BOARD OF TRUSTEES
You are hereby notified of a regular meeting of the Board of Trustees of Community College District #503 on Thursday, February 16, 2012, at 6 p.m. The meeting will be held in the Black Hawk Room on the Quad-Cities Campus of Black Hawk College, 6600 34th Avenue, Moline, IL, 61265.

February 9, 2012
David L. Emerick Jr., Secretary

I. CALL TO ORDER

II. ROLL CALL

| John T. Ahern | David L. Emerick |
| Sonia R. Berg | Donna Frye |
| Dorothy W. Beck | Evelyn L. Phillips |
| Mike Boland | Morgan Nelson |

III. PLEDGE OF ALLEGIANCE

IV. MINUTES

A. Approval of the Minutes of the Regular Meeting of December 15, 2011.

B. Approval of the Minutes of the Board Retreat of January 24, 2012

Moved by: ______________________ Seconded by: ______________________

V. EMPLOYEE / PUBLIC COMMENT

A. Core Value Reflection

   *Appreciation of Diversity*: We value the contribution of others who have talents and abilities, beliefs and traditions, actions and behaviors that are different than our own. We value the divergence of thoughts and ideas that make an institution of higher learning the center for the development of human potential.

B. Faculty Senates

C. IFT Faculty & Pro Tech

D. UAW Support Staff

E. IFT Adjunct Faculty

F. SGA

G. Others

H. Special Recognitions

   Carole Keenan – BHC Student
   Cassidy Carman – Former BHC Student
VI. PRESIDENT & ADMINISTRATION INFORMATIONAL REPORTS

A. President

B. Instruction and Information Technology
   1. PaCE
   2. QC Reader Recognition
   3. BHC and WIU Collaboration and Initiatives

C. Student Services
   1. Financial Aid

D. Finance

E. East Campus/Marketing

F. Facilities/Auxiliary Services/Police Department

G. Human Resources

H. Planning and Institutional Effectiveness
   1. ICCB Recognition Status

I. Foundations – Directors/Board Reps
   1. Updates

J. SBDC/ITC/PTAC/BTC
   1. Procurement Technical Assistance Center (PTAC) Overview

VII. CONSENT ITEMS (Items may be acted on together or separately.)

A. Instruction & Student Services
   1. Acceptance of Illinois State Board of Education Growing Agricultural Science Teachers (GAST) Grant. BR #8262

         Moved by: __________________    Seconded by: __________________

B. Administration & Finance
   1. Ratification of Expenditures for Period Ending December 31, 2011. BR #8258
   2. Ratification of Expenditures for Preferred Vendors December 2011. BR #8259
   4. Ratification of Expenditures for Preferred Vendors January 2012. BR #8274
   5. Acceptance of Proposed Tuition Rates and Mandatory Fees for Fiscal Year 2013. BR #8265
6. Awarding of Contract for Elevator Upgrades at the Quad Cities and East Campuses **BR #8267**

7. Approval to Proceed with the Science Lab at East Campus **BR #8268**

8. Acceptance of Vendor for Data Warehouse Contract **BR#8277**
   (This report will be made available when it is completed.)

9. Disposition of Closed Session Minutes and Audio Tapes **BR#8278**
   Moved by: __________________    Seconded by: __________________

C. **Personnel**

1. Proposed Promotions in Academic Rank for 2012-2013. **BR #8266**


3. Granting Professor Emerita Status – Sally Flesch -2012. **BR # 8263**


   Moved by: __________________    Seconded by: __________________

VIII. MISCELLANEOUS

A. **Communications & Trustees Reports**

1. Illinois Community College Trustees Association

2. Board Chair Announcements

3. Other
   a) Presidential Inaugural Plans
   b) Possibility of workshop involving BHC trustees and school boards in District 503 on the topic of student success
   c) Novus Agenda

B. **Board of Trustee Meeting Self-Assessment**

IX. **ADJOURN**

Moved by: __________________    Seconded by: __________________

**Dates of Interest**
A list of events can also be found on [www.bhc.edu](http://www.bhc.edu)
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>March 1</td>
<td>Welding Graduation, 3 PM, Building 2 Auditorium</td>
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<tr>
<td>March 8</td>
<td>Advanced Welding Graduation, 3 PM, Moline Welding Lab, 3901 25th St, Moline</td>
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<tr>
<td>March 9</td>
<td>English Honors Society Induction, 1:30 PM, Hawk’s Nest</td>
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<tr>
<td>March 15</td>
<td>BOT Meeting, 6 pm, CEC, Kewanee</td>
</tr>
<tr>
<td>March 15</td>
<td>Welding Graduation, 3 PM Moline Welding Lab, 3901 25th St. Moline</td>
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<td>March 9-10</td>
<td>ICCTA Seminars &amp; Board Meeting, Schaumburg, IL</td>
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<tr>
<td>March 15</td>
<td>West Central Trustees Meeting, Spoon River College Macomb Outreach Center on East Jackson in Macomb</td>
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<tr>
<td>March 25</td>
<td>(tentative) Phi Theta Kappa Induction, 2:00 p.m.</td>
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<td>March 27</td>
<td>East Campus Wall of Fame Recognition, 5:30 p.m., Bldg 1, Conference Room</td>
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<tr>
<td>March 29 – 31</td>
<td>ACCT Governance Leadership Institute, New York City</td>
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<tr>
<td>March 29 – 31</td>
<td>Spring Play “Leading Ladies”, BHC Theater</td>
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<td>March 29</td>
<td>Leaders Under 40, I Wireless</td>
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<tr>
<td>April 21-14</td>
<td>AACC Annual Conference, Orlando, FL</td>
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<tr>
<td>April 19</td>
<td>BOT Meeting, 6 pm QC, Moline</td>
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<tr>
<td>April 27</td>
<td>Annual Founders Scholars Banquet, 6 p.m., PL Damron’s-Tremont Forum, Kewanee</td>
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<tr>
<td>May 5</td>
<td>Student Excellence Awards, 5:30 p.m., Arbor Village Club House</td>
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<td>May 17</td>
<td>ESL Commencement, I Wireless 9:30 AM</td>
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<td>May 17</td>
<td>Quad-Cities Commencement and Reception</td>
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<tr>
<td>May 18</td>
<td>East Campus Commencement and Reception</td>
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<tr>
<td>(tentative)</td>
<td>Ag Banquet, EC</td>
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<tr>
<td>May 24</td>
<td>BOT Meeting, 6 pm CEC, Kewanee</td>
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**Mission:** Black Hawk College provides the environment and resources for individuals to become lifelong learners.

**Vision:** Total accessibility, quality instructional programs, student-centered services, and strategic alliances position Black Hawk College as the preferred choice for education and training.
IV. CALL TO ORDER
Chair Evelyn Phillips called the meeting to order on Thursday, December 15, 2011, at 6:00 p.m., in the Dr. Charles O. Warthen Conference Room in the Community Education Center, 404 East 3rd Street, Kewanee, Illinois.

V. ROLL CALL
Present: Trustees John T. Ahern, Dorothy W. Beck, Sonia R. Berg, Mike Boland, Donna M. Frye, David L. Emerick, Jr., Evelyn L. Phillips; Student Trustee Morgan Nelson
Absent: None
Others Present: President Gene Gardner, Vice Presidents Leslie Anderson, Dr. Rose M. Campbell, Chanda R. Dowell, Michael R. Phillips, Dr. Richard Vallandingham; Executive Secretary to the President Cindy Schrock; incoming Executive Assistant to the President & Board of Trustees Karen Mowers

VI. PLEDGE OF ALLEGIANCE
The meeting began with the Pledge of Allegiance.

IV. MINUTES
A. Trustee Boland moved to approve the minutes of the open session of November 10, 2011; Trustee Emerick seconded.
   AYES: Trustees Berg, Boland, Beck, Emerick, Frye, Ahern, Phillips
   ADVISORY VOTE: Student Trustee Nelson
   NAYS: None; motion carried.

V. EMPLOYEE / PUBLIC COMMENT
I. Core Value Reflection
   The core value highlighted was Responsibility: We will be accountable, dependable and reliable as we follow through on our commitment to teaching excellence, student learning, and service to others. An example was given by Kathy Malcolm about the Black Hawk East Horse Judging Team and their dedication to doing a good job as students and representatives of the College.

J. Faculty Senates – The representative from the East Campus Faculty Senate thanked the Board of Trustees and Dr. Gardener for their leadership. He mentioned several Faculty Senate issues: feedback, setting the agenda for 2012, and preparing for 2012.

K. IFT Faculty & Pro Tech
   Joan Eastlund shared that the professional and technical employees would like to extended their best wishes to Dr. Gardener and also to Cindy on their retirements. They would like to applaud Dr. Campbell for her work in empowering the committee to replace Blackboard. The faculty and IT personnel have looked at this project.
L. **UAW Support Staff** – Gloria Nelson reported that the employee group is doing contract negotiations and have had very productive discussions. She thanked Dr. Gardener and Cindy for their service. She said they were looking forward to greeting Dr. Baynum when he arrives.

M. **IFT Adjunct Faculty** – No report.

N. **SGA** – No report.

O. **Others** – No report.

P. **Special Recognitions** – Chanda Dowell read a Resolution for the Black Hawk East Campus Horse Judging team. The coach thanked the Board of Trustees and the College for their support.

### VI. PRESIDENT & ADMINISTRATION INFORMATIONAL REPORTS

K. **President**

Dr. Gardener reported that all projects from a few years back are now in the pipeline with some now completed. A lot of his time recently has been spent preparing his office for Dr. Baynum’s arrival. There has been a final President’s Cabinet meeting. The SBDC meeting he recently attended was also very good and many business representatives were there. SBDC is pursuing Illinois dollars and some money is being released for expenditures. Dr. Gardener expressed appreciation to the Board, the staff, and all those in the audience for the help and support they have given to him.

Trustee Emerick talked about the SBDC folders that were at each Trustee’s place. The Center is focusing on Economic Development and the packet is a story of their success. He asked the Trustees to look at the numbers that are presented. They reflect how SBDC is meeting the goals set for them, and in many cases, they are exceeding the goals. The SBDC puts out reports in June and December each year.

L. **Instruction and Information Technology**

Ms. Malcolm gave a presentation on the Learning Management System that is being evaluated for consideration. She said the committee has done their homework on this project, put out an RFP, and did demonstrations. They looked at IT and the ease of use for instructors and students and the ease of use of social media with it. They looked at the mobile devices that can be used to communicate and wanted to make sure that it delivered content to the students. The committee looked at two programs that fit the best, were the most reliable, and were able to be used through cloud computing. A question was raised about the internet connection for the students at Black Hawk East campus and the Board was assured that this has been monitored and will work at an acceptable level. This particular program has also been examined for the level of technical support that is available so that students will experience little down time. The committee was thanked for their thoroughness on the process.

M. **Student Services**

The College is currently working on two semesters at the same time as they finish progress reports and grades from Fall, and work on enrollment for the Spring. Approximately 80% of the current students are enrolled for Spring and that number will increase when the next semester begins. The College is looking at ways to make the students more successful upon completion of their studies.

N. **Finance**

VP Anderson reported that Revenue is down but partially offset. The office is currently looking at Performance Reviews. There was a discussion about how the College is affected by the late payment of money from the State. VP Anderson said that she budgets for a good fund balance and the staff is vigilant about watching the budget.

O. **East Campus/Marketing** – No Report.
P. Facilities/Auxiliary Services/Police Department
VP Phillips reported on several projects currently underway or in the planning stages. The building is currently behind about two weeks because of the weather. Many of the projects are moving forward and he is looking at ones slated for during break and for next summer.

Q. Human Resources
The Human Resources Department is currently very busy with recruitment. Director Boyd expressed that they were grateful for help from the faculty and staff. The Department is currently in dialogue with the Union and things are going well.

R. Planning and Institutional Effectiveness
Ms. Malcolm reported that the Performance Teams are looking at compliance. In late spring, summer, or early fall, representatives will come to look at the findings of the committee. They are currently looking at ways to measure the strategic plan which is done at multiple times during the year. Black Hawk College is not far from retention figures from other community colleges. There is a strong push to complete certificate programs in the U.S.

S. Foundations – Directors/Board Reps
Black Hawk East College Foundation
Trustee Ahern gave the following report:
• Money is still coming in from the horse show and barbecue.
• Everything is pretty well completed on the reorganization of the Board and the Ag Foundation.
• An LLC designation is being put in place for the dorm structure to protect the assets of the Foundation.

Black Hawk College Quad-Cities Campus Foundation
Trustee Beck gave the following report:
• 189 people participated in the Black Hawk Hustle race and $2,300 was raised.
• A new program has been put in place for applying for grants for Spring.
• Leaders Under 40 nominations are open and Board of Trustee members were asked to consider nominating someone.
• The Chairman of the Foundation is moving from the area so a new Chairman will be chosen.

T. SBDC/ITC/PTAC/BTC – No report.

VII. CONSENT ITEMS

D. Instruction & Student Services
A request was made to act upon BR #s 8252, 8250, 8253, and 8254 together.

1. Instructional Fee Changes for 2012-2013. BR #8252

2. Ratification of Acceptance of Subcontractor Agreement No. 11-203722 with Southwestern Illinois College District No. 522, for FY 2012. BR #8250

3. Ratification of Acceptance of Funds for Perkins Postsecondary Grant from the Illinois Community College Board – FY2012. BR #8253

4. Ratification of Acceptance of Funds for Career and Technical Education Innovation Grant from the Illinois Community College Board – FY2012. BR #8254
Trustee Berg moved to approve all Board Reports under this section; Student Trustee Nelson seconded.
AYES: Trustees Berg, Boland, Beck, Emerick, Frye, Ahern, Phillips
ADVISORY VOTE: Student Trustee Nelson
NAYS: None; motion carried.

E. Administration & Finance

A request was made to act upon BR #8251 separately.

1. Ratification of Expenditures for Period Ending November 30, 2011. BR #8234
Recommendation was made to ratify bills totaling $3,383,260.07 and payroll expenditures of $2,101,053.91 for the month of November, 2011.

2. Ratification of Expenditures for Preferred Vendors November 2011. BR #8235
Recommendation was made to ratify expenditures for preferred vendors for the month of November 2011 in the amount of $49,519.67.

3. Final Adoption of 2011 Tax Levies. BR #8251
Recommendation was made to confirm the intent to levy, in compliance with legal authorization as well as 805/3-14.3 of the Community College Act, the following tax levies on the taxable property of the Black Hawk College District for the 2011 tax year and authorizes the execution of all required documents to satisfy any legal requirements.

<table>
<thead>
<tr>
<th>Education Fund</th>
<th>$4,384,226</th>
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</thead>
<tbody>
<tr>
<td>Operations and Maintenance Fund</td>
<td>2,557,466</td>
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<tr>
<td>Liability, Protection and Settlement Fund</td>
<td>2,440,553</td>
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<tr>
<td>Social Security and Medicare</td>
<td>328,817</td>
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<tr>
<td>Audit</td>
<td>94,992</td>
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<tr>
<td>Protection, Health and Safety</td>
<td>1,826,761</td>
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<tr>
<td>Additional Tax Levy</td>
<td>2,268,838</td>
</tr>
<tr>
<td>Bond and Interest</td>
<td>5,458,363</td>
</tr>
</tbody>
</table>

Trustee Berg moved to approve BR #8251; Trustee Beck seconded.
AYES: Trustees Berg, Boland, Beck, Emerick, Frye, Ahern, Phillips
ABSTAIN: Student Trustee Nelson
NAYS: None; motion carried.

4. Award of Contract for Business Office Renovation. BR# 8239
Recommendation was made to approve the award of contract for the Business Office renovation to CPI of the Midwest in the amount of $459,000 with a ten percent contingency of $45,900 for a total project cost of $504,900 with funding by capital renewal and 2010 bond funds.

5. Proceed with Architectural Services to Provide Plans and Bid Specifications for East Campus Parking Lot Expansion. BR #8240
Recommendation was made to approve the submission of the Capital Renewal Grant project totaling $334,881.00 to the Illinois Community College Board for approval under section 805/3-21.3.01 of the Public Community College Act to be paid for with Capital Renewal Grant

6. Proceed with Architectural Services to Provide Plans and Bid Specifications for Quad-Cities Campus Auditorium Renovation. BR #8238

7. Award of Contract for Purchase of Canvas Learning Management System from Instructure, Inc. Software Licensing Agreement. BR #8256
Trustee Berg moved to approve BR #'s 8234, 8235, 8239, 8240, 8238, 8256; Trustee Emerick seconded.
AYES: Trustees Berg, Boland, Beck, Emerick, Frye, Ahern, Phillips
ADVISORY VOTE: Student Trustee Nelson
NAYS: None; motion carried.

F. Personnel

1. Granting Professor Emerita Status – Ilga Higbee – 2012. BR #8237
Professor Higbee has taught computer science at Black Hawk since August 1989. She has made significant contributions to her profession. As a teacher, Professor Higbee has made a difference in the lives of a countless number of students through her instruction, advising, mentoring, career counseling and job placement. She is well respected by her colleagues and is viewed as a master instructor. Her classroom techniques and methods of assessing student learning have helped and encouraged many students to be successful. Professor Higbee will be remembered for her rational approach to problems, her sense of humor, and her dedication to the students at Black Hawk College.

Trustee Beck shared that she will be missed and she is one of the most intelligent people she had worked with. She stated that the report sells Professor Higbee short and she hoped to see more of her in the future.

Trustee Frye moved to approve BR #8237; Trustee Berg seconded.
AYES: Trustees Berg, Boland, Beck, Emerick, Frye, Ahern, Phillips
ADVISORY VOTE: Student Trustee Nelson
NAYS: None; motion carried.

2. Granting Professor Emerita Status – Janet Weigel – 2011. BR #8248
Professor Weigel has taught at the College for twenty-four years maintaining teaching excellence in her courses and working diligently with students, especially those needing additional attention. Professor Weigel has demonstrated her concern for student success time and again. She has maintained high expectations in her classroom and has provided guidance for students to achieve their goals. During her tenure at Black Hawk she returned to school to earn her doctorate in psychology. Professor Weigel is a member of several professional organizations including the Association of Transpersonal Psychology, Psychology Teachers at Community Colleges and the American Psychological Association. Professor Weigel's commitment to the College has been reflected in her contributions, not just in teaching, but by chairing and also serving on many committees including Promotion Review, Diversity, Academic Advising, Learning Committee, Commission on Connecting Internally and the Freshman Learning Committee. Dr. Weigel has also served on the Faculty Senate and as a Faculty Mentor. She served students as co-advisor to the first sexual orientation minority group on campus and she has presented many workshops for faculty throughout her career.

Trustee Beck shared that Professor Weigel was one of the warmest, kindest, and most compassionate teachers anyone would want to meet. She has been a wonderful instructor and many of the faculty have used her strengths to help them. She will be missed.
Trustee Berg moved to approve BR #8248; Student Trustee Nelson seconded.
AYES: Trustees Berg, Boland, Beck, Emerick, Frye, Ahern, Phillips
ADVISORY VOTE: Student Trustee Nelson
NAYS: None; motion carried.

Professor Doerder began his career at Black Hawk College in the fall of 1974. He has continued teaching and was continually elected as department chair from 1992 through May 2008. Mr. Doerder also served as Director of Mathematics, Sciences, Technology, Allied Health and Business Education in 1994 and was Associate Dean from January 2000 through June of 2001. Professor Doerder is known for his great enthusiasm for teaching, and his colleagues and students have benefited from his positive energy. His students are engaged as learners in the learning process, and his teaching techniques have helped many students to be successful in mathematics when they faced many challenges. Professor Doerder will be remembered as a sincere, thoughtful, and very dedicated Black Hawk faculty/administrator.

Trustee Frye shared that it is difficult to fathom that he is leaving the College. His absence will leave a large hole for someone to fill. He has been a great instructor. He was involved in the Core Values project and continues to be a quiet supporter of it.

Trustee Berg moved to approve BR #8247; Student Trustee Nelson seconded.
AYES: Trustees Berg, Boland, Beck, Emerick, Frye, Ahern, Phillips
ADVISORY VOTE: Student Trustee Nelson
NAYS: None; motion carried.

Julie Stein has been a professor in the Adult Education Department at the Outreach Center, and has been a faculty member since September 1978. Ms. Stein has indicated her wish to retire and has submitted her resignation effective July 1, 2012. Ms. Stein is a dedicated, very-well respected faculty member who has devoted her career to student success. Her years of service and dedication and commitment to our students and to the College are very much appreciated. We wish her well on her retirement.

Joseph Obleton has been a professor in the Counseling Department at the Quad-Cities Campus, and has been a faculty member since August 1984. Mr. Obleton has indicated his wish to retire and has submitted his resignation effective May 17, 2012. Mr. Obleton is a dedicated faculty member who has devoted his career to serving students. His years of service to our students and to the College are very much appreciated. We wish him well on his retirement.

David Miller is being recommended for appointment to the mathematics instructor position beginning with the spring 2012 semester. He is replacing Joel Riley who resigned/retired from his position. Mr. Miller earned his M.S in Mathematics from Western Illinois University and also has a Master of Information Systems from the University of Phoenix. He has taught
several years at Carl Sandburg and Spoon River Colleges as an adjunct instructor; taught as a graduate/teaching assistant at Western Illinois University; served as a graduate assistant at Bowling Green State University; and as a graduate assistant instructor at Murray State University. In addition, he has two years of full-time high school teaching experience. He has also delivered mathematics instruction using a variety of teaching methods such as online instruction, interactive TV, independent learning, and has taught dual-credit courses at the high school level.

7. Personnel Recommendation – Christopher P. Appuhn – Employment. **BR #8245**
Christopher P. Appuhn is being recommended for appointment to the mathematics instructor position beginning with the spring 2012 semester. He is replacing Lowell Doerder who resigned/retired from his position. Mr. Appuhn earned his M.S in mathematics from the University of Illinois and it is anticipated that he will receive his Ph.D. in 2012. He has five years of experience as a teaching assistant, a one year experience each as a NetMath Mentor, and as a Calculus and Mathematica Liaison at the University of Illinois. Several UIUC honor awards include: Teachers Ranked as Excellent, REGS Day 2nd Prize Winner for Mathematics Research Project, and is a Chancellor and James Scholar.

Peter J. Richards is being recommended for appointment to the health information management instructor position beginning with the spring 2012 semester. The position was made available due to retirements and restructuring in this department. Mr. Richards earned his Master of Science in nursing from Vanderbilt University School of Nursing, cum laude with a specialty in health systems management and emphasis placed on leadership, management theory and strategies, including fiscal and budget preparation. He also received an Associate of Applied Science from Columbia State Community College, cum laude and received a Nursing Leadership award. He has adjunct teaching experience at Clinton Community College and Black Hawk College. He has worked in various ICU settings and nursing positions at Desert Regional Medical Center in California; Morrison Community Hospital in Illinois; the VA Medical Center, Mercy Medical Center, Iowa Genesis Health Care System, and Select Specialty Hospital in Iowa; and Parkview Hospital, Skyline Medical Center, and Vanderbilt University Medical Center in Tennessee.

Brigette R. Dorrance is being recommended for appointment to the psychology/sociology instructor position beginning with the spring 2012 semester. She is replacing Janet Weigel who resigned/retired from her position. Ms. Dorrance earned her Ph.D. and M.S. from the University of Kentucky in psychology and her BA from the University of Iowa in psychology. She has full-time teaching experience at Augustana College, Transylvania University, and Georgetown College in Kentucky. She also has adjunct teaching experience at Western Illinois University, St. Ambrose University, and Black Hawk College. In addition, she has authored and co-authored articles in scientific journals.

Peter G. Chege is being recommended for appointment to the biology instructor position beginning with the spring 2012 semester. He is replacing Wallace Chase, who resigned/retired from his position. Dr. Chege earned his B.S. in zoology from Kenyatta University in Nairobi, Kenya, and his M.S. in biology from the University of Addis Ababa, Ethiopia. Dr. Chege earned his second master's in rural sociology and his doctorate in Entomology from the University of Missouri-Columbia. Dr. Chege has taught as adjunct faculty for Black Hawk College East Campus and St. Ambrose University. He has seven years of experience as a college lecturer at Kisama Africa University College and at
secondary schools in Africa. He also has taught and lectured as an educator specialist for the University of Illinois Extension Division Urbana Champaign.


Katie M. Johnson is being recommended for appointment to the speech instructor position beginning with the spring 2012 semester. She is replacing Enjle Elukhanyeni who passed away in October. Ms. Johnson earned her A.A. from Black Hawk College, her bachelor’s degree from St. Ambrose University and her master’s degree from Illinois State University. Ms. Johnson has teaching experience at Black Hawk College, Muscatine Community College, St. Ambrose University and Scott Community College. She worked four years at the Rock Island Arsenal for the Industrial Base Team where she was a Lean Six Sigma Black Belt project communications subject matter expert.


It was reported that this position recommendation is not complete but the Board approval is needed before classes start in January and the name will be brought to the Board at the February meeting.

**Trustee Frye moved to approve BR #’s 8241, 8243, 8242, 8245, 8246, 8244, 8255, 8257; Trustee Berg seconded.**

**AYES:** Trustees Berg, Boland, Beck, Emerick, Frye, Ahern, Phillips

**ADVISORY VOTE:** Student Trustee Nelson

**NAYS:** None; motion carried.

VIII. MISCELLANEOUS

C. **Communications & Trustees Reports**

1. **Illinois Community College Trustees Association** – No report.

2. **Board Chair Announcements**

Chair Phillips announced that Trustee Emerick, Trustee Beck, Trustee Ahern and Student Trustee Nelson are planning to go the Conference in Washington DC. Dr. Campbell and Ms. Dowell are going to attend from the administration. Cindy reminded them that she needed their information for clearance in order to visit the legislative offices.

3. **Other**

There was a discussion about the Board Retreat in January. It was felt it was necessary for everyone in order to set the tone for future meetings. It was decided to have a half day meeting for the first time and plan to spend some extended time at a later date when Dr. Baynum has had time to settle in.

Trustee Beck brought up several items for discussion. One of the items is the discussion of an inauguration for Dr. Baynum sometime in the fall. Several committees will need to be formed, a location booked, and plans made if the Trustees agree to move forward with this event. It was agreed that this would be placed on the agenda for the February 16 Board meeting.

Trustee Ahern asked the Board members to consider contacting their local legislators about HB3811. The National Trustees have taken a stand on this issue. ICCTA emails will deal with this.
There was a discussion about the Hispanic Chamber of Commerce event that will be held on January 27. It will be held at the Waterfront Convention Center in Bettendorf. Karen will get the information about this and email it to the Board members.

4. Appointment of ICCTA Board Representative & Alternate ICCTA Representative. **BR #8249**

Trustee Boland announced at the December 2011 Board meeting that he will need to step down as Illinois Community College Trustees Association (ICCTA) Representative. At that time, Trustee Berg agreed to take Trustee Boland’s place. A Trustee will be named the ICCTA Alternate Representative to replace Trustee Berg who is currently serving in that capacity. It is the recommendation of the Board Chair that Trustee Sonia Berg be named the ICCTA Representative and an Alternate Representative be named.

Trustee Beck volunteered to be the Alternate Representative.

*Trustee Frye moved to approve BR #8249; Trustee Boland seconded.*

AYES: Trustees Berg, Boland, Beck, Emerick, Frye, Ahern, Phillips
ADVISORY VOTE: Student Trustee Nelson
NAYS: None; motion carried

D. **Board of Trustee Meeting Self-Assessment**

IX. **ADJOURN**

*Trustee Emerick moved to adjourn; the meeting was adjourned.*

Evelyn L. Phillips, Chair
Board of Trustees

David L. Emerick, Jr., Secretary
Board of Trustees
VII. CALL TO ORDER
Chair Evelyn Phillips called the meeting to order on Tuesday, January 24, 2012, at 10:00 a.m., at TPC Deere Run, Silvis, Illinois.

VIII. ROLL CALL
Present: Trustees John T. Ahern, Dorothy W. Beck, Sonia R. Berg, Mike Boland, Donna M. Frye, David L. Emerick, Jr., Evelyn L. Phillips; Student Trustee Morgan Nelson
Absent: None
Others Present: President Thomas Baynum
Executive Assistant to the President & Board of Trustees Karen Mowers

IX. ACTION ITEMS
A. Resolution approving and authorizing an intergovernmental agreement establishing the Illinois Green Economy Network.
B. Intergovernmental Agreement Establishing the Illinois Green Economy Network
   Trustee Ahern moved to approve the agreements; Trustee Boland seconded.
   AYES: Trustees Berg, Boland, Beck, Emerick, Frye, Ahern, Phillips
   ADVISORY VOTE: Student Trustee Nelson
   NAYS: None; motion carried.

X. Other
Trustee Berg has put in an application to be on the ACCT Diversity Board. As part of this application process, the Board of Trustees must submit a letter of support. Karen read the letter that will be sent from the Board for this purpose. The Board members gave their enthusiastic support for this nomination.

Trustee Phillips said that she had spoken with college attorney Matt Pappas. He called her to say that he had heard Dr. Baynum speak at the Martin Luther King Center and he was one of the best speakers that morning. He was very impressed with Dr. Baynum.

XI. CLOSED SESSION
The Board adjourned in Closed Session, in accordance with Section 2(c)(16) of the Open Meetings Act. The agenda will consist of (self evaluation, practices and procedures or professional ethics).
   Trustee Ahern moved to go into closed session; Trustee Emerick seconded.
   AYES: Trustees Berg, Boland, Beck, Emerick, Frye, Ahern, Phillips
   ADVISORY VOTE: Student Trustee Nelson
   NAYS: None; motion carried.

Board of Trustees adjourned to Open Session at 12:10 PM. Trustee Berg made a motion to adjourn closed session, Trustee Ahern second.
BLACK HAWK COLLEGE
BOARD REPORT

Board Report #8262
DATE Feb. 16, 2012

ACCEPTANCE OF
ILLINOIS STATE BOARD OF EDUCATION
GROWING AGRICULTURAL SCIENCE TEACHERS (GAST) GRANT
DECEMBER 15-JULY 31, 2012

REPORT: Black Hawk College applied for and has been awarded a Growing Agricultural Science Teachers (GAST) grant in the amount of $14,000 by the Illinois State Board of Education.

This grant provides financial resources to support Black Hawk College initiatives designed to recruit, train, and retain agricultural science teachers per the parameters and requirements of the grant. Specifically, the Black Hawk College request includes both a secondary and post-secondary internship program for 19 students as required by the grant.

RECOMMENDATION:

It is the recommendation of the College President that the Board of Trustees accepts the Illinois State Board of Education Growing Agricultural Sciences Teacher (GAST) grant in the amount of $14,000 to be spent between December 15, 2011, and July 31, 2012.

Reviewed and Prepared by:

Chanda Dowell
Vice President for East Campus

President
PROPOSED TUITION RATES & MANDATORY FEES
FOR FISCAL YEAR 2013

REPORT: General

Black Hawk College’s Operating Budget is funded from three major sources: property taxes, state funding, and tuition and fees.

The Education Fund, Operations and Maintenance Fund, and the Equity Tax Levy constitute the Operating Budget property tax levy. The College has levied the maximum amount possible for the last several years. The average annual change in the Operating Funds property tax revenue from FY02 to FY11 is 8.05%. FY11 property tax revenue for the Operating Funds is 163% of what it was in FY02.

Since the College cannot increase the levy rate for the Operating Funds, it relies on increases in property values to generate additional revenue from one year to the next. For FY13, the College is expecting a minimal increase in property tax revenues as district property values continue to improve slightly.

The College has faced continual cuts in state funding since FY02 and the FY13 state funding level is still undetermined. However, due to the State’s current fiscal crisis and the lack of certainty surrounding performance based funding, the College is anticipating a decrease of approximately 5% in state funding for FY13. The average annual change in state funding from FY02 to FY11 is (5.00%). As a result, FY11 state funding for the Operating Funds is 76% of what it was in FY02.

Tuition and fee revenue, as the remaining source of revenue, is the only source over which the Board can exert some direct control. The average annual change in total tuition and fee revenue for the Operating Funds from FY01 to FY10 is 5.61%. FY10 tuition and fee revenue for the Operating Funds is 171% of what is was in FY01.

The average annual change in total revenue for the Operating Funds from FY01 to FY10 is 1.46%. FY09 total revenue for the Operating Funds is 125% of what it was in FY01. In contrast, the average annual change in total expenditures for the Operating Funds from FY01 to FY10 is 1.02%. FY10 total expenditures for the Operating Funds are 119% of what they were in FY01.

Specifics

The current in-district tuition rate is $89 per credit hour. Mandatory fees associated with each credit hour are currently $9.50 per credit hour. The $9.50 is broken down into a $2 per credit hour instructional material fee, which is used in the Education fund; a $3 per credit hour auxiliary fee, which is used in the Auxiliary Fund; and a $4.50 per credit hour technology fee accounted for in a Restricted Purposes Fund.

As shown in Exhibit #2, the College still has one of the lowest tuition and fee rates as compared to Community Colleges and Four-year Colleges and Universities in close proximity to Black Hawk.
Black Hawk College has increased its in-district mandatory tuition and fees by an average annual change of 6.31% from FY03 to FY12. At the same time, Scott Community College has increased its rate for this period by 7.00% and Western Illinois University by 12.13%. The ICCB state average for this same time period has increased by 9.19% (Exhibit #3).

There are several reasons why the Board must continue raising tuition rates. First, the College receives fewer dollars from property taxes than similar community colleges even when the tax rate levied has been maximized. Second, unlike most other sources of revenue, the Board does have control over tuition rates. Finally, reductions in state funding make other sources of funds even more critical. While there are many variables, a $1 increase per credit hour of tuition and fees would provide an estimated additional $125,000 per year.

The recommended FY13 tuition rate reflects an increase of $6 for in-district residents, Iowa contiguous county residents, and all online course participants. The online course tuition rate for out-of-state residents continues to equal the tuition rate being charged to Iowa contiguous county residents. The recommended FY13 tuition rate for Out-of-District and Out-of-State/International students reflects a $6 per credit hour increase to comply with the ICCB requirements for out-of-district tuition rates as discussed below.

**In-District Tuition Rate**
The College administration recommends the in-district tuition rate be raised by $6 per credit hour for a rate of $95 per credit hour beginning with the June Start 2012 semester. Attached to this Board Report is a chart showing the College’s tuition history since 1962 (Exhibit #1) and a listing of current tuition and mandatory fees of the College’s ICCB peer group (Exhibit #2).

**Out-of-District Tuition Rate**
The College administration recommends the out-of-district tuition rate for FY13 be increased to $204 per credit hour. The out-of-district tuition rate must be at least 1.5 times the minimum in-district tuition rate of neighboring contiguous Illinois community college districts. Carl Sandburg College in-district tuition for FY12 is $138.00, which includes tuition and fees, but their in-district tuition rate for FY13 is currently unavailable. Using their FY12 tuition rate, the minimum out of district total tuition and fee rate we can charge is $207.00. This recommended tuition rate of $204 per credit hour combined with our $12.50 total proposed fees per credit hour results in a total out-of-district rate of $216.50. However, the out of district tuition rate may need to be amended once we have final information on Carl Sandburg’s in district tuition rate for FY13.

**Out-of-State/International Tuition Rate**
The College administration recommends the out-of-state/international tuition rate for FY13, for all but the residents of the contiguous Iowa counties (Clinton, Louisa, Muscatine, and Scott), be increased to $204 per credit hour. This $6 per credit hour increase over FY12 is consistent with the increase recommended for out-of-district residents.

For the Iowa counties contiguous to the College District, the residents in those counties mentioned earlier are effectively in the College’s practical service area. As such, the tuition rate charged to those students needs to be more reflective of alternatives they would consider, such as Scott Community College and Western Illinois University. The College administration recommends the rate be increased from $123 to $129 per credit hour for FY13 for those Iowa residents living in the contiguous Iowa counties.
Online Course Tuition Rate
The recommended tuition rate for FY13 is $109 for each credit hour for online courses for those students that reside in Illinois. For out-of-state residents, the recommended rate for FY13 is $129 for each online course credit hour. Each of these FY13 rates is a $6 per credit hour increase over FY12 to be consistent with the increase recommended for in-district residents.

Technology Fee
The recommended technology fee rate for FY13 is $7.50 for each credit hour, which is an increase of $3.00 per credit hour. This increase will provide additional funds to support further expansion of bandwidth and wireless access district wide.

RECOMMENDATION:

It is the recommendation of the College President that the Board of Trustees adopts the following tuition and fee rates beginning with the June Start 2012 semester:

**Tuition:**
- In-district residents $ 95.00
- Illinois out-of-district residents 204.00
- Iowa contiguous county residents 129.00
- All other out-of-state residents 204.00
- Online courses (Illinois residents) 109.00
- Online courses (Out-of-state residents) 129.00

**Fees:**
- Instructional Materials Fee 2.00
- Auxiliary Fee 3.00
- Technology Fee 7.50

Reviewed and Prepared by:

Leslie T. Anderson  Dr. Thomas Baynum
Vice President for Finance  President
AWARD OF CONTRACT FOR ELEVATOR UPGRADES AT THE QUAD CITIES AND EAST CAMPUSES

REPORT: The College has identified the need to upgrade existing elevators on both campuses. Due to the number of elevators the project will be completed in phases, during the first phase of the project the elevator in Building 3 on the Quad Cities Campus will be upgraded as will the elevators in Building A and Building B on the East Campus.

The elevator upgrade on the Quad Cities Campus will include replacing the existing single wall cylinder with a double wall cylinder to bring the elevator in compliance with today’s codes. In addition to the cylinder replacement all electrical controls will be updated as well as floor, wall, ceiling and door finishes. The existing cylinders on the East Campus are in compliance with elevator codes and do not need to be upgraded. The upgrade on the East Campus will include new electrical controls and updated floor, wall, ceiling and door finishes. The elevator upgrade project will be paid for with FY-11 Protection, Health and Safety funds.

A bid process was completed in accordance with College procedures and Illinois law. Advertisements for Requests for Proposal were placed in the Moline Dispatch, Kewanee Star Courier, and Peoria Journal Star as stated by the Black Hawk College Board of Trustees policy. The College received the following bids;

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<tr>
<th>Company</th>
<th>Bid</th>
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<tr>
<td>Swanson Construction, Bettendorf, IA</td>
<td>$281,906</td>
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<tr>
<td>Leander Construction, Canton, IL</td>
<td>$292,000</td>
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<tr>
<td>CPI of the Midwest, Rock Island, IL</td>
<td>$303,900</td>
</tr>
<tr>
<td>Hillebrand Construction, Davenport, IA</td>
<td>$317,709</td>
</tr>
</tbody>
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RECOMMENDATION: It is the recommendation of the College President that the Board of Trustees approves the award of contract for the elevator upgrades on the Quad Cities and East Campus to Swanson Construction in the amount of $281,906 with a ten percent contingency of $28,190 for a total project cost of $310,096 the project will be funded with FY-11 Protection, Health and Safety funds.

Reviewed and Prepared by

Michael R. Phillips
Vice President for Administration

Thomas B. Baynum
President
PROCEED WITH ARCHITECTURAL SERVICES TO PROVIDE PLANS AND BID SPECIFICATIONS FOR A SCIENCE LAB ADDITION AT THE EAST CAMPUS

REPORT: Facility Purpose: The existing science labs are original to the construction of the East Campus and in need of updating. After exploring renovation of the existing space, consideration was then given to constructing new labs to complement current instructional approaches in the chemistry and biological sciences. With an emphasis on growing East Campus enrollments, the new space will serve campus science instruction needs into the future. In addition, the existing labs will provide a an effective transitional space for agronomy and horticultural science courses as well as other agriculture-based science courses not currently able to use science lab space on a regular basis. Depending on future projects, the vacated lab space is perfectly located in a core instructional area of campus making it ideal for conversion into any configuration needed to meet future instructional needs including traditional classroom or computer lab space.

Academic Offerings: The science lab addition will primarily be used for credit instruction for courses in chemistry, biology, and the physical sciences including Chemistry 101, 102, and 110; Physical Science 101; Biology 100, 105, 106, 145, 146, 200, 211, and 261; and Physics 101 and 102. These courses fill requirements for both transfer and career program students.

The Structure: The proposed addition will house three labs including two biology labs and a shared chemistry and physics lab as well as three faculty offices and a shared, efficient and accessible preparatory and storage space that will also serve as a workspace for the science lab technician. In addition, an adjacent “resource room” will allow access to computers and printers and serve students in completing their lab assignments. The addition will be built onto the southwest end of the existing Building B main floor and will include exterior entrances/exits which should help alleviate existing cold infiltration issues, a small student commons space, restrooms, and an Information Technology Systems closet.

Next Steps: If the Board approves this project to move forward, it is understood that the College will call for bids with a final recommendation being made to the Board of Trustees. The project will be submitted to the ICCB prior to bids being taken. Architectural fees will be negotiated with BLDD the College’s Architect of Record in accordance with the State’s Capital Development Board fee structure.

RECOMMENDATION: It is the recommendation of the College President that the Board of Trustees approves the purchase of services from BLDD for the development of drawings and bid specifications for the proposed East Campus Science Lab addition at an estimated hard and soft cost of $2,845,128 with funding to come from the 2010 Bond Issuance.

Reviewed and Prepared by

Michael R. Phillips  Chanda R. Dowell  Thomas B. Baynum
Vice President for Administration  Vice President for East Campus  President
**Disposition of Closed Session Minutes and Audio Tapes Report:**

The Open Meetings Act requires the Board to review minutes of Closed Sessions every six months and take action in Open Session on minutes that will be opened to the public and those that will continue to be closed to the public. The minutes that remain closed contain one or more of the following:

- Litigation settlement that requires confidentiality as part of the settlement.
- Real estate matters still active.
- On-going collective bargaining.
- Personnel matters still active.

**Closed Minutes to Remain Closed**

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Beginning January 1, 2004, the Open Meetings Act also requires the Board to maintain a verbatim record of Closed Sessions through an audio or video recording. The audio recordings can be destroyed 18 months or later after the Closed Session assuming the following conditions are met:

- At least 18 months have passed since the date of the meeting.
- The Board of Trustees has approved adequate written minutes of the Closed Session meeting.
- There is no lawsuit pending regarding the legality of the Closed Session.

It has been determined that audio tapes of Closed Session Board meetings of June 2009 through December 2009 can be destroyed.

**Recommendation:**

It is the recommendation of the Board Secretary that no additional minutes be opened to the public since the last review in June 30, 2011 and that the audio recordings of Closed Sessions of July 2011 through January 2012 be destroyed.

Prepared by:

David L. Emerick, Jr.
Secretary, Board of Trustees
PROPOSED PROMOTIONS IN ACADEMIC RANK FOR 2012-2013

REPORT: As provided by College policy and Article VII of the Faculty Agreement, the Promotion Review Committee met to consider faculty members for promotion in academic rank for 2012-2013.

Faculty members recommended for promotion are listed below. These promotions recommended by the Committee and reviewed by the Executive Vice President and VP of Instruction and ITS, are within the overall limit of allowable promotions for the College.

INSTRUCTOR TO ASSISTANT PROFESSOR
Karin Barrett
Gayle Gerard
John Hawry
Krik Watson

ASSISTANT PROFESSOR TO ASSOCIATE PROFESSOR
Karen Baber
Adebayo Badmos
Traci Davis
Kathy Dusthimer
Melissa Hebert-Johnson
Todd Linscott

ASSOCIATE PROFESSOR TO PROFESSOR
Aaron Callahan
Mark Esposito
Constance Kappas
Douglas Lamb
Amy Levins Smith
Connie McLean
Jay Pearce
Paula Tigerman

RECOMMENDATION:
It is the recommendation of the College President that the Board of Trustees approves the proposed faculty promotions in academic rank, as listed above, to be effective the first day of the 2012-2013 fall term.

Reviewed and Prepared by:

Rose Campbell
Executive Vice President and VP of Instruction and ITS

Thomas B. Baynum
President
GRANTING PROFESSOR EMERITUS STATUS – 2012
NELSON LAY

REPORT: Faculty members in the Allied Health and HPE Department and the Quad-Cities Faculty Senate have recommended to the President that Professor Emeritus status be granted to Nelson Lay.

Professor Nelson Lay retired at the end of the Spring 2011 semester after completing 36 years of service to Black Hawk College. Professor Lay began his career in 1975 as a Physical Education instructor and as the cross-country, track and field and basketball coach at East Campus. During his tenure as coach he had five cross-country runners for Nationals, 20 NJCAA Track and Field All-Americans and 3 NJCAA Track and Field National Champions. Professor Lay was awarded the Region IV Women’s Track and Field Coach of the Year in 1992 and again in 1996. He transferred to the Quad-Cities Campus in 1998 to continue teaching Physical Education and Health courses. He was awarded a Hall of Fame document in 1999 and the Black Hawk Wall of Fame in 2000.

Professor Nelson served as department chair for the Allied Health and HPE Department. His colleagues are reminded of his gift of teaching with volume and as a person of charisma. He will be remembered as a sincere, thoughtful, and dedicated Black Hawk College faculty member.

The Professor Emeritus/Emerita award has been granted in the past years to faculty members upon their retirement in recognition of their service to Black Hawk College.

RECOMMENDATION:

It is the recommendation of the President that the Board of Trustees approves the granting of Professor Emeritus status to Nelson Lay.

_______________________________________
Thomas B. Baynum
President
faculty members in the nursing department and the quad-cities faculty senate have recommended to the president that professor emerita status be granted to sally flesch.

professor flesch began her teaching career as an adjunct in 1982 followed by 29 years of teaching in the allied health programs. her many accomplishments include practical nursing and nursing assistant department chair; allied health department chair; practical nursing coordinator and chair for various committees.

dr. flesch has been involved in curriculum development and support as she authored the practical nursing program handbook in 1983 and maintains yearly updates; prepared the site visit report for illinois department of professional regulation in 1986 and 1996; transitioned the practical nursing program to distance learning in 1996; wrote the physical therapist assistant curriculum and worked with faculty to achieve national accreditation 1990-1992. in addition, she wrote the emergency medical curriculum in 1992; she also wrote the occupational therapy assistant and the medical assistant curriculums; both programs achieved national accreditation 1996-1998. dr. flesch prepared the study guides students now purchase at the bookstore for the practical nursing curriculum and she was instrumental in writing the nursing assistant curriculum to conform to obra in 1987; this curriculum was used as a template for the illinois department of public health.

she has served on the vocational technical region articulation committee, the tech prep faculty diplomat, illinois health occupations level core curriculum contributor and the orientation to health occupations through independent study advisory committee.

throughout her time at the college, dr. flesch has demonstrated excellence as a colleague and teacher. she has not only been an excellent contributor academically to black hawk college but an excellent mentor and friend to the nursing faculty. her expertise, encouragement and support will be remembered by all.

recommendation:

it is the recommendation of the president that the board of trustees approves the granting of professor emerita status to sally flesch.

thomas b. baynum
president
PERSONNEL RECOMMENDATION – M. GWEN JOHNSON
(RESIGNATION/RETIREMENT)

REPORT: M. Gwen Johnson, professor in the Department of Business and Office Technology Education, has been a full-time faculty member since August, 1987. M. Gwen Johnson has indicated her wish to retire and has submitted her resignation effective May 17, 2012.

Ms. Johnson is a dedicated, very-well respected faculty member who has devoted her career to student success. Her years of service and dedication and commitment to our students and to the College are very much appreciated. We wish her well on her retirement.

RECOMMENDATION:

It is the recommendation of the College President that the Board of Trustees accepts the resignation/retirement of Professor M. Gwen Johnson, effective May 17, 2012.

Reviewed and Prepared by:

Rose M. Campbell, Ph.D.
Executive Vice President
Vice President of Instruction/ITS

Thomas Baynum, Ph.D.
President
PERSONNEL RECOMMENDATION – REGINALD W. WHITE
(RESIGNATION/RETIREMENT)

REPORT: Reginald W. White, professor in the Engineering, Computer, and Apprenticeship Technologies department, has been a full-time faculty member since August, 1984. Reginald W. White has indicated his wish to retire and has submitted his resignation effective May 31, 2012.

Mr. White is a dedicated, well respected faculty member who has devoted his career to student success. His years of service and dedication and commitment to our students and to the College are very much appreciated. We wish him well on his retirement.

RECOMMENDATION:

It is the recommendation of the College President that the Board of Trustees accepts the resignation/retirement of Professor Reginald W. White, effective May 31, 2012.

Reviewed and Prepared by:

Rose M. Campbell, Ph.D.
Executive Vice President
Vice President of Instruction/ITS

Thomas Baynum
President
PERSONNEL RECOMMENDATION – JEFFREY D. ROSE - EMPLOYMENT

REPORT:
The search for a tenure-track engineering technology instructor in the Engineering, Computer, and Apprenticeship Technologies Department has been completed in accordance with College hiring procedures. As a result of this process, Jeffrey Rose is being recommended for appointment to the engineering technology instructor position beginning with the spring 2012 semester. He is replacing Ravi Manimaran who resigned from his position.

Mr. Rose earned his AAS in Industrial Engineering from Scott Community College in Iowa, a BS and an MA from the University of Northern Iowa and is currently working toward his doctorate in Industrial Technology at the University of Northern Iowa. He has taught as an adjunct in the Department of Industrial Technology at the University of Northern Iowa and has experience as the Program Coordinator at the Materials Innovation Service, Recycling and Reuse Technology Transfer Center in Cedar Falls, Iowa and in the steel industry as a material analyst and metallurgist.

RECOMMENDATION:

It is the recommendation of the College President that the Board of Trustees approves this full-time, tenure-track appointment of Jeffrey D. Rose at the rank of instructor to teach engineering technology in the Engineering, Computer, and Apprenticeship Technologies Department at the Quad-Cities Campus beginning with the spring semester 2012.

Reviewed and Prepared by:

Rose M. Campbell
Executive Vice President/
Vice President for Instruction/ITS

Thomas B. Baynum
President