Note 2: Additional funding sources: $190,000 provided by Illinois Capital Development Board  
Note 3: Additional funding sources: $1,000,000 provided by Illinois Jobs Now!, $23,000 provided by MidAmerican Energy, $150,000 from Fund 7825 (EBS), $2,900 employee donation to Foundations for Green Roof, $11,730 from Fund 02  
Note 4: Additional funding sources: $390,000 provided by Illinois Capital Development Board  
Note 5: Banner software purchased with interest earnings on 2010 Bonds
## State Sources:

<table>
<thead>
<tr>
<th>Illinois Community College Board</th>
<th>Current Activity</th>
<th>Cumulative Activity</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Program Improvement</td>
<td>$</td>
<td>$ -</td>
<td>$ -</td>
</tr>
<tr>
<td>Early School Leaver</td>
<td>6,222</td>
<td>35,913</td>
<td>74,451</td>
</tr>
<tr>
<td>FY13 Innovation Grant</td>
<td>-</td>
<td>-</td>
<td>3,000</td>
</tr>
<tr>
<td>Adult Education - Basic</td>
<td>21,582</td>
<td>111,413</td>
<td>200,409</td>
</tr>
<tr>
<td>Adult Education - Public Assistance</td>
<td>10,206</td>
<td>55,279</td>
<td>104,282</td>
</tr>
<tr>
<td>Adult Education - Performance</td>
<td>15,173</td>
<td>89,036</td>
<td>187,014</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Illinois State Board of Education</th>
<th>Current Activity</th>
<th>Cumulative Activity</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY13 Family Literacy/Moline Center</td>
<td>3,669</td>
<td>20,560</td>
<td>31,100</td>
</tr>
<tr>
<td>FY13 Family Literacy/Church of Peace Upper Division</td>
<td>1,627</td>
<td>10,527</td>
<td>31,100</td>
</tr>
<tr>
<td>FY13 Family Literacy/Church of Peace Lower Division</td>
<td>3,509</td>
<td>20,348</td>
<td>31,100</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Secretary of State</th>
<th>Current Activity</th>
<th>Cumulative Activity</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY13 Adult Volunteer Literacy</td>
<td>3,808</td>
<td>24,195</td>
<td>59,000</td>
</tr>
<tr>
<td>FY13 Family Literacy/Moline Center</td>
<td>3,669</td>
<td>20,560</td>
<td>31,100</td>
</tr>
<tr>
<td>FY13 Family Literacy/Church of Peace Upper Division</td>
<td>1,627</td>
<td>10,527</td>
<td>31,100</td>
</tr>
<tr>
<td>FY13 Family Literacy/Church of Peace Lower Division</td>
<td>3,509</td>
<td>20,348</td>
<td>31,100</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Department of Commerce and Economic Opportunity</th>
<th>Current Activity</th>
<th>Cumulative Activity</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small Business Development Center 01/01/12 - 12/31/12</td>
<td>3,286</td>
<td>38,750</td>
<td>36,250</td>
</tr>
<tr>
<td>International Trade Center 01/01/12 - 12/31/12</td>
<td>(219)</td>
<td>33,750</td>
<td>36,250</td>
</tr>
<tr>
<td>Procurement Technical Assistance Center 07/01/12 - 06/30/13</td>
<td>234</td>
<td>5,680</td>
<td>39,000</td>
</tr>
<tr>
<td>Eliminating the Digital Divide 06/01/12 - 06/30/13</td>
<td>1,238</td>
<td>16,725</td>
<td>37,310</td>
</tr>
<tr>
<td>Technology Innovation and Entrepreneurship Specialty 06/15/11 - 12/31/12</td>
<td>8,612</td>
<td>100,000</td>
<td>100,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Illinois State Financial Aid</th>
<th>Current Activity</th>
<th>Cumulative Activity</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Illinois Student Assistance Commission - MAP</td>
<td>252</td>
<td>388,350</td>
<td>388,350</td>
</tr>
</tbody>
</table>

## Cash Match Funds:

<table>
<thead>
<tr>
<th>Cash Match Funds:</th>
<th>Current Activity</th>
<th>Cumulative Activity</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small Business Development Center - State Grant 01/01/12-12/31/12</td>
<td>$12,859</td>
<td>$32,864</td>
<td>$27,219</td>
</tr>
<tr>
<td>Small Business Development Center - Federal Grant 01/01/12-12/31/12</td>
<td>8,044</td>
<td>36,875</td>
<td>27,219</td>
</tr>
<tr>
<td>International Trade Center - State Grant 01/01/12-12/31/12</td>
<td>9,296</td>
<td>22,555</td>
<td>27,219</td>
</tr>
<tr>
<td>International Trade Center - Federal Grant 01/01/12-12/31/12</td>
<td>8,782</td>
<td>18,840</td>
<td>27,219</td>
</tr>
<tr>
<td>Procurement Technical Assistance Center</td>
<td>6,073</td>
<td>36,781</td>
<td>63,622</td>
</tr>
</tbody>
</table>

1. Award amount is estimated based on current activity
2. Award amount is currently unavailable or official award documents have not yet been received
# Black Hawk College

## Restricted Purpose Fund Grant Expenditure Activity

For the Period Ending December 31, 2012

<table>
<thead>
<tr>
<th>Activity</th>
<th>Current Activity</th>
<th>Cumulative Activity</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$15,482</td>
<td>$124,814</td>
<td>$478,761</td>
</tr>
<tr>
<td>826</td>
<td>4,073,750</td>
<td>4,073,750</td>
<td></td>
</tr>
<tr>
<td>14,964</td>
<td>58,832</td>
<td>153,217</td>
<td></td>
</tr>
<tr>
<td>100</td>
<td>64,504</td>
<td>112,992</td>
<td></td>
</tr>
<tr>
<td>(6,186)</td>
<td>1,831,267</td>
<td>1,831,267</td>
<td></td>
</tr>
<tr>
<td>23,865</td>
<td>102,127</td>
<td>192,309</td>
<td></td>
</tr>
<tr>
<td>3,028</td>
<td>14,107</td>
<td>37,318</td>
<td></td>
</tr>
<tr>
<td>21,640</td>
<td>125,449</td>
<td>301,769</td>
<td></td>
</tr>
<tr>
<td>-</td>
<td>-</td>
<td>5,746</td>
<td></td>
</tr>
<tr>
<td>23,866</td>
<td>101,845</td>
<td>339,036</td>
<td></td>
</tr>
<tr>
<td>Local Programs of Study Implementation 08/01/12 - 06/30/13</td>
<td>-</td>
<td>777</td>
<td>10,000</td>
</tr>
</tbody>
</table>

## Federal Sources:

### Department of Education
- Strengthening Institutions: $15,482, $124,814, $478,761
- Pell: 826, 4,073,750, 4,073,750
- College Work Study: 14,964, 58,832, 153,217
- SEOG: 100, 64,504, 112,992
- Direct Loans: (6,186), 1,831,267, 1,831,267
- Adult Education Federal Basic: 23,865, 102,127, 192,309
- EL/Civics: 3,028, 14,107, 37,318
- Carl Perkins Grant: 21,640, 125,449, 301,769
- CTE Innovations Grant: -
- Student Support Services 09/01/12 - 08/31/13: 23,866, 101,845, 339,036
- Local Programs of Study Implementation 08/01/12 - 06/30/13: -, 777, 10,000

### Department of Labor
- Workforce Investment Act - Training for Employment and Academic Mastery: 5,448, 31,860, 78,017
- ESL for Seaford Employees: 1,536, 12,604, 20,856

### Department of Health and Human Services
- Refugee Social Services: 2,337, 10,637, 30,137

### Department of Defense
- Procurement Technical Assistance Center 07/01/12 - 06/30/13: 636, 13,369, 35,000

### Small Business Administration
- Small Business Development Center 01/01/12 - 12/31/12: 3,286, 38,750, 36,250
- International Trade Center 01/01/12 - 12/31/12: (219), 33,750, 36,250

### Department of Veterans’ Affairs - GI Bill
- 2,695, 49,505, 49,505

---

1. Award amount is estimated based on current activity
2. Award amount is currently unavailable or official award documents have not yet been received

## Restricted Purpose Funding Source Analysis

- Federal: 88%
- State: 11%
- Match: 1%
## Black Hawk College
### Statement of Cash Position
#### December 31, 2012

<table>
<thead>
<tr>
<th>Account</th>
<th>Bank</th>
<th>Yield</th>
<th>Maturity</th>
<th>Book Balance</th>
<th>Reconciling Items</th>
<th>Bank Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund</td>
<td>THE National Bank, East Moline</td>
<td>2.75%</td>
<td>On Demand</td>
<td>$ 6,885,751</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>US Bank</td>
<td>0.07%</td>
<td>On Demand</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operations and Maintenance</td>
<td>THE National Bank, East Moline</td>
<td>2.75%</td>
<td>On Demand</td>
<td>960,009</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auxiliary Fund</td>
<td>THE National Bank, East Moline</td>
<td>2.75%</td>
<td>On Demand</td>
<td>(244,147)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Payroll</td>
<td>THE National Bank, East Moline</td>
<td>2.75%</td>
<td>On Demand</td>
<td>(1,561)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Subtotal Operating & Auxiliary Funds** $ 7,600,053 $ 412,139 $ 8,012,192

<table>
<thead>
<tr>
<th>Account</th>
<th>Bank</th>
<th>Yield</th>
<th>Maturity</th>
<th>Book Balance</th>
<th>Reconciling Items</th>
<th>Bank Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audit Fund</td>
<td>THE National Bank, East Moline</td>
<td>0.00%</td>
<td>On Demand</td>
<td>$ 188,165</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Liability, Protection, &amp; Settlement</td>
<td>THE National Bank, East Moline</td>
<td>0.00%</td>
<td>On Demand</td>
<td>2,643,841</td>
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<td></td>
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<tr>
<td>Restricted Funds</td>
<td>THE National Bank, East Moline</td>
<td>0.00%</td>
<td>On Demand</td>
<td>(22,527)</td>
<td></td>
<td></td>
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</table>

**Subtotal Restricted Funds** $ 2,809,479 $ (350,011) $ 2,459,468

<table>
<thead>
<tr>
<th>Account</th>
<th>Bank</th>
<th>Yield</th>
<th>Maturity</th>
<th>Book Balance</th>
<th>Reconciling Items</th>
<th>Bank Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010 Bond and Interest</td>
<td>THE National Bank, East Moline</td>
<td>0.00%</td>
<td>On Demand</td>
<td>$ 9,957</td>
<td>(14)</td>
<td>$ 9,943</td>
</tr>
<tr>
<td>2010 Bond Proceeds - Cash Equivalents</td>
<td>Blackhawk Bank &amp; Trust, Milan</td>
<td>35.00%</td>
<td>On Demand</td>
<td>6,956,813</td>
<td></td>
<td>6,956,813</td>
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<tr>
<td>2010 Bond Proceeds - Cash Equivalents</td>
<td>THE National Bank, East Moline, Trust</td>
<td>Various</td>
<td>On Demand</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>2010 Bond Proceeds - Cash</td>
<td>THE National Bank, East Moline</td>
<td>0.00%</td>
<td>On Demand</td>
<td>350,882.71</td>
<td>177,369</td>
<td>528,252</td>
</tr>
<tr>
<td>2010 Bond Proceeds - Investments</td>
<td>THE National Bank, East Moline, Trust</td>
<td>Various</td>
<td>Various</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Plant Funds - PHS &amp; Local Projects</td>
<td>THE National Bank, East Moline</td>
<td>2.75%</td>
<td>On Demand</td>
<td>6,350,364</td>
<td>1,192</td>
<td>2,858,550</td>
</tr>
<tr>
<td>Plant Funds - PHS &amp; Local Projects</td>
<td>Blackhawk Bank &amp; Trust, Milan</td>
<td>0.35%</td>
<td>On Demand</td>
<td>-</td>
<td>-</td>
<td>3,493,006</td>
</tr>
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</table>

**Subtotal Operations & Maintenance Restricted Funds** $ 13,668,018 $ 178,547 $ 13,846,565

<table>
<thead>
<tr>
<th>Account</th>
<th>Bank</th>
<th>Yield</th>
<th>Maturity</th>
<th>Book Balance</th>
<th>Reconciling Items</th>
<th>Bank Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Working Cash Fund</td>
<td>THE National Bank, East Moline</td>
<td>2.75%</td>
<td>On Demand</td>
<td>$ 12,868,268</td>
<td></td>
<td>$ 12,868,268</td>
</tr>
<tr>
<td>VEBA Insurance Fund</td>
<td>THE National Bank, East Moline</td>
<td>0.00%</td>
<td>On Demand</td>
<td>2,052,884</td>
<td>(41,107)</td>
<td>25,008</td>
</tr>
<tr>
<td>VEBA Insurance Fund - Cash Equivalents</td>
<td>Blackhawk Bank &amp; Trust, Milan</td>
<td>0.35%</td>
<td>On Demand</td>
<td>-</td>
<td>-</td>
<td>1,986,768</td>
</tr>
<tr>
<td>For Deposit Only</td>
<td>THE National Bank, East Moline</td>
<td>0.00%</td>
<td>On Demand</td>
<td>-</td>
<td>2,394</td>
<td>2,394</td>
</tr>
<tr>
<td>Section 125</td>
<td>THE National Bank, East Moline</td>
<td>0.00%</td>
<td>On Demand</td>
<td>49,591</td>
<td>-</td>
<td>49,591</td>
</tr>
</tbody>
</table>

**Subtotal Other Funds** $ 14,970,743 $ (38,714) $ 14,932,029

**Total Cash Position** $ 39,048,292 $ 201,961 $ 39,250,253

### Interest vs. Non-Interest Bearing Deposits

<table>
<thead>
<tr>
<th>Month</th>
<th>Interest</th>
<th>Non-Interest</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>$38,358,547</td>
<td>$6,422,181</td>
</tr>
<tr>
<td>August</td>
<td>$37,710,192</td>
<td>$7,703,833</td>
</tr>
<tr>
<td>September</td>
<td>$38,310,521</td>
<td>$10,329,507</td>
</tr>
<tr>
<td>October</td>
<td>$36,728,059</td>
<td>$9,523,744</td>
</tr>
<tr>
<td>November</td>
<td>$38,816,040</td>
<td>$3,159,431</td>
</tr>
<tr>
<td>December</td>
<td>$36,175,597</td>
<td>$3,074,656</td>
</tr>
</tbody>
</table>

### Interest vs. Non-Interest Bearing Deposits

- **July**: $38,358,547 | $6,422,181
- **August**: $37,710,192 | $7,703,833
- **September**: $38,310,521 | $10,329,507
- **October**: $36,728,059 | $9,523,744
- **November**: $38,816,040 | $3,159,431
- **December**: $36,175,597 | $3,074,656
<table>
<thead>
<tr>
<th>Description</th>
<th>Agency</th>
<th>Funds Allocated</th>
<th>Funds Received to Date</th>
<th>Funds Available</th>
<th>Funds Currently Due</th>
<th>Months Outstanding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Funds - FY13</td>
<td>ICCB</td>
<td>$3,291,093</td>
<td>$</td>
<td>$3,291,093</td>
<td>$1,097,031</td>
<td>SEP - DEC</td>
</tr>
<tr>
<td>Base Operating (Ed Fund)</td>
<td>ICCB</td>
<td>626,875</td>
<td>-</td>
<td>626,875</td>
<td>208,958</td>
<td>SEP - DEC</td>
</tr>
<tr>
<td>Base Operating (O&amp;M Fund)</td>
<td>ICCB</td>
<td>3,348,294</td>
<td>-</td>
<td>3,348,294</td>
<td>1,674,147</td>
<td>JUL - DEC</td>
</tr>
<tr>
<td>Equalization</td>
<td>ICCB</td>
<td>283,167</td>
<td>-</td>
<td>283,167</td>
<td>141,584</td>
<td>JUL - DEC</td>
</tr>
<tr>
<td>Career &amp; Tech Ed.</td>
<td>ICCB</td>
<td>74,451</td>
<td>-</td>
<td>74,451</td>
<td>35,913</td>
<td>JUL - JAN</td>
</tr>
<tr>
<td>Total Operating Funds</td>
<td>ICCB</td>
<td>7,549,429</td>
<td>-</td>
<td>7,549,429</td>
<td>3,121,720</td>
<td></td>
</tr>
<tr>
<td>Restricted Funds - FY13</td>
<td>ICCB</td>
<td>200,409</td>
<td>-</td>
<td>200,409</td>
<td>100,205</td>
<td>JUL - DEC</td>
</tr>
<tr>
<td>Adult Education - State Basic</td>
<td>ICCB</td>
<td>187,014</td>
<td>-</td>
<td>187,014</td>
<td>93,507</td>
<td>JUL - DEC</td>
</tr>
<tr>
<td>Adult Education - Performance</td>
<td>ICCB</td>
<td>104,282</td>
<td>-</td>
<td>104,282</td>
<td>52,141</td>
<td>JUL - DEC</td>
</tr>
<tr>
<td>Adult Education - Public Assistance</td>
<td>ICCB</td>
<td>22,993</td>
<td>-</td>
<td>22,993</td>
<td>-</td>
<td>NONE</td>
</tr>
<tr>
<td>Early School Leaver</td>
<td>ICCB</td>
<td>74,451</td>
<td>-</td>
<td>74,451</td>
<td>35,913</td>
<td>JUL - JAN</td>
</tr>
<tr>
<td>CTE Innovation Grant</td>
<td>ICCB</td>
<td>3,000</td>
<td>-</td>
<td>3,000</td>
<td>-</td>
<td>NONE</td>
</tr>
<tr>
<td>Technology, Innovation &amp; Entrepreneurship (TIES)</td>
<td>DCEO</td>
<td>33,365</td>
<td>33,365</td>
<td>-</td>
<td>-</td>
<td>NONE</td>
</tr>
<tr>
<td>Eliminating the Digital Divide</td>
<td>DCEO</td>
<td>37,310</td>
<td>37,310</td>
<td>-</td>
<td>-</td>
<td>NONE</td>
</tr>
<tr>
<td>Small Business Development Center (SBDC) 1/1/12-12/31/12</td>
<td>DCEO</td>
<td>36,250</td>
<td>-</td>
<td>17,265</td>
<td>18,985</td>
<td>JUL - DEC</td>
</tr>
<tr>
<td>International Trade Center 1/1/12-12/31/12</td>
<td>DCEO</td>
<td>36,250</td>
<td>-</td>
<td>17,989</td>
<td>18,261</td>
<td>JUL - DEC</td>
</tr>
<tr>
<td>Procurement Technical Assistance Center</td>
<td>DCEO</td>
<td>39,000</td>
<td>-</td>
<td>39,000</td>
<td>5,680</td>
<td>JUL - DEC</td>
</tr>
<tr>
<td>Optional Ed</td>
<td>ISBE</td>
<td>173,166</td>
<td>-</td>
<td>173,166</td>
<td>77,040</td>
<td>JUL - DEC</td>
</tr>
<tr>
<td>Literacy is for Everyone (LIFE)</td>
<td>SOS</td>
<td>59,000</td>
<td>-</td>
<td>59,000</td>
<td>24,195</td>
<td>JUL - DEC</td>
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<tr>
<td>Family Literacy</td>
<td>SOS</td>
<td>93,300</td>
<td>-</td>
<td>93,300</td>
<td>51,434</td>
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<tr>
<td>MAP</td>
<td>ISAC</td>
<td>388,350</td>
<td>1,214</td>
<td>387,135</td>
<td>387,135</td>
<td>JUL - DEC</td>
</tr>
<tr>
<td>Illinois Veterans Grant</td>
<td>ISAC</td>
<td>96,421</td>
<td>-</td>
<td>96,421</td>
<td>96,421</td>
<td>JUL - DEC</td>
</tr>
<tr>
<td>Illinois National Guard</td>
<td>ISAC</td>
<td>34,490</td>
<td>-</td>
<td>34,490</td>
<td>34,490</td>
<td>JUL - OCT</td>
</tr>
<tr>
<td>Department of Vocational Rehabilitation</td>
<td>IDHS</td>
<td>16,986</td>
<td>15,241</td>
<td>1,745</td>
<td>1,745</td>
<td>DEC</td>
</tr>
<tr>
<td>Veterans' Administration Rehabilitation</td>
<td>ILVA</td>
<td>16,235</td>
<td>3,456</td>
<td>12,779</td>
<td>12,779</td>
<td>SEP - NOV</td>
</tr>
<tr>
<td>MIA/POW</td>
<td>ILVA</td>
<td>5,745</td>
<td>-</td>
<td>5,745</td>
<td>5,745</td>
<td>SEP</td>
</tr>
<tr>
<td>Total Restricted Funds</td>
<td>ISAC</td>
<td>1,658,016</td>
<td>$</td>
<td>90,586</td>
<td>1,530,184</td>
<td>$1,015,676</td>
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<tr>
<td>Grand Total</td>
<td>ISAC</td>
<td>9,207,445</td>
<td>$</td>
<td>90,586</td>
<td>9,079,613</td>
<td>$4,137,395</td>
</tr>
</tbody>
</table>

NOTES:
1. ICCB funding is appropriated annually and accrued by the College monthly.
2. ISAC awards for student financial aid are accrued as amounts are credited to student accounts.
3. Months outstanding includes the current month's activity to date for those grants operating on a reimbursement basis.

ICCB = Illinois Community College Board  
ISAC = Illinois Student Assistance Commission  
ILVA = Illinois Department of Veterans Affairs  
IDHS = Illinois Department of Human Services  
ISBE = Illinois State Board of Education  
SOS = Illinois Secretary of State  
DCEO = Department of Commerce and Economic Opportunity
## BLACK HAWK COLLEGE
### STATE MONIES RECAP
#### FISCAL YEAR 2012
##### AS OF DECEMBER 31, 2012

<table>
<thead>
<tr>
<th>Description</th>
<th>Agency</th>
<th>Funds Allocated</th>
<th>Funds Received to Date</th>
<th>Funds Available</th>
<th>Funds Currently Due</th>
<th>Months Outstanding</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating Funds - FY12</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Base Operating (Ed Fund)</td>
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<td>$3,295,549</td>
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<tr>
<td>Base Operating (O&amp;M Fund)</td>
<td>ICCB</td>
<td>627,724</td>
<td>627,724</td>
<td>$</td>
<td>$</td>
<td>NONE</td>
</tr>
<tr>
<td>Equalization</td>
<td>ICCB</td>
<td>3,187,173</td>
<td>3,187,173</td>
<td>$</td>
<td>$</td>
<td>NONE</td>
</tr>
<tr>
<td><strong>Total Operating Funds</strong></td>
<td></td>
<td>$7,110,446</td>
<td>$7,110,446</td>
<td>$</td>
<td>$</td>
<td>-</td>
</tr>
<tr>
<td><strong>Restricted Funds - FY12</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Small Business Development Center (SBDC) 1/1/12-12/31/12</td>
<td>DCEO</td>
<td>36,250</td>
<td>18,125</td>
<td>860</td>
<td>860</td>
<td>JUNE</td>
</tr>
<tr>
<td>International Trade Center 1/1/12-12/31/12</td>
<td>DCEO</td>
<td>36,250</td>
<td>18,261</td>
<td>-</td>
<td>-</td>
<td>NONE</td>
</tr>
<tr>
<td>Procurement Technical Assistance Center</td>
<td>DCEO</td>
<td>39,000</td>
<td>39,000</td>
<td>-</td>
<td>-</td>
<td>NONE</td>
</tr>
<tr>
<td>Illinois Veterans Grant</td>
<td>ISAC</td>
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<td>35,805</td>
<td>152,241</td>
<td>152,241</td>
<td>AUG - JUNE</td>
</tr>
<tr>
<td>Illinois National Guard</td>
<td>ISAC</td>
<td>81,163</td>
<td>77,859</td>
<td>3,304</td>
<td>3,304</td>
<td>JUNE</td>
</tr>
<tr>
<td>Department of Vocational Rehabilitation</td>
<td>IDHS</td>
<td>43,235</td>
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<td>-</td>
<td>NONE</td>
</tr>
<tr>
<td><strong>Restricted Funds - FY11</strong></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Illinois Jobs Now QC</td>
<td>DCEO</td>
<td>1,000,000</td>
<td>-</td>
<td>1,000,000</td>
<td>1,000,000</td>
<td>FY2011</td>
</tr>
<tr>
<td>Illinois Jobs Now EC</td>
<td>DCEO</td>
<td>100,000</td>
<td>-</td>
<td>100,000</td>
<td>100,000</td>
<td>FY2011</td>
</tr>
<tr>
<td><strong>Total Restricted Funds</strong></td>
<td></td>
<td>$1,523,944</td>
<td>$232,285</td>
<td>$1,256,405</td>
<td>$1,256,405</td>
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</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td></td>
<td>$8,634,390</td>
<td>$7,342,731</td>
<td>$1,256,405</td>
<td>$1,256,405</td>
<td></td>
</tr>
</tbody>
</table>

**NOTES:**
1. ICCB funding is appropriated annually and accrued by the College monthly.
2. ISAC awards for student financial aid are accrued as amounts are credited to student accounts.
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<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>FY08</th>
<th>FY09*</th>
<th>FY10</th>
<th>FY11</th>
<th>FY12</th>
<th>FY11 to FY12 Change</th>
<th>FY12 thru 12/31/11</th>
<th>FY13 thru 12/31/12</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>59000</td>
<td>BUDGET</td>
<td>2,615,628.25</td>
<td>2,639,851.71</td>
<td>2,716,915.00</td>
<td>2,905,000.00</td>
<td>3,000,000.00</td>
<td>95,000.00</td>
<td>3,000,000.00</td>
<td>4,000,000.00</td>
<td>33.33%</td>
</tr>
<tr>
<td>59101</td>
<td>BRIDGE WAIVERS</td>
<td>241.50</td>
<td>20,483.75</td>
<td>16,888.50</td>
<td>0.00</td>
<td>17,561.00</td>
<td>17,561.00</td>
<td>14,873.50</td>
<td>0.00</td>
<td>-100.00%</td>
</tr>
<tr>
<td>59102</td>
<td>COLLEGE FOR KIDS WAVERS</td>
<td>1,433.00</td>
<td>1,474.00</td>
<td>1,005.00</td>
<td>587.00</td>
<td>744.00</td>
<td>157.00</td>
<td>744.00</td>
<td>837.00</td>
<td>12.50%</td>
</tr>
<tr>
<td>59103</td>
<td>DUAL ENROLLMENT WAVERS</td>
<td>153,228.00</td>
<td>300,928.25</td>
<td>447,031.00</td>
<td>509,256.25</td>
<td>513,127.25</td>
<td>3,871.00</td>
<td>232,067.25</td>
<td>476,488.00</td>
<td>105.32%</td>
</tr>
<tr>
<td>59201/59104</td>
<td>ADULT EDUCATION WAIVERS**</td>
<td>1,715,092.30</td>
<td>1,716,936.93</td>
<td>2,329,038.64</td>
<td>2,425,462.00</td>
<td>2,368,664.65</td>
<td>(56,797.35)</td>
<td>1,033,167.50</td>
<td>1,331,613.50</td>
<td>28.89%</td>
</tr>
<tr>
<td>59203/59105</td>
<td>SENIOR CITIZEN WAIVERS**</td>
<td>0.00</td>
<td>469.00</td>
<td>202.50</td>
<td>85.00</td>
<td>445.00</td>
<td>360.00</td>
<td>89.00</td>
<td>285.00</td>
<td>220.22%</td>
</tr>
<tr>
<td>59109</td>
<td>OTHER INSTITUTIONAL WAIVERS</td>
<td>636,669.42</td>
<td>12,563.72</td>
<td>43,167.65</td>
<td>44,012.22</td>
<td>55,623.36</td>
<td>11,611.14</td>
<td>34,734.57</td>
<td>15,502.05</td>
<td>-55.37%</td>
</tr>
<tr>
<td>59110</td>
<td>UNFUNDED VETERANS GRANT**</td>
<td>61,638.82</td>
<td>(22,974.79)</td>
<td>88,617.88</td>
<td>114,810.14</td>
<td>(8,265.81)</td>
<td>(123,075.95)</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>59114</td>
<td>ATHLETIC ACHIEVEMENT WAIVERS</td>
<td>0.00</td>
<td>364,288.95</td>
<td>319,340.04</td>
<td>396,404.76</td>
<td>274,204.01</td>
<td>(122,200.75)</td>
<td>122,405.70</td>
<td>163,097.63</td>
<td>33.24%</td>
</tr>
<tr>
<td>59115</td>
<td>ARGRICULTURAL ACHIEVEMENT WAIVERS</td>
<td>0.00</td>
<td>56,750.63</td>
<td>61,026.38</td>
<td>70,001.50</td>
<td>65,977.63</td>
<td>(4,023.87)</td>
<td>32,982.38</td>
<td>48,014.00</td>
<td>45.57%</td>
</tr>
<tr>
<td>59116</td>
<td>DEPARTMENTAL ACHIEVEMENT WAVERS</td>
<td>0.00</td>
<td>49,988.75</td>
<td>59,180.45</td>
<td>34,364.57</td>
<td>38,300.97</td>
<td>3,936.40</td>
<td>18,828.42</td>
<td>28,811.05</td>
<td>53.02%</td>
</tr>
<tr>
<td>59117</td>
<td>DIVERSITY ACHIEVEMENT WAVERS</td>
<td>0.00</td>
<td>51,520.16</td>
<td>41,610.25</td>
<td>27,210.25</td>
<td>16,112.00</td>
<td>(11,098.25)</td>
<td>10,890.00</td>
<td>4,381.00</td>
<td>-59.77%</td>
</tr>
<tr>
<td>59118</td>
<td>TRADE UNION PROGRAM WAVERS</td>
<td>0.00</td>
<td>63,218.50</td>
<td>90,680.00</td>
<td>90,871.00</td>
<td>63,875.50</td>
<td>(26,995.50)</td>
<td>30,692.00</td>
<td>20,875.50</td>
<td>-31.98%</td>
</tr>
<tr>
<td>59200</td>
<td>GRANTS AND SCHOLARSHIPS</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>1,110.00</td>
<td>1,110.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>59202</td>
<td>ACHIEVEMENT AWARD WAIVERS</td>
<td>0.00</td>
<td>175,988.22</td>
<td>190,887.88</td>
<td>206,091.63</td>
<td>188,331.41</td>
<td>(17,760.22)</td>
<td>93,930.79</td>
<td>115,824.85</td>
<td>23.31%</td>
</tr>
</tbody>
</table>

**TOTAL EXPENSE LINE ITEMS ONLY** | 2,568,303.04 | 2,791,636.07 | 3,688,676.17 | 3,919,156.32 | 3,595,810.97 | (323,345.35) | 1,625,405.11 | 2,205,729.58 | 35.70% |

**(OVER) UNDER BUDGET** | 47,325.21 | (151,784.36) | (971,761.17) | (1,014,156.32) | (595,810.97) | 418,345.35 | 1,374,594.89 | 1,794,270.42 |

Notes:
*FY09 amounts recorded in 59109 - Other have been broken out into the new accounts added in FY10 to provide history and visibility to waiver types.
**These are mandated waivers.
59104 Account used for Adult Ed Waivers per FMM beginning with FY11
59105 Account used for Senior Citizen Waivers per FMM beginning with FY11
Unfunded Veterans Grant amount not known until year end
EDUCATION FUND AND OPERATIONS & MAINTENANCE FUND
The financial results for the total Operating Funds reflect an increase in revenue and a decrease in expenditures from last year.

Revenues for FY13 increased from last year’s level by $807,878 or 3.35%.
Notable changes in revenue year over year include:
• Fall Tuition revenue increase of $194,799 or 3.52%
• Summer Tuition revenue increase of $167,050 or 431.74% due to reporting change implemented in FY12
• Spring Tuition increase of $107,917 or 2.04%
• Adult Ed enrollment increase of $349,109 or 28.19%
• Property tax revenue decrease of $96,033 or 2.52%
• Student fees revenue decrease of $48,706 or 4.27%
• Investment revenue decrease of $58,825 or 30.94%

Expenditures for FY13 increased from last year’s level by $426,233 or 2.23%.
Notable changes in expenditures year over year include:
• Ed Fund salaries decrease of $916,403 or 8.08% due to accounting method change
• Benefits increase of $82,327 or 3.10% due to increased health care expenses
• Supplies & Materials expense decrease of $26,617 or 2.80%
• Waivers, primarily Adult Ed, increase of $1,209,043 or 72.86%

AUXILIARY FUND
The financial results for the total Auxiliary Fund reflect a decrease in both revenue and expenditures from last year. Revenue decreased 5.58% while expenditures decreased 1.16%.

The decrease in revenue of $189,952 is attributable to a $176,390 or 5.83% decrease in Bookstore revenues, a $16,545 or 4.75% decrease in student auxiliary fees due to lower enrollment, and a $6,226 or 36.07% increase in QC vending revenue.

Expenditures are down $32,552 due to an $87,319 or 3.76% decrease in Bookstore expenses, a $9,928 or 5.88% decrease in QC Athletics, and a $19,927 or 15.28% decrease in other expenses, offset by an increase of $80,692 or 111.77% increase in Student Life expenditures.

The financial information on the following pages represents the major items of revenue and expenditures for the month ended January 31, 2013 for each of the appropriated funds.
## Report of Financial Operations of the College

**For the Period Ending January 31, 2013**

### Fiscal Year 2013 vs. Fiscal Year 2012

<table>
<thead>
<tr>
<th>Fund</th>
<th>FY 2013 Current Month Actual</th>
<th>FY 2013 YTD Actual 58% thru Yr.</th>
<th>FY 2013 Adjusted Budget 12 Months</th>
<th>% Budget Realized</th>
<th>FY 2012 Current Month Actual</th>
<th>FY 2012 YTD Actual 58% thru Yr.</th>
<th>FY 2012 Adjusted Budget 12 Months</th>
<th>% Budget Realized</th>
<th>FY 2013 Difference</th>
<th>FY 2012 Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Education Fund</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenue</td>
<td>$ 2,624,579</td>
<td>$ 22,433,747</td>
<td>$ 31,551,446</td>
<td>71.10%</td>
<td>$ 2,831,198</td>
<td>$ 21,660,815</td>
<td>$ 30,007,693</td>
<td>72.18%</td>
<td>$ 572,632</td>
<td></td>
</tr>
<tr>
<td>Expenditures</td>
<td>$ 2,760,045</td>
<td>$ 17,134,336</td>
<td>$ 32,376,800</td>
<td>52.92%</td>
<td>$ 1,967,213</td>
<td>$ 16,906,133</td>
<td>$ 30,670,656</td>
<td>55.12%</td>
<td>$ 228,203</td>
<td></td>
</tr>
<tr>
<td><strong>Operations &amp; Maintenance Fund</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenue</td>
<td>$ 388,692</td>
<td>$ 2,498,005</td>
<td>$ 4,521,078</td>
<td>55.25%</td>
<td>$ 399,917</td>
<td>$ 2,463,059</td>
<td>$ 4,446,944</td>
<td>55.39%</td>
<td>$ 1,425</td>
<td>$ 34,946</td>
</tr>
<tr>
<td>Expenditures</td>
<td>$ 372,368</td>
<td>$ 2,364,185</td>
<td>$ 4,595,884</td>
<td>51.44%</td>
<td>$ 299,470</td>
<td>$ 2,166,155</td>
<td>$ 4,366,115</td>
<td>49.61%</td>
<td>$ 9.14%</td>
<td>$ 198,030</td>
</tr>
<tr>
<td><strong>Total for Education and Operations and Maintenance</strong></td>
<td>$ 3,013,271</td>
<td>$ 24,931,752</td>
<td>$ 36,072,524</td>
<td>69.12%</td>
<td>$ 3,231,115</td>
<td>$ 24,123,874</td>
<td>$ 34,454,637</td>
<td>70.02%</td>
<td>$ 1,322,647</td>
<td>$ 807,878</td>
</tr>
<tr>
<td>Revenue</td>
<td>$ 3,140,413</td>
<td>$ 19,498,521</td>
<td>$ 36,972,684</td>
<td>52.74%</td>
<td>$ 2,266,683</td>
<td>$ 19,072,288</td>
<td>$ 35,037,080</td>
<td>54.44%</td>
<td>$ 2.23%</td>
<td>$ 426,233</td>
</tr>
<tr>
<td><strong>Auxiliary Fund</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenue</td>
<td>$ 1,131,383</td>
<td>$ 3,214,532</td>
<td>$ 3,922,900</td>
<td>81.94%</td>
<td>$ 1,254,590</td>
<td>$ 3,404,484</td>
<td>$ 3,936,285</td>
<td>86.49%</td>
<td>-5.58%</td>
<td>$ (189,952)</td>
</tr>
<tr>
<td>Expenditures</td>
<td>$ 888,133</td>
<td>$ 2,781,781</td>
<td>$ 3,922,900</td>
<td>70.91%</td>
<td>$ 938,178</td>
<td>$ 2,814,333</td>
<td>$ 3,885,417</td>
<td>72.43%</td>
<td>-1.16%</td>
<td>$ (32,552)</td>
</tr>
<tr>
<td><strong>Audit</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenue</td>
<td>$ 7,001</td>
<td>$ 56,728</td>
<td>$ 94,992</td>
<td>59.72%</td>
<td>-</td>
<td>$ 45,687</td>
<td>$ 86,440</td>
<td>52.85%</td>
<td>24.17%</td>
<td>$ 11,041</td>
</tr>
<tr>
<td>Expenditures</td>
<td>-</td>
<td>$ 69,662</td>
<td>$ 80,000</td>
<td>87.08%</td>
<td>-</td>
<td>$ 43,600</td>
<td>$ 71,170</td>
<td>61.26%</td>
<td>0.00%</td>
<td>$ 26,062</td>
</tr>
<tr>
<td><strong>Liability, Protection &amp; Settlement Fund</strong></td>
<td>$ 220,014</td>
<td>$ 1,652,105</td>
<td>$ 2,769,370</td>
<td>50.66%</td>
<td>-</td>
<td>$ 1,293,496</td>
<td>$ 2,476,046</td>
<td>52.24%</td>
<td>27.72%</td>
<td>$ 358,609</td>
</tr>
<tr>
<td>Expenditures</td>
<td>$ 135,533</td>
<td>$ 1,417,102</td>
<td>$ 3,383,477</td>
<td>41.88%</td>
<td>$ 195,729</td>
<td>$ 1,334,031</td>
<td>$ 2,476,050</td>
<td>53.88%</td>
<td>6.23%</td>
<td>$ 83,071</td>
</tr>
<tr>
<td><strong>Bond &amp; Interest Funds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenue</td>
<td>$ 440,028</td>
<td>$ 3,171,475</td>
<td>$ 5,456,825</td>
<td>58.12%</td>
<td>-</td>
<td>$ 2,778,935</td>
<td>$ 5,502,775</td>
<td>50.50%</td>
<td>14.13%</td>
<td>$ 392,540</td>
</tr>
<tr>
<td>Expenditures</td>
<td>-</td>
<td>$ 5,236,833</td>
<td>$ 5,456,825</td>
<td>95.97%</td>
<td>-</td>
<td>$ 5,143,146</td>
<td>$ 5,452,775</td>
<td>94.32%</td>
<td>1.82%</td>
<td>$ 93,687</td>
</tr>
<tr>
<td><strong>Working Cash Fund</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenue</td>
<td>$ 30,055</td>
<td>$ 207,968</td>
<td>$ 300,000</td>
<td>69.32%</td>
<td>-</td>
<td>$ 254,262</td>
<td>$ 400,000</td>
<td>63.57%</td>
<td>-18.21%</td>
<td>$ (46,294)</td>
</tr>
<tr>
<td>Expenditures</td>
<td>-</td>
<td>$ 35,887</td>
<td>$ 207,968</td>
<td>69.32%</td>
<td>-</td>
<td>$ 254,262</td>
<td>$ 400,000</td>
<td>63.57%</td>
<td>-18.21%</td>
<td>$ (46,294)</td>
</tr>
<tr>
<td><strong>Operation &amp; Maintenance Restricted Funds</strong></td>
<td>$ 108,887</td>
<td>$ 1,109,259</td>
<td>$ 23,540,000</td>
<td>4.71%</td>
<td>$ 34,217</td>
<td>$ 1,154,859</td>
<td>$ 3,970,000</td>
<td>29.09%</td>
<td>-3.95%</td>
<td>$ (45,600)</td>
</tr>
<tr>
<td>Expenditures</td>
<td>$ 1,029,913</td>
<td>$ 6,018,824</td>
<td>$ 18,307,317</td>
<td>32.88%</td>
<td>$ 675,977</td>
<td>$ 4,176,728</td>
<td>$ 16,230,626</td>
<td>25.73%</td>
<td>44.10%</td>
<td>$ 1,842,096</td>
</tr>
<tr>
<td><strong>Restricted Funds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenue</td>
<td>$ 686,987</td>
<td>$ 7,941,633</td>
<td>$ 21,411,830</td>
<td>37.09%</td>
<td>$ 873,650</td>
<td>$ 8,639,443</td>
<td>$ 15,156,410</td>
<td>57.00%</td>
<td>-8.08%</td>
<td>$ (697,810)</td>
</tr>
<tr>
<td>Expenditures</td>
<td>$ 6,384,030</td>
<td>$ 14,974,890</td>
<td>$ 21,465,932</td>
<td>69.76%</td>
<td>$ 332,539</td>
<td>$ 9,326,372</td>
<td>$ 15,235,028</td>
<td>61.22%</td>
<td>60.57%</td>
<td>$ 5,648,518</td>
</tr>
</tbody>
</table>
## EDUCATION FUND

### Revenue

<table>
<thead>
<tr>
<th></th>
<th>FY 2013</th>
<th></th>
<th>FY 2012</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Month</td>
<td>YTD Actual</td>
<td>Adjusted</td>
<td>Current Month</td>
</tr>
<tr>
<td>Tuition - Fall</td>
<td>(4,315) $</td>
<td>5,731,531 $</td>
<td>5,972,975 $</td>
<td>(974) $</td>
</tr>
<tr>
<td>Tuition - Spring</td>
<td>986,390 $</td>
<td>5,400,074 $</td>
<td>5,746,483 $</td>
<td>1,327,181 $</td>
</tr>
<tr>
<td>Tuition - Summer</td>
<td>-</td>
<td>205,742 $</td>
<td>898,447 $</td>
<td>-</td>
</tr>
<tr>
<td>Tuition - Adult Ed</td>
<td>173,648 $</td>
<td>1,587,566 $</td>
<td>2,713,294 $</td>
<td>48,536 $</td>
</tr>
<tr>
<td>Student Fees</td>
<td>155,295 $</td>
<td>1,092,518 $</td>
<td>1,321,489 $</td>
<td>149,337 $</td>
</tr>
<tr>
<td>State Funding</td>
<td>576,880 $</td>
<td>4,038,157 $</td>
<td>6,812,644 $</td>
<td>571,511 $</td>
</tr>
<tr>
<td>Property Taxes</td>
<td>627,284 $</td>
<td>3,717,987 $</td>
<td>6,753,254 $</td>
<td>647,875 $</td>
</tr>
<tr>
<td>Sales &amp; Service</td>
<td>82,645 $</td>
<td>447,584 $</td>
<td>598,260 $</td>
<td>55,861 $</td>
</tr>
<tr>
<td>Investment Income</td>
<td>18,470 $</td>
<td>1,587,566 $</td>
<td>2,713,294 $</td>
<td>4,527 $</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>8,282 $</td>
<td>81,308 $</td>
<td>184,600 $</td>
<td>-</td>
</tr>
<tr>
<td>Uncollectible Tuition</td>
<td>-</td>
<td>-</td>
<td>(100,000) $</td>
<td>-</td>
</tr>
<tr>
<td>Contingency</td>
<td>-</td>
<td>-</td>
<td>400,000 $</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$ 2,624,579 $</td>
<td>$ 22,433,747 $</td>
<td>$ 31,551,446 $</td>
<td>$ 2,831,198 $</td>
</tr>
</tbody>
</table>

### Expenditures

<table>
<thead>
<tr>
<th></th>
<th>FY 2013</th>
<th></th>
<th>FY 2012</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Month</td>
<td>YTD Actual</td>
<td>Adjusted</td>
<td>Current Month</td>
</tr>
<tr>
<td>Salaries</td>
<td>1,498,924 $</td>
<td>10,424,937 $</td>
<td>20,591,701 $</td>
<td>1,408,782 $</td>
</tr>
<tr>
<td>Benefits</td>
<td>361,064 $</td>
<td>2,437,641 $</td>
<td>3,833,679 $</td>
<td>361,729 $</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>73,023 $</td>
<td>465,433 $</td>
<td>1,362,597 $</td>
<td>44,831 $</td>
</tr>
<tr>
<td>Supplies &amp; Materials</td>
<td>135,529 $</td>
<td>771,554 $</td>
<td>1,624,712 $</td>
<td>96,000 $</td>
</tr>
<tr>
<td>Conference &amp; Meetings</td>
<td>20,802 $</td>
<td>100,428 $</td>
<td>314,815 $</td>
<td>12,453 $</td>
</tr>
<tr>
<td>Fixed Charges</td>
<td>983 $</td>
<td>7,194 $</td>
<td>22,900 $</td>
<td>817 $</td>
</tr>
<tr>
<td>Utilities</td>
<td>-</td>
<td>2,892 $</td>
<td>5,500 $</td>
<td>140 $</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Waivers</td>
<td>662,764 $</td>
<td>2,868,493 $</td>
<td>4,015,000 $</td>
<td>34,046 $</td>
</tr>
<tr>
<td>Other Expenditures</td>
<td>14,956 $</td>
<td>55,764 $</td>
<td>80,396 $</td>
<td>8,415 $</td>
</tr>
<tr>
<td>Contingency</td>
<td>-</td>
<td>-</td>
<td>525,500 $</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$ 2,768,045 $</td>
<td>$ 17,134,336 $</td>
<td>$ 32,376,800 $</td>
<td>$ 1,967,213 $</td>
</tr>
</tbody>
</table>

### Education Fund Revenue (Dollars)

- Tuition: $12,106,038
- Student Fees: $1,141,225
- State Sources: $3,945,372
- Property Taxes: $3,814,019
- All Other Revenue: $654,161

### Education Fund Expenditures (Dollars)

- Salaries & Benefits: $13,770,909
- Contract. Services: $461,860
- Supp. & Materials: $799,276
- Conf. & Meetings: $108,264
- Waivers: $1,659,451
- All Other Expend.: $106,373

---

February 21, 2013
### Operations & Maintenance Fund

#### Revenue

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2013</th>
<th>FY 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Month Actual</td>
<td>YTD Actual</td>
</tr>
<tr>
<td></td>
<td>$ 21,899</td>
<td>$ 85,934</td>
</tr>
<tr>
<td>Facilities Rental</td>
<td>32,583</td>
<td>71,005</td>
</tr>
<tr>
<td>Parking Fee Revenues</td>
<td>52,240</td>
<td>365,677</td>
</tr>
<tr>
<td>ICCB Credit Hour Grants</td>
<td>278,601</td>
<td>1,947,006</td>
</tr>
<tr>
<td>Property Taxes</td>
<td>3,369</td>
<td>28,383</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Contingency</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 388,692</strong></td>
<td><strong>$ 2,498,005</strong></td>
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</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2012</th>
<th>FY 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Month Actual</td>
<td>YTD Actual</td>
</tr>
<tr>
<td>Facilities Rental</td>
<td>$ 7,961</td>
<td>$ 37,545</td>
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<tr>
<td>Parking Fee Revenues</td>
<td>37,115</td>
<td>85,816</td>
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<tr>
<td>ICCB Credit Hour Grants</td>
<td>52,310</td>
<td>366,172</td>
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<tr>
<td>Property Taxes</td>
<td>300,902</td>
<td>1,958,991</td>
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<td>Other Revenue</td>
<td>1,629</td>
<td>14,535</td>
</tr>
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<td>Contingency</td>
<td>-</td>
<td>-</td>
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<td><strong>TOTAL</strong></td>
<td><strong>$ 399,917</strong></td>
<td><strong>$ 2,463,059</strong></td>
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#### Expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2013</th>
<th>FY 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Month Actual</td>
<td>YTD Actual</td>
</tr>
<tr>
<td>Salaries</td>
<td>$ 141,247</td>
<td>$ 961,730</td>
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<td>Benefits</td>
<td>43,679</td>
<td>298,844</td>
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<td>Contractual Services</td>
<td>70,398</td>
<td>290,959</td>
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<tr>
<td>Supplies &amp; Materials</td>
<td>11,857</td>
<td>151,405</td>
</tr>
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<td>Conference &amp; Meetings</td>
<td>391</td>
<td>1,311</td>
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<tr>
<td>Fixed Charges</td>
<td>12,328</td>
<td>112,423</td>
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<td>Utilities</td>
<td>92,398</td>
<td>546,490</td>
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<td>Capital Outlay</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Other Expenditures</td>
<td>70</td>
<td>1,023</td>
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<tr>
<td>Contingency</td>
<td>-</td>
<td>-</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 372,368</strong></td>
<td><strong>$ 2,364,185</strong></td>
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<table>
<thead>
<tr>
<th>Description</th>
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<th>FY 2012</th>
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</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$ 128,162</td>
<td>$ 932,706</td>
</tr>
<tr>
<td>Benefits</td>
<td>31,761</td>
<td>224,589</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>26,462</td>
<td>191,707</td>
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<tr>
<td>Supplies &amp; Materials</td>
<td>21,562</td>
<td>150,299</td>
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<tr>
<td>Utilities</td>
<td>55</td>
<td>420</td>
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<tr>
<td>Capital Outlay</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Expenditures</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Contingency</td>
<td>-</td>
<td>-</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 299,470</strong></td>
<td><strong>$ 2,166,155</strong></td>
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# AUXILIARY FUND

## Revenue

<table>
<thead>
<tr>
<th></th>
<th>FY 2013</th>
<th>FY 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Month Actual</td>
<td>YTD Actual</td>
</tr>
<tr>
<td>Bookstore - QC</td>
<td>$ 966,846</td>
<td>$ 2,461,395</td>
</tr>
<tr>
<td>Bookstore - EC</td>
<td>133,842</td>
<td>385,546</td>
</tr>
<tr>
<td>Food Service - QC</td>
<td>-</td>
<td>5,925</td>
</tr>
<tr>
<td>Vending - QC</td>
<td>1,760</td>
<td>23,483</td>
</tr>
<tr>
<td>Student Auxiliary Fees</td>
<td>28,935</td>
<td>331,651</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>-</td>
<td>6,532</td>
</tr>
<tr>
<td>Contingency</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$ 1,131,383</td>
<td>$ 3,214,532</td>
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</table>

## Expenditures

<table>
<thead>
<tr>
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<th>FY 2013</th>
<th>FY 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Month Actual</td>
<td>YTD Actual</td>
</tr>
<tr>
<td>Bookstore - QC</td>
<td>$ 724,078</td>
<td>$ 1,927,944</td>
</tr>
<tr>
<td>Athletics - QC</td>
<td>23,401</td>
<td>158,976</td>
</tr>
<tr>
<td>Athletics - EC</td>
<td>11,388</td>
<td>89,719</td>
</tr>
<tr>
<td>Student Life</td>
<td>18,220</td>
<td>152,885</td>
</tr>
<tr>
<td>Ag Programs - EC</td>
<td>5,427</td>
<td>34,975</td>
</tr>
<tr>
<td>Other Expenditures</td>
<td>6,264</td>
<td>110,514</td>
</tr>
<tr>
<td>Contingency</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$ 888,133</td>
<td>$ 2,781,781</td>
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</table>
### AUDIT FUND

#### Revenue

<table>
<thead>
<tr>
<th>Year</th>
<th>Current Month Actual</th>
<th>YTD Actual</th>
<th>Adjusted Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2013</td>
<td>$7,001</td>
<td>$56,728</td>
<td>$94,992</td>
</tr>
<tr>
<td>FY 2012</td>
<td>-</td>
<td>$45,687</td>
<td>$86,440</td>
</tr>
</tbody>
</table>

#### Expenditures

<table>
<thead>
<tr>
<th>Year</th>
<th>Current Month Actual</th>
<th>YTD Actual</th>
<th>Adjusted Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2013</td>
<td>-</td>
<td>$69,662</td>
<td>$80,000</td>
</tr>
<tr>
<td>FY 2012</td>
<td>-</td>
<td>$43,600</td>
<td>$71,170</td>
</tr>
</tbody>
</table>

### LIABILITY, PROTECTION AND SETTLEMENT FUND

#### Revenue

<table>
<thead>
<tr>
<th>Year</th>
<th>Current Month Actual</th>
<th>YTD Actual</th>
<th>Adjusted Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2013</td>
<td>$220,014</td>
<td>$1,652,105</td>
<td>$2,769,370</td>
</tr>
<tr>
<td>FY 2012</td>
<td>-</td>
<td>$1,293,496</td>
<td>$2,476,046</td>
</tr>
</tbody>
</table>

#### Expenditures

<table>
<thead>
<tr>
<th>Category</th>
<th>FY 2013</th>
<th>FY 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries &amp; Other Benefits</td>
<td>$81,030</td>
<td>$128,390</td>
</tr>
<tr>
<td>Unemployment</td>
<td>-</td>
<td>4,577</td>
</tr>
<tr>
<td>Worker’s Compensation</td>
<td>19,214</td>
<td>18,889</td>
</tr>
<tr>
<td>Medicare Expense</td>
<td>797</td>
<td>21,542</td>
</tr>
<tr>
<td>FICA Expense</td>
<td>-</td>
<td>3,966</td>
</tr>
<tr>
<td>Insurance (General)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Legal Services</td>
<td>-</td>
<td>2,081</td>
</tr>
<tr>
<td>Other Expenditures</td>
<td>34,492</td>
<td>16,284</td>
</tr>
<tr>
<td>Contingency</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$135,533</td>
<td>$195,729</td>
</tr>
</tbody>
</table>

### Graphs

- **Audit Fund (Dollars)**
  - **Revenue**: FY 2012 = $45,687, FY 2013 = $56,728
  - **Expenditures**: FY 2012 = $43,600, FY 2013 = $69,662

- **Liability, Protection & Settlement Fund (Dollars)**
  - **Revenue**: FY 2012 = $45,687, FY 2013 = $56,728
  - **Salaries & Benefits**: FY 2012 = $1,293,496, FY 2013 = $1,652,105
  - **All Other Expend.**: FY 2012 = $902,159, FY 2013 = $876,843
## BOND & INTEREST FUNDS

### Revenue

<table>
<thead>
<tr>
<th></th>
<th>FY 2013</th>
<th>FY 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Month Actual</td>
<td>YTD Actual</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$ 440,028</td>
<td>$ 3,171,475</td>
</tr>
</tbody>
</table>

### Expenditures

<table>
<thead>
<tr>
<th></th>
<th>FY 2013</th>
<th>FY 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Month Actual</td>
<td>YTD Actual</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$ -</td>
<td>$ 5,236,833</td>
</tr>
</tbody>
</table>

## WORKING CASH FUND

### Revenue

<table>
<thead>
<tr>
<th></th>
<th>FY 2013</th>
<th>FY 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Month Actual</td>
<td>YTD Actual</td>
</tr>
<tr>
<td>Investment Income</td>
<td>$ 30,055</td>
<td>$ 207,968</td>
</tr>
</tbody>
</table>

## Bond & Interest and Working Cash Funds

(Dollars)

- **FY 2012**:
  - Bond & Interest Revenue: $2,778,935
  - Bond & Interest Expenditures: $5,143,146
  - Working Cash Investment Income: $254,262
- **FY 2013**:
  - Bond & Interest Revenue: $3,171,475
  - Bond & Interest Expenditures: $5,236,833
  - Working Cash Investment Income: $207,968

<table>
<thead>
<tr>
<th>Category</th>
<th>FY 2012</th>
<th>FY 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bond &amp; Interest Revenue</td>
<td>$2,778,935</td>
<td>$3,171,475</td>
</tr>
<tr>
<td>Bond &amp; Interest Expenditures</td>
<td>$5,143,146</td>
<td>$5,236,833</td>
</tr>
<tr>
<td>Working Cash Investment Income</td>
<td>$254,262</td>
<td>$207,968</td>
</tr>
</tbody>
</table>
## RESTRICTED OPERATIONS & MAINTENANCE FUND

### Revenue for the month:

<table>
<thead>
<tr>
<th></th>
<th>Current Month Actual</th>
<th>YTD Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td>$108,887</td>
<td>$1,109,259</td>
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### Expenditures for the month:

<table>
<thead>
<tr>
<th>Fund Number</th>
<th>Encumbered</th>
<th>Total Project Activity</th>
<th>Project Budget</th>
<th>% Spent</th>
<th>Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Protection, Health &amp; Safety Projects</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY11 Electrical Feed Replacement - QC</td>
<td>731101</td>
<td>-</td>
<td>136,866</td>
<td>100%</td>
<td>X</td>
</tr>
<tr>
<td>FY11 Elevator Upgrades - QC &amp; EC - Phase I</td>
<td>731102</td>
<td>-</td>
<td>305,357</td>
<td>79%</td>
<td></td>
</tr>
<tr>
<td>FY11 Elevator Upgrades - QC &amp; EC - Phase II</td>
<td>731102</td>
<td>-</td>
<td>-</td>
<td>0%</td>
<td></td>
</tr>
<tr>
<td>FY11 Elevator Upgrades - QC &amp; EC - Phase III</td>
<td>731102</td>
<td>-</td>
<td>-</td>
<td>0%</td>
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<tr>
<td>FY11 Water Main Feed Renovation - EC</td>
<td>731103</td>
<td>-</td>
<td>-</td>
<td>0%</td>
<td></td>
</tr>
<tr>
<td>FY11 Stairwell &amp; Flooring Upgrades - QC</td>
<td>731104</td>
<td>-</td>
<td>116,665</td>
<td>100%</td>
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<tr>
<td>FY11 Boiler/Chiller Mechanical Renovations</td>
<td>731105</td>
<td>-</td>
<td>315,197</td>
<td>100%</td>
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<tr>
<td>FY12 AHU-120 Replacement - QC</td>
<td>731201</td>
<td>-</td>
<td>72,812</td>
<td>100%</td>
<td>X</td>
</tr>
<tr>
<td>FY12 Bldg A Lower Level RTU Relacement - EC</td>
<td>731202</td>
<td>-</td>
<td>145,900</td>
<td>0%</td>
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<tr>
<td>FY12 Interior/Exterior Lighting Upgrades - EC</td>
<td>731203</td>
<td>-</td>
<td>311,890</td>
<td>93%</td>
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<tr>
<td>FY12 Yard Hydrant Replacement - EC</td>
<td>731204</td>
<td>-</td>
<td>44,000</td>
<td>0%</td>
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<tr>
<td>FY12 Classroom/Office HVAC Upgrade - EC</td>
<td>731205</td>
<td>-</td>
<td>1,164</td>
<td>1%</td>
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<tr>
<td>FY12 Pool HVAC Replacement - QC</td>
<td>731206</td>
<td>-</td>
<td>449,900</td>
<td>0%</td>
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<tr>
<td>FY12 Automotive Shop HVAC Upgrades - EC</td>
<td>731207</td>
<td>-</td>
<td>8,365</td>
<td>5%</td>
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<tr>
<td>FY12 Stairwell Asbestos Abatement - QC</td>
<td>731208</td>
<td>-</td>
<td>47,395</td>
<td>87%</td>
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<tr>
<td>FY12 Bldg 1 Curtain Wall - QC</td>
<td>731209</td>
<td>-</td>
<td>-</td>
<td>0%</td>
<td></td>
</tr>
<tr>
<td>FY13 EC Sanitary Sewer</td>
<td>731301</td>
<td>-</td>
<td>33,803</td>
<td>16%</td>
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<tr>
<td>FY13 EC Fire Alarm Upgrades</td>
<td>731302</td>
<td>-</td>
<td>751,100</td>
<td>0%</td>
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<tr>
<td>FY13 QC Building 3 HVAC Upgrades</td>
<td>731303</td>
<td>-</td>
<td>490</td>
<td>0%</td>
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<tr>
<td>FY13 EC IT and CEC Cooling System Upgrade</td>
<td>731304</td>
<td>-</td>
<td>38,600</td>
<td>0%</td>
<td></td>
</tr>
<tr>
<td>FY10 Fire Alarm System Upgrade - QC</td>
<td>7388</td>
<td>-</td>
<td>1,431,859</td>
<td>100%</td>
<td>X</td>
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<tr>
<td>PHS Contingency</td>
<td>7890</td>
<td>-</td>
<td>73,096</td>
<td>99%</td>
<td>NA</td>
</tr>
<tr>
<td><strong>Protection, Health &amp; Safety Projects Totals</strong></td>
<td></td>
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<td>$285,4958</td>
<td>$7,801,720</td>
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### Local Projects

<table>
<thead>
<tr>
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<th>Total Project Activity</th>
<th>Project Budget</th>
<th>% Spent</th>
<th>Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Housing</td>
<td>781301</td>
<td>-</td>
<td>4,400</td>
<td>17,300</td>
<td>25%</td>
<td></td>
</tr>
<tr>
<td>Apple Mobile Student Lab</td>
<td>781302</td>
<td>-</td>
<td>5,424</td>
<td>13,879</td>
<td>39%</td>
<td></td>
</tr>
<tr>
<td>ITS Local Refresh</td>
<td>7820</td>
<td>-</td>
<td>65,917</td>
<td>65,917</td>
<td>100%</td>
<td>X</td>
</tr>
<tr>
<td>QC Facilities Local Refresh</td>
<td>7821</td>
<td>35,199</td>
<td>216,327</td>
<td>216,404</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td>EC Facilities Local Refresh</td>
<td>7822</td>
<td>5,150</td>
<td>94,259</td>
<td>88,563</td>
<td>106%</td>
<td></td>
</tr>
<tr>
<td>EC Furniture and Equipment</td>
<td>7823</td>
<td>-</td>
<td>42,522</td>
<td>48,918</td>
<td>87%</td>
<td></td>
</tr>
<tr>
<td>EBS License Revenue</td>
<td>7825</td>
<td>-</td>
<td>150,000</td>
<td>230,970</td>
<td>65%</td>
<td></td>
</tr>
<tr>
<td>Industrial Training Lab Purchase/Remodel</td>
<td>7826</td>
<td>-</td>
<td>257,700</td>
<td>400,000</td>
<td>64%</td>
<td></td>
</tr>
<tr>
<td>Architect Fees - Special Projects</td>
<td>7884</td>
<td>-</td>
<td>46,182</td>
<td>88,943</td>
<td>52%</td>
<td></td>
</tr>
<tr>
<td>Facilities Assessment</td>
<td>7886</td>
<td>-</td>
<td>107,259</td>
<td>107,259</td>
<td>100%</td>
<td>X</td>
</tr>
<tr>
<td>Emergency Contingency</td>
<td>7805</td>
<td>-</td>
<td>3,000</td>
<td>600,000</td>
<td>NA</td>
<td></td>
</tr>
<tr>
<td>Interest Revenue Earned</td>
<td>7805</td>
<td>(66,440)</td>
<td>-</td>
<td>-</td>
<td>NA</td>
<td></td>
</tr>
<tr>
<td><strong>Local Projects Totals</strong></td>
<td></td>
<td></td>
<td>$40,349</td>
<td>$926,550</td>
<td>$1,878,153</td>
<td></td>
</tr>
</tbody>
</table>

### Surplus Operating Funds

<table>
<thead>
<tr>
<th></th>
<th>Fund Number</th>
<th>Encumbered</th>
<th>Total Project Activity</th>
<th>Project Budget</th>
<th>% Spent</th>
<th>Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>QC Scoreboard Replacement</td>
<td>791201</td>
<td>-</td>
<td>84,750</td>
<td>84,750</td>
<td>100%</td>
<td>X</td>
</tr>
<tr>
<td>EC Instructional Equipment</td>
<td>791202</td>
<td>-</td>
<td>1,220</td>
<td>45,000</td>
<td>3%</td>
<td></td>
</tr>
<tr>
<td>QC Instructional Equipment</td>
<td>791203</td>
<td>5,983</td>
<td>4,481</td>
<td>24,690</td>
<td>18%</td>
<td></td>
</tr>
<tr>
<td>Learning Management System</td>
<td>791204</td>
<td>-</td>
<td>106,453</td>
<td>130,000</td>
<td>82%</td>
<td></td>
</tr>
<tr>
<td>Pool Vehicle Purchases</td>
<td>791205</td>
<td>-</td>
<td>113,406</td>
<td>113,406</td>
<td>100%</td>
<td>X</td>
</tr>
<tr>
<td>Master Plan</td>
<td>791301</td>
<td>-</td>
<td>-</td>
<td>292,600</td>
<td>0%</td>
<td></td>
</tr>
<tr>
<td>Surplus Operating Funds</td>
<td>790000</td>
<td>-</td>
<td>-</td>
<td>1,581,860</td>
<td>NA</td>
<td></td>
</tr>
<tr>
<td><strong>Local Surplus Operating Funds</strong></td>
<td></td>
<td></td>
<td>$5,893</td>
<td>$310,310</td>
<td>$2,272,306</td>
<td></td>
</tr>
</tbody>
</table>

**Note 1:** Budget is estimated and subject to change

**Note 2:** Represents interest revenue earned on a fiscal year basis, which offsets expenditure activity during the fiscal year
## Expenditures for the month:

<table>
<thead>
<tr>
<th>Fund Number</th>
<th>Encumbered</th>
<th>Total Project Activity</th>
<th>2010 Bond Funds</th>
<th>Other Funding Sources</th>
<th>Total Project Budget</th>
<th>% Spent Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>7601</td>
<td>308,945</td>
<td>2,935,902</td>
<td>3,934,211</td>
<td>-</td>
<td>3,934,211</td>
<td>75%</td>
</tr>
<tr>
<td>7602</td>
<td>-</td>
<td>332,076</td>
<td>500,000</td>
<td>190,000</td>
<td>690,000</td>
<td>48%</td>
</tr>
<tr>
<td>7603</td>
<td>-</td>
<td>427,329</td>
<td>427,329</td>
<td>-</td>
<td>427,329</td>
<td>100% X</td>
</tr>
<tr>
<td>7603</td>
<td>-</td>
<td>458,815</td>
<td>458,815</td>
<td>-</td>
<td>458,815</td>
<td>100% X</td>
</tr>
<tr>
<td>7603</td>
<td>-</td>
<td>-</td>
<td>113,856</td>
<td>-</td>
<td>113,856</td>
<td>0%</td>
</tr>
<tr>
<td>7604</td>
<td>-</td>
<td>294,195</td>
<td>500,000</td>
<td>-</td>
<td>500,000</td>
<td>59%</td>
</tr>
<tr>
<td>7605</td>
<td>103,186</td>
<td>40,532</td>
<td>150,000</td>
<td>-</td>
<td>150,000</td>
<td>27%</td>
</tr>
<tr>
<td>7606</td>
<td>8,685</td>
<td>470,903</td>
<td>537,413</td>
<td>-</td>
<td>537,413</td>
<td>88%</td>
</tr>
<tr>
<td>7607</td>
<td>-</td>
<td>533,977</td>
<td>533,977</td>
<td>-</td>
<td>533,977</td>
<td>100% X</td>
</tr>
<tr>
<td>7608</td>
<td>890</td>
<td>4,068,797</td>
<td>3,040,000</td>
<td>1,187,630</td>
<td>4,227,630</td>
<td>100% X</td>
</tr>
<tr>
<td>7609</td>
<td>-</td>
<td>13,309</td>
<td>13,309</td>
<td>-</td>
<td>13,309</td>
<td>100% X</td>
</tr>
<tr>
<td>7610</td>
<td>-</td>
<td>48,365</td>
<td>48,365</td>
<td>-</td>
<td>48,365</td>
<td>100% X</td>
</tr>
<tr>
<td>7611</td>
<td>84,535</td>
<td>365,211</td>
<td>567,516</td>
<td>-</td>
<td>567,516</td>
<td>64%</td>
</tr>
<tr>
<td>7612</td>
<td>10,249</td>
<td>54,374</td>
<td>105,000</td>
<td>-</td>
<td>105,000</td>
<td>52%</td>
</tr>
<tr>
<td>7613</td>
<td>16,642</td>
<td>150,447</td>
<td>201,000</td>
<td>-</td>
<td>201,000</td>
<td>75%</td>
</tr>
<tr>
<td>7614</td>
<td>-</td>
<td>479,587</td>
<td>-</td>
<td>738,585</td>
<td>738,585</td>
<td>65%</td>
</tr>
<tr>
<td>7615</td>
<td>89,989</td>
<td>688,007</td>
<td>775,000</td>
<td>-</td>
<td>775,000</td>
<td>89%</td>
</tr>
<tr>
<td>7616</td>
<td>16,619</td>
<td>726,341</td>
<td>851,484</td>
<td>-</td>
<td>851,484</td>
<td>85%</td>
</tr>
<tr>
<td>7617</td>
<td>3,577</td>
<td>207,047</td>
<td>493,000</td>
<td>-</td>
<td>493,000</td>
<td>42%</td>
</tr>
<tr>
<td>7618</td>
<td>-</td>
<td>20,700</td>
<td>700,000</td>
<td>-</td>
<td>700,000</td>
<td>3%</td>
</tr>
<tr>
<td>7619</td>
<td>-</td>
<td>559,752</td>
<td>429,752</td>
<td>130,000</td>
<td>559,752</td>
<td>100% X</td>
</tr>
<tr>
<td>7619</td>
<td>-</td>
<td>694,952</td>
<td>564,952</td>
<td>130,000</td>
<td>694,952</td>
<td>100% X</td>
</tr>
<tr>
<td>7619</td>
<td>-</td>
<td>-</td>
<td>895,296</td>
<td>130,000</td>
<td>1,025,296</td>
<td>0%</td>
</tr>
<tr>
<td>7620</td>
<td>-</td>
<td>31,165</td>
<td>1,029,725</td>
<td>-</td>
<td>1,029,725</td>
<td>3%</td>
</tr>
<tr>
<td>7621</td>
<td>-</td>
<td>519,106</td>
<td>2,900,000</td>
<td>-</td>
<td>2,900,000</td>
<td>18%</td>
</tr>
<tr>
<td>7695</td>
<td>-</td>
<td>230,000</td>
<td>230,000</td>
<td>-</td>
<td>230,000</td>
<td>NA</td>
</tr>
<tr>
<td>7895</td>
<td>-</td>
<td>(647,965)</td>
<td>-</td>
<td>(647,965)</td>
<td>(647,965)</td>
<td>NA</td>
</tr>
</tbody>
</table>

### 2010 Bond Projects Totals

| Amount       | $ 643,319 | $ 13,702,924 | $ 20,000,000 | $ 1,858,250 | $ 21,858,250 |

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**Leslie T. Anderson**  
Vice President for Finance

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Note 1: Budget is estimated and subject to change  
Note 2: Additional funding sources: $190,000 provided by Illinois Capital Development Board  
Note 3: Additional funding sources: $1,000,000 provided by Illinois Jobs Now!, $23,000 provided by MidAmerican Energy, $150,000 from Fund 7825 (EBS), $2,900 employee donation to Foundations for Green Roof, $11,730 from Fund 02  
Note 4: Additional funding sources: $390,000 provided by Illinois Capital Development Board  
Note 5: Banner software purchased with interest earnings on 2010 Bonds
## BLACK HAWK COLLEGE
### RESTRICTED PURPOSE FUND GRANT EXPENDITURE ACTIVITY
#### FOR THE PERIOD ENDING JANUARY 31, 2013

<table>
<thead>
<tr>
<th></th>
<th>Current Activity</th>
<th>Cumulative Activity</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>State Sources:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Illinois Community College Board</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State Program Improvement</td>
<td>$</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Early School Leaver</td>
<td>6,174</td>
<td>42,086</td>
<td>74,451</td>
</tr>
<tr>
<td>FY13 Innovation Grant</td>
<td>-</td>
<td>-</td>
<td>3,000</td>
</tr>
<tr>
<td>Adult Education - Basic</td>
<td>13,552</td>
<td>124,966</td>
<td>200,409</td>
</tr>
<tr>
<td>Adult Education - Public Assistance</td>
<td>7,749</td>
<td>63,028</td>
<td>104,282</td>
</tr>
<tr>
<td>Adult Education - Performance</td>
<td>15,884</td>
<td>104,919</td>
<td>187,014</td>
</tr>
<tr>
<td><strong>Illinois State Board of Education</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Truants' Alternative Education</td>
<td>15,736</td>
<td>92,776</td>
<td>173,166</td>
</tr>
<tr>
<td><strong>Secretary of State</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY13 Adult Volunteer Literacy</td>
<td>4,402</td>
<td>28,597</td>
<td>59,000</td>
</tr>
<tr>
<td>FY13 Family Literacy/Moline Center</td>
<td>3,753</td>
<td>24,313</td>
<td>31,100</td>
</tr>
<tr>
<td>FY13 Family Literacy/Church of Peace Upper Division</td>
<td>1,590</td>
<td>12,117</td>
<td>31,100</td>
</tr>
<tr>
<td>FY13 Family Literacy/Church of Peace Lower Division</td>
<td>3,659</td>
<td>24,007</td>
<td>31,100</td>
</tr>
<tr>
<td><strong>Department of Commerce and Economic Opportunity</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Small Business Development Center 01/01/13 - 12/31/13</td>
<td>3,305</td>
<td>3,305</td>
<td>36,250</td>
</tr>
<tr>
<td>International Trade Center 01/01/13 - 12/31/13</td>
<td>3,155</td>
<td>3,155</td>
<td>36,250</td>
</tr>
<tr>
<td>Procurement Technical Assistance Center 07/01/12 - 06/30/13</td>
<td>1,766</td>
<td>7,446</td>
<td>39,000</td>
</tr>
<tr>
<td>Eliminating the Digital Divide 06/01/12 - 06/30/13</td>
<td>96</td>
<td>16,821</td>
<td>37,310</td>
</tr>
<tr>
<td><strong>Illinois State Financial Aid</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Illinois Student Assistance Commission - MAP</td>
<td>478,129</td>
<td>866,479</td>
<td>866,479</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Current Activity</th>
<th>Cumulative Activity</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cash Match Funds:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Small Business Development Center - State Grant 01/01/13-12/31/13</td>
<td>$1,739</td>
<td>$1,739</td>
<td>$27,219</td>
</tr>
<tr>
<td>Small Business Development Center - Federal Grant 01/01/13-12/31/13</td>
<td>3,085</td>
<td>3,085</td>
<td>27,219</td>
</tr>
<tr>
<td>International Trade Center - State Grant 01/01/13-12/31/13</td>
<td>15</td>
<td>15</td>
<td>27,219</td>
</tr>
<tr>
<td>International Trade Center - Federal Grant 01/01/13-12/31/13</td>
<td>163</td>
<td>163</td>
<td>27,219</td>
</tr>
<tr>
<td>Procurement Technical Assistance Center</td>
<td>6,658</td>
<td>43,439</td>
<td>63,622</td>
</tr>
</tbody>
</table>

1. Award amount is estimated based on current activity
2. Award amount is currently unavailable or official award documents have not yet been received
## Federal Sources:

<table>
<thead>
<tr>
<th>Department of Education</th>
<th>Current Activity</th>
<th>Cumulative Activity</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strengthening Institutions</td>
<td>$13,405</td>
<td>$141,278</td>
<td>$478,761</td>
</tr>
</tbody>
</table>
| PELL | 3,802,225 | 7,875,975 | 7,875,975  
| College Work Study | 14,869 | 77,315 | 125,849 |
| SEOG | 75,856 | 140,360 | 140,360 |
| Direct Loans | 1,231,728 | 3,062,995 | 3,062,995 |
| Adult Education Federal Basic | 16,481 | 118,608 | 192,309 |
| EL/Civics | 2,480 | 16,587 | 37,318 |
| Carl Perkins Grant | 53,014 | 178,579 | 301,769 |
| CTE Innovations Grant | - | - | 5,746 |
| Student Support Services 09/01/12 - 08/31/13 | 30,850 | 200,218 | 339,036 |
| Adult Education & Family Literacy - ICAPS | 263 | 263 | 10,000 |
| Career & Technical Education - ICAPS | - | - | 10,000 |
| Local Programs of Study Implementation 08/01/12 - 06/30/13 | 590 | 1,366 | 10,000 |

<table>
<thead>
<tr>
<th>Department of Labor</th>
<th>Current Activity</th>
<th>Cumulative Activity</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Workforce Investment Act - Training for Employment and Academic Mastery</td>
<td>6,852</td>
<td>38,712</td>
<td>78,017</td>
</tr>
<tr>
<td>ESL for Seaford Employees</td>
<td>2,298</td>
<td>14,902</td>
<td>20,856</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Department of Health and Human Services</th>
<th>Current Activity</th>
<th>Cumulative Activity</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Refugee Social Services</td>
<td>5,494</td>
<td>13,111</td>
<td>30,137</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Department of Defense</th>
<th>Current Activity</th>
<th>Cumulative Activity</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Procurement Technical Assistance Center 07/01/12 - 06/30/13</td>
<td>3,239</td>
<td>16,607</td>
<td>35,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Small Business Administration</th>
<th>Current Activity</th>
<th>Cumulative Activity</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small Business Development Center 01/01/13 - 12/31/13</td>
<td>3,305</td>
<td>3,305</td>
<td>36,250</td>
</tr>
<tr>
<td>International Trade Center 01/01/13 - 12/31/13</td>
<td>3,155</td>
<td>3,155</td>
<td>36,250</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Department of Veterans' Affairs - GI Bill</th>
<th>Current Activity</th>
<th>Cumulative Activity</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>-</td>
<td>-</td>
<td>49,505</td>
<td>49,505</td>
</tr>
</tbody>
</table>

---

1 Award amount is estimated based on current activity
2 Award amount is currently unavailable or official award documents have not yet been received

---

## Restricted Purpose Funding Source Analysis

- **Federal Sources:** 88%
- **State Sources:** 11%
- **Match:** 1%

---

10
# Black Hawk College

## Statement of Cash Position

**January 31, 2013**

<table>
<thead>
<tr>
<th>Account</th>
<th>Bank</th>
<th>Yield</th>
<th>Maturity</th>
<th>Book Balance</th>
<th>Reconciling Items</th>
<th>Bank Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund</td>
<td>THE National Bank, East Moline</td>
<td>2.75%</td>
<td>On Demand</td>
<td>$6,281,400</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operations and Maintenance</td>
<td>THE National Bank, East Moline</td>
<td>2.75%</td>
<td>On Demand</td>
<td>$793,764</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auxiliary Fund</td>
<td>THE National Bank, East Moline</td>
<td>2.75%</td>
<td>On Demand</td>
<td>$(471,308)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Payroll</td>
<td>THE National Bank, East Moline</td>
<td>2.75%</td>
<td>On Demand</td>
<td>$(89,589)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Subtotal Operating & Auxiliary Funds** $6,514,267 $605,319 $7,119,586

<table>
<thead>
<tr>
<th>Account</th>
<th>Bank</th>
<th>Yield</th>
<th>Maturity</th>
<th>Book Balance</th>
<th>Reconciling Items</th>
<th>Bank Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audit Fund</td>
<td>THE National Bank, East Moline</td>
<td>0.00%</td>
<td>On Demand</td>
<td>$188,166</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Liability, Protection, &amp; Settlement</td>
<td>THE National Bank, East Moline</td>
<td>0.00%</td>
<td>On Demand</td>
<td>$2,520,908</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Restricted Funds</td>
<td>THE National Bank, East Moline</td>
<td>0.00%</td>
<td>On Demand</td>
<td>$(46,471)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Subtotal Restricted Funds** $2,662,603 $(13,988) $2,648,615

<table>
<thead>
<tr>
<th>Account</th>
<th>Bank</th>
<th>Yield</th>
<th>Maturity</th>
<th>Book Balance</th>
<th>Reconciling Items</th>
<th>Bank Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012 Bond Proceeds - Cash</td>
<td>Heartland Bank &amp; Trust</td>
<td>1.90%</td>
<td>On Demand</td>
<td>$20,000,000</td>
<td></td>
<td>$20,000,000</td>
</tr>
<tr>
<td>2010 Bond and Interest</td>
<td>THE National Bank, East Moline</td>
<td>0.00%</td>
<td>On Demand</td>
<td>$9,971</td>
<td></td>
<td>$9,971</td>
</tr>
<tr>
<td>2010 Bond Proceeds - Cash Equivalents</td>
<td>Blackhawk Bank &amp; Trust, Milan</td>
<td>0.35%</td>
<td>On Demand</td>
<td>$5,958,775</td>
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<td>$5,958,775</td>
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<tr>
<td>2010 Bond Proceeds - Cash</td>
<td>THE National Bank, East Moline</td>
<td>0.00%</td>
<td>On Demand</td>
<td>$1,264,910.75</td>
<td>$5,641</td>
<td>$1,270,552</td>
</tr>
<tr>
<td>Plant Funds - PHS &amp; Local Projects</td>
<td>THE National Bank, East Moline</td>
<td>2.75%</td>
<td>On Demand</td>
<td>$6,343,589</td>
<td>1,314</td>
<td>$3,494,045</td>
</tr>
<tr>
<td>Plant Funds - PHS &amp; Local Projects</td>
<td>Blackhawk Bank &amp; Trust, Milan</td>
<td>0.35%</td>
<td>On Demand</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Subtotal Operations & Maintenance Restricted Funds** $33,577,246 $6,955 $33,584,201

<table>
<thead>
<tr>
<th>Account</th>
<th>Bank</th>
<th>Yield</th>
<th>Maturity</th>
<th>Book Balance</th>
<th>Reconciling Items</th>
<th>Bank Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Working Cash Fund - Restricted</td>
<td>THE National Bank, East Moline</td>
<td>2.75%</td>
<td>On Demand</td>
<td>$10,194,190</td>
<td></td>
<td></td>
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<tr>
<td>Working Cash Fund - Unrestricted</td>
<td>THE National Bank, East Moline</td>
<td>0.00%</td>
<td>On Demand</td>
<td>$2,704,133</td>
<td></td>
<td></td>
</tr>
<tr>
<td>VEBA Insurance Fund</td>
<td>THE National Bank, East Moline</td>
<td>0.00%</td>
<td>On Demand</td>
<td>$1,947,113</td>
<td>77,833</td>
<td>$1,999,938</td>
</tr>
<tr>
<td>For Deposit Only</td>
<td>Blackhawk Bank &amp; Trust, Milan</td>
<td>0.35%</td>
<td>On Demand</td>
<td>-</td>
<td></td>
<td>-</td>
</tr>
<tr>
<td>Section 125</td>
<td>THE National Bank, East Moline</td>
<td>0.00%</td>
<td>On Demand</td>
<td>$39,665</td>
<td></td>
<td>$39,665</td>
</tr>
</tbody>
</table>

**Subtotal Other Funds** $14,865,102 $77,833 $14,962,935

**Total Cash Position** $57,639,218 $676,120 $58,315,338

## Interest vs. Non-Interest Bearing Deposits

<table>
<thead>
<tr>
<th>Month</th>
<th>Interest</th>
<th>Non-Interest</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>$37,710,192</td>
<td>$7,703,833</td>
</tr>
<tr>
<td>September</td>
<td>$38,310,521</td>
<td>$10,329,507</td>
</tr>
<tr>
<td>October</td>
<td>$36,728,059</td>
<td>$9,523,744</td>
</tr>
<tr>
<td>November</td>
<td>$38,816,040</td>
<td>$3,159,431</td>
</tr>
<tr>
<td>December</td>
<td>$33,501,519</td>
<td>$3,074,656</td>
</tr>
<tr>
<td>January</td>
<td>$54,321,526</td>
<td>$3,993,812</td>
</tr>
</tbody>
</table>

- Interest vs. Non-Interest Bearing Deposits
- Total Cash Position
<table>
<thead>
<tr>
<th>Description</th>
<th>Agency</th>
<th>Funds Allocated</th>
<th>Funds Received to Date</th>
<th>Funds Available</th>
<th>Funds Currently Due</th>
<th>Months Outstanding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Funds - FY13</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Base Operating (Ed Fund)</td>
<td>ICCB</td>
<td>3,291,093</td>
<td>548,516</td>
<td>2,742,577</td>
<td>1,097,031</td>
<td>OCT - JAN</td>
</tr>
<tr>
<td>Base Operating (O&amp;M Fund)</td>
<td>ICCB</td>
<td>626,875</td>
<td>104,479</td>
<td>522,396</td>
<td>208,958</td>
<td>OCT - JAN</td>
</tr>
<tr>
<td>Equalization</td>
<td>ICCB</td>
<td>3,348,294</td>
<td>-</td>
<td>3,348,294</td>
<td>1,953,172</td>
<td>JUL - JAN</td>
</tr>
<tr>
<td>Career &amp; Tech Ed.</td>
<td>ICCB</td>
<td>283,167</td>
<td>141,583</td>
<td>141,584</td>
<td>23,597</td>
<td>JAN</td>
</tr>
<tr>
<td><strong>Total Operating Funds</strong></td>
<td></td>
<td>$7,549,429</td>
<td>$794,578</td>
<td>$6,754,851</td>
<td>$3,282,758</td>
<td></td>
</tr>
<tr>
<td>Restricted Funds - FY13</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adult Education - State Basic</td>
<td>ICCB</td>
<td>200,409</td>
<td>-</td>
<td>200,409</td>
<td>116,905</td>
<td>JUL - JAN</td>
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<tr>
<td>Adult Education - Performance</td>
<td>ICCB</td>
<td>187,014</td>
<td>-</td>
<td>187,014</td>
<td>109,092</td>
<td>JUL - JAN</td>
</tr>
<tr>
<td>Adult Education - Public Assistance</td>
<td>ICCB</td>
<td>104,282</td>
<td>-</td>
<td>104,282</td>
<td>60,831</td>
<td>JUL - JAN</td>
</tr>
<tr>
<td>Program Improvement</td>
<td>ICCB</td>
<td>22,993</td>
<td>22,993</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Early School Leaver</td>
<td>ICCB</td>
<td>74,451</td>
<td>-</td>
<td>74,451</td>
<td>42,086</td>
<td>JUL - JAN</td>
</tr>
<tr>
<td>CTE Innovation Grant</td>
<td>ICCB</td>
<td>3,000</td>
<td>-</td>
<td>3,000</td>
<td>-</td>
<td>NONE</td>
</tr>
<tr>
<td>Eliminating the Digital Divide</td>
<td>DCEO</td>
<td>37,310</td>
<td>37,310</td>
<td>-</td>
<td>-</td>
<td>NONE</td>
</tr>
<tr>
<td>Small Business Development Center (SBDC) 1/1/12-12/31/12</td>
<td>DCEO</td>
<td>36,250</td>
<td>-</td>
<td>36,250</td>
<td>1,633</td>
<td>JAN</td>
</tr>
<tr>
<td>International Trade Center 1/1/12-12/31/12</td>
<td>DCEO</td>
<td>36,250</td>
<td>-</td>
<td>36,250</td>
<td>1,558</td>
<td>JAN</td>
</tr>
<tr>
<td>Small Business Development Center (SBDC) 1/1/13-12/31/13</td>
<td>DCEO</td>
<td>36,250</td>
<td>-</td>
<td>36,250</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>International Trade Center 1/1/13-12/31/13</td>
<td>DCEO</td>
<td>36,250</td>
<td>-</td>
<td>36,250</td>
<td>1,558</td>
<td>JAN</td>
</tr>
<tr>
<td>Procurement Technical Assistance Center</td>
<td>DCEO</td>
<td>39,000</td>
<td>-</td>
<td>39,000</td>
<td>7,446</td>
<td>JUL - JAN</td>
</tr>
<tr>
<td>Optional Ed</td>
<td>ISBE</td>
<td>173,166</td>
<td>20,166</td>
<td>153,000</td>
<td>72,610</td>
<td>SEP - JAN</td>
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<tr>
<td>Literacy is for Everyone (LIFE)</td>
<td>SOS</td>
<td>59,000</td>
<td>-</td>
<td>59,000</td>
<td>28,597</td>
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</tr>
<tr>
<td>Family Literacy</td>
<td>SOS</td>
<td>93,300</td>
<td>-</td>
<td>93,300</td>
<td>60,437</td>
<td>SEP - JAN</td>
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<tr>
<td>MAP</td>
<td>ISAC</td>
<td>866,479</td>
<td>379,369</td>
<td>487,110</td>
<td>487,110</td>
<td>OCT - JAN</td>
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<tr>
<td>Illinois Veterans Grant</td>
<td>ISAC</td>
<td>202,613</td>
<td>-</td>
<td>202,613</td>
<td>202,613</td>
<td>JUL - JAN</td>
</tr>
<tr>
<td>Illinois National Guard</td>
<td>ISAC</td>
<td>64,819</td>
<td>-</td>
<td>64,819</td>
<td>64,819</td>
<td>JUL - JAN</td>
</tr>
<tr>
<td>Department of Vocational Rehabilitation</td>
<td>IDHS</td>
<td>22,196</td>
<td>16,986</td>
<td>5,210</td>
<td>5,210</td>
<td>JAN</td>
</tr>
<tr>
<td>Veterans’ Administration Rehabilitation</td>
<td>ILVA</td>
<td>35,052</td>
<td>3,456</td>
<td>31,596</td>
<td>31,596</td>
<td>SEP - JAN</td>
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<tr>
<td>MIA/POW</td>
<td>ILVA</td>
<td>10,188</td>
<td>-</td>
<td>10,188</td>
<td>10,188</td>
<td>SEP - JAN</td>
</tr>
<tr>
<td><strong>Total Restricted Funds</strong></td>
<td></td>
<td>$2,340,271</td>
<td>$480,280</td>
<td>$1,822,745</td>
<td>$1,339,976</td>
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<tr>
<td><strong>Grand Total</strong></td>
<td></td>
<td>$9,889,700</td>
<td>$1,274,858</td>
<td>$8,577,856</td>
<td>$4,622,734</td>
<td></td>
</tr>
</tbody>
</table>

**NOTES:**
1. ICCB funding is appropriated annually and accrued by the College monthly.
2. ISAC awards for student financial aid are accrued as amounts are credited to student accounts.
3. Months outstanding includes the current month's activity to date for those grants operating on a reimbursement basis.

**Abbreviations:**
- **ICCB** = Illinois Community College Board
- **ISAC** = Illinois Student Assistance Commission
- **ISBE** = Illinois State Board of Education
- **IDHS** = Illinois Department of Human Services
- **ILVA** = Illinois Department of Veterans Affairs
- **DCEO** = Department of Commerce and Economic Opportunity
- **SOS** = Illinois Secretary of State
- **ILVA** = Illinois Department of Veterans Affairs
<table>
<thead>
<tr>
<th>Description</th>
<th>Agency</th>
<th>Funds Allocated</th>
<th>Funds Received to Date</th>
<th>Funds Available</th>
<th>Funds Currently Due</th>
<th>Months Outstanding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Funds - FY12</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Base Operating (Ed Fund)</td>
<td>ICCB</td>
<td>$3,295,549</td>
<td>$3,295,549</td>
<td>$</td>
<td>$</td>
<td>NONE</td>
</tr>
<tr>
<td>Base Operating (O&amp;M Fund)</td>
<td>ICCB</td>
<td>627,724</td>
<td>627,724</td>
<td>-</td>
<td>-</td>
<td>NONE</td>
</tr>
<tr>
<td>Equalization</td>
<td>ICCB</td>
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<td>3,187,173</td>
<td>-</td>
<td>-</td>
<td>NONE</td>
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<tr>
<td><strong>Total Operating Funds</strong></td>
<td></td>
<td>$7,110,446</td>
<td>$7,110,446</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Restricted Funds - FY12</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Small Business Development Center (SBDC) 1/1/12-12/31/12</td>
<td>DCEO</td>
<td>36,250</td>
<td>18,125</td>
<td>860</td>
<td>860</td>
<td>JUNE</td>
</tr>
<tr>
<td>International Trade Center 1/1/12-12/31/12</td>
<td>DCEO</td>
<td>36,250</td>
<td>18,261</td>
<td>-</td>
<td>-</td>
<td>NONE</td>
</tr>
<tr>
<td>Procurement Technical Assistance Center</td>
<td>DCEO</td>
<td>39,000</td>
<td>39,000</td>
<td>-</td>
<td>-</td>
<td>NONE</td>
</tr>
<tr>
<td>Illinois Veterans Grant</td>
<td>ISAC</td>
<td>188,046</td>
<td>35,805</td>
<td>152,241</td>
<td>152,241</td>
<td>AUG - JUNE</td>
</tr>
<tr>
<td>Illinois National Guard</td>
<td>ISAC</td>
<td>81,163</td>
<td>77,859</td>
<td>3,304</td>
<td>3,304</td>
<td>JUNE</td>
</tr>
<tr>
<td>Department of Vocational Rehabilitation</td>
<td>IDHS</td>
<td>43,235</td>
<td>43,235</td>
<td>-</td>
<td>-</td>
<td>NONE</td>
</tr>
<tr>
<td><strong>Total Restricted Funds</strong></td>
<td></td>
<td>$1,523,944</td>
<td>$232,285</td>
<td>$1,256,405</td>
<td>$1,256,405</td>
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</tr>
<tr>
<td>Restricted Funds - FY11</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Illinois Jobs Now QC</td>
<td>DCEO</td>
<td>1,000,000</td>
<td>-</td>
<td>1,000,000</td>
<td>1,000,000</td>
<td>FY2011</td>
</tr>
<tr>
<td>Illinois Jobs Now EC</td>
<td>DCEO</td>
<td>100,000</td>
<td>-</td>
<td>100,000</td>
<td>100,000</td>
<td>FY2011</td>
</tr>
<tr>
<td><strong>Total Restricted Funds</strong></td>
<td></td>
<td>$8,634,390</td>
<td>$7,342,731</td>
<td>$1,256,405</td>
<td>$1,256,405</td>
<td></td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td></td>
<td>$8,634,390</td>
<td>$7,342,731</td>
<td>$1,256,405</td>
<td>$1,256,405</td>
<td></td>
</tr>
</tbody>
</table>

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ICCB = Illinois Community College Board
ISAC = Illinois Student Assistance Commission
DCEO = Department of Commerce and Economic Opportunity
East Campus Update  
Board of Trustees  
February 2013

Academic Programs

- Work is underway to revise the welding curriculum taking it down to two semesters (from three) and concentrating MIG instruction in the first semester. The change will meet needs district-wide.
- Negotiating to hire an independent contractor to build the veterinary technician program, including curriculum development with the assistance of a Perkins Performance Improvement Grant.
- New course offerings underway at the CEC include phlebotomy, sign language, Spanish, and knitting.

Facilities

- Science Lab addition roof decking and preliminary enclosure is complete. Under grade plumbing and electrical is in process. Concrete floors pouring in progress.
- Punch list items continue to be addressed for lighting and elevator upgrade projects.
- Mechanics Lab HVAC upgrades work in progress.
- EC Parking Lot addition pre-bid meeting was February 5, 2013.
- Development of specifications for alarm system upgrade is in progress with police department.
- Replaced Arena panels.
- Purchasing new Advising Center furniture.
- Purchasing temporary horse stalls.

Recruiting

- Upcoming recruiting events include:
  - Illinois Pork Expo
  - FFA Olympics
  - Illinois Beef Expo
  - High School Conference Scholastic Bowl host
  - Illinois Horse Fair
  - BHE Invitational Livestock Show
  - FYI Night
  - Envirothon on campus

Student Services and Activities

- SGA members provided a “sweet and successful start to the spring semester” for fellow students by giving away candy treats and basic school supplies (pens, notebooks and folders).
- The student club, Christians on Campus, treated students to Happy Joes coupons that students use during the semester toward free lunches at Happy Joes’ Tuesday lunch services in the cafeteria.
The Student Life Office hosted a photo booth activity where students struck a pose in a photo booth and captured memories of their time at East Campus.

On January 28th, the Student Life Office in conjunction with SGA, released marketing information and petitions for the 2013-2014 Student Board Member position. East Campus will host this year’s Student Trustee elections during the last week of February.

Enrollment Services and the Advising Center continue to promote student retention and success through the marketing of graduation information. Forms are available through March in both offices.

Upcoming Student Services Events for February include:

- Science Club is having a spaghetti supper fundraiser on February 10th at La Gondola for a spring trip to Chicago to explore all things science in the Windy City. Tickets can be purchased by contacting Katie Rushing-Anderson, Science Club Advisor, or any member of the Science Club.

- Phi Theta Kappa is hosting a blood drive for the American Red Cross in February to promote healthy hearts and healthy lifestyles during Congenital Heart Defect Awareness Month.

- SGA is planning a student learning session on “Basic CPR and Seizure Awareness” in response to student interest in learning more about the basics of CPR and how they can potentially assist classmates during seizure episodes. SGA will be working with the Police Department, science faculty, and a CPR instructor to present this awareness session.

- SGA is sponsoring a dodgeball tournament in February.
Marketing and Public Relations Report
February 2013

Marketing

- Planning for the Summer/Fall enrollment campaign is underway. The campaign is fully integrated across a broad spectrum of media. Advertising to support the campaign includes:
  - Outdoor $16,944
  - Newspaper $19,811
  - Online $10,173
  - Network and cable TV and radio placements will be completed in February and will be included in the March report.
- Credit schedules for the Summer and Fall terms are in process and will be available as a printed catalog and on the College website in March.
- For calendar year 2012 the department completed 932 marketing projects, posted 657 announcements to myBlackHawk, made 981 updates to the College website and issued 451 news releases.
- The Legislative Breakfast was held January 11 in the STB. This was a great opportunity for the Board of Trustees and administration to meet with state and national elected representatives to discuss legislative issues important to the College.
- BHC Marketing is participating in the development of the Quad Cities Higher Education Alliance. This group includes Quad Cities based colleges and universities. The mission of the group is to work together to attract and serve current and future learners who will add to the vitality and quality of life in the Quad Cities.

Public Relations

- We continue to monitor more than 170,000 print, TV and online news outlets to capture the number of times the College is mentioned online in the media (marketing and PR) and the value these mentions have in equivalent advertising dollars. Below is the YTD summary for calendar year 2012:

<table>
<thead>
<tr>
<th>Total Mentions</th>
<th>Unique Visitors</th>
<th>Advertising Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>1,160</td>
<td>92,129,000</td>
<td>$1,114,000</td>
</tr>
</tbody>
</table>

We have been very successful leveraging our marketing and PR efforts to realize the equivalent value of more than $1 million in advertising value at no cost to the College.

Website Statistics

May – December 2012 Totals
- Visits 696,245
- Page Views 2,105,683
- Mobile Device Views 76,078

- The College website, Facebook and other forms of electronic/social media continue to be a growing part of how we communicate with our audiences. Our Facebook following has surpassed 1,400 fans, and traffic to our website continues to grow, especially from mobile devices. We will continue to explore ways to enhance our brand and grow enrollment through online exposure.
BOT Report 02-2013
Prepared by Shawn Cisna
Chief of Police Black Hawk College

For the month of January 2013 the BHC PD recorded 1,458 entries into the reports management system. These entries include incidents, arrests, calls for service, officer training and a variety of other officer daily activities. The chart below represents for January.

![Chart showing daily occurrences for January](chart.png)

**Staffing**

The Black Hawk College Police Department welcomes two new part-time officers. Ed Hinderliter will start his duties at the QC office on February 7, 2013 and will work primarily weekends and holidays. Officer Hinderliter is a full-time Lieutenant and investigator at the Coal Valley Police Department where he has served for his entire career of 35 years. Officer Hinderliter’s work experience and training is lengthy and remarkable. Some of his experiences include major case management, homicide death investigations and active shooter response training. He also served as interim Chief of Police for Coal Valley Police Department and was awarded numerous commendations throughout his career.

We also welcome Officer Andrew Kingdon to the force. Officer Kingdon will start his duties at the EC office February 7, 2013 and will work weekends, holidays and other occasions. Officer Kingdon is a full-time police officer at the Kewanee Police Department where he started his police career in 2009. He is a graduate of Illinois Central College and holds a Bachelor’s degree in Law Enforcement Justice Administration from Western Illinois University. Officer Kingdon holds certifications as a juvenile officer, SWAT officer, sex offender registration and breath alcohol operator to name a few.
**Equipment**

Delivery of two new John Deere Gators has occurred. Both are having police lightbars and police graphics installed and will be ready to go into service on 2/6/2013.

**Training**

**Staff Development Week - update**

Officers from the BHC PD will conduct an active shooter demonstration to be held during staff development week. This will be in conjunction with the ALICE (Alert Lockdown, Inform, Counter, Evacuate) training that BHC PD will also offer to employees during Staff Development Week.

Additionally, ALICE training will be offered to the Instructional Services Committee and the Student Government Association during the month of February. Further opportunities for faculty and students will be offered on a continual basis throughout the year

**Projects**

**Student Services Center**

The Black Hawk College Police Department has integrated a new coring system in the Student Services door locks. Coremax, offered by Stanley BEST lock systems, is a new patent allowing the BHCPD to phase out old master keys while maintaining accessibility. The system also provides for future replacement of outdated coring systems at other campus facilities which in totality offers a higher level of security.

**Access Controls**

The Chief of Police, Interim Chief Information Officer and Interim Director of Facilities are exploring card access control products and integrated security technologies to use as a footprint for future projects including new construction and upgrades to existing systems. These systems provide high level of security to facility buildings and may be integrated with new camera security technologies.


**Services**

**Hangtag Sales**

Hang tag sales are conducted at the Black Hawk College Police Department QC office. As of 2/5/2013, Spring semester sales for hangtags total 2,599 with an anticipated total of 3,000.

**Photo ID cards**

The Black Hawk College PD is partnering with student services to offer additional options for students to obtain a student Photo ID card in the Student Services addition to streamline the process and maximize customer service.

**Administrative**

**BHC PD Policy Procedures**

Chief Cisna has identified the urgent need for significant upgrade to the BHC PD Policy and Procedures manual. Chief Cisna has purchased services from Lexipol, LLC to compose a web-based, department specific, policy and procedures manual. Lexipol, LLC specializes in law enforcement risk management and is recognized as one of the best designers of law enforcement policy and procedures. With the implementation of the Lexipol system, our department will have clear, effective policy manuals that reflect the true values and policing philosophy of our agency. The proactive approach offered by Lexipol reduces liability exposure and is backed by Lexipol's technical and legal expertise.

Additionally, the service purchased from Lexipol provides Daily Training Bulletins (DTBs) for officers to review to train them in the content of the manual and how the policy and procedures apply to any given scenario. These DTBs give the Black Hawk College Police Department the ability to train and test employees on its policies and procedures. The DTBs consist of a brief scenario illustrating realistic circumstances officers typically encounter. Each scenario is linked to a policy, which puts the policy in an operational context and helps sworn personnel understand why the policy exists and how it applies to their daily tasks.

Lexipol clients range from one to 2,500 sworn personnel and include municipal police departments, county sheriff offices, county district attorney offices, port police, probation departments, school district and university police, tribal police, state regulatory and law enforcement agencies, federal agencies and military agencies. Over 1,300 public safety agencies serving more than 75,000 officers in 14 states use the Lexipol system.

Lexipol also provides an accreditation feature which complements agencies seeking to obtain accreditation. The Lexipol system purchased addresses the vast majority of accreditation requirements, but maintains flexibility with its customization features in order to stay current with court decision and agency-specific changes.
Online Vehicle Crash Software

Chief Cisna has implemented free accident crash software offered by iyeTek, LLC. The software allows officer of the BHC PD to create digital vehicle accident reports. This transition to digital format will put us in early compliance with future mandates forthcoming from the Illinois Department of Transportation.

Illinois legislation allows police agencies to collect a fee of 5$ per each copy of accident reports issued. iyeTek, LLC handles the transaction fee collection on behalf of the BHC PD through an online process.

When officers handle an accident, the involved parties are provided a business card which directs them to iyeTek, LLC website allowing them to obtain a copy of the accident report after the officer has completed it via the software.
East Campus now has a 100Mb Fiber-Optic Internet Connection provided by Geneseo Telephone Company to start the Spring 2013 Semester. East Campus was previously served by a 9Mb copper Internet connection. The upgrade was a 10x increase in capacity and an increase in speed. The new connection also represents a $2,180.87 decrease in monthly Internet charges as well.

Internet usage before Fiber-Optic installation:

[Graph showing Internet usage before Fiber-Optic installation]

Internet usage after Fiber-Optic installation:

[Graph showing Internet usage after Fiber-Optic installation]

IT Audit Update: ITS has implemented a monthly patch cycle and frequent Anti-Virus checks for Desktop PC’s. The primary district file server which was flagged in the audit was replaced which reduces our internal exposure to security threats.

ITS filled Desktop Analyst position at the QC Campus with an internal candidate, Michael Anderson. Mike is a recent alumnus of Black Hawk College and possesses an A+ Certification. We look forward to having Mike in this position.

Students and Faculty were asked to participate in a survey at the end of the Fall Term. Scores in all categories were positive signaling both student and faculty satisfaction with the platform.

ITS has been busy moving employees into the new Student Services Center and Business Office areas at QC Campus. The moves have been completed successfully with help from Facilities.
Board of Trustees February Board Meeting
Report by Kaye Quick

Bookstores

- Welcome to the HAWK’S HUB, the new name for the QC Bookstore. The finishing touches are being made to the new store. We should be able to start moving in and setting up fixtures next week with an anticipated grand opening date of March 18th. Please stop by and see the light, bright and welcoming new Hawk’s Hub!
- The bookstore is in the process of researching alternative textbook purchasing options. We hope to have these options available to students during the 2013/2014 school year.
- The East Campus Bookstore ran a December promotion in conjunction with the East Campus LRC to fill the BHC food pantry. In order to increase student participation, the bookstore gave a discount on a purchase for their donation of non-perishable items. The more they donated the higher percentage off on a purchase. The bookstore raised 43 items to help fill the food pantry shelves.

Campus Services

- Through the second quarter of this fiscal year, printing expenses have decreased from $49,330.07 (FY 12) to $38,113.18 (FY 13) due to the preferred printing vendor RFP that was passed by the board in August. That is an $11,216 savings for the first half of the fiscal year.
- Director of Risk Management, Janet DeVilder (Lead Custodian), the Safety Committee, and Campus Services have been working together on implementing a new program for offering the appropriate cleaning supplies needed for all departments of the college. This new program should decrease the overall expenses of cleaning supplies bought individually by each department as well as implement a unified process for receiving and maintaining the appropriate MSDS (Material Safety Data Sheets). This new program should be implemented by the end of February.
QC Facilities

- The Grounds Department completed the transfer of equipment to the newly purchased tractors and have readied them for use during the remaining snow removal season.
- The landscaping for the 34th Avenue sign at Building 1 has been ordered and will be installed sometime in May.
- Minor pothole repairs have been completed throughout the campus to help maintain the roadways for the remaining of the winter season.
- The new bookstore shelving and merchandise racks are underway for installation and is progressing smoothly.
- We completed some minor improvements to the Academic Service Center Offices to include taking a wall out and painting in preparation for new furniture.
- The first phase of cleaning and reorganizing the Maintenance Department is complete and we are in the process of updating our inventory and supplies on hand.
- The Custodial Department did an excellent job moving all staff into the new Building 1 addition ensuring everyone was settled in a timely manner.
- The Facilities Department completed a review of all Material Safety Data Sheets as well as a full chemical inventory and we are in the process of finalizing our MSDS inventory catalogs.
# Position Status Report for PC

**Positions Pending Approval**

<table>
<thead>
<tr>
<th>Position</th>
<th>Comment</th>
<th>Replacement For?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthropology / Archaeology Instructor (Full-time)</td>
<td>Pending approval</td>
<td>New</td>
</tr>
<tr>
<td>Art Instructor (Full-time)</td>
<td>Pending approval</td>
<td>New</td>
</tr>
<tr>
<td>Engineering Technology Instructor (Electrical Track/Full-time)</td>
<td>Pending approval</td>
<td>New</td>
</tr>
<tr>
<td>Engineering Technology Instructor (Mechanical/Manufacturing Tracks/Full-time)</td>
<td>Pending approval</td>
<td>R. Manimaran</td>
</tr>
<tr>
<td>Psychology/Sociology Instructor (Full-time)</td>
<td>Pending approval</td>
<td>New</td>
</tr>
<tr>
<td>Speech Instructor (Full-time)</td>
<td>Pending approval</td>
<td>Jim Prohs</td>
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</table>

**Positions In Process**

<table>
<thead>
<tr>
<th>Position</th>
<th>Comment</th>
<th>Replacement For?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sr. Systems Analyst I</td>
<td>Revising job description</td>
<td>Scott Moore</td>
</tr>
<tr>
<td>Veterinary Tech Instructor (FT EC)</td>
<td>Approved</td>
<td>New</td>
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**Currently Posted Internally**

<table>
<thead>
<tr>
<th>Comment</th>
<th># of Active Apps</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
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</table>

**Currently Posted Externally**

<table>
<thead>
<tr>
<th>Position</th>
<th>Comment</th>
<th># of Active Apps</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer Science Instructor</td>
<td>Closes 2/28/13</td>
<td>0</td>
</tr>
<tr>
<td>Dean of Arts of Humanities</td>
<td>Closes 3/17/13</td>
<td>17</td>
</tr>
<tr>
<td>Dean of Business Development and Technology</td>
<td>Closes 3/17/13</td>
<td>20</td>
</tr>
<tr>
<td>Dean of Health Sciences</td>
<td>Closes 3/17/13</td>
<td>3</td>
</tr>
<tr>
<td>Dean of Math and Sciences</td>
<td>Closes 3/17/13</td>
<td>3</td>
</tr>
<tr>
<td>Executive Director - QC Foundation</td>
<td>Closes 2/24/13</td>
<td>11</td>
</tr>
<tr>
<td>Mathematics Instructor (1 FT EC)</td>
<td>Closes 3/4/13</td>
<td>3</td>
</tr>
<tr>
<td>Vice President of Administration</td>
<td>Continuous (with first review of apps 1/25/2013)</td>
<td>43</td>
</tr>
</tbody>
</table>

**Closed and In Process**

<table>
<thead>
<tr>
<th>Position</th>
<th>Comment</th>
<th># of Active Apps</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant Golf Coach</td>
<td>Committee reviewing job description and past apps</td>
<td>8</td>
</tr>
<tr>
<td>Desktop Analyst</td>
<td>Job Offer Pending</td>
<td>1</td>
</tr>
<tr>
<td>Director of Facilities Planning, Operations and Maintenance</td>
<td>Committee reviewing job description</td>
<td>36</td>
</tr>
<tr>
<td>Enrollment Clerk (PT/PaCE)</td>
<td>HR reviewing applications</td>
<td>36</td>
</tr>
<tr>
<td>Finance System Administrator</td>
<td>Committee reviewing applications</td>
<td>10</td>
</tr>
<tr>
<td>Intake and Assessment Specialist</td>
<td>Referencing candidate</td>
<td>19</td>
</tr>
<tr>
<td>Police Officer PT (EC)</td>
<td>Referencing candidate</td>
<td>17</td>
</tr>
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</table>

**Filled**

<table>
<thead>
<tr>
<th>Comment</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus Services Clerk</td>
<td>Jese Avery starts 2/7/13</td>
</tr>
<tr>
<td>Institutional Research Analyst</td>
<td>Ryan Ingersoll starts 2/7/13</td>
</tr>
<tr>
<td>Intake and Assessment Specialist</td>
<td>Paul Illanas starts 2/7/13</td>
</tr>
<tr>
<td>Police Officer PT - QC</td>
<td>Edward Hinderliter starts 2/7/13</td>
</tr>
<tr>
<td>Goal</td>
<td>Outcome/Objective</td>
</tr>
<tr>
<td>------</td>
<td>------------------</td>
</tr>
<tr>
<td><strong>G 2: Learning Excellence-Engaged Learning</strong></td>
<td>O 5: Retention Task Force</td>
</tr>
<tr>
<td><strong>G 3: Accountability CQI</strong></td>
<td>O 1: Develop an ongoing College Wide Strategic Planning &amp; Budgeting Process integrating WEAVEonline Unit Plans</td>
</tr>
<tr>
<td>G 3: Accountability CQI</td>
<td>O 2: Performance Management Reviews using Surveys</td>
</tr>
<tr>
<td>------------------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>G 3: Accountability CQI</th>
<th>O 3: ICCB Compliance – State Reporting</th>
<th>100% of state reports will be submitted and accepted on time.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>All state reports due during the report period of 01/01/2013 to 02/15/2013 were submitted on time including:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Construction Project Status Report</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Fall Term SR Data Course Enrollment</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Fall Term SU Data Course Enrollment</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Fall Term S6 &amp; S7 Data Course Resource</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Uniform Financial Report-Summer/Fall Term</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Process management is critical to the design and improvement of how work is completed to deliver value and achieve organizational success and sustainability. The first stage of this process was to define the key work systems, the core processes required to produce and deliver quality education while also delivering value to students and the community and improving market and financial position. The College has identified the following key work systems: Leadership, Human Resources, Student Learning, Performance Excellence, Finance, Administrative Support and Student Support. Each work system has a series of work processes. These work processes support daily operations and service delivery for each of the key work systems. The second phase of this project has begun and will result in a library of workflow maps detailing each of these work processes.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>G 4: Accountability Academic Analytics</th>
<th>O 7: Data Warehouse Data Validation</th>
<th>Data Validity Testing Check List</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>The overall strategy of a data warehouse is to bring together data from disparate sources to build a decision support system and an environment that supports both everyday tactical decision-making and long-term sustainability decision making. By linking data from diverse sources and making the information accessible for a variety of users to conduct forecasting, analysis and research. To do this it necessitates a set of activities that are much more complex than just collecting data and reporting against it. It requires that staff thoroughly examine what data is being pulled, cleansing and validating the data to ensure accuracy and consistency and defining the rules in how how data is aggregated to support decision-making. This process requires staff of the office of Planning and Institutional Effectiveness, Enrollment Services and Student Services to work collaboratively. Once the data verification process is complete (summer 2014) the project will shift to educating the college community, establishing training tools and processes for maintaining and enhancing its success and applicability. As we evaluate every piece of data collected, we are establishing a data dictionary that describes the data. The data warehouse vender (ZogoTech) is using our approach and dictionary as an effective practice for other colleges to benchmark.</td>
</tr>
</tbody>
</table>
RATIFICATION OF EXPENDITURES
FOR THE PERIOD ENDING
DECEMBER 31, 2012

REPORT:
Listed below is a summary of Accounts Payable activity that has been processed for payment. The listing dated December 31 represents bills totaling $2,141,341.71. Obligations on these bills have been incurred in accordance with Board Policy and where required, bids were obtained.

Ratification of payroll expenditures for the month of December is also requested.

### Restricted Purposes
- **Education, Operations & Maintenance, and Auxiliary Funds**: $1,128,641.23
- **Restricted Operations & Maintenance**: 139,691.51
- **Bond & Interest**: 873,008.97

### Bond & Interest
- **December 1-31 for Ratification (Accts. Payable)**: $2,141,341.71
- **December 1-31 for Ratification (Payroll)**: $2,073,337.71

RECOMMENDATION:
It is the recommendation of the College President that the Board of Trustees ratifies bills totaling $2,141,341.71 and payroll expenditures of $2,073,337.71 for the month of December 2012.

Reviewed and Submitted by:

Leslie T. Anderson  
Vice President for Finance

Thomas B. Baynum  
President
## Black Hawk College
**Selected checks written greater than or equal to $5,000**
**From 12/1/2012 to 12/31/2012**

### EDUCATION, OPERATIONS & MAINTENANCE, AND AUXILIARY FUNDS

<table>
<thead>
<tr>
<th>CHECK NUMBER</th>
<th>DATE</th>
<th>VENDOR</th>
<th>AMOUNT</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>0002961</td>
<td>12/7/2012</td>
<td>Cengage Learning</td>
<td>40,934.25</td>
<td>Bookstore inventory - books</td>
</tr>
<tr>
<td>0002966</td>
<td>12/7/2012</td>
<td>Mid American Energy</td>
<td>25,125.49</td>
<td>Utilities</td>
</tr>
<tr>
<td>0002968</td>
<td>12/7/2012</td>
<td>élan</td>
<td>56,047.86</td>
<td>Various PCARD purchases</td>
</tr>
<tr>
<td>0002970</td>
<td>12/7/2012</td>
<td>Office Max</td>
<td>5,139.79</td>
<td>Office supplies</td>
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<tr>
<td>0002984</td>
<td>12/14/2012</td>
<td>Cengage Learning</td>
<td>14,829.75</td>
<td>Bookstore inventory - books</td>
</tr>
<tr>
<td>0002993</td>
<td>12/14/2012</td>
<td>Pearson Education</td>
<td>176,194.59</td>
<td>Bookstore inventory - books</td>
</tr>
<tr>
<td>0003017</td>
<td>12/21/2012</td>
<td>Mid American Energy</td>
<td>18,057.83</td>
<td>Utilities</td>
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<tr>
<td>0003020</td>
<td>12/21/2012</td>
<td>Hartford Life RPS</td>
<td>35,595.41</td>
<td>Employee 403B contributions</td>
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<tr>
<td>00317293</td>
<td>12/7/2012</td>
<td>Elsevier Health Science Company</td>
<td>5,220.47</td>
<td>Bookstore inventory - books</td>
</tr>
<tr>
<td>00317302</td>
<td>12/7/2012</td>
<td>Health Alliance Medical Plans</td>
<td>48,962.52</td>
<td>December health plan services</td>
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<tr>
<td>00317311</td>
<td>12/7/2012</td>
<td>Lincoln Financial</td>
<td>7,669.16</td>
<td>December life &amp; long term disability</td>
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<tr>
<td>00317312</td>
<td>12/7/2012</td>
<td>Mainview Farms</td>
<td>7,200.00</td>
<td>Hay bales</td>
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<tr>
<td>00317313</td>
<td>12/7/2012</td>
<td>McGraw Hill Book Company</td>
<td>14,446.86</td>
<td>Bookstore inventory - books</td>
</tr>
<tr>
<td>00317327</td>
<td>12/7/2012</td>
<td>S. J. Smith Company</td>
<td>5,423.38</td>
<td>Welding supplies</td>
</tr>
<tr>
<td>00317336</td>
<td>12/7/2012</td>
<td>Subway</td>
<td>10,000.00</td>
<td>Gift cards for student financial aid</td>
</tr>
<tr>
<td>00317337</td>
<td>12/7/2012</td>
<td>Subway</td>
<td>10,000.00</td>
<td>Gift cards for student financial aid</td>
</tr>
<tr>
<td>00317341</td>
<td>12/7/2012</td>
<td>Tri City Electric</td>
<td>14,694.98</td>
<td>Annual telephone system maintenance contract</td>
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<tr>
<td>00317429</td>
<td>12/14/2012</td>
<td>Illinois Community College Trustee Assoc.</td>
<td>9,174.00</td>
<td>Dues</td>
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<tr>
<td>00317432</td>
<td>12/14/2012</td>
<td>John Wiley &amp; Sons, Inc.</td>
<td>6,962.00</td>
<td>Bookstore inventory - books</td>
</tr>
<tr>
<td>00317438</td>
<td>12/14/2012</td>
<td>Lamar Advertising</td>
<td>6,620.00</td>
<td>Billboard advertising</td>
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<tr>
<td>00317441</td>
<td>12/14/2012</td>
<td>McGraw Hill Book Company</td>
<td>96,695.76</td>
<td>Bookstore inventory - books</td>
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<tr>
<td>00317443</td>
<td>12/14/2012</td>
<td>Missouri Book Service</td>
<td>22,265.07</td>
<td>Bookstore inventory - books</td>
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<tr>
<td>00317445</td>
<td>12/14/2012</td>
<td>MPS</td>
<td>10,297.50</td>
<td>Bookstore inventory - books</td>
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<tr>
<td>00317449</td>
<td>12/14/2012</td>
<td>On Media</td>
<td>9,000.00</td>
<td>Annual radio commercial contract</td>
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<td>00317457</td>
<td>12/14/2012</td>
<td>Regional Media Group</td>
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<td>00317471</td>
<td>12/14/2012</td>
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<td>10,000.00</td>
<td>Gift cards for student financial aid</td>
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<td>00317472</td>
<td>12/14/2012</td>
<td>Subway</td>
<td>5,000.00</td>
<td>Gift cards for student financial aid</td>
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<tr>
<td>00317477</td>
<td>12/14/2012</td>
<td>Thompson Hopps Pumps</td>
<td>7,209.80</td>
<td>QC Campus sewage pump</td>
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<td>00317483</td>
<td>12/14/2012</td>
<td>W W Norton &amp; Company, Inc.</td>
<td>7,060.50</td>
<td>Bookstore inventory - books</td>
</tr>
<tr>
<td>00317532</td>
<td>12/21/2012</td>
<td>Gale Group</td>
<td>6,290.29</td>
<td>Bookstore e-books</td>
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<tr>
<td>00317539</td>
<td>12/21/2012</td>
<td>Henry Russell Bruce, Inc.</td>
<td>12,024.94</td>
<td>Advertising</td>
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<tr>
<td>00317558</td>
<td>12/21/2012</td>
<td>Parkland College</td>
<td>5,176.50</td>
<td>Tuition chargeback</td>
</tr>
</tbody>
</table>

### RESTRICTED PURPOSES

<table>
<thead>
<tr>
<th>CHECK NUMBER</th>
<th>DATE</th>
<th>VENDOR</th>
<th>AMOUNT</th>
<th>DESCRIPTION</th>
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<tbody>
<tr>
<td>0002974</td>
<td>12/7/2012</td>
<td>élan</td>
<td>11,672.98</td>
<td>Various PCARD purchases</td>
</tr>
<tr>
<td>R0067917</td>
<td>12/7/2012</td>
<td>WIPFLI LLP</td>
<td>25,641.62</td>
<td>Vulnerability, wireless security, intrusion testing</td>
</tr>
<tr>
<td>R0067918</td>
<td>12/14/2012</td>
<td>A T &amp; T</td>
<td>6,471.90</td>
<td>Utilities</td>
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<tr>
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<td>12/21/2012</td>
<td>Citrix Systems</td>
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<td>Software license &amp; support</td>
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<tr>
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<td>Ellucian Support, Inc.</td>
<td>18,500.00</td>
<td>License for Oracle INB server</td>
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</tbody>
</table>
Black Hawk College
Selected checks written greater than or equal to $5,000
From 12/1/2012 to 12/31/2012

RESTRICTED OPERATIONS & MAINTENANCE

<table>
<thead>
<tr>
<th>CHECK NUMBER</th>
<th>DATE</th>
<th>VENDOR</th>
<th>AMOUNT</th>
<th>DESCRIPTION</th>
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<tbody>
<tr>
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<tr>
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<td>12/21/2012</td>
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<td>PHS Projects - ITS infrastructure refresh</td>
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<tr>
<td>32000441</td>
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<td>BLDD Architects</td>
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<tr>
<td>32000444</td>
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<td>Ameren IP</td>
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<tr>
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<td>12/14/2012</td>
<td>Hillebrand Construction</td>
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<tr>
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<td>Ticomix</td>
<td>17,882.80</td>
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RATIFICATION OF EXPENDITURES
FOR THE PERIOD ENDING
JANUARY 31, 2013

REPORT:
Listed below is a summary of Accounts Payable activity that has been processed for payment. The listing dated January 31 represents bills totaling $1,224,089.50. Obligations on these bills have been incurred in accordance with Board Policy and where required, bids were obtained.

Ratification of payroll expenditures for the month of December is also requested.

<table>
<thead>
<tr>
<th></th>
<th>January 1-31 for Ratification (Accts. Payable)</th>
<th>January 1-31 for Ratification (Payroll)</th>
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</thead>
<tbody>
<tr>
<td>Education, Operations &amp;</td>
<td>$890,922.27</td>
<td>$2,138,284.05</td>
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<td>Maintenance, and Auxiliary</td>
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<td></td>
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<tr>
<td>Funds</td>
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<td>Restricted Purposes</td>
<td>85,776.13</td>
<td>196,645.62</td>
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<tr>
<td>Bond &amp; Interest</td>
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<td>0.00</td>
</tr>
<tr>
<td></td>
<td><strong>$1,224,089.50</strong></td>
<td><strong>$2,334,929.67</strong></td>
</tr>
</tbody>
</table>

RECOMMENDATION:
It is the recommendation of the College President that the Board of Trustees ratifies bills totaling $1,224,089.50 and payroll expenditures of $2,334,929.67 for the month of January 2013.

Reviewed and Submitted by:

Leslie T. Anderson
Vice President for Finance

Thomas B. Bynum
President
## Black Hawk College

Selected checks written greater than or equal to $5,000
From 1/1/2013 to 1/31/2013

### EDUCATION, OPERATIONS & MAINTENANCE, AND AUXILIARY FUNDS

<table>
<thead>
<tr>
<th>CHECK NUMBER</th>
<th>DATE</th>
<th>VENDOR</th>
<th>AMOUNT</th>
<th>DESCRIPTION</th>
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<td>1/4/2013</td>
<td>Mid American Energy</td>
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<td>1/11/2013</td>
<td>Douglas Stewart Company, Inc.</td>
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<td>22,099.65</td>
<td>Utilities</td>
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<td>1/11/2013</td>
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<td>52,196.55</td>
<td>Various PCARD purchases</td>
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<td>10003049</td>
<td>1/11/2013</td>
<td>Illinois Department of Revenue</td>
<td>8,013.00</td>
<td>Retailers occupancy tax</td>
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<td>10003050</td>
<td>1/11/2013</td>
<td>Office Max</td>
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<td>1/25/2013</td>
<td>Cengage Learning</td>
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<td>10003082</td>
<td>1/25/2013</td>
<td>Johnson Controls</td>
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<td>1st quarter 2013 services</td>
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<td>10003084</td>
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<td>Official Payments</td>
<td>14,866.22</td>
<td>December payment processing</td>
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<td>00317664</td>
<td>1/4/2013</td>
<td>Lincoln Financial</td>
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<td>00317669</td>
<td>1/4/2013</td>
<td>Missouri Book Service</td>
<td>28,632.04</td>
<td>Bookstore inventory - books</td>
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<tr>
<td>00317699</td>
<td>1/4/2013</td>
<td>Kuang L. Sung</td>
<td>12,064.46</td>
<td>IWNC rent - January 2013</td>
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<tr>
<td>00317731</td>
<td>1/11/2013</td>
<td>Health Alliance Medical Plans</td>
<td>49,801.04</td>
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<td>1/11/2013</td>
<td>McGraw Hill Book Company</td>
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<td>00317751</td>
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<td>MPS</td>
<td>12,497.34</td>
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<td>Nebraska Book Company</td>
<td>6,573.43</td>
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<td>One Step, Inc.</td>
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<td>W W Norton &amp; Company, Inc.</td>
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<td>Yoka, Inc.</td>
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<td>UPS contract renewals</td>
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<td>Advanced Business Systems</td>
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<td>November and December 2012 services</td>
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<td>1/18/2013</td>
<td>Emeral Data Solutions</td>
<td>10,000.00</td>
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<td>1/18/2013</td>
<td>Henry Russell Bruce, Inc.</td>
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<td>Johnson Heating &amp; Air Conditioning, Inc.</td>
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<td>EC furnace maintenance</td>
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<tr>
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<tr>
<td>00317866</td>
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<td>Pearson Education</td>
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</tr>
<tr>
<td>00318042</td>
<td>1/25/2013</td>
<td>McGraw Hill Book Company</td>
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<td>9,000.00</td>
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</table>

### RESTRICTED PURPOSES

<table>
<thead>
<tr>
<th>CHECK NUMBER</th>
<th>DATE</th>
<th>VENDOR</th>
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<th>DESCRIPTION</th>
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</thead>
<tbody>
<tr>
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<td>January Workers Comp and admin fee</td>
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<tr>
<td>10003054</td>
<td>1/11/2013</td>
<td>élan</td>
<td>7,784.01</td>
<td>Various PCARD purchases</td>
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<tr>
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<td>A T &amp; T</td>
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<td>Outreach e-books and cd's</td>
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<td>R0068012</td>
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<td>Pappas, O’Connor &amp; Fildes, P.C.</td>
<td>13,075.50</td>
<td>November legal fees</td>
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<td>R0068016</td>
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<td>Thames Management Resources LTD</td>
<td>7,200.00</td>
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<td>The Encompass Gas Group, Inc.</td>
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<td>1/25/2013</td>
<td>Rubber, Inc.</td>
<td>10,608.00</td>
<td>EC auto shop equipment</td>
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</table>
### RESTRICTED OPERATIONS & MAINTENANCE

<table>
<thead>
<tr>
<th>CHECK NUMBER</th>
<th>DATE</th>
<th>VENDOR</th>
<th>AMOUNT</th>
<th>DESCRIPTION</th>
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<tr>
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<td>1/25/2013</td>
<td>Ticomix</td>
<td>5,744.25</td>
<td>2010 Bond Project - ITS infrastructure refresh</td>
</tr>
</tbody>
</table>
PREFERRED VENDORS:
The Board of Trustees has previously approved the use of preferred vendors for purchases of appropriate services or products for the College. When establishing the use of preferred vendors, the College committed to regularly reporting expenditures made to these companies to the Board for ratification.

Purchases for the month of December 2012 consist of items totaling $93,864.99. A breakdown of those expenditures follows:

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Contract Term</th>
<th>New Equipment</th>
<th>Licenses &amp; Maintenance Contracts</th>
<th>Contractual Services</th>
<th>Other</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
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<td>-</td>
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<tr>
<td>ADVANCED ENVIRONMENTAL Davenport, IA</td>
<td>5/1/10 - 4/30/13</td>
<td>-</td>
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<tr>
<td>ALLSTEEL, INC.</td>
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<td>-</td>
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<tr>
<td>MUSCATINE, IA</td>
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<td>AVI SYSTEMS</td>
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<td>CDW-GOVERNMENT, INC.</td>
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<td>DCS COMPUTERS</td>
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<tr>
<td>EN POINTE TECHNOLOGIES</td>
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<td>-</td>
<td>-</td>
<td>$ -</td>
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<tr>
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<tr>
<td>FIDLAR PRINTING</td>
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<tr>
<td>HENRICKSEN &amp; CO, INC.</td>
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<td>$ -</td>
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<td>ITASCA, IL</td>
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<td>HON INDUSTRIES</td>
<td>5/1/11 - 4/30/14</td>
<td>-</td>
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<td>$ -</td>
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<tr>
<td>IA/IL TAYLOR INSULATION, INC.</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ -</td>
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<tr>
<td>IBM</td>
<td>9/1/11 - 8/31/14</td>
<td>5,691.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$5,691.00</td>
</tr>
<tr>
<td>PITTSBURGH, PA</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>IOWA ILLINOIS OFFICE SOLUTIONS</td>
<td>5/1/11 - 4/30/14</td>
<td>2,652.49</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$2,652.49</td>
</tr>
<tr>
<td>Davenport, IA</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAQUOKETA WEB PRINTING</td>
<td>8/16/12 - 8/15/14</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ -</td>
</tr>
<tr>
<td>MAQUOKETA, IA</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ONE-STEP</td>
<td>8/16/12 - 8/15/14</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ -</td>
</tr>
<tr>
<td>Davenport, IA</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PAPPAS, O'CONNOR &amp; FILDES, P.C.</td>
<td>9/18/08 - ONGOING</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ -</td>
</tr>
<tr>
<td>ROCK ISLAND, IL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PINNEY PRINTING</td>
<td>8/16/12 - 8/15/14</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ -</td>
</tr>
<tr>
<td>CLINTON, IA</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PRATT AUDIO &amp; VISUAL</td>
<td>3/1/11 - 2/28/14</td>
<td>3,868.50</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$3,868.50</td>
</tr>
<tr>
<td>CEDAR RAPIDS, IA</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vendor Name</td>
<td>Contract Term</td>
<td>New Equipment</td>
<td>Licenses &amp; Maintenance Contracts</td>
<td>Other</td>
<td>Totals</td>
<td></td>
</tr>
<tr>
<td>----------------------------------------</td>
<td>----------------------</td>
<td>---------------</td>
<td>----------------------------------</td>
<td>-------</td>
<td>---------</td>
<td></td>
</tr>
<tr>
<td>PRINTER’S MARK</td>
<td>8/16/12 - 8/15/14</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ -</td>
<td></td>
</tr>
<tr>
<td>QUAD CITY PRESS</td>
<td>8/16/12 - 8/15/14</td>
<td>-</td>
<td>221.55</td>
<td>-</td>
<td>221.55</td>
<td></td>
</tr>
<tr>
<td>SUPREME RADIO COMMUNICATIONS</td>
<td>11/1/12 - 10/31/15</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ -</td>
<td></td>
</tr>
<tr>
<td>SENTINEL TECHNOLOGIES</td>
<td>9/1/11 - 9/30/14</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ -</td>
<td></td>
</tr>
<tr>
<td>THE NATIONAL BANK</td>
<td>6/26/08 - 12/31/13</td>
<td>-</td>
<td>212.58</td>
<td>-</td>
<td>212.58</td>
<td></td>
</tr>
<tr>
<td>TRI CITY ELECTRIC</td>
<td>9/1/11 - 8/31/14</td>
<td>-</td>
<td>17,156.45</td>
<td>-</td>
<td>17,156.45</td>
<td></td>
</tr>
<tr>
<td>TICOMIX</td>
<td>9/1/11 - 8/31/14</td>
<td>13,436.80</td>
<td>4,446.00</td>
<td>-</td>
<td>$ 17,882.80</td>
<td></td>
</tr>
<tr>
<td>Totals</td>
<td>$ 51,696.35</td>
<td>$ -</td>
<td>$ 42,168.64</td>
<td>$ -</td>
<td>$ 93,864.99</td>
<td></td>
</tr>
</tbody>
</table>

RECOMMENDATION:

It is the recommendation of the College President that the Board of Trustees ratifies the expenditures for preferred vendors for the month of December 2012 in the amount of $93,864.99 for purchases made in accordance with previously approved preferred vendor guidelines.

SINGLE & SOLE SOURCE AND CO-OP VENDORS:

Purchases for the month of December 2012 consist of items totaling $313,824.62. A breakdown of those expenditures follows:

<table>
<thead>
<tr>
<th>Single &amp; Sole Source Vendor Name</th>
<th>Total Purchases</th>
</tr>
</thead>
<tbody>
<tr>
<td>CENGAGE LEARNING CAROL STREAM, IL</td>
<td>40,934.25</td>
</tr>
<tr>
<td>McGRAW HILL BOOK COMPANY LEBANON, IN</td>
<td>96,695.78</td>
</tr>
<tr>
<td>PEARSON EDUCATION LEBANON, IN</td>
<td>176,194.59</td>
</tr>
<tr>
<td>Totals</td>
<td>$ 313,824.62</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Co-op Vendor Name</th>
<th>Total Purchases</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td>-</td>
</tr>
<tr>
<td>Totals</td>
<td>$ -</td>
</tr>
</tbody>
</table>

Grand Total $ 313,824.62

RECOMMENDATION:

It is the recommendation of the College President that the Board of Trustees ratifies the expenditures for single & sole source and co-op vendors for the month of December 2012 in the amount of $313,824.62 for purchases made in accordance with published procedures.

REVIEWED & SUBMITTED BY:

Leslie T. Anderson
Vice President for Finance

Thomas B. Baynum
President
RATIFICATION OF EXPENDITURES
FOR PREFERRED VENDORS
JANUARY 2013

PREFERRED VENDORS:
The Board of Trustees has previously approved the use of preferred vendors for purchases of appropriate services or products for the College. When establishing the use of preferred vendors, the College committed to regularly reporting expenditures made to these companies to the Board for ratification.

Purchases for the month of January 2013 consist of items totaling $149,266.54. A breakdown of those expenditures follows:

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Contract Term</th>
<th>New Equipment</th>
<th>Licenses &amp; Maintenance Contracts</th>
<th>Contractual Services</th>
<th>Other</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCENT SERVICES ANDALUSIA, IL</td>
<td>5/1/12 - 4/30/15</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ -</td>
</tr>
<tr>
<td>ADVANCED ENVIRONMENTAL DAVENPORT, IA</td>
<td>5/1/10 - 4/30/13</td>
<td>-</td>
<td>-</td>
<td>1,429.28</td>
<td>-</td>
<td>$ 1,429.28</td>
</tr>
<tr>
<td>ALLSTEEL, INC. MUSCATINE, IA</td>
<td>5/1/11 - 4/30/14</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ -</td>
</tr>
<tr>
<td>AVI SYSTEMS MINNEAPOLIS, MN</td>
<td>3/1/11 - 2/28/14</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ -</td>
</tr>
<tr>
<td>CDW-GOVERNMENT, INC. VERNON HILLS, IL</td>
<td>9/1/11 - 8/31/14</td>
<td>8,124.38</td>
<td>18,203.80</td>
<td>-</td>
<td>-</td>
<td>$ 26,328.18</td>
</tr>
<tr>
<td>CLEAVELAND INSURANCE ROCK ISLAND, IL</td>
<td>11/10/11 - 6/30/14</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ -</td>
</tr>
<tr>
<td>DCS COMPUTERS DAVENPORT, IA</td>
<td>9/1/11 - 8/31/14</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ -</td>
</tr>
<tr>
<td>EN POINTE TECHNOLOGIES LOS ANGELES, CA</td>
<td>9/1/11 - 8/31/14</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ -</td>
</tr>
<tr>
<td>FIDLAR PRINTING DAVENPORT, IA</td>
<td>8/16/12 - 8/15/14</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ -</td>
</tr>
<tr>
<td>HENRIKSEN &amp; CO, INC. ITASCA, IL</td>
<td>5/1/11 - 4/30/14</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ -</td>
</tr>
<tr>
<td>HENRY RUSSELL BRUCE DAVENPORT, IA</td>
<td>10/18/12 - 10/17/14</td>
<td>-</td>
<td>-</td>
<td>20,334.06</td>
<td>-</td>
<td>$ 20,334.06</td>
</tr>
<tr>
<td>HON INDUSTRIES MUSCATINE, IA</td>
<td>5/1/11 - 4/30/14</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ -</td>
</tr>
<tr>
<td>IA/IL TAYLOR INSULATION, INC. DAVENPORT, IA</td>
<td>5/1/10 - 4/30/13</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ -</td>
</tr>
<tr>
<td>IBM PITTSBURGH, PA</td>
<td>9/1/11 - 8/31/14</td>
<td>6,026.00</td>
<td>512.00</td>
<td>-</td>
<td>-</td>
<td>$ 6,538.00</td>
</tr>
<tr>
<td>IOWA ILLINOIS OFFICE SOLUTIONS DAVENPORT, IA</td>
<td>5/1/11 - 4/30/14</td>
<td>56,439.97</td>
<td>-</td>
<td>709.65</td>
<td>-</td>
<td>$ 57,149.62</td>
</tr>
<tr>
<td>MAQUOKETA WEB PRINTING MAQUOKETA, IA</td>
<td>8/16/12 - 8/15/14</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ -</td>
</tr>
<tr>
<td>ONE-STEP DAVENPORT, IA</td>
<td>8/16/12 - 8/15/14</td>
<td>-</td>
<td>-</td>
<td>8,836.91</td>
<td>-</td>
<td>$ 8,836.91</td>
</tr>
<tr>
<td>PAPPAS, O’CONNOR &amp; FILDES, P.C. ROCK ISLAND, IL</td>
<td>9/18/08 - ONGOING</td>
<td>-</td>
<td>-</td>
<td>13,075.50</td>
<td>-</td>
<td>$ 13,075.50</td>
</tr>
<tr>
<td>PINNEY PRINTING CLINTON, IA</td>
<td>8/16/12 - 8/15/14</td>
<td>-</td>
<td>-</td>
<td>526.38</td>
<td>-</td>
<td>$ 526.38</td>
</tr>
<tr>
<td>PRATT AUDIO &amp; VISUAL CEDAR RAPIDS, IA</td>
<td>3/1/11 - 2/28/14</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$ -</td>
</tr>
</tbody>
</table>
Vendor Name | Contract Term | New Equipment | Licenses & Maintenance Contracts | Contractual Services | Other | Totals
--- | --- | --- | --- | --- | --- | ---
PRINTER’S MARK ROCK ISLAND, IL | 8/16/12 - 8/15/14 | - | - | 110.00 | - | $110.00
QUAD CITY PRESS MOLINE, IL | 8/16/12 - 8/15/14 | - | - | 1,484.40 | - | $1,484.40
SUPREME RADIO COMMUNICATIONS PEORIA HEIGHTS, IL | 11/1/12 - 10/31/15 | - | - | - | - | $
SENTINEL TECHNOLOGIES DOWNER’S GROVE, IL | 9/1/11 - 9/30/14 | - | - | - | - | $
THE NATIONAL BANK BETTENDORF, IA | 6/26/08 - 12/31/13 | - | - | 2,127.46 | - | $2,127.46
TRI CITY ELECTRIC DAVENPORT, IA | 9/1/11 - 8/31/14 | - | - | - | 1,802.50 | $1,802.50
TICOMIX LOVES PARK, IL | 9/1/11 - 8/31/14 | 5,744.25 | 3,780.00 | - | - | $9,524.25
Totals | $76,334.60 | $22,495.80 | $47,923.99 | $2,512.15 | $149,266.54 |

RECOMMENDATION:
It is the recommendation of the College President that the Board of Trustees ratifies the expenditures for preferred vendors for the month of January 2013 in the amount of $149,266.54 for purchases made in accordance with previously approved preferred vendor guidelines.

SINGLE & SOLE SOURCE AND CO-OP VENDORS:

Purchases for the month of January 2013 consist of items totaling $384,636.36. A breakdown of those expenditures follows:

<table>
<thead>
<tr>
<th>Single &amp; Sole Source Vendor Name</th>
<th>Total Purchases</th>
</tr>
</thead>
<tbody>
<tr>
<td>APPLE COMPUTER INC AUSTIN, TX</td>
<td>-</td>
</tr>
<tr>
<td>CENGAGE LEARNING CHICAGO, IL</td>
<td>39,114.94</td>
</tr>
<tr>
<td>McGRAW HILL BOOK COMPANY CAROL STREAM, IL</td>
<td>42,843.87</td>
</tr>
<tr>
<td>MISSOURI BOOK SERVICE LEBANON, IN</td>
<td>172,473.56</td>
</tr>
<tr>
<td>PEARSON EDUCATION</td>
<td>130,203.99</td>
</tr>
<tr>
<td>Totals</td>
<td>$384,636.36</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Co-op Vendor Name</th>
<th>Total Purchases</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td>-</td>
</tr>
<tr>
<td>Totals</td>
<td>$</td>
</tr>
<tr>
<td>Grand Total</td>
<td>$384,636.36</td>
</tr>
</tbody>
</table>

RECOMMENDATION:
It is the recommendation of the College President that the Board of Trustees ratifies the expenditures for single & sole source and co-op vendors for the month of January 2013 in the amount of $384,636.36 for purchases made in accordance with published procedures.

REVIEWED & SUBMITTED BY:

Leslie T. Anderson
Vice President for Finance

Thomas B. Baynum
President
CONSIDERATION OF A RESOLUTION PROVIDING FOR THE ISSUE OF GENERAL OBLIGATION COMMUNITY COLLEGE BONDS, SERIES 2013, OF THE DISTRICT, FOR THE PURPOSE OF PAYING OUTSTANDING CLAIMS AGAINST THE DISTRICT, AND FOR THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS

REPORT: At the December 20, 2012, Board of Trustees meeting, the Board adopted a Resolution authorizing the College President to initiate all steps necessary to issue funding bonds of $20,000,000 to help fund capital needs of the College. After that occurred, the Board and the College undertook all necessary steps (publications, public hearings, etc) to allow this to occur. The final step is for the Board to approve the issuance of the funding bonds of $20,000,000. The proceeds of the issuance of the funding bonds will go to repay the debt certificates of the same amount that were issued on December 18, 2012.

All steps the College and the Board have undertaken in this process have been reviewed and approved by the College’s bond counsel, Chapman and Cutler LLP. It is currently anticipated that the bonds will close on March 8, 2013.

RECOMMENDATION:

It is the recommendation of the College President that the Board of Trustees approves the attached Resolution authorizing the issuance of funding bonds of $20,000,000 with the proceeds used to repay the debt certificates issued by the College on December 18, 2012, up to the amount of $20 million, and to authorize the Board Chair, Secretary, and Treasurer to execute all necessary documents to complete this transaction on behalf of the College.

Leslie T. Anderson
Vice President for Finance
And Treasurer of the Board

Thomas B. Baynum
President
PROPOSED TUITION RATES & MANDATORY FEES
FOR FISCAL YEAR 2014

REPORT: General

Black Hawk College’s Operating Budget is funded from three major sources: property taxes, state funding, and tuition and fees.

The Education Fund, Operations and Maintenance Fund, and the Equity Tax Levy constitute the Operating Budget property tax levy. The College has levied the maximum amount possible for the last several years. The average annual change in the Operating Funds property tax revenue from FY03 to FY12 is 7.42%, see Exhibit 4. FY12 property tax revenue for the Operating Funds was 147% of what it was in FY03.

Since the College cannot increase the levy rate for the Operating Funds, it relies on increases in property values to generate additional revenue from one year to the next. For FY14, the College is expecting a minimal increase in property tax revenues as district property values remain relatively flat.

The College has faced continual cuts in state funding since FY02 and the FY14 state funding level is still undetermined. However, due to the State’s continuing fiscal crisis and the lack of certainty surrounding State funding, the College is anticipating a decrease of approximately 5% in state funding for FY14. The average annual change in state funding from FY03 to FY12 is (4.69%), see Exhibit 4. As a result, FY12 state funding for the Operating Funds was 71% of what it was in FY03.

Tuition and fee revenue, as the remaining source of revenue, is the only source over which the Board can exert some direct control. The average annual change in total tuition and fee revenue for the Operating Funds from FY03 to FY12 is 6.27%, see Exhibit 4. FY12 tuition and fee revenue for the Operating Funds was 181% of what it was in FY03.

The average annual change in total revenue for the Operating Funds from FY03 to FY12 is 2.77%. FY12 total revenue for the Operating Funds was 125% of what it was in FY03. In contrast, the average annual change in total expenditures for the Operating Funds from FY03 to FY12 was 2.52%. FY12 total expenditures for the Operating Funds were 125% of what they were in FY03.

Specifics

Exhibit 1 illustrates the annual tuition rates since 1962. The current in-district tuition rate is $95 per credit hour. Mandatory fees associated with each credit hour are currently $12.50 per credit hour. The $12.50 is broken down into a $2 per credit hour instructional material fee, which is used in the Education fund; a $3 per credit hour auxiliary fee, which is used in
the Auxiliary Fund; and a $7.50 per credit hour technology fee accounted for in a Restricted Purposes Fund.

As shown in Exhibit #2, the College still has one of the lowest tuition and fee rates as compared to Community Colleges and Four-year Colleges and Universities in close proximity to Black Hawk.

Black Hawk College has increased its in-district mandatory tuition and fees by an average annual change of 6.96% from FY04 to FY13. At the same time, Scott Community College has increased its rate for this period by 5.76% and Western Illinois University by 8.95%. The ICCB state average for this same time period has increased by 7.05% (Exhibit #3).

There are several reasons why the Board must continue raising tuition rates. First, the College receives fewer dollars from property taxes than similar community colleges even when the tax rate levied has been maximized. Second, unlike most other sources of revenue, the Board does have control over tuition rates. Finally, reductions in state funding make other sources of funds even more critical. While there are many variables, a $1 increase per credit hour of tuition and fees would provide an estimated additional $125,000 per year.

The recommended FY14 tuition rate reflects a consolidation of the College’s tuition and fee rates into one all-inclusive tuition rate. As you can see from Exhibit #2, this methodology is also used by Illinois Central and Carl Sandburg College. As a result of this consolidation, the College will also be implementing a $15 per credit hour waiver administration fee to all students receiving a waiver of tuition in FY14.

RECOMMENDATION:

It is the recommendation of the College President that the Board of Trustees adopts the following tuition and fee rates beginning with the June Start 2013 semester:

**Tuition and Fees:**

<table>
<thead>
<tr>
<th>In-district residents</th>
<th>$115.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Illinois out-of-district residents</td>
<td>224.00</td>
</tr>
<tr>
<td>Iowa contiguous county residents</td>
<td>149.00</td>
</tr>
<tr>
<td>All other out-of-state residents</td>
<td>224.00</td>
</tr>
<tr>
<td>Online courses (Illinois residents)</td>
<td>129.00</td>
</tr>
<tr>
<td>Online courses (Out-of-state residents)</td>
<td>149.00</td>
</tr>
</tbody>
</table>

Waiver administration fee $15.00

Leslie T. Anderson  
Vice President for Finance  
And Treasurer of the Board

Thomas B. Bynum  
President
<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Tuition Per Credit Hour</th>
<th>Annual Rate Tuition Only (30 credit hrs.)</th>
<th>Fiscal Year</th>
<th>Tuition Per Credit Hour</th>
<th>Annual Rate Tuition Only (30 credit hrs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1962</td>
<td>$5.50</td>
<td>$165.00</td>
<td>1993</td>
<td>$45.00</td>
<td>$1350.00</td>
</tr>
<tr>
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<td>8.00</td>
<td>240.00</td>
<td>1994</td>
<td>46.00</td>
<td>1380.00</td>
</tr>
<tr>
<td>1972</td>
<td>11.50</td>
<td>345.00</td>
<td>1995</td>
<td>48.00</td>
<td>1440.00</td>
</tr>
<tr>
<td>1974</td>
<td>12.50</td>
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<td>1996</td>
<td>49.00</td>
<td>1470.00</td>
</tr>
<tr>
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<td>13.50</td>
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<td>1997</td>
<td>49.00</td>
<td>1470.00</td>
</tr>
<tr>
<td>1977</td>
<td>14.50</td>
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<td>1998</td>
<td>49.00</td>
<td>1470.00</td>
</tr>
<tr>
<td>1978</td>
<td>16.00</td>
<td>480.00</td>
<td>1999</td>
<td>49.00</td>
<td>1470.00</td>
</tr>
<tr>
<td>1979</td>
<td>20.00</td>
<td>600.00</td>
<td>2000</td>
<td>49.00</td>
<td>1470.00</td>
</tr>
<tr>
<td>1980</td>
<td>21.25</td>
<td>637.50</td>
<td>2001</td>
<td>51.00</td>
<td>1530.00</td>
</tr>
<tr>
<td>1981</td>
<td>23.00</td>
<td>690.00</td>
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**NOTES:**

A = $3 TECH Fee First Collected Spring FY04
B = SOURCE: ICCB Systems Finance
## Operating Funds Analysis FY03-FY12

### (Education and Operations & Maintenance Funds)

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<th>FY09 Actual</th>
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### OPERATING FUND EXPENDITURES:

|                | FY03 Actual | FY04 Actual | FY05 Actual | FY06 Actual | FY07 Actual | FY08 Actual | FY09 Actual | FY10 Actual | FY11 Actual | FY12 Actual | AVERAGE ANNUAL CHANGE FY03-FY12 | FY12 AS A % OF FY03 |
|----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|                                |                     |
| **SALARIES**   | $18,046,238 | $18,647,779 | $19,228,854 | $19,245,336 | $19,471,719 | $19,764,112 | $19,758,831 | $19,990,076 | $20,974,710 | $21,702,106 |                                | 3.69%              |
|                 | 3.69%       | 3.33%       | 3.12%       | 0.09%       | 1.18%       | 1.50%       | -2.98%      | 1.14%       | 4.93%       | 3.47%       |                                |                     |
|                 | -19.39%     | 28.63%      | 3.84%       | 32.55%      | 30.09%      | -31.40%     | -11.07%     | 0.78%       | 9.35%       | 18.93%      |                                |                     |
| **OTHER**      | 7,485,788   | 6,873,307   | 6,196,243   | 6,748,526   | 6,852,295   | 6,951,711   | 7,288,142   | 7,828,682   | 8,687,587   | 8,320,417   |                                | 6.59%              |
|                 | 6.59%       | -8.18%      | -9.85%      | 8.91%       | 1.54%       | 1.45%       | 4.84%       | 12.62%      | 10.97%      | -4.23%      |                                |                     |
| **TOTAL EXPENDITURES** | $27,844,306 | $28,495,295 | $28,513,521 | $30,887,591 | $31,649,702 | $30,369,098 | $29,712,638 | $31,500,460 | $33,688,324 | $34,810,728 |                                | 2.01%              |
|                 | 2.01%       | 2.34%       | 0.06%       | 5.52%       | 5.19%       | -4.95%      | -2.16%      | 6.02%       | 6.95%       | 3.33%       |                                |                     |

*ICCB change in reporting for Corporate Personal Property Replacement Tax in FY09 shifted this revenue from State Funding to Property Taxes.

**SOURCES:**

A = ALL BHC INFORMATION IS TAKEN FROM ANNUAL AUDIT REPORTS AND SUPPORTING DATA
APPROVAL OF STUDENT PARKING FEES – QUAD-CITIES CAMPUS

REPORT: The current rate for the parking fee for the Quad-Cities Campus for FY13 is $15 for each of the Fall and Spring semesters, with no fee for the Summer. The funds collected are recorded in the Operations and Maintenance Fund. The budgeted total revenue for the fee for FY13 is $85,000.

The College Administration recommends an increase of the parking fee for the Quad-Cities Campus for FY14. Lot #4 will continue to be available at all times with no fee.

RECOMMENDATION:

It is the recommendation of the College President that the Board of Trustees approves a $20 student parking fee for Quad-Cities Campus for each of the FY14 Fall and the Spring semesters, with the funds being accounted for in the Operations and Maintenance Fund.

Reviewed and Prepared by:

Shawn A. Cisna
Chief of Police

Thomas B. Baynum, PhD
President
RESOLUTION SUPPORTING PURCHASE AGREEMENT BETWEEN BLACK HAWK COLLEGE DISTRICT #503 AND THE CITY OF ROCK ISLAND

REPORT: As part of the process of gaining Illinois Community College Board (ICCB) approval for the purchase agreement of the Adult Learning Center in Rock Island, Illinois between Black Hawk College District #503 and the City of Rock Island, it is necessary for the Black Hawk College Board of Trustees to approve the attached resolution. If the Board of Trustees approves the attached resolution, the signed document will be included in the packet of materials submitted to the ICCB for consideration.

RECOMMENDATION:

It is the recommendation of the College President that the Board of Trustees approves the attached resolution relating to the purchase agreement of the Adult Learning Center in Rock Island, Illinois between Black Hawk College District #503 and the City of Rock Island.

Reviewed and Prepared by:

[Signature]

Thomas B. Baynum
President
WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Black Hawk Community College District No. 503, has reviewed the purchase agreement between Black Hawk College District No. 503 and the City of Rock Island; and

WHEREAS, said Board of Trustees, on advice from the President and Administration finds that it is in the best interests of the College, students and taxpayers of the district to proceed with the purchase agreement between Black Hawk College District No. 503 and the City of Rock Island; and

WHEREAS, Black Hawk College District No. 503 as part of the purchase agreement will sell the Adult Learning Center located at 3930 11th Street Rock Island, IL to the City of Rock Island for the purpose of retail development; and

WHEREAS, The City of Rock Island will build Black Hawk College District No. 503 a new 13,986 square foot building and parking lot on approximately 1.8 acres of property and will reimburse the College $406,000 for furniture, audio visual equipment and miscellaneous moving expenses; and

WHEREAS, the new location of the Adult Learning Center, will be located approximately one mile south of the existing building located at 3930 11th Street Rock Island, IL and is located approximately four (4) miles west of Black Hawk College’s Quad Cities campus and four miles (4) west of Western Illinois University’s Quad City Campus and forty-one (41) miles north of Carl Sandburg College and fifty-nine (59) miles west of Sauk Valley Community College; and

WHEREAS, the Black Hawk College Board of Trustees has studied the site/structure reports, appraisals and programs and approves of the plan.

NOW, BE IT RESOLVED THAT THE BOARD OF TRUSTEES OF BLACK HAWK COMMUNITY COLLEGE DISTRICT NO. 503 APPROVE OF THE PURCHASE AGREEMENT OF THE ADULT LEARNING CENTER BETWEEN BLACK HAWK COLLEGE AND THE CITY OF ROCK ISLAND.

Evelyn L. Phillips, Chair

Donna M. Frye, Vice Chair

David L. Emerick, Jr., Secretary

Dorothy W. Beck

Jerry W. Lack

Larry W. Lorensen

John D. McCooley

Kylee Fox, Student Trustee
APPROVAL TO PROCEED WITH PHASE TWO ARCHITECTURAL SERVICES
FOR THE HEALTH SCIENCE CENTER

REPORT: The College has identified the need to construct a building that will be used specifically for health sciences. Existing classrooms and laboratories do not offer adequate space for hands on training, maneuverability of equipment and the storage necessary for future growth in the curriculum. The current program areas to be included in the discussion are Physical Therapist Assistant, Emergency Medical Services, Medical Assisting, Nursing Assistant, Practical Nursing, Associate Degree Nursing, Health Information Management, and Massage Therapy.

In November the Board of Trustees approved moving forward with program confirmation and conceptual design. Over the next month Demonica Kemper Architects met with Allied Health and Nursing faculty, the Interim Dean of Health Sciences and the Vice President for Instruction to review and confirm building programs and developed four concepts for the committee to review. The building committee; comprised of Allied Health and Nursing faculty, Interim Dean of Health Sciences, Vice-President for Instruction and the Vice-President for Administration came to consensus on a floor plan and exterior design. The concept then went to the Capital Committee which includes; the President, Vice-President for the East Campus, Vice-President of Finance, Vice-President for Student Services, Vice-President for Instruction and the Vice-President for Administration to review and approve programs and the conceptual design. On December 20th the programs and conceptual design was presented to the Board of Trustees.

The Health Science Center will feature;
- Two, thirty-two seat classrooms.
- One, sixty-four seat tiered lecture room.
- Three, nursing labs which would include two simulation labs and a practice lab.
- One, Medical Assisting lab
- One, emergency Medical Technician lab.
- Four thousand square feet to be used for additional laboratory/classroom space.

The College would like Demonica Kemper Architects to proceed with Phase II services which would include; Schematic Design, Design Development, Construction Documents, Bidding and Construction Administration. In addition, the College will pursue a LEED Silver certification for the Health Science Center.

LEED design services include;
- Register the project with the USGBC (USGBC registration fee to be paid by DKA and invoiced as a reimbursable.)
- Coordinate and conduct a project team meeting to identify goals and strategies for achieving minimum LEED Silver certification.
- Prepare and manage LEED responsibility matrix.
- Facilitate the development of the Owner’s Project Requirements (OPR) and Basis of Design (BOD) early in the design phase of the project for use throughout the entire project and as the starting point for the fundamental building commissioning pre-requisite required by USGBC.
• Coordinate the project team throughout the design phases to coordinate the overall work effort of all team members to achieve LEED goals.
• Provide Energy Modeling as required to secure specific pre-requisites and credits associated with minimum LEED Silver certification.
• Fundamental commissioning of HVAC systems, direct digital controls systems, lighting and daylighting controls systems, and domestic water heating systems as required by EAp1.
• Incorporation of LEED requirements into the project specifications.
• Coordinate LEED criteria with contractors at pre-construction meeting.
• Serve as a resource for Credit Interpretation Rulings (CIR’s) from the USGBC.
• Review contractor LEED submittals as part of the overall submittal process.
• Coordinate and submit design submittal package and a separate construction submittal package to USGBC for review (USGBC certification fees to be paid by DKA and invoiced as a reimbursable.)
• Coordinate any required appeals with USGBC during the certification process (assumes one appeal.)

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<th>Cost</th>
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<td>Reimbursable Expenses</td>
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<td><strong>Total Phase II Services</strong></td>
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<th>LEED Design Services</th>
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<tr>
<td>Energy modeling</td>
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<tr>
<td>Fundamental Commissioning</td>
<td>$40,000</td>
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<tr>
<td>Administrative Costs</td>
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<tr>
<td><strong>Total LEED Design Services</strong></td>
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<th>Total Design Services</th>
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</thead>
<tbody>
<tr>
<td><strong>Total Design Services</strong></td>
<td><strong>$998,000</strong></td>
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</table>

**RECOMMENDATION:**

It is the recommendation of the College President that the Board of Trustees approves Demonica Kemper Architects proceeding with Phase II architectural services and LEED design services for the Health Science Center in the amount $972,000 and reimbursable costs of $26,000 for a total cost of $998,000. The Phase II design services and LEED design services will be funded by the 2012 bond issuance.

Reviewed and Prepared by:

[Signature]

Thomas B. Baynum
President
AWARD OF CONTRACT FOR ELEVATOR UPGRADES AT THE QUAD CITIES CAMPUS

REPORT: The College identified the need to upgrade elevators as part of the 2011 Protection, Health & Safety Projects. Due to the number of elevators, it was determined that the project would be completed in phases. Phase 1 included upgrades to elevators n Building 3 at the Quad Cities Campus and Buildings A and B at East Campus. The initial estimate for Phase 1 was $320,000 plus $32,000 contingency; the bid approved by the Board was for $281,906 plus $28,190 contingency, and the project total was $298,667.62.

Phase 2 of the project includes upgrades to elevators at the Quad Cities Campus Buildings 1 and 2. The estimate for this phase totaled $270,000 plus $27,000 contingency. The upgrades will include replacing the existing single wall cylinder to bring the elevator in compliance with today’s codes. In addition to the cylinder replacement all electrical controls will be updated as well as floor, wall, ceiling and door finishes.

A bid process was completed in accordance with College procedures and Illinois law. Advertisements for Requests for Proposal were placed in the Moline Dispatch, Kewanee Star Courier, and Peoria Journal Star as stated by the Black Hawk College Board of Trustees policy. The College received the following bids;

<table>
<thead>
<tr>
<th>Company</th>
<th>Bid</th>
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<tbody>
<tr>
<td>Swanson Construction, Bettendorf, IA</td>
<td>$337,700</td>
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<tr>
<td>Leander Construction, Canton, IL</td>
<td>$337,750</td>
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</table>

RECOMMENDATION:

It is the recommendation of the College President that the Board of Trustees approves the award of contract for the elevator upgrades of the Quad Cities Campus to Swanson Construction in the amount of $337,700 with a ten percent contingency of $33,770 for a total project cost of $371,470. The Phase 2 elevator upgrade project will be paid for with budgeted and excess FY11 Protection, Health and Safety funds.

Reviewed by

Thomas B. Baynum
President
APPROVAL OF LAND TRANSFER FROM CLACK HAWK COLLEGE DISTRICT #503 TO BLACK HAWK COLLEGE FOUNDATION

REPORT: On October 18, 2012 (Board Report #8403), the Board approved its intent to transfer 2.624 acres, part of the east half of the southeast quarter of Section 11, Township 17 North, Range 1 west of the 4th Principal Meridian, City of Moline, County of Rock Island, State of Illinois to the Black Hawk College Foundation to be used for Student Housing. Since that time, it has become necessary to alter plans for construction of Student Housing from this site to an alternate site. This change in site for the proposed Student Housing has been instituted prior to transferring the deed from the College to the Foundation.

Thus, it is necessary to ask the Board of Trustees to rescind its approval for the original transfer and allow the administration to move forward to transfer the alternate site to the Black Hawk College Foundation to be used for Student Housing. In preparing this recommendation, the Black Hawk College Foundation met on February 15th to approve accepting the proposed change.

RECOMMENDATION:
It is the recommendation of the College President that the Board of Trustees agrees to rescind Board Report #8403 and approve the transfer of ------. The Real Estate Transfer Agreement, prepared by Schnell & Hancock, is attached as is a copy of Board Report #8403.

Reviewed by

______________________________
Thomas B. Baynum
President
APPROVAL TO TRANSFER LAND FROM BLACK HAWK COLLEGE DISTRICT 503 TO BLACK HAWK COLLEGE FOUNDATION

REPORT: Over the past six months the College has researched the possibilities of bringing student housing to the Quad Cities campus. During this time the College has reached out to community colleges in Illinois and Iowa who currently have student housing to learn the processes they followed to realize their goals. Public Community College Act 110 ILCS 805 restricts community colleges from owning student housing. The Act does not restrict the College from transferring land to the Foundation for the purpose of student housing.

Throughout the process the College has worked with Bluffstone Inc., a third party developer that specializes in student housing. Bluffstone has worked with community colleges and small private colleges in Kansas, Iowa, Illinois and Indiana. Bluffstone opened a student housing development for Carl Sandburg College this Fall. Upon transferring land to the Black Hawk College Foundation, the Foundation would enter into a ground lease with Bluffstone. Ground leases of this nature typically extend between 30 – 50 years. In lieu of lease payments, Bluffstone has agreed to provide a $10,000 unrestricted gift to the Black Hawk College Foundation on an annual basis.

The College held four fact finding meetings while researching the student housing concept. The first meeting included Student Services, Athletics, International Studies and Student Life. In September Dr. Baynum held three Student housing forums; two of the forums were for internal stakeholders (faculty, staff, students and Foundation.) Neighbors of the College were invited to the third forum. All forums followed the same format, representatives from Bluffstone gave a brief overview of their history and the potential project at Black Hawk College, the remaining time was used for questions, concerns and conversation regarding the project.

The College is approaching this project in a two phase approach. The first phase of the project would include one student housing unit with a maximum capacity of one-hundred fourteen residents, a one-hundred fourteen stall parking lot along with a separate building for a club house. The club house will include the manager’s office, mailroom, fitness area, study area and game room. Upon completion of Phase I the College will review occupancy, wait list numbers and student needs to determine size and timing of Phase II.
On Tuesday, September 11th the Black Hawk College Foundation Board approved accepting a possible transfer of 2.624 acres of land from Black Hawk College District 503, if the transfer is approved by the Board of Trustees. If the Board of Trustees approves the land transfer, the next steps would be to; finalize ground lease between Black Hawk College Foundation and Bluffstone, approve design and construction documents, work with Bluffstone on submission of tax abatement paperwork. The goal of the College and Bluffstone is to begin construction this Fall so that housing is ready to open the fall of 2013.

RECOMMENDATION:

It is the recommendation of the College President that the Board of Trustees approves the transfer of 2.624 acres which is part of the east half of the southeast quarter of section 11, Township 17 north, range 1 west of the 4th principal meridian, City of Moline, County of Rock Island, State of Illinois to the Black Hawk College Foundation to be used for student housing.

Reviewed and Prepared by

Michael R. Phillips
Vice President for Administration

Thomas B. Baynum
President
APPROVAL OF AGREEMENT AND ORDER FOR
ABATEMENT OF REAL PROPERTY

REPORT:
The College Administration has worked with the Black Hawk College Foundation, the Villas at Black Hawk, L.L.C., the County of Rock Island, the City of East Moline, United Township High School District 30, and East Moline School District School District 37 to create an agreement to abate taxes that will assist the construction of housing for Black Hawk College students. The agreement is included as part of this Board Report.

RECOMMENDATION:
It is the recommendation of the College President that the Board of Trustees approves the agreement to abate taxes as follows:

a. For the period of 2014-2020, THE VILLAS will receive a one-hundred percent (100%) rebate of taxes due and owing to each taxing body.

b. In the year 2021, THE VILLAS will receive an eighty-percent (80%) rebate of taxes due and owing to each taxing body.

c. In the year 2022, THE VILLAS will receive a sixty-percent (60%) rebate of taxes due and owing to each taxing body.

d. In the year 2023, THE VILLAS will receive a forty-percent (40%) rebate of taxes due and owing to each taxing body.

e. In the year 2024, THE VILLAS will receive a twenty-percent (20%) rebate of taxes due and owing to each taxing body.

Thomas B. Baynum
President
AGREEMENT AND ORDER
FOR ABATEMENT
OF REAL PROPERTY

THIS AGREEMENT made this ________ day of ______________, 2013 between
Black Hawk Foundation (hereinafter “THE FOUNDATION”), The Villas at Black Hawk, L.L.C.,
an Illinois Limited Liability Company (hereinafter “THE VILLAS”), Black Hawk College,
Illinois Community College District No. 503 (hereinafter “THE COLLEGE”), the County of
Rock Island (hereinafter “THE COUNTY”), the CITY of EAST MOLINE, ILLINOIS, an Illinois
Municipal Corporation (hereinafter “THE CITY”) UNITED TOWNSHIP HIGH SCHOOL
DISTRICT 30 (hereinafter “DISTRICT 30”), and EAST MOLINE SCHOOL DISTRICT 37
(hereinafter “DISTRICT 37”).

WITNESSETH:

WHEREAS, THE COLLEGE, THE COUNTY, THE CITY, DISTRICT 30, and
DISTRICT 37 are public agencies within the State of Illinois, specifically as referenced in 5 ILCS
220/1 et seq., and may therefore enter into intergovernmental agreements; and

WHEREAS, all parties find it is in the best interest of the community to provide quality
education and availability of student-housing to those in the community; and

WHEREAS, THE FOUNDATION is the owner of land legally described as: North
Section Parcel 264, Black Hawk College Parking Lot 4, SUPVR ASST MAP LOT 55, Sheet 32
in the City of East Moline, Rock Island County, Illinois (hereinafter referred to as the
“PROPERTY”); and

WHEREAS, THE COLLEGE has proposed to operate student-housing on the
PROPERTY located in the County of Rock Island, in the City of East Moline, in the school
districts of District 30, District 37, and Illinois Community College District No. 503; and

WHEREAS, THE COLLEGE has determined that it is in the best interests of the citizens
of Illinois Community College District No. 503 to stimulate commercial and industrial
development within Illinois Community College District No. 503.
WHEREAS, THE COUNTY has determined that it is in the best interests of the citizens of Rock Island County to stimulate commercial and industrial development within Rock Island County.

WHEREAS, THE CITY has determined that it is in the best interests of the citizens of East Moline, Illinois to stimulate commercial and industrial development within The City of East Moline.

WHEREAS, DISTRICT 30 has determined that it is in the best interests of the citizens of United Township High School District 30 to stimulate commercial and industrial development within District 30.

WHEREAS, DISTRICT 37 has determined that it is in the best interests of the citizens of East Moline School District 37 to stimulate commercial and industrial development within District 37.

WHEREAS, THE COLLEGE, THE COUNTY, THE CITY, DISTRICT 30 and DISTRICT 37 find it to be in their mutual best interests, and in the best interest of their shared constituencies, that the abatement schedule listed below apply to the PROPERTY.

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. **ABATEMENT OF REAL ESTATE TAXES.** THE CITY, THE COUNTY, THE COLLEGE, DISTRICT 30, and DISTRICT 37 acknowledge and agree to abate taxes for the PROPERTY for the period of 2014-2024 according to the schedule in Table A.

   a. For the period of 2014-2020, THE COLLEGE, THE COUNTY, THE CITY, DISTRICT 30, and DISTRICT 37 agree that THE VILLAS will receive a one-hundred percent (100%) rebate of taxes due and owing to each taxing body.

   b. In the year 2021, THE COLLEGE, THE COUNTY, THE CITY, DISTRICT 30, and DISTRICT 37 agree that THE VILLAS will receive an eighty-percent (80%) rebate of taxes due and owing to each taxing body.

   c. In the year 2022, THE COLLEGE, THE COUNTY, THE CITY, DISTRICT 30, and DISTRICT 37 agree that THE VILLAS will receive a sixty-percent (60%) rebate of taxes due and owing to each taxing body.
d. In the year 2023, THE COLLEGE, THE COUNTY, THE CITY, DISTRICT 30, and DISTRICT 37 agree that THE VILLAS will receive a forty-percent (40%) rebate of taxes due and owing to each taxing body.

e. In the year 2024, THE COLLEGE, THE COUNTY, THE CITY, DISTRICT 30, and DISTRICT 37 agree that THE VILLAS will receive a twenty-percent (20%) rebate of taxes due and owing to each taxing body.

<table>
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<tr>
<th>TABLE A</th>
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<tbody>
<tr>
<td>TIME PERIOD</td>
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<td>2022</td>
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<tr>
<td>2023</td>
</tr>
<tr>
<td>2024</td>
</tr>
</tbody>
</table>

2. **ABATEMENT PROCEDURE.** All parties hereby agree that the following procedures will satisfy the execution of the abatement schedule in Table A.

a. THE VILLAS hereby acknowledges and agrees that each tax payment session, at or before the applicable due date, THE VILLAS will pay the total amount due the Rock Island County Treasurer for owed taxes for the period of 2014-2024.

b. THE COUNTY hereby agrees that upon receipt of the total amount due the Rock Island County Treasurer each tax payment session from THE VILLAS for the period of 2014-2024, THE COUNTY will then direct its Treasurer to rebate THE VILLAS according to the schedule in Table A on behalf of each taxing body.

c. THE COUNTY hereby agrees that the County Treasurer shall rebate taxes in the amount due and owing to THE COUNTY by payment to THE VILLAS each tax payment session during 2014-2024 according to the abatement schedule in Table A.

d. THE COLLEGE hereby agrees that the County Treasurer shall rebate taxes in the amount due and owing to THE COLLEGE by payment to THE VILLAS each tax payment session during 2014-2024 according to the abatement schedule in Table A.
e. THE CITY hereby agrees that the County Treasurer shall rebate taxes in the amount due and owing to THE CITY by payment to THE VILLAS each tax payment session during 2014-2024 according to the abatement schedule in Table A.

f. DISTRICT 30 hereby agrees that the County Treasurer shall rebate taxes in the amount due and owing to DISTRICT 30 by payment to THE VILLAS each tax payment session during 2014-2024 according to the abatement schedule in Table A.

g. DISTRICT 37 hereby agrees that the County Treasurer shall rebate taxes in the amount due and owing to DISTRICT 37 by payment to THE VILLAS each tax payment session during 2014-2024 according to the abatement schedule in Table A.

3. ORDER FOR ABATEMENT.

a. THE COLLEGE hereby agrees to direct the County Clerk in Rock Island County to abate said taxes in accordance with the schedule in Table A upon a majority vote and pursuant to 35 ILCS 200/18-165.

b. THE COUNTY hereby agrees to direct the County Clerk in Rock Island County to abate said taxes in accordance with the schedule in Table A upon a majority vote and pursuant to 35 ILCS 200/18-165.

c. THE CITY hereby agrees to direct the County Clerk in Rock Island County to abate said taxes in accordance with the schedule in Table A upon a majority vote and pursuant to 35 ILCS 200/18-165.

d. DISTRICT 30 hereby agrees to direct the County Clerk in Rock Island County to abate said taxes in accordance with the schedule in Table A upon a majority vote and pursuant to 35 ILCS 200/18-165.

e. DISTRICT 37 hereby agrees to direct the County Clerk in Rock Island County to abate said taxes in accordance with the schedule in Table A upon a majority vote and pursuant to 35 ILCS 200/18-165.

4. ACKNOWLEDGMENT OF COMMERCIAL STATUS. All parties to this Agreement acknowledge and affirm that the PROPERTY is commercial and its intended purposes and usage are and will be commercial pursuant to The Illinois Property Tax Code, 35 ILCS 200.

5. EFFECT OF HOUSING STATUS CHANGE. All parties to this Agreement acknowledge and affirm that in the event that the current intended purposes and usage of the PROPERTY as student-housing ever shall be modified to render the PROPERTY low-income housing, this ABATEMENT AGREEMENT OF REAL PROPERTY will be null
and void and any such low-income housing unit shall not be entitled to the abatement schedule contained herein.

6. **NOTICE.** Any notice under this Agreement shall be in writing and be deemed served when it is delivered by personal delivery or mailed by certified mail, addressed to the parties at the following addresses:

- **Black Hawk College**
  Illinois Community College District No. 503
  Dr. Thomas Baynum, President
  6600 - 34th Avenue
  Moline, Illinois 61265
  Telephone: (309) 796-5000
  Email: baynumt@bhc.edu

- **The Villas at Black Hawk**
  Tim Baldwin
  1805 State Street Suite 103
  Bettendorf, IA 52722
  Telephone: (563) 441-3055
  Email: tbaldwin@bluffstone.com

- **Black Hawk Foundation**
  6600 34th Avenue
  Moline, Illinois 61265
  Telephone: (309) 796-5061

- **The County of Rock Island**
  County Treasurer
  Louisa A. Ewert
  1504 Third Avenue
  Rock Island, Illinois 61201
  Telephone: (309) 558-3510
  Email: lewert@co.rock-island.il.us

- **The City of East Moline**
  City Administrator
  Cole O’Donnell
  912 16th Avenue
  East Moline, Illinois 61244
  Telephone: (309) 752-1513
  Email: codonnell@eastmoline.com

- **East Moline School District 37**
  Superintendent
  Kristin Humphries
  3555 19th Street
  East Moline, Illinois 61244
  Telephone: (309) 792-2887

- **United Township High School District 30**
  Superintendent
  Jay C. Morrow, Ed. D.
  1275 Avenue of the Cities
  East Moline, Illinois 61244
  Telephone: (309) 752-1633
7. **GENERAL PROVISIONS.** In the performance of each part of this Agreement, time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall apply to and bind the successors in interest of the parties. This Agreement shall survive the closing. This Agreement contains the entire agreement of the parties and shall not be amended except by a written instrument duly signed by THE FOUNDATION, THE VILLAS, THE COLLEGE, THE COUNTY, THE CITY, DISTRICT 30, and DISTRICT 37. Paragraph headings are for convenience of reference and shall not limit or affect the meaning of this Agreement. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender according to the context.

8. **CONSIDERATION.** THE CITY, THE COUNTY, THE COLLEGE, DISTRICT 30, and DISTRICT 37 hereby agree and affirm to commit to providing ten (10) years of real property tax abatement in exchange and as consideration for THE VILLA’s capital expenditures and property improvements estimated to be at or around five-million dollars ($5,000,000.00) attributable to construction of a new student housing project located at or near North Section Parcel 264, Black Hawk College Parking Lot 4, SUPVR ASST MAP LOT 55, Sheet 32.

9. **SUPERVENING LAW.** The parties recognize that this Agreement at all times is to be subject to applicable state, local, and federal law. Any provisions of law that invalidate, or otherwise are inconsistent with, the terms of this Agreement or that would cause one or both of the parties to be in violation of law, shall be deemed to have superseded the terms of this Agreement, provided, however, that the parties shall exercise their best efforts to accommodate the terms and intent of this Agreement to the greatest extent possible consistent with the requirements of law.

10. **NEGATION OF PARTNERSHIP AND JOINT VENTURE.** Nothing contained in this Agreement shall constitute or be construed to be or to create a partnership or joint venture between THE FOUNDATION, THE VILLAS, THE COLLEGE, THE COUNTY, THE CITY, DISTRICT 30, or DISTRICT 37. Each party hereto shall be solely responsible for carrying out the responsibilities assumed by it under this Agreement and neither party shall be liable for the acts or omission of the other in performing its responsibilities.

11. **WAIVER.** Waiver by any party hereto of any breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach by any party.
12. **HEADINGS.** The headings of the several paragraphs hereof are for convenience in reference only and shall not be construed to be a part of this Agreement.

13. **JURISDICTION.** Jurisdiction for the enforcement of this Agreement shall be the Circuit Court of Rock Island County, Illinois.

14. **DEFAULT.** In the event of a default of any of the terms or conditions of this Agreement, notice of said default shall be sent to the defaulting party by the non-defaulting party within twenty-one (21) days of said default occurring. The defaulting party shall have thirty (30) days to cure the default. In the event said default is not cured within such time period, the non-defaulting party shall have all legal remedies available at law and in equity for enforcement of the Agreement. In the event legal action arises from said default, the non-prevailing party shall be liable to the other party for attorney’s fees and cost incurred by reason of such default.

15. **ACCEPTANCE.** This Agreement shall become binding when accepted and signed by all parties.
ACKNOWLEDGEMENT OF ACCEPTANCE AND EXECUTION

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year attested to below:

Black Hawk College
Illinois Community College District No. 503
Dr. Thomas Baynum, President
6600 - 34th Avenue
Moline, Illinois 61265
Telephone: (309) 796-5000
Email: baynumt@bhc.edu

Executed By: ______________________
DATE: ___________________________

The County of Rock Island
County Treasurer
Louisa A. Ewert
1504 Third Avenue
Rock Island, Illinois 61201
Telephone: (309) 558-3510
Email: lewert@co.rock-island.il.us

Executed By: ______________________
DATE: ___________________________

The City of East Moline
City Administrator
Cole O’Donnell
912 16th Avenue
East Moline, Illinois 61244
Telephone: (309) 752-1513
Email: codonnell@eastmoline.com

Executed By: ______________________
DATE: ___________________________

East Moline School District 37
Superintendent
Kristin Humphries
3555 19th Street
East Moline, Illinois 61244
Telephone: (309) 792-2887

Executed By: ______________________
DATE: ___________________________

United Township High School District 30
Superintendent
Jay C. Morrow, Ed. D.
1275 Avenue of the Cities
East Moline, Illinois 61244
Telephone: (309) 752-1633

Executed By: ______________________
DATE: ___________________________
Student Living Community
to serve
Black Hawk College

The Villas at Black Hawk
3,000 SF Clubhouse
Social Room
Professional Management

*Available 24 hours a day
*Meeting the needs of parents and students
*Full service maintenance team
Three Story Student Living Building
The Villas at Carl Sandburg
Galesburg, IL
60 Unit / 144 Beds
The Villas at BCC

El Dorado, KS

60 Unit / 144 Beds
Premier Student Housing Developers

Creating, Constructing, Owning and Managing student centric communities throughout the Midwest.
ELECTION PROCESS OF STUDENT BOARD MEMBER
EAST CAMPUS – 2013-2014

REPORT: Public Act #88-505 (Section 805-3-7.24 of the Illinois Public Community College Act) provides for student representation on the governing boards of public community colleges.

The Act indicates that each community college board shall have one member who is a student enrolled in the community college under the jurisdiction of the Board. In multi-campus districts, one student member shall be selected to represent all campuses in such district. Such is the case for Black Hawk College.

The student member shall serve a term of one year beginning with the regularly scheduled Board meeting for April of the year the student is elected.

GENERAL BACKGROUND

With two campuses (Quad-Cities and East), a decision was made in November 1973 as to which campus was to select the initial student member of the Board. In a meeting in November 1973 with student government representatives from both campuses, it was decided, after selection by lot, that the East Campus would elect the first student Board member. The rotation process for selection of the student Board member now calls for the East Campus students to make the selection for the term beginning with the April 2013 Board meeting.

Since 1973, the following procedures and criteria for student Board members have been used:

1. The student Board member shall be elected by the student body of the campus.
2. A candidate for election must be enrolled in a course offered by the campus of Black Hawk College.
3. A candidate for election must be a resident of the Black Hawk College District.
4. The unexpired term of the student representative to the Board, if vacated, shall be filled by an election of the student body of the campus within thirty days of the date of the vacated position.

GUIDELINES FOR IMPLEMENTATION

Legal counsel for ICCTA has offered certain guidelines for implementation of the Act.

All elections of student members of boards of trustees must be supervised by the Secretary of the Board. However, the Secretary may delegate the administration of these responsibilities to college administrators, who may, in turn, delegate the responsibilities to the recognized student government organization of the college. ICCTA staff recommends that the election be conducted in an orderly fashion by the recognized student government organization in cooperation with the college administration and/or Board Secretary. It is also recommended by ICCTA legal
counsel that the Secretary of the Board follows the procedures recommended to him or her by the student governments to insure a fair and equitable election.

ICCTA legal counsel has indicated additional comments regarding implementation of Public Act #88-505.

1. There are no restrictions as to whether the student representative must be a full-time or part-time student. Persons taking one adult education course are eligible under the Act, but the candidates must be a student at the time of the election.

2. The Act is silent as to procedures for having names placed on the ballot. If the referendum determines that selection will be by election, the College administration will work out such procedures with the student government to insure a fair and equitable election of a student member.

3. Candidates and voters do not have to meet all regulations required in a regular Board election.

4. The election process does not have to duplicate that of regular Board members.

5. The Act is silent as to who appoints a new student to serve any unexpired terms. Procedures for filling vacancies can be established by the referendum or by action of the College Board. If it is done by Board action, ICCTA staff suggests it be done in conjunction with recommendations of the student government.

6. The Board of Trustees, with involvement of the student government, determines the date of the student election.

ELECTION PROCEDURES

Candidate petitions shall have signatures of 25 students. Names of candidates will be placed on the ballot in order petitions are received. All candidates shall warrant that they meet all eligibility criteria at the time the petition is filed and at the time of the election and will continue to meet such eligibility criteria during the term of office. Should the student at any time during the term of office become ineligible, the position shall be declared vacant.

SELECTION CALENDAR

The calendar for the election of the student member of the Board would include the following activity. These dates are established to allow for adequate notification and process.

- First day to publish notice regarding filing of candidate petitions and Notice of Election.

- Last day to publish notice regarding filing of candidate petitions and Notice of Election.

**MONDAY, JANUARY 28TH, 2013** - First day to publish notice regarding filing of candidate petitions and Notice of Election.

**FRIDAY, FEBRUARY 15TH, 2013** - Last day to publish notice regarding filing of candidate petitions and Notice of Election.
FRIDAY, FEBRUARY 15TH, 2013 - Last day for filing candidate petitions.

WEDNESDAY, FEBRUARY 27TH, and THURSDAY FEBRUARY 28TH, 2013 - ELECTION DAYS for student representative of the Board.

FRIDAY, MARCH 1ST, 2013 - Judges deliver ballots, tally lists, and Certification of Election Results to the Secretary of the Board.

2013 APRIL BOARD MEETING - Successful candidate participates in initial Board meeting.

RECOMMENDATION:

It is the recommendation of the College President that the Board (1) adopts this report as the Board's resolution establishing the procedures in accordance with Section 805-3-7.24 of the Illinois Public Community College Act for selection of a student member of the Black Hawk College Board from the East Campus for the term beginning with the regularly scheduled April Board meeting for the period of one year, and (2) authorizes the Board Secretary and the President to take appropriate action to implement the Act, and conduct the election of the student member.

Thomas B. Baynum
President
PROPOSED PROMOTIONS IN ACADEMIC RANK FOR 2013-2014

REPORT: As provided by College policy and Article VII of the Faculty Agreement, the Promotion Review Committee met to consider faculty members for promotion in academic rank for 2013-2014.

Faculty members recommended for promotion are listed below. These promotions recommended by the Committee and reviewed by the Vice President for Instruction, are within the overall limit of allowable promotions for the College.

INSTRUCTOR TO ASSISTANT PROFESSOR
1. Nicole Banks
2. Drew Cotton
3. Jason Grice
4. Robyn McVey
5. Charlotte Powell
6. Christian Roldan Santos

ASSISTANT PROFESSOR TO ASSOCIATE PROFESSOR
1. Dianne Abels
2. Xixuan Collins
3. Gary Werkheiser

ASSOCIATE PROFESSOR TO PROFESSOR
1. Marilynn Bartels
2. Heather Carlson
3. Jeffry Hawes
4. Jamie Hill
5. Galen Leonhardt
6. Donald Mosier
7. Diana McCabe
8. Toni Smith

RECOMMENDATION:

It is the recommendation of the College President that the Board of Trustees approves the proposed faculty promotions in academic rank, as listed above, to be effective the first day of the 2013-2014 fall term.

Reviewed and Prepared by:

Bettie A. Truitt, PhD
Vice President for Instruction

Thomas B. Baynum
President
RECOMMENDATIONS CONCERNING TENURE STATUS OF FACULTY FOR 2013-2014

REPORT: In accordance with the provisions of Illinois Public Community College Act, Illinois Compiled Statues, Chapter 110, Section 805/B-1 through 805/B-6, recommendation of tenured and non-tenured faculty for tenure or termination must be considered sixty (60) days before the end of the academic year.

The faculty members listed below have been evaluated and recommendations regarding their tenure status have been made by their Department Chairpersons and/or Dean, after consultation with tenured faculty members of their department. The recommendations have been approved by the Dean, the Vice President for East Campus, the Vice President for Instructional Services, and the President.

Tenure, effective for fall 2013 semester, has been recommended for the following faculty:
- Katrina Rushing-Anderson Biology- Instructor
- Donald Gano Law Enforcement- Instructor
- Nina DeBisschop English As A Second Language- Instructor
- Sharon Smith English- Instructor

Probationary contract for a third academic year, effective fall 2013 semester, has been recommended for the following faculty:
- Kora Gould Philosophy- Instructor
- Gail Grigg ESL (Adult Education)- Instructor
- Kimberly Hurley Nursing- Instructor
- Lirim Neziroski English- Instructor
- Melette Pearce Office Careers- Instructor
- Karen Wilson Emergency Medical Services- Associate Professor

Probationary contract for a second academic year, effective fall 2013 semester, has been recommended for the following faculty:
- Viola Bain Office Careers- Instructor
- Allison Beck Biology- Assistant Professor
- Ewelina Bergert Management-Marketing- Instructor
- Theresa Bries ESL (Adult Education)- Assistant Professor
- Charles Brown Biology- Instructor
- Angela Christian Practical Nursing- Instructor
- Michael Coziahr Adult Education (Integrated Studies)- Instructor
- Daniel Garcia Practical Nursing; Associate Degree Nursing- Instructor
- Darcy Jeffries Office Careers- Instructor
- Jody Lindstrom Practical Nursing- Instructor
- Jodie Robinson Nursing Assistant- Instructor
- Mark Washburn Welding- Instructor
Dismissal from contract at the end of the 2012-13 academic year has been recommended for the following faculty member:

Marcie Phillis Psychology/Sociology- Instructor

RECOMMENDATION:

It is the recommendation of the College President that the Board of Trustees approves the recommendations concerning the tenure status of faculty members as listed effective for the 2013-2014 academic year.

Reviewed and Prepared by:

Bettie A. Truitt, Ph.D.
Vice President for Instructional Services

Thomas B. Baynum, Ph.D.
President
PERSONNEL RECOMMENDATION – CARLA JAQUET
EMPLOYMENT

REPORT: The College has appointed Ms. Carla Jaquet to teach Horticulture for a one semester term contract at the rank of instructor in the Agriculture Department at the East Campus for the spring 2013 semester. She is replacing Dr. Jeffry Hawes who is serving as Interim Dean of Business and Technology at the Quad-Cities Campus.

Carla Jaquet earned a Bachelor of Science degree from Western Illinois University and earned her Associate’s degree from Black Hawk East. Employment experiences include: substitute teaching in Whiteside County Public Schools, intern/work study experience at Black Hawk East, and she was an Intern Assistant at the Illinois Department of Natural Resources. In addition, she has worked for the University of Illinois Extension-Rock Island County, K & R Greenhouse, Gloria McKenna Family Farm, and she served as Director for White Oaks Therapeutic Equestrian Center.

RECOMMENDATION:

It is the recommendation of the College President that the Board of Trustees approves the appointment of Carla Jaquet at the rank of instructor for a one semester term contract for spring 2013 to teach Horticulture in the Agriculture Department at the East Campus.

Reviewed and Prepared by:

______________________________  ______________________________
Bettie A. Truitt, Ph.D.          Thomas B. Baynum, Ph.D.
Vice President for Instructional Services  President
PERSONNEL RECOMMENDATION – JARED BOYERT  
EMPLOYMENT

REPORT: The College has appointed Mr. Jared Boyert to teach Agri-Business and coach livestock judging for a one semester term contract at the rank of instructor in the Agriculture Department at the East Campus for the spring 2013 semester. He is replacing Brian Arnold.

Mr. Boyert earned a Bachelor of Science degree from Western Illinois University and his Associate’s degree from Black Hawk East. He has been employed by Cates Farms Polled Shorthorns where he managed cattle and sales, developed the education program, maintained the website, and organized and hosted collegiate and 4H judging team workouts. Mr. Boyert has taught through Stock Show University at various sites across the US and he has been active in Leadership Organizations such as WIU Livestock Judging and WIU Hoof and Horn Club. In addition, he has received various awards such as “Herdsman of the Year” from the National Shorthorn Association and “Outstanding Animal Science Student of the Year” from WIU.

RECOMMENDATION:

It is the recommendation of the College President that the Board of Trustees approves the appointment of Jared Boyert at the rank of instructor for a one semester term contract for spring 2013 to teach Agri-Business and coach livestock judging in the Agriculture Department at the East Campus.

Reviewed and Prepared by:

______________________________  
Bettie A. Truitt, Ph.D.  
Vice President for Instructional Services

______________________________  
Thomas B. Baynum, Ph.D.  
President
PERSONNEL RECOMMENDATION – JAMES PROHS
(RESIGNATION/RETIREMENT)

REPORT: James Prohs, professor in the Communication and Fine Arts Department at the Quad-Cities Campus, has been a full-time faculty member since August, 2000. Mr. Prohs has indicated his wish to retire and has submitted his resignation effective May 16, 2013.

Mr. Prohs is a dedicated faculty member who has devoted his career at the College to student success. His service to our students and to the College is appreciated. We wish him well on his retirement.

RECOMMENDATION:

It is the recommendation of the College President that the Board of Trustees accepts the resignation/retirement of James Prohs, effective May 16, 2013.

Reviewed and Prepared by:

Bettie A. Truitt, Ph.D.
Vice President for Instructional Services

Thomas B. Baynum, Ph.D.
President
PROFESSIONAL DEVELOPMENT LEAVE FOR 2013-2014

REPORT: As provided by College policy, the District Professional Development Leave and Promotion Review Committee has reviewed the submitted application for Professional Development Leave (PDL). The Committee has recommended this application for professional development for 2013-2014 to the College administration for approval. Implementation of the PDL will be contingent upon available funds in the 2013-2014 College budget to support the leave and the department’s ability to deliver the faculty member’s scheduled instructional workload for the academic year without hiring additional full-time faculty.

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<tr>
<th>Name</th>
<th>Leave Period</th>
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<td>Debra Collins</td>
<td>Academic Year 2013-2014</td>
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RECOMMENDATION:

It is the recommendation of the College President that the Board of Trustees approves the PDL request of Debra Collins for the 2013-14 Academic Year contingent upon available funds in the 2013-2014 College budget to support the leave and the department’s ability to deliver the faculty member’s scheduled instructional workload for the academic year without hiring additional full-time faculty.

Reviewed and Prepared by:

Bettie A. Truitt, Ph.D.  
Vice President for Instructional Services

Thomas B. Baynum, Ph.D.  
President
Debra Collins, Professor
Leave Period: Academic Year 2013-2014

Professor Debra Collins will use this 2013-2014 academic year professional development leave to complete a Master of Science degree in Computer Science from Franklin University. The competencies earned by the completion of this degree will allow Professor Collins to teach as an interdisciplinary faculty member within the Computer Information Processing and Computer Science disciplines to allow greater flexibility of instructor assignment and to promote and enhance student learning. In addition to instructional duties, she also serves the College as department chair and has worked on curriculum revision and development of career programs and the promotion of them. The PDL will allow her to focus on the completion of this degree.

Professor Collins teaches a variety of courses such as Introduction to Computer Programming, Web Page Development, and Database Management II. Her planned course of study will enhance and update her skills to expose her students to newly developed concepts and increase interest in the technology and computer field while working within the guidelines of ACM (leading computer science professional organization). A recently piloted Computer Science Principles course developed using an NSF grant focuses on computational thinking practices; how to “think” like a programmer first. She is interested in developing a similar course to potentially be offered as an AP dual credit course in the high schools. The percentage of females who are going into the computer field has been declining nationally and at Black Hawk College. Female attrition decreased in a pilot program offered at Georgia Tech which offered a similar course.

The Computer Specialist faculty, dean, IT, and ILC have been working to bring computer certification testing to Black Hawk College. Professor Collins plans to study and pass multiple certification exams that align with Microsoft programming languages and industry standards. She plans to use her experience and documented certifications to encourage student success in pursuing these certifications which will enhance student employability.

The Computer Science field is one of rapid and constant change and the programming paradigm has changed in system development from a “waterfall methodology” to an “agile development” concept. Professor Collins worked as a team leader in a graduate course with three professional Java programmers to complete a project using this methodology. These types of graduate-level experiences will assist her to incorporate these concepts into Black Hawk College’s program/course offerings for students to successfully perform these applications in the workforce.

As a result of her studies, Debra Collins will complete a written report to the Vice President for Instructional Services and to the members of the Professional Development Leave and Promotion Review Committee within 60 days of the beginning of the semester following the completion of the PDL (Fall 2014). Details of the conditions of this PDL are specified in the IFT 2010-2014 contract.
APPROVAL OF GRANTING ADJUNCT PROFESSOR EMERITUS STATUS – 2013
STEPHEN BALDRIDGE

REPORT: Faculty members in the Communication and Fine Arts Department and the Quad Cities Campus Faculty Senate have recommended to the President that Adjunct Professor Emeritus status be granted to Stephen Baldridge.

Mr. Baldridge first joined Black Hawk College as an ACE instructor in 1984. He has taught almost all of the Speech Communication classes that the College offers since 1988 and “officially” retired from his position as Adjunct Speech Professor in December, 2010.

Faculty members in his department have described his service to the College as “dedicated to serving students in a consistent and passionate manner and his consistency in meeting each class on time and being well prepared to teach his students as admirable.”

In addition to his great ability as a Speech Professor, Mr. Baldridge has shown commitment to the Speech Discipline. His contributions to the Communication and Fine Arts Department include sharing teaching techniques and ideas to improve speech classes. He has served consistently when asked to take on additional teaching responsibilities at the last minute or to substitute teach for courses.

Finally, Mr. Baldridge has contributed much over the years to our Black Hawk College Community. Whether in his participation with the International Students Club, in his support of the Theatre program, or in his willingness to prepare and present on various communication topics; Mr. Baldridge has always been ready and willing to serve.

It has been the practice of the College to grant the Emeritus/Emerita award to faculty members upon their retirement in recognition of their services to Black Hawk College.

RECOMMENDATION:

It is the recommendation of the College President that the Board of Trustees approves the granting of Adjunct Professor Emeritus status to Stephen Baldridge.

Thomas B. Baynum, PhD.
President
ICCTA MEETING AND CONVENTION SCHEDULE

ICCTA SEMINARS (Fridays) & BOARD OF REPRESENTATIVES (Saturdays): (unless otherwise noted)

March 8 – 9, 2013 Westin Lombard Yorktown Center, Lombard, IL
April 30, 2013 President Abraham Lincoln Hotel, Springfield, IL (Tuesday)

ICCTA LOBBY DAY:
May 1, 2013 INB & State Capitol Complex, Springfield, IL (Wednesday)

ICCTA ANNUAL CONVENTION:
June 7 – 8, 2013 Sofitel Chicago Water Tower, Downtown Chicago

ICCTA REGIONAL AND OTHER MEETINGS:
August 2013 Executive Committee Planning Session, TBA

PRESIDENTS’ COUNCIL:
Jan 31 - Feb 1, 2013 President Abraham Lincoln Hotel, Springfield, IL
March 8, 2013 Westin Lombard Yorktown Center, Lombard, IL
June 6, 2013 Sofitel Chicago Water Tower, Downtown Chicago

ICCB MEETINGS:
March 22, 2013 Oakton Community College, Des Plaines
June 7, 2013 Sofitel Chicago Water Tower, Downtown Chicago
July, 2013 Subject to Call
September 20, 2013 Black Hawk College, Moline
November 15, 2013 Harry L. Crisp II Community College Center, Springfield, IL
December, 2013 Subject to Call

IBHE MEETINGS:
February 5, 2013 Kendall College, Chicago, IL
April 2, 2013 Elgin Community College, Elgin, IL
June 4, 2013 DePaul University, Chicago, IL
August 6, 2013 University of Chicago, Chicago, IL
October 1, 2013 University of Illinois at Chicago, Chicago, IL
December 10, 2013 Governors State University, University Park

ICCB SAC MEETINGS:
March 8 – 9, 2013 Westin Lombard Yorktown Center, Lombard, IL
June 6 – 8, 2013 Sofitel Chicago Water Tower, Downtown Chicago (Student Leadership Institute)

ACCT/AACC EVENTS:
February 11 – 14, 2013 ACCT National Legislative Summit (NLS), Marriott Wardman Park Hotel, Washington, DC
October 2 – 5, 2013 ACCT Annual Leadership Congress, Seattle, WA

OTHER DATES/MEETINGS:
February 22, 2013 Award Deadline for Distinguished Alumnus; Gigi Campbell Student Trustee Excellence;
Professional Board Staff Member; and Ray Hartstein Trustee Achievement
March 29, 2013 Award Deadline for Business/Industry Partnership; Outstanding Full-Time Faculty;
Outstanding Part-Time Faculty; and Paul Simon Student Essay Contest
April 3 – 5, 2013 Professional Admin Assts Conference, Carl Sandburg College, Galesburg, IL
April 5, 2013 ISAC Meeting, Columbia College, Chicago
April 16, 2013 All Illinois Academic Team Banquet (PTK), Crowne Plaza Hotel, Springfield, IL
April 17, 2013 Student Advocacy Day, Crowne Plaza Hotel, Springfield, IL
May 31, 2013 Illinois General Assembly’s Scheduled Adjournment
June 21, 2013 ISAC Meeting, Michael A. Bilandic Building, Room N-505, Chicago, IL
September 20, 2013 ISAC Meeting, Governors State University, University Park, IL
November 13, 2013 ISAC Meeting, Niles West High School, Skokie, IL