



Financial Aid Office
Special Condition Independent
2018-2019

Student's Name: _____ **BHC ID #:** _____

This form may be used for the 2018-19 school year if you (and/or your spouse) experienced a change in financial circumstances that lowered your family income for 2017. **You may be eligible for a recalculation of your aid eligibility due to job or benefit loss, income reduction, separation/divorce, death, illness, or disability.**

All applicants must first complete the 2018-19 Free Application for Federal Student Aid (FAFSA). You and/or your spouse must then provide documentation of your financial change. This information is used to determine if your financial aid award will be adjusted.

Submit the following documents along with this application:

- Please provide copies of your 2017 Federal Tax returns and W-2's.
- A letter explaining the decrease of income. Be specific and include dates, amounts, etc.
- Documentation from the appropriate entities. For job loss, provide a letter from the employer stating employment dates, total earnings, pension and/or severance pay amount for 2017. Provide doctor's certificate of illness/disability or death certificate if decrease is due to these circumstances. Loss of child support, court documentation.
- List total income for January 1, 2017 through December 31, 2017 in the chart below.

*****Additional documentation may be required.*****

2017 Annual Income	Student/Spouse
1) Income earned from work by student:	\$
2) Income earned from work by spouse:	\$
3) Child support received:	\$
4) Taxable portions of pensions, annuities, social security, RRTAs, early withdrawals from IRAs, etc.:	\$
5) Untaxed income (insurance settlements, social service benefits such as TANF, SSI, food stamps, etc.):	\$
6) Unemployment and other taxable income (list source in your letter of explanation):	\$
TOTAL	\$

CERTIFICATION: My signature certifies that the information given is true, complete, and correct.

I have read each section and provided the appropriate required documentation.

I realize that if I do not provide supporting documentation, no further action will be taken on this request.

Student's Signature _____

Date _____