

# Welcome!

You have been accepted to Black Hawk College!  
Now it's time to continue the enrollment process.

## Things to do:

### Online Orientation

Complete the Dual Credit Orientation video at [www.bhc.edu/dualorientation](http://www.bhc.edu/dualorientation).

### Registration

Obtain a dual credit registration form from your high school counselor.

### Placement Test

ACT or ACCUPLACER placement test scores may be required for some classes. Check with your high school counselor for further information.

### Register

Return the completed registration form with required signatures to your high school counselor.

### Confirm Class Schedule

Confirm your Dual Credit enrollment by checking your schedule in your myBlackHawk account. Additional information is provided in the next column.

### Books and Supplies

Purchase the required books and materials.

### Payment

Pay for your classes. Student will only receive bills electronically through their myBlackHawk account. Students will NOT receive a bill by mail.

- Payment can be made by cash or check on the Black Hawk College campus.
- Payment can be mailed to either campus:
- Payments can also be made online through your myBlackHawk account.

### myBlackHawk E-mail

Check your myBlackHawk e-mail FREQUENTLY!  
MyBlackHawk is the communication portal for Black Hawk College; CHECK IT OFTEN!

## Log in to myBlackHawk:

### Getting Started:

1. Go to [myblackhawk.bhc.edu](http://myblackhawk.bhc.edu) (make sure to turn off all pop-up blockers).
2. Enter your user name (provided in your letter).
3. Enter your default password which is an 8-digit PIN listed in your letter).
4. Create a new password after logging in. Make it something you will remember!
5. Answer the seven security questions in case you ever need to reset your password. Responses are not case sensitive.

See [www.bhc.edu/mybh](http://www.bhc.edu/mybh) for more information about your myBlackHawk account and how to forward your myBlackHawk email. If you have questions about logging into myBlackHawk, call the ITS Help Desk at 309-796-5555.

### Confirming Your Registration and Schedule

Check your class schedule at least two weeks before the start of classes.

If your class schedule is incomplete or wrong, contact the BHC Dual Credit Counselor for additional help.

Quad-Cities Campus: Christine Adell: 309-796-5160

Sara Dye: 309-796-5464

East Campus: Jeanine Peterson: 309-854-1712