



Sample Transfer  
Plan

**Area of Focus: Business**  
*(Core requirements for Accounting, Economics, Finance, Human Resources, Management, Marketing, & Supply Chain Management)*

Associate in Arts (AA) transfer degree

**This Sample Transfer Plan is for students intending to major in Business after transfer, but who have not selected a transfer institution.** Students who have a specific transfer school in mind should not use this guide, but instead seek advising from BHC and the transfer school to ensure the transfer institution's requirements are met.

The Business area of focus provides a solid foundation for majors including, but not limited to, **Accounting, Economics, Finance, Human Resources, Management, Marketing, and Supply Chain Management**. Job opportunities following completion of a four-year degree exist for students with excellent communication, qualitative and quantitative skills. Positions can be found in many businesses and industries, branches of government, non-profit agencies, and the service sector.

<b>General Education Recommendations:</b>		<b>minimum 37 credits</b>
This section includes the complete <a href="#">Illinois Articulation Initiative General Education Core Curriculum (IAI GECC)</a> , which is a package of courses meeting general education requirements at more than 100 participating Illinois colleges and universities.		
<b>Communication (9 credits) – all courses required</b> ENG 101 Composition I (3) – <i>grade 'C' or better required</i> ENG 102 Composition II (3) – <i>grade 'C' or better required</i> SPEC 101 Principles of Speech Communication (3)	<b>Social &amp; Behavioral Sciences (9 credits)</b> <i>Must include courses from two different disciplines</i> ECON 221 Principles of Macro Economics (3) ECON 222 Principles of Micro Economics (3) Choose one IAI: S course (except ECON)	
<b>Humanities &amp; Fine Arts (9 credits)</b> Humanities – choose one IAI: H or HF course (3) Fine Arts - choose one IAI: F or HF course (3) Humanities or Fine Arts – choose another IAI: F, H or HF course (3)	<b>Mathematics (3 credits)</b> MATH 228 Probability & Statistics (3)	
<b>Physical &amp; Life Sciences (7 credits min. - include one lab)</b> Life Science – choose one IAI: L course (3 min.)      -or-      NSCI 101 – Environmental Science I (3) <b>and</b> Physical Science – choose one IAI: P course (3 min.)      NSCI 102 – Environmental Science II (4)		

<b>Elective Recommendations:</b>		<b>up to 27 credits</b>
This section includes courses appropriate for this area of focus. Because transfer institutions vary in their acceptance of coursework, check course transferability with <a href="#">Transfer Equivalencies</a> , <a href="#">Transferology</a> , or an advisor. IAI courses are identified with an asterisk *. <b>Seek advising about other elective courses that may support your reasons for choosing this area of focus.</b>		
<b>Business Electives</b> ACCT 101 Financial Accounting (3)* <b>and</b> ACCT 103 (Financial Accounting Lab (1))* ACCT 102 Managerial Accounting (3)* <b>and</b> ACCT 104 Managerial Accounting Lab (1)*  <i>Transfer students should not take ACCT 170, 171, 180 or 181 without consulting an advisor first. These course are intended for career-oriented programs of study.</i>  MATH 132 Calculus for Bus/Soc Sciences (4)* BL 201 Business Law I (3)	<b>Other Electives</b> CS 100 Introduction to Computers (3) ECON 270 Introduction to International Business (3)  Courses with pre-fixes of ACCT, BUSN, BL, CS, ECON, or MATH, for example: BUSN 230 Principles of Marketing (3) BUSN 240 Principles of Management (3) BUSN 241 Intro to Supply Chain Management (3) BUSN 250 Human Resources Management (3)  <i>Discuss specific course options and transferability with an advisor.</i>	
<b>Foreign Language:</b> Consider the foreign language admission and/or graduation requirement of potential transfer schools, which may be satisfied with high school and/or college courses. Consult an advisor.		
<b>Minor:</b> Transfer majors may require a minor area of study. One approach is to major in an area of business (Accounting) and minor in another (Management). Begin at BHC with 1-3 courses. Consult Advisor.		

## 64 total credits required for AA degree (General Education + Electives)

**Non-Western studies graduation requirement.** To graduate with the AA degree, include at least one non-Western studies course. The course can simultaneously fulfill a general education requirement in humanities, fine arts, or social and behavioral science, or be taken as an elective. Choose from ANTH 102; ART 285 or 286; ENG 217, 218, or 219; HIST 222, 141, 142, or 151; IS 200 (see advisor if IS 220 taken prior to fall 2018); or MUSC 158.

### Course Transferability

- Course and transfer requirements can vary among institutions and may differ from the recommendations on this guide. Grades of 'C' or better may be required for a course to transfer, especially courses intended for the major.
- **Students are advised to select a transfer school as soon as possible, typically before completing 30 college-level credits.**

### Where to transfer?

To research transfer colleges and universities, visit the following links

BHC Transfer Guides and Agreements <a href="https://www.bhc.edu/academics/transfer-programs/guides-and-agreements/">https://www.bhc.edu/academics/transfer-programs/guides-and-agreements/</a>	Illinois institutional profiles <a href="http://ibheprofiles.ibhe.org/">http://ibheprofiles.ibhe.org/</a>	College Navigator <a href="https://nces.ed.gov/collegenavigator/">https://nces.ed.gov/collegenavigator/</a>
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### Degree Timeframe:

- Students who complete an average of 16 college-level credits in four consecutive fall and spring semesters could complete the AA degree in two years.
- Students determine their own pace and progress and should consider their work and personal commitments, course difficulty, course pre-requisites, and possible need for additional courses determined by placement assessments.
- Advisors are available to discuss credit load and schedules appropriate for student goals and circumstances.
- BHC offers a selection of courses in the summer term and during the December/January minimester.

### Advising Notes:

- See the current [BHC Catalog](#) for all IAI courses (GECC and Majors codes), course descriptions, pre-requisite information, and complete graduation requirements to earn the AA degree. The area of focus is not stated on student transcripts.
- See the [AA Degree Planning Worksheet](#) for a list of IAI GECC courses, or consult the "Associate in Arts" degree in Degree Audit on myBlackHawk (student tab).
- **This guide is not a substitute for advising.** All students are encouraged to seek advising each semester. Note that advising is required prior to registering for students who have earned **fewer than 30 college-level credits**.

Semester	Meet with BHC advisor	Registration begins
Summer and Fall	February or March	1 <sup>st</sup> Tuesday in April
Spring & minimester	September or October	1 <sup>st</sup> Tuesday in November

### BHC Contacts

QC Campus Advising / Moline, IL Building 1, First Stop Center 309-796-5100 Email <a href="mailto:advqc@bhc.edu">advqc@bhc.edu</a>	East Campus Advising / Galva, IL Building A, Room 246 309-854-1709	<a href="#">Business, Computer &amp; Engineering Technology Department</a> For Economics, also visit the <a href="#">Social Sciences Department</a>
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