



# 2018 Annual Security and Fire Safety Report

## Calendar Years

2017

2016

2015



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\*The CEC/WSTC meets the definition of campus as defined by the Clery Act.

The Black Hawk College Police Department is committed to ensuring that our students, faculty, staff and guests are safe when they are on any of the college's campuses. This 2018 Annual Security and Fire Safety Report contains critical information you should familiarize yourself with regarding campus safety and security. Described in detail is our law enforcement arrest authority; our crime reporting policies, procedures and responses; our working relationships with state and local police; our encouragement of prompt reporting of crimes; and access control procedures. Additionally, there is information concerning drug and alcohol abuse prevention, sexual assault information and weapons on campus.

The 2018 Annual Security and Fire Safety Report contains data about crime statistics for the three previous calendar years detailing the reported crimes that occurred on the BHC Quad-Cities Campus, BHC East Campus, BHC Community Education Center / Welding and Skilled Trades Center, and the support facilities to include property owned or controlled by Black Hawk College and on public property or property immediately adjacent to and accessible from the campuses. This report is prepared to fulfill the requirements of Title IV of the Higher Education Act of 1965, as amended in 1998, the provision of an Annual Security Report as described under §668.46. Anyone may obtain a copy at any Campus Police office. The report is also available online at [www.bhc.edu/police](http://www.bhc.edu/police).

I encourage you to use this report as a guide for safer practices on-campus and off-campus.

We also welcome you to browse our website at [www.bhc.edu/police](http://www.bhc.edu/police) and to send us your questions and feedback so that we may provide you with the best service possible.

In service,  
Shawn Cisna  
Chief of Police

Statistics in this report are obtained from the incident reports of the Black Hawk College Police Department (Campus Police), incident reports of other local law enforcement agencies, and information from other campus officials designated as Campus Security Authorities. Campus Security Authorities include but are not limited to: faculty/staff advisors to registered student organizations, coaches and athletic directors, residential facility staff who directly monitor student residences, deans, educational advisors, TRiO advisors, Campus Police and the Director of Human Resources. All Campus Security Authorities (CSA) can report statistical information for this report via the CSA reporting form. When acting in their roles as professional counselors, counselors are not considered Campus Security Authorities and therefore are exempt from disclosing reported offenses.

Information regarding crimes may also be reported anonymously to a local Crime Stoppers program. Both Rock Island County (309-762-9500) and Henry County (800-227-2324) support Crime Stoppers programs. If the caller wishes to leave an identifying code and the information leads to a successful prosecution or recovery of property, a cash award may be available. This program can be used to report previous crimes that have not been reported to Campus Police and the victim or witness is reporting for inclusion in the annual statistics. These phone numbers should not be used to report crimes in progress or emergencies. Call 911. Additional information is available online at [www.bhc.edu/police](http://www.bhc.edu/police).

With no intent to victim blame, you are the key to your own safety and the safety of others in the Black Hawk College community.

1. **BE ALERT.** Your safety depends mostly upon your own attitude and actions. Use common sense and do not place yourself in a location or situation to become a victim of crime.
2. **IF YOU OBSERVE ANY SUSPICIOUS ACTIVITY OR WISH TO REPORT ANY CRIMINAL ACT, CALL THE CAMPUS POLICE IMMEDIATELY AT 911 OR 309-796-5913 (Quad-Cities Campus locations) OR 309-854-1784 (East Campus locations).** For police, fire, or medical emergencies, you may contact Campus Police by calling 911 or 309-796-5913 (Quad-Cities Campus locations) or 309-854-1784 (East Campus locations) from any off-campus phone or cell phone. The campus community is encouraged to accurately and promptly report all crimes and safety-related incidents to Campus Police.
3. **IF YOU BECOME AWARE OF A CRIME, OBSERVE A SUSPICIOUS PERSON OR SITUATION, OR ARE A VICTIM YOURSELF, PROMPTLY REPORT IT TO THE POLICE.** Timely reports increase the likelihood that critical evidence will be obtained, stolen property will be recovered, and the offender will be successfully prosecuted. This is especially important in cases involving sexual offenses. A prompt report to the police will also ensure that you are made aware of all available victim support services.
4. **AVOID WALKING ALONE AT NIGHT.** Make arrangements to walk in groups. If you must travel alone at night, stay on well-lit paths and sidewalks.
5. **KEEP YOUR ROOM DOOR LOCKED AT ALL TIMES.** Locking your door with your key, wherever you reside or work, is an effective way to reduce theft and enhance personal safety. **The vast majority of thefts occur from unlocked rooms when the occupant is gone only briefly.** Do not prop open exterior doors, and close any doors you find propped open. Propped open doors are a high risk and greatly increase chances of your victimization. Do not open your door to someone you do not know.
6. **DO NOT LEND YOUR KEY, ACCESS CARDS OR KEY FOBS TO ANYONE.** Report a lost or stolen key to the police, your R.A. and housing management immediately.
7. **REPORT OBSCENE, ANNOYING OR HARASSING PHONE CALLS OR EMAIL MESSAGES IMMEDIATELY.** Police will investigate, and as patterns develop, they will work quickly to identify and apprehend offenders.

8. **REPORT ALL SECURITY-RELATED MAINTENANCE PROBLEMS.** Locks, doors, windows, exterior lights in need of replacement, shrubbery in need of trimming or other unsafe conditions should be reported immediately. For campus-related conditions, contact facilities management. For housing conditions, contact housing management.
  9. **IDENTIFY YOUR VALUABLES USING OPERATION ID.** Use engravers available from Campus Police to mark your valuables then record their serial numbers on the provided form. Promptly return this form to the Campus Police for filing.
  10. **PARK YOUR CAR IN WELL-LIT AREAS AND KEEP IT LOCKED.** Lock all valuables in your trunk.
  11. **PARTICIPATE IN PERSONAL SAFETY AND SECURITY AWARENESS PROGRAMS.** Campus Police frequently conduct programs that promote crime resistance skills. Rape Aggression Defense (RAD) is a personal defense course offered to women. For further information on RAD or other programs, please call Campus Police at 309-796-5913.
  12. **BE AWARE OF CAMPUS CRIME TRENDS.** Information on campus crime is available from the Campus Police. Campus Police maintain a daily Crime/Fire Log. A printed copy can be obtained at either Campus Police office (Quad-Cities Campus or East Campus). Statistics on crime reported to the Campus Police for the most recent three-year period are shown in this report.
- PROTECT YOUR PROPERTY.** Electronics and other items of high value are targeted for theft. Remember to keep items of value secured when not being used. The college does not cover property loss or damage due to unforeseeable incidents that may occur.

## QUAD CITIES CAMPUS

### CRIME STATISTICS

INCIDENT	On Campus									Non-Campus									Public Property									Residential Facility									Unfounded		
	BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials			2015	2016	2017
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	7	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**On Campus** = Any building on campus

**Non-Campus** = Any off-campus building or property owned or controlled by a student organization that is officially recognized by the college. Any off-campus building or property owned or controlled by the college that is used in direct support of, or in relation to, the college's educational purpose and is frequently used by students.

**Public Property** = Any public property within the campus, immediately adjacent to and accessible from the campus.

**Residential Facilities (as defined by the Clery Act)** = Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.

**Other Campus Officials** = College officials who have been designated as Campus Security Authorities. Crimes reported to these officials and referrals (Arrest and Referrals Chart) to student discipline are listed under this category. Pastoral counselors and licensed mental health counselors are exempt from this reporting requirement.

**Local Police** = Police agencies that have authority in the areas surrounding the campus or on campus when necessary. These agencies include, but are not limited to, the Moline Police Department, the East Moline Police Department, the Rock Island Police Department, the Rock Island County Sheriff's Department, the Kewanee Police Department, and the Henry County Sheriff's Department.

**Arrests** = The physical arrest or issuing of a citation to a person accused of violating state law.

**Referred for Disciplinary Action** = The referral of a student who has violated state law to the Dean of Student Services for disciplinary action.

**HATE CRIMES**

Hate crimes are those crimes that manifest evidence that the victim was intentionally selected because of the perpetrator’s bias against race, gender, religion, sexual orientation, ethnicity, disability, national origin or gender identity. Hate crimes are reports for the following crimes: Murder, Non-negligent Manslaughter, Negligent Manslaughter, Forcible Sex Offenses, Non-Forcible Sex Offenses, Robbery, Aggravated Assault, Burglary, Motor Vehicle Theft, Arson, Larceny-Theft, Simple Assault, Intimidation, Destruction/damage/vandalism or property, and any other crime involving bodily injury.

**No hate crimes were reported to the BHC Police during calendar years 2015, 2016, or 2017.**

**ARREST AND REFERRALS**

Quad-Cities Campus	On Campus									Non-Campus									Public Property									Residential Facility								
	BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017			
<b>INCIDENT</b>	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Liquor Law ARRESTS	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0			
Drug Law ARRESTS	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0			
Weapon ARRESTS	7	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7	0	1	0	0	0			
Liquor Law Referral	1	11	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0			
Drug Law Referral	2	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	3	0	0	0			
Weapon Referral	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			

**CRIME PREVENTION and SECURITY AWARENESS EDUCATIONAL PROGRAMS**

Campus Police offer crime prevention and security awareness educational programs to the college that are designed to inform the campus community about preventing crimes. Campus Police provide security awareness programs to inform the campus community about campus security procedures and practices, and fire safety. Students must exercise responsibility for their own safety.

Specific educational programs are also provided to address domestic violence, drug abuse, and acquaintance rape. CSAs receive training on campus and have online training videos available all year. Rape Aggression Defense is taught to female students, staff, faculty or community members upon request. Other customized programs on most security-related topics such as workplace violence are prepared for campus groups by request. Campus Police present programs at new employee and student orientations. Counseling programs are available on-campus as well as local off-campus resources.

Police liaison officers are assigned to on-campus residential facilities to provide an open line of communication between tenants, housing management and Campus Police.

**Rape Aggression Defense (RAD)** is a comprehensive course that begins with awareness, prevention and avoidance. It progresses to the basics of hand-to-hand defense training. The course is not a martial arts program, though it teaches realistic self-defense tactics and techniques. Women gain confidence in knowing how to make an educated decision about resistance in spontaneous, violent attacks.

**Operation ID** is a program for registering property with Campus Police. Register your serial numbers with Campus Police. On your personal items, engrave your driver’s license number. Campus Police have engravers available.

**ALICE (Alert, Lockdown, Inform, Counter, Evacuate)** provides critical guidance on how to recognize and survive an active shooter situation. ALICE is offered numerous times throughout the year to the entire campus community.

Campus Police also provide training during Staff Development sessions and Faculty Assembly Week on safety-related topics and active shooter situations. During Faculty Assembly, attendees are provided with a safety card outlining basic planning and principles to RUN, HIDE, FIGHT.

**Emergency Response Guides** are located in classrooms and offices at all college locations. These guides contain procedural information for severe weather, explosions, hazardous materials, power outage, fires, shooting incidents, medical emergencies, and suspicious packages.

#### **Academic Courses**

Intimate partner violence is discussed in Psychology of Women which includes a speaker from Family Resources. Sexual assault is covered in Intro to Psychology. Domestic violence, dating violence, sexual assault and stalking are topics in Abnormal Psychology (PSYC 250).

Sociology 101 and Sociology 230 discuss the rape culture which includes information about date rape, sexual assault and gender based violence. Domestic abuse is also discussed in these courses. Sociology 230 also examines mass shootings that have been influenced by gender violence.

#### **TIMELY WARNING**

In an effort to provide timely notice to the Black Hawk College community, and in the event of a serious incident which may pose a serious or ongoing threat to members of the Black Hawk College community, a blast email timely warning is sent to all students and employees on campus. The alerts are generally written and approved by the Chief of Police or command staff designee.

Timely warnings will be provided to students and employees in a manner that is timely, that withholds the names of victims as confidential, and that provides information to assist with potentially preventing similar occurrences. Updates to the community about any particular case resulting in a timely warning may be distributed via blast email and/or may be posted on the college's home page ([www.bhc.edu](http://www.bhc.edu)).

Timely warnings are usually distributed for the following Uniformed Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) classifications; major incidents of arson, murder/non-negligent manslaughter, burglary and robbery.

Cases of aggravated assault and sexual offenses are considered on a case-by-case basis, depending upon the facts of the case and the information known by Campus Police. For example, if an assault occurs between two students who have a disagreement, there may be no ongoing threat to other Black Hawk College community members and a timely warning would not be distributed. The Chief of Police or designee reviews all reports to determine if there is an ongoing threat to the community and whether the distribution of a timely warning is necessary. Cases involving sexual assault are often reported long after the incident occurred, thus there is no opportunity to distribute a "timely" warning notice to the community. Sexual offenses will be considered on a case-by-case basis depending on when and where the incident occurred, when it was reported, and the amount of information known by the BHC Police Department.

Timely warnings may be issued for other Clery Act crime classifications when the BHC Police Department determines such crimes pose a serious or ongoing threat to students and employees.

#### **MONITORING CRIMES AT OFF-CAMPUS ORGANIZATIONS – i.e. *GREEK LIFE***

Black Hawk College does not recognize any non-campus student organizations.



## **CAMPUS POLICE**

College safety and security is coordinated by the Black Hawk College Police Department. The primary concern of the department is to protect and assist the campus community. It operates 24 hours a day, 365 days a year, watching for circumstances that threaten the campus and taking appropriate action. The department has an authorized strength of 22 sworn police officers with full arrest powers and one civilian employee. Campus police officers receive their police authority via Illinois Compiled Statutes, Public Community College Act Chapter 11, Act 805, Sec 42.1 (b) members of the community college district police department, or department of public safety, who are law enforcement officers as defined in the Illinois Police Training Act, shall be peace officers under the laws of this State. As such, law enforcement officers who are members of these departments shall have all of the powers of police officers in cities and sheriffs in counties, including the power to make arrests on view or on warrants for violations of state statutes and to enforce county or city ordinances in all counties that lie within the community college district, when such is required for the protection of community college personnel, students, property or interests.

Commissioned peace officers employed by BHC have jurisdiction within the State of Illinois. Patrol activity includes the boundaries of property owned, leased or otherwise under the control of Black Hawk College (Quad-Cities Campus, East Campus, and off-campus support facilities) and contiguous areas around each BHC campus. Campus Police officers must meet specific employment qualifications and training requirements in order to be licensed peace officers by the Illinois Law Enforcement Training and Standards Board. Campus Police officers receive their commission as peace officers upon successfully graduating from the Illinois Law Enforcement Training and Standards Board Basic Law Enforcement Officer Course or equivalent. All sworn officers have been trained in first aid and CPR and are authorized to enforce all regulations on the college campus. Campus Police officers are armed with firearms and TASERS. They conduct foot, bicycle and vehicular patrols on all campus property and throughout the campus community. The BHC Police Department does not employ security guards. Campus Police enforce federal, state and local laws and regulations. In addition, Campus Police investigate certain violations of Black Hawk College policies as described within those documents.

### **When you observe a crime or emergency, call 911 immediately.**

Police incident reports are forwarded to the Student Services Office for potential action, as appropriate. The BHC Police Department maintains close working relationships with the Moline Police Department, East Moline Police Department, Rock Island County Sheriff's Department, Kewanee Police Department, Henry County Sheriff's Department, federal, state and other law enforcement agencies and routinely shares investigative information. The BHC Police Department also works closely with the Moline, East Moline, Kewanee and Galva fire/EMS departments. There are no written memorandums of understanding (MOU) between the BHC Police Department and the previously mentioned agencies. Meetings are held between the leaders of these agencies on both a formal and informal basis. Additionally, the BHC Police Department is a member of the Illinois Law Enforcement Alarms System (ILEAS) and has a written MOU with that agency.

Crimes should be reported accurately and promptly to the Campus Police when the victim elects to or others should assist the victim when the victim is unable (physically/mentally) to make a report. Crime should also be reported to the Campus Police to ensure inclusion in the annual crime statistics and to aid

in providing timely warning notices to the community.

The department maintains a Daily Crime Log which is available to the public for review during normal business hours at either BHC Police Department location – Quad-Cities Campus, Building 3, Room 315, or East Campus, Building 3, Room 115.

#### **CAMPUS POLICY on VIOLATION of ALCOHOL and DRUG ABUSE LAWS**

Intoxication or public consumption of alcoholic liquors, wines or beer in on-campus residential facilities or elsewhere on-campus is prohibited. All persons on campus are subject to state and federal regulations concerning the use of alcohol. The unlawful possession, use, sale and consumption of alcohol by anyone less than 21 years of age are violations of Illinois state law.

The unlawful manufacture, distribution, dispensing, possession or use of illegal drugs on the college campus or at any college-sponsored event off campus is prohibited. No one may use illegal substances, or abuse legal substances, including alcohol, in a manner that impairs performance of assigned tasks. State law prohibits the medically unsupervised use, possession, sale, manufacture or distribution of drugs classified as illegal or the use, possession, sale, manufacture or distribution of prescription medication used in an illegal manner or used in a manner other than that is prescribed. Individuals determined to be in violation are criminally prosecuted and referred for college disciplinary action. Campus police enforce federal law, state law and college policy, and individuals may be arrested for violating the law regarding the unlawful possession, use and sale of alcohol and drugs.

#### **SECURITY and ACCESSIBILITY to COLLEGE PROPERTY and BUILDINGS**

There are five entrances to the Quad-Cities Campus – 38<sup>th</sup> Avenue, 34<sup>th</sup> Avenue (three entrances) and 70<sup>th</sup> Street. The Quad-Cities Campus entrances are publically accessible for legitimate business after normal business hours. Campus Police make frequent patrols of roadways and parking lots during non-operational hours. The on-campus residential facilities are accessible to the building occupants and their authorized guests by electronic key fobs. Individual rooms are accessible by key. Academic and administrative buildings are open and accessible to the public during normal business hours with the exception of buildings with limited access by the use of key cards. Tenants of The Villas at Black Hawk College are issued access keys and key fobs to the apartment building. The complex is locked at all times.

#### **SECURITY CONSIDERATION in MAINTAINING CAMPUS FACILITIES**

Black Hawk College maintains campus facilities in a manner that minimizes hazardous conditions. Walkways are illuminated with lighting. Malfunctioning lighting and door locks, for example, are reported to facilities management for repair by phoning 309-796-5257. The Black Hawk College Facilities Department maintains the buildings, grounds and utility systems for the college. Students are encouraged to report maintenance problems such as missing lights, plumbing problems or elevators that are not in service to the nearest departmental office. If departmental offices are closed, safety issues can be reported to the BHC Police Department at 309-796-5913.

The Black Hawk College Facilities Department takes security service needs as its highest priority. Personnel respond to reports of inoperable doors, burned out lights, malfunctioning smoke alarms, broken windows, and requests from the BHC Police Department. The BHC police and facilities departments survey campus lighting and monitor those areas having defective fixtures and report the deficiencies to the appropriate personnel for corrective action.

### **VICTIM COUNSELING**

The Black Hawk College Counseling Center offers short-term individual counseling to students to help with victimization and a wide variety of other issues including adjustment to college life. Referrals are also available. All services are confidential and **FREE** to students. Counselors are located at the Quad-Cities Campus in Building 1, Room 369 and Room 370. The center is open from 8:00 a.m. to 5:00 p.m. Monday-Friday. An appointment is recommended and can be obtained by calling 309-796-5199.

Students who have an after-hours counseling emergency can be connected with a counselor by contacting Campus Police at 309-796-5913.

Counseling services are available to all students at all Black Hawk College locations. Appointments for locations other than the Quad Cities campus may be arranged by contacting the Counseling Center.

### **SEXUAL ASSAULT**

Black Hawk College does not discriminate on the basis of sex in its educational programs. Sexual harassment and sexual violence are types of sex discrimination. Other acts can also be forms of sex-based discrimination and are also prohibited whether sexually based or not and include dating violence, domestic violence and stalking. As a result, Black Hawk College issues this statement of policy to inform the community of our comprehensive plan addressing sexual misconduct, educational programs and procedures that address sexual assault, domestic violence, dating violence and stalking, whether the incident occurs on-campus or off-campus and when it is reported to a college official.

For a complete copy of the Black Hawk College policy governing sexual misconduct – including on-campus and off-campus resources – <http://www.bhc.edu/on-campus/campus-police/sexual-misconduct-response-prevention/> and click on the Sexual Misconduct Policy.

Black Hawk College takes a strong stand on the issue of sexual assault. The college will vigorously address instances of sexual misconduct and will endeavor to preserve a victim's confidentiality. At Black Hawk College, the sanctions may include expulsion, suspension, disciplinary probation, specialized treatment off-campus and/or other educational sanctions deemed appropriate. The Sexual Misconduct Policy forbids college employees from discouraging anyone from reporting sexual misconduct and it is a violation to retaliate against any person making a complaint. The college's definition of sexual misconduct mandates that each participant obtains and gives consent in each instance of sexual activity. Effective consent may never be given by minors (under the age of 17 in Illinois), mentally disabled persons, and persons who are incapacitated as a result of alcohol or other drugs or who are unconscious or otherwise physically helpless. Incapacitation means being in a state where a person lacks the capacity to appreciate the nature of giving consent to participate in sexual activity.

#### **Sexual assault (Violence Against Women Act definitions)**

Sexual assault means an offense that meets the definition of rape, fondling, incest or statutory rape as used in the FBI's Uniform Crime Reporting system. A sex offense is any act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

Rape is defined as penetration, no matter how slight, of the vagina or anus with any body part or object,

or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling is defined as the touching of the private body parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest is defined as non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory rape is defined as non-forcible sexual intercourse with a person who is under the statutory age of consent.

### **Illinois State Law sexual assault definitions**

720 ILCS 5/11-1.20 Criminal Sexual Assault. A person commits criminal sexual assault if that person commits an act of sexual penetration and: (1) uses force or threat of force; (2) knows that the victim is unable to understand the nature of the act or is unable to give knowing consent; (3) is a family member of the victim and the victim is under 18 years of age; or (4) is 17 years of age or older and holds a position of trust, authority or supervision in relation to the victim, and the victim is at least 13 years of age but under 18 years of age.

720 ILCS 5/11-1.30 Aggravated Criminal Sexual Assault. (A) A person commits aggravated criminal sexual assault if that person commits criminal sexual assault and any of the following aggravating circumstances exist during the commission of the offense or, for purposes of paragraph (7), occur as part of the same course of conduct as the commission of the offense: (1) the person displays, threatens to use, or uses a dangerous weapon, other than a firearm, or any other object fashioned or used in a manner that leads the victim, under the circumstances, reasonably to believe that the object was a dangerous weapon; (2) the person causes bodily harm to the victim, except as provided in paragraph (10); (3) the person acts in a manner that threatens or endangers the life of the victim or any other persons; (4) the person commits the criminal sexual assault during the course of committing or attempting to commit any other felony; (5) the victim is 60 years of age or older; (6) the victim is a physically handicapped person; (7) the person delivers (by injection, inhalation, ingestion, transfer of possession, or any other means) any controlled substance to the victim without the victim's consent or by threat or deception or other than medical purposes; (8) the person is armed with a firearm; (9) the person personally discharges a firearm during the commission of the offense; or (10) the person personally discharges a firearm during the commission of the offense and that discharge proximately causes great bodily harm, permanent disability, permanent disfigurement, or death to another person. (B) A person commits aggravated criminal sexual assault if that person is under 17 years of age and: (i) commits an act of sexual penetration with a victim who is under 9 years of age; or (ii) commits an act of sexual penetration with a victim who is at least 9 years of age but under 13 years of age and the person uses force or threat of force to commit the act. (C) A person commits aggravated criminal sexual assault if that person commits an act of sexual penetration with a victim who is severely or profoundly intellectually disabled person.

720 ILCS 5/11-1.50 Criminal Sexual Abuse. (A) A person commits criminal sexual abuse if that person: (1) commits an act of sexual conduct by the use of force or threat of force; or (1) commits an act of sexual conduct and knows that the victim is unable to understand the nature of the act or is unable to give knowing consent. (B) A person commits criminal sexual abuse if that person is under 17 years of age and commits an act of sexual penetration or sexual conduct with a victim who is at least 9 years of age but

under 17 years of age. (C) A person commits criminal sexual abuse if that person commits an act of sexual penetration or sexual conduct with a victim who is at least 13 years of age but under 17 years of age and the person is less than five (5) years older than the victim.

720 ILCS 5/11-1.60 Aggravated Criminal Sexual Abuse. (a) A person commits aggravated criminal sexual abuse if that person commits criminal sexual abuse and any of the following aggravating circumstances exist (i) during the commission of the offense or (ii) for purposes of paragraph (7), as part of the same course of conduct as the commission of the offense: (1) the person displays, threatens to use, or uses a dangerous weapon or any other object fashioned or used in a manner that leads the victim, under circumstances, reasonably to believe that the object is a dangerous weapon; (2) the person causes bodily harm to the victim; (3) the victim is 60 years of age or older; (4) the victim is a person with a physical disability; (5) the person acts in a manner that threatens or endangers the life of the victim or any other persons; (6) the person commits the criminal sexual abuse during the course of committing or attempting to commit any other felony; or (7) the person delivers (by injection, inhalation, ingestion, transfer of possession, or any other means) any controlled substance to the victim for other than medical purposes without the victim's consent or by threat or deception. (b) A person commits aggravated criminal sexual abuse if that person commits an act of sexual conduct with a victim who is under 18 years of age and the person is a family member. (c) A person commits aggravated criminal sexual abuse if: (1) that person is 17 years of age or over and: (i) commits an act of sexual conduct with a victim who is under 13 years of age; or (ii) commits an act of sexual conduct with a victim who is at least 13 years of age but under 17 years of age and the person uses force or threat of force to commit the act; or (2) that person is under 17 years of age and: (i) commits an act of sexual conduct with a victim who is under 9 years of age; or (ii) commits an act of sexual conduct with a victim who is at least 9 years of age but under 17 years of age and the person uses force or threat of force to commit the act. (d) A person commits aggravated criminal sexual abuse if that person commits an act of sexual penetration or sexual conduct with a victim who is at least 13 years of age but under 17 years of age and the person is at least five (5) years older than the victim. (e) A person commits aggravated criminal sexual abuse if that person commits an act of sexual conduct with a victim who is a person with a severe or profound intellectual disability. (f) A person commits aggravated criminal sexual abuse if that person commits an act of sexual conduct with a victim who is at least 13 years of age but under 18 years of age and the person is 17 years of age or over and holds a position of trust, authority, or supervision in relation to the victim.

720 ILCS 5/11-11 Sexual Relations Within Families. (a) A person commits sexual relations with families if he or she: (1) Commits an act of sexual penetration as defined in Section 11-0.1 of this Code; and (2) The person knows that he or she is related to the other person as follows: (i) Brother or sister, either of the whole blood or the half-blood; or (ii) Father or mother, when the child, regardless of legitimacy and regardless of whether the child was of the whole blood or half-blood or was adopted, was 18 years of age or over when the act was committed; or (iii) Stepfather or stepmother, when the stepchild was 18 years of age or over when the act was committed; or (iv) Aunt or uncle, when the niece or nephew was 18 years of age or over when the act was committed; or (v) Great-aunt or great-uncle, when the grand-niece or grand-nephew was 18 years of age or over when the act was committed; or (vi) Grandparent or step-grandparent, when the grandchild or step-grandchild was 18 years of age or over when the act was committed.

### **EDUCATION AND PREVENTION PROGRAMS**

The Campus Police and the BHC Student Services Department both have educational programs to prevent sexual assault as well as direct assistance for the victim. The Rape Aggression Defense program

(RAD) is taught by the Campus Police and provides female members of the community with training in prevention and escape from sexual assault. The counseling center provides confidential crisis response and ongoing support services to students for issues related to interpersonal violence, including sexual misconduct, relationship violence and stalking. The counseling center also serves as a liaison to campus and community resources, offers educational programming, and provides confidential consultations for concerned students, parents, faculty and staff. For more information, please call 309-796-5199.

The college engages in comprehensive, intentional and integrated programming, initiatives, strategies and campaigns intended to end dating violence, domestic violence, sexual assault and stalking that:

- Are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research, or assess for value, effectiveness or outcome; and
- Consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community and societal levels.

Education programming consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for students and employees that:

- a) Identifies domestic violence, dating violence, sexual assault and stalking as prohibited conduct;
- b) Defines using definitions provided both by the Department of Education as well as state law what behavior constitutes domestic violence, dating violence, sexual assault and stalking;
- c) Defines what behavior and actions constitute consent to sexual activity in the State of Illinois and/or using the definition of consent found in the Student Code of Conduct if state law does not define consent;
- d) Provides a description of safe and positive option for bystander intervention. Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene;
- e) Information on risk reduction. Risk reduction means options designed to decrease perpetration and bystander inaction and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.
- f) Provides an overview of information contained in the Annual Security Report in compliance with the Clery Act.

**The college offered the following primary prevention and awareness programs for all incoming students in 2017:**

- The **Black Hawk College Counseling Department** provides seminars, informational programs and brochures discussing sexual assault, domestic and dating violence, and stalking that include risk reduction, bystander intervention and reporting.
- **Sexual Misconduct Training** – discusses sexual assault, domestic violence, dating violence and stalking.
- **Fatal Vision Program** uses goggles as training tools to visually demonstrate various levels of impairments and the dangers of impaired driving. The demonstration often includes the wearer



attempting to throw tennis balls back and forth to other students, attempting to walk a straight line, as well as other various skills to demonstrate the difficulty of performing basic tasks while wearing the goggles.

**The college offered the following ongoing awareness and prevention programs for students in 2017:**

- The **Black Hawk College Counseling department** provides seminars, informational programs and brochures discussing sexual assault, domestic and dating violence, and stalking that include risk reduction, bystander intervention and reporting
- **Fall Fest / Spring Fling** - Table with information on alcohol facts and safety
- **Social Services Fair** - outside agencies are invited to the college to advertise services to students
- **CORE Drug & Alcohol survey** - conducted annually, questions pertain to a feeling of safety on campus and how/if a student has been assaulted
- **Clothesline Project** - program addresses the issue of violence against women through the expression of emotion via a decorated shirt
- **Passive Programming** - safety tips on posters in restrooms on campus
- **Denim Day:** event in which people are encouraged to wear jeans (denim) in order to raise awareness of rape and sexual assault
- **Kognito Program** - online interactive training program with simulations designed to educate employees and students about best practices regarding students struggling with psychological distress, LGBTQ students struggling due to harassment or exclusion, and student veterans facing challenges adjusting to college life
- **Peyton Heart Project:** Suicide and bullying training

**The college offered the following primary prevention and awareness programs for all new employees in 2017:**

- **On Boarding Employee Orientation** – covers workplace harassment, violence prevention and Title IX.
- **Sexual Misconduct Training** – discusses sexual assault, domestic violence, dating violence and stalking.
- **Kognito Program** - online interactive training program with simulations designed to educate employees and students about best practices regarding students struggling with psychological distress, LGBTQ students struggling due to harassment or exclusion, and student veterans facing challenges adjusting to college life

**The college offered the following ongoing awareness and prevention programs for employees in 2017:**

- **On Boarding Employee Orientation** – covers workplace harassment, violence prevention and Title IX.
- **Sexual Misconduct Training** – discusses sexual assault, domestic violence, dating violence and stalking.
- **Campus Security Authority** – training was provided to new employees that are designated as a Campus Security Authority.

### How to be an active bystander

Bystanders play a critical role in the prevention of sexual and relationship violence. They are “individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it.”<sup>1</sup> We want promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help. Below is a list<sup>2</sup> of some way to be an active bystander. If you or someone else is in immediate danger, dial 911. This could be when a person is yelling at or being physically abusive towards another and it is not safe for you to interrupt.

1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are OK.
2. Confront people who seclude, hit on, try to make out with or have sex with people who are incapacitated.
3. Speak up when someone discusses plans to take sexual advantage of another person.
4. Believe someone who discloses sexual assault, abusive behavior or experience with stalking.
5. Refer people to on-campus or off-campus resources listed in this document for support in health, counseling or legal assistance.

### Risk reduction

With no intent to victim blame and recognizing that only rapists are responsible for rape, the following are some strategies to reduce one’s risk of sexual assault or harassment (taken from Rape, Abuse, & Incest Nation Network, [www.rainn.org](http://www.rainn.org))

1. **Be aware** of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
2. Try to **avoid isolated areas**. It is more difficult to get help if no one is around.
3. **Walk with purpose**. Even if you don’t know where you are going, act like you do.
4. **Try not to load yourself down** with packages or bags as this can make you appear more vulnerable.
5. **Make sure your cell phone is with you** and charged and that you have taxi money.
6. **Don’t allow yourself to be isolated** with someone you don’t trust or someone you don’t know.
7. **Avoid putting music headphones in both ears** so that you can be more aware of your surroundings, especially if you are walking alone.
8. **When you go to a social gathering, go with a group of friends**. Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.
9. **Trust your instincts**. If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U. S.).
10. **Don’t leave your drink unattended** while talking, dancing, using the restroom or making a phone call. If you’ve left your drink alone, just get a new one.
11. **Don’t accept drinks from people you don’t know or trust**. If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don’t drink from the punch bowls or other large open containers.



12. **Watch out for your friends, and vice versa.** If a friend seems out of it, is way too intoxicated for the amount of alcohol they've had, or is acting out of character, get him or her to a safe

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<sup>1</sup>Burn, S.M. (2009). A situational model of sexual assault prevention through bystander intervention. *Sex Roles, 60*, 779-792

<sup>2</sup>Bystander intervention strategies adapted from Stanford University's Office of Sexual Assault & Relationship Abuse

place immediately.

13. **If you suspect you or a friend has been drugged, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).** Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).
14. If you need to get out of an uncomfortable or scary situation, here are some things that you can try:
  - a. **Remember that being in this situation is not your fault.** You did not do anything wrong, it is the person who is making you uncomfortable that is to blame.
  - b. **Be true to yourself.** Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
  - c. **Have a code word with your friends and family** so that if you don't feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
  - d. **Lie.** If you don't want to hurt the person's feelings, it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared or worse. Some excuses you could use are: needing to take care of a friend or family members, not feeling well, having somewhere else that you need to be, etc.
15. **Try to think of an escape route.** How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?
16. **If you and/or the other person have been drinking,** you can say that you would rather wait until you both have your full judgement before doing anything you may regret later.

### **CAMPUS SEX CRIMES PREVENTION ACT**

On October 28, 2002, the Campus Sex Crimes Prevention Act became effective. This is in conjunction with federal law enacted on October 28, 200 that provides for the tracking of convicted sex offenders enrolled at or employed by institutions of higher education. The act amends the "**Jacob Wetterling Crimes Against Children Act**" and "**Sexually Violent Offender Registration Act**" to require sex offenders already required to register in a state to provide notice, as required under state law, of each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student. Sex offenders who fail to register their status as a student or employee at an institution of higher education are in violation of the Registration Act and face arrest.

This act also amends the "**Jeanne Clery Act**" to require institutions of higher education to issue a statement, in addition to other disclosures required under that act, advising the "Campus Community" where law enforcement agency information provided by a state concerning registered sex offenders may be obtained.

The Illinois State Police provides a listing of sex offenders required to register in the state of Illinois. The

database is updated daily and can be found at the following website: <http://www.isp.state.il.us/sor>. The Black Hawk College Police Department also maintains a "Sex Offender List" that lists all known sex offenders who are students or employees at Black Hawk College. This sex offender list is available for viewing at the Quad Cities and East Campus Police Department locations.

Lastly, the act amends the **Family Educational Rights and Privacy Act of 1974 (FERPA)** to clarify that nothing in the act may be construed to prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders; and required the Secretary of Education to take appropriate steps to notify educational institutions that disclosure of this information is permitted.

If you become a victim of sexual assault:

**Call 911 IMMEDIATELY**

1. **Remember, it's not your fault, regardless of the circumstances.** No one asks or deserves to be raped or assaulted!
2. **Report the incident to Campus Police.** For your own protection and that of the community, it is important to notify Campus Police. At the Quad-Cities Campus, call 309-796-5913. At the East Campus, call 309-854-1784. If you are off-campus, dial 911. Victims may also notify the respective law enforcement agency having jurisdiction. The Black Hawk College Police Department has jurisdiction regarding sexual assaults that occur on Black Hawk College-owned or controlled property. If a member of the Black Hawk College community is a victim of a sexual assault off-campus, the on-duty police officer will assist the victim in notifying the appropriate law enforcement agency. Timely reports increase the likelihood that critical evidence will be obtained (do not wash your clothing). If you decide to file legal charges, Campus Police can advise you how to proceed. You may file criminal charges, refer the case to the campus student disciplinary process or both. In the event a case is heard the campus disciplinary process, both the victim and accused have the same right to have others at the hearing. In addition, Black Hawk College will, upon written request, disclose to the alleged victim and the accused of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the college against the student who is the alleged perpetrator of the crime of offense. If the alleged victim is deceased as a result of the crime of offense, Black Hawk College will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.
3. **Seek immediate support.** Call or tell a close friend, a roommate, a family member, an R.A. or manager, or someone else what has happened. You can also contact a Black Hawk College counselor at 309-796-5199. Counselors can provide a safe and confidential place to talk about what has happened and provide individual counseling.
4. **Find a safe environment away from your attacker.** Ask a trusted friend to stay with you. Remember, it's not your fault you were attacked.
5. **Preserve evidence of the attack.** Although you may want to, do not bathe or brush your teeth. Do not wash or get rid of any of the clothing that you were wearing. If the crime scene is accessible to you, disturb it as little as possible. Don't change or launder bedding. Write down as many details as you can recall.
6. **Obtain a medical examination in all cases of sexual assault or rape.** An exam will check for physical injury and the possibility of sexually transmitted diseases or pregnancy. It is important for your well-being. If done promptly, the exam can obtain important evidence that can be used in a criminal prosecution.

Area hospitals that provide thorough rape exams and evidence collection are:

- Genesis Medical Center, Silvis, IL 309-792-9363 (Quad-Cities Campus)

- OSF St. Luke, Kewanee, IL 309-852-7600 (East Campus)

Students are encouraged to have an exam conducted as quickly after the incident as possible. Contact the police to report the assault. It is important to remember that sexual assault is never the victim's fault, and perpetrators should be held accountable.

### **Procedures for reporting a complaint**

The college has procedures in place that serve to be sensitive to those who report sexual assault, domestic violence, dating violence and stalking, including informing individuals about their right to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance and other services on-campus and/or off-campus as well as additional remedies to prevent contact between complainant and an accused party, such as housing, academic, transportation and working accommodations, if reasonably available. The college will make such accommodations, if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to Campus Police or local law enforcement. Students should contact the Title IX Coordinator at 309-796-5177 or the Dean of Student Services. Employees should contact Human Resources at 309-796-5222 or the Title IX Coordinator at 309-796-5177.

After an incident of sexual assault and domestic violence, the victim should consider seeking medical attention as soon as possible at Genesis Medical Center, Silvis, IL, 309-792-9363 (Quad-Cities Campus) or OSF St. Luke, Kewanee, IL, 309-852-7600 (East Campus). In Illinois, evidence may be collected even if you chose not to make a report to law enforcement. It is important that victims of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past 96 hours so that evidence may be preserved that may assist in providing that the alleged criminal offenses occurred/or is occurring or may be helpful in obtaining an order of protection. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted disease. Victims of sexual assault, domestic violence, stalking and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages and other communications, and keeping pictures, logs or other copies of documents, if they have any that would be useful to college hearing boards/investigators or police. Although the college strongly encourages all members of its community to report violations of this policy to law enforcement, it is the victim's choice whether or not to make such a report, and victims have the right to decline involvement with police. Campus Police, the Title IX Coordinator or counselors will assist any victim with notifying local police if they so desire.

### **TITLE IX COORDINATOR**

If you have been the victim of domestic violence, dating violence, sexual assault or stalking, you should report the incident promptly to the Title IX Coordinator by calling, writing or coming into the office to report in person and, if the victim desires, report the crime to the Campus Police. The Title IX Coordinator is the Dean of Student Services. The office phone number is 309-796-5041. The office is located in Building 1 at the Quad-Cities Campus, 6600 34th Avenue, Moline, IL.

The college will provide or make arrangements for resources both on-campus and off-campus, to include medical and counseling assistance, to persons who have been victims of sexual assault, domestic violence, dating violence or stalking, and will apply appropriate disciplinary procedures to those who violate this policy. The procedures set forth below are intended to afford a prompt response to charges

of sexual assault, domestic or dating violence, and stalking, to maintain confidentiality and fairness consistent with applicable legal requirements, and to impose appropriate sanctions on violators of this policy.

It is crucial that you seek medical attention as soon as possible. It is important to try to preserve all physical evidence to prove a crime and to maintain all of your legal options. As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, he or she nevertheless should consider speaking with Campus Police or other law enforcement to preserve evidence in the event that the victim changes his/her mind at a later date.

If a report of domestic violence, dating violence, sexual assault or stalking is reported to the college, the procedures that the college will follow as well as a statement of the standard of evidence that will be used during any disciplinary hearing on campus arising from such a report are listed below:

Incident being reported:	Procedure Black Hawk College (BHC) will follow:	Evidentiary standard
<b>Stalking</b>	<ol style="list-style-type: none"> <li>1. Depending on when reported (immediate vs. delayed report), BHC will assist the complainant with access to medical care.</li> <li>2. BHC will assess immediate safety needs of complainant.</li> <li>3. BHC will assist complainant with contacting local police if complainant requests AND will provide complainant with contact information for local police department.</li> <li>4. BHC will provide complainant with referrals to on-campus and off-campus mental health providers.</li> <li>5. BHC will provide a Trespass Warning to the accused party if deemed appropriate.</li> <li>6. BHC will provide written instructions on how to apply for a Protective Order.</li> <li>7. BHC will provide written information to complainant on how to preserve evidence.</li> <li>8. BHC will assess need to implement interim or long-term protective measures including an on-campus no contact order to protect the complainant, if appropriate.</li> </ol>	Preponderance of the evidence

Incident being reported:	Procedure Black Hawk College (BHC) will follow:	Evidentiary standard
<b>Sexual Assault</b>	<ol style="list-style-type: none"> <li>1. Depending on when reported (immediate vs. delayed report), BHC will assist the complainant with access to medical care.</li> <li>2. BHC will assess immediate safety needs of complainant.</li> <li>3. BHC will assist complainant with contacting local police if complainant requests AND will provide complainant with contact information for local police department.</li> <li>4. BHC will provide complainant with referrals to on-campus and off-campus mental health providers.</li> <li>5. BHC will assess need to implement interim of long-term protective measures, such as housing changes, change in class schedule, "No Contact" directive between both parties.</li> <li>6. BHC will provide a Trespass Warning to the accused party if deemed appropriate.</li> <li>7. BHC will provide written instructions on how to apply for a Protective Order.</li> <li>8. BHC will direct individuals to a copy of the Sexual Misconduct Policy and inform the complainant regarding timeframes for inquiry, investigation and resolution.</li> <li>9. BHC will inform the complainant of the outcome of the investigation, whether or not the accused will be administratively charged and the outcome of the hearing.</li> <li>10. BHC will enforce anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination or for assisting in the investigation.</li> </ol>	Preponderance of the evidence

Incident being reported:	Procedure Black Hawk College (BHC) will follow:	Evidentiary standard
<b>Dating Violence</b>	<ol style="list-style-type: none"> <li>1. Depending on when reported (immediate vs. delayed report), BHC will assist the complainant with access to medical care.</li> <li>2. BHC will assess immediate safety needs of complainant.</li> <li>3. BHC will assist complainant with contacting local police if complainant requests AND will provide complainant with contact information for local police department.</li> <li>4. BHC will provide complainant with referrals to on-campus and off-campus mental health providers.</li> <li>5. BHC will provide a Trespass Warning to the accused party if deemed appropriate.</li> <li>6. BHC will provide written instructions on how to apply for a Protective Order.</li> <li>7. BHC will provide written information to complainant on how to preserve evidence.</li> <li>8. BHC will assess need to implement interim or long-term protective measures including an on-campus no contact order to protect the complainant, if appropriate.</li> </ol>	Preponderance of the evidence

Incident being reported:	Procedure Black Hawk College (BHC) will follow:	Evidentiary standard
<b>Domestic Violence</b>	<ol style="list-style-type: none"> <li>1. Depending on when reported (immediate vs. delayed report), BHC will assist the complainant with access to medical care.</li> <li>2. BHC will assess immediate safety needs of complainant.</li> <li>3. BHC will assist complainant with contacting local police if complainant requests AND will provide complainant with contact information for local police department.</li> <li>4. BHC will provide complainant with referrals to on-campus and off-campus mental health providers.</li> <li>5. BHC will provide a Trespass Warning to the accused party if deemed appropriate.</li> <li>6. BHC will provide written instructions on how to apply for a Protective Order.</li> <li>7. BHC will provide written information to complainant on how to preserve evidence.</li> <li>8. BHC will assess need to implement interim or long-term protective measures including an on-campus no contact order to protect the complainant, if appropriate.</li> </ol>	Preponderance of the evidence

**DOMESTIC VIOLENCE, DATING VIOLENCE and STALKING**

The following chart presents the incidents of domestic violence, dating violence and stalking reported the Black Hawk College and local police departments relative to the campus properties.

INCIDENT	On Campus									Non-Campus									Public Property									Residential Facility								
	BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials		
Quad-Cities Campus	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017			
Domestic Violence	1	1	1	0	0	0	0	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Dating Violence	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Stalking	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0			

**DEFINITIONS (Violence Against Women Act)**

**DOMESTIC VIOLENCE** – includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of Illinois, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of Illinois.

**DATING VIOLENCE** – violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: 1) the length of the relationship, 2) the type of relationship, and 3) the frequency of interaction between the persons involved in the relationship.

**STALKING** – engaging in a course of conduct directed at a specific person that would cause a reasonable person to: 1) fear for his or her safety or the safety of others, or 2) suffer substantial emotional distress. For the purposes of this definition –

- (i) Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens or communicates to or about, a person or interfered with a person’s property.
- (ii) Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.
- (iii) Reasonable persons means a reasonable person under similar circumstances and with similar identities to the victim.

**STATE LAW**

720 ILCS 5/12-3.2 DOMESTIC BATTERY – (a) A person commits domestic battery if he or she knowingly without legal justification by any means: (1) causes bodily harm to any family or household member: (2) makes physical contact of an insulting or provoking nature with any family or household member.

720 ILCS 5/12-7.3 STALKING - (a) A person commits stalking when he or she knowingly engages in a course of conduct directed at a specific person, and he or she knows or should know that this course of conduct would cause a reasonable person to: (1) fear for his or her safety or the safety of a third person; or (2) suffer other emotional distress. (a-3) A person commits stalking when he or she, knowingly and without legal justification, on at least two (2) separate occasions follows another person or places the person under surveillance or any combination thereof and: (1) at any time transmits a threat of immediate or future bodily harm, sexual assault, confinement or restraint and the threat is directed toward that person or a family member of that person; or (2) places that person in reasonable apprehension of immediate or future bodily harm, sexual assault, confinements or restraining to or of



that person or a family member of that person. (a-5) A person commits stalking when he or she has previously been convicted of stalking another person and knowingly and without lawful justification on one occasion: (1) follows that same person or places that same person under surveillance; and (2) transmits a threat of immediate or future bodily harm, sexual assault, confinement or restraint to that person or a family member of that person.

#### **ASSISTANCE for VICTIMS: RIGHTS and OPTIONS**

Regardless of whether a victim elects to pursue a criminal complaint or whether the offense is alleged to have occurred on-campus or off-campus, the college will assist victims of sexual assault, domestic violence, dating violence, and stalking and will provide each victim with a written explanation of her/his rights and options. Under Illinois state law, a victim of domestic violence, dating violence, sexual assault or stalking has the following rights:

#### **Article I. Section 8.1 of the Illinois Constitution provides:**

Crime victims\*, as defined by law, shall have the following rights as provided by law:

1. The right to be treated with fairness and respect for their dignity and privacy throughout the criminal justice process;
2. The right to notification of court proceedings;
3. The right to communicate with the prosecution;
4. The right to make a statement to the court at sentencing;
5. The right to information about the conviction, sentence, imprisonment and release of the accused;
6. The right to the timely disposition of the case following the arrest of the accused;
7. The right to be reasonably protected from the accused through the criminal justice process;
8. The right to be present at the trial and all other court proceedings on the same basis as the accused, unless the victim is to testify and the court determines that the victim's testimony would be materially affected if the victim hears other testimony at the trial;
9. The right to have present at all court proceedings, subject to the rules of evidence, an advocate or other support person of the victim's choice;
10. The right to restitution.

Further, Black Hawk College complies with Illinois Law in recognizing orders of protections issued in Illinois or protective orders from other states. Individuals should provide a copy of the order to Campus Police and the Title IX Coordinator. A complainant may then meet with Campus Police to develop a safety action plan, which is a plan for Campus Police and the victim to reduce risk of harm while on campus or coming and going from campus. This plan may include, but not limited to: escorts, special parking arrangements, changing classroom location or allowing a student to complete assignments from home, etc. The college cannot apply for a legal order of protection, no contact order or restraining order for a victim from the applicable jurisdiction(s). The victim is required to apply directly for these services through the court having jurisdiction. Assistance may be obtained through most court advocate services. The college may issue an institutional no contact order if deemed appropriate or at the request of the victim or accused to a student or employee. Upon the victim's request and to the extent of the victim's cooperation and consent, Campus Police officers will work cooperatively to assist the victim with their health, physical safety, work and academic status, pending the outcome of a formal college investigation of the complaint. For example, if reasonably available, a complainant may be offered changes to academic, living, working or transportation situations regardless of whether the victim chooses to report the crime to Campus Police or local law enforcement. Examples of options for a potential change to the academic situation may be to transfer to a different section of a class, withdraw and take a class at another time if there is no option for moving to a different section, etc. Potential changes to living



situations may include moving to a different room. Possible changes to work situations may include changing work hours. Possible changes in transportation may include having the student park in a different location, assisting the student with a safety escort, etc. To the extent possible, Black Hawk College will also provide assistance with and/or information about obtaining resources and services such as counseling, health services, and assistance in notifying appropriate local law enforcement.

The protection of our community is very important to Black Hawk College. Anyone who feels he or she may or are a victim of the above listed crimes on campus should immediately notify the Black Hawk Campus Police Department. If the crime occurs off-campus, immediately notify the police department in the location where it occurred. A delay in reporting may cause the situation to escalate.

Personally identifiable information about the victim will be treated as confidential and only shared with persons with a specific need-to-know who are investigating/adjudicating the complaint or delivering resources or support services to the complainant (for example, publicly available record-keeping for purposes of Clery Act reporting and disclosures will be made without inclusion of identifying information about the victim, as defined in 42 USC 1395 (a) (20).) Police reports can also be checked as confidential or sealed further restricting access to victim information. The institution will maintain as confidential any accommodations or protective measures provided to the victim to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

The college does not publish the name of crime victims nor house identifiable information regarding victims in the police department's daily crime log or online. Victims may request that directory information on file be removed from public sources.

#### **CHANGES in VICTIM'S ACADEMIC and LIVING SITUATION**

The college will make every effort to make changes in a victim's academic, transportation, working and living situation if requested and reasonably available regardless of whether a victim has reported an offense to Campus Police or local police. Changes in an academic situation should be made through the Dean of Student Services Office and housing changes should be made by contacting Bluffstone management. Academic and housing changes may also be requested through the Title IX Coordinator.

#### **CONFIDENTIAL and ANONYMOUS REPORTS**

Confidential reports may be made to the Campus Police where the name of the victim will not appear in the report. The Title IX Coordinator will also take confidential reports. When receiving a confidential report, the college will take all precautions feasible to protect the confidentiality of both the complainant and the accused. However, individuals should understand that under conditions of imminent harm to the community, the college is required by federal law to inform the community of the possible occurrence of a crime for the protection of all members of the community. In addition, if the complainant does not wish to pursue a campus disciplinary hearing and/or requests his or her complaint remain confidential, Title IX nevertheless requires the college to investigate and take responsible action in response to the complaint. Statistics from confidential reports are included in the college's Annual Crime and Fire Report.

#### **CAMPUS DISCIPLINARY ACTIONS**

Whether or not criminal charges are filed, a person may file a complaint under the Sexual Misconduct Policy alleging that a student violated the college's policy.

Prior to the hearing, the complainant has the right to receive notification and assistance from the college's Title IX Coordinator or a deputy coordinator regarding interim actions, including assistance in changing academic and living situation after an alleged incident of sexual misconduct. In addition, no-contact orders may also be issued to prevent any contact, whether in person or indirectly, between the accused student, acquaintances, witnesses and/or the complaining party.

## **STUDENTS**

For students, sexual assault, domestic violence, dating violence and stalking are violations of the Sexual Misconduct Policy. The College has designated a Title IX Coordinator who is responsible for the oversight of this guideline and any procedures related to it. The Title IX Coordinator is responsible for overseeing and resolving all Title IX reports and identifying and addressing any patterns or systemic problems that arise during the review of such reports. The Coordinator's responsibilities include oversight of a reasonably prompt, fair, and equitable investigation and resolution process for reports of sexual misconduct at the College. The Title IX Coordinator also evaluates trends on campus by using information reported to them and makes recommendations for campus wide training and education programs.

The Deputy Title IX Coordinators serve as designees for the Title IX Coordinator in any case where there is a conflict of interest, where either a complainant or respondent has identified a conflict of interest in his/her case with the Title IX Coordinator, or where the Title IX Coordinator deems it otherwise necessary or appropriate to assign a complaint to the Deputy for conducting an investigation. The Title IX Investigator conducts thorough and impartial investigations into the facts of a case including interviewing the complainant, respondent, witnesses or others who may have relevant information, and collecting any other evidence deemed relevant to a case.

Although responsibility rests upon the student for his or her own conduct, the Board of Trustees has specifically charged the faculty and administration with the responsibility of prescribing requirements for the orderly behavior and government of all students. The student disciplinary system is administered by the Dean of Student Services. A complete description of the disciplinary system is contained in the Student Handbook. The Board of Trustees has empowered the president with the authority to suspend students from the college in cases of clear and present danger to lives and property and in instances of violence to persons. For cases of sexual misconduct, the Sexual Misconduct Hearing Board will hear the case.

Interim actions may be put in place until a hearing can be conducted. Interim actions include interim suspension, reassignment to alternate housing, limitation of access to designated college housing and/or campus facilities, and limitation of privileges to engage in specified college activities. In cases of sexual assault, domestic violence, dating violence and stalking, the sanctions for a finding of responsibility depend on the nature and gravity of the misconduct. They may include: disciplinary probation, suspension, expulsion, specialized off-campus treatment and/or other educational sanctions as deemed appropriate. Sexual assault, domestic violence, dating violence and stalking are criminal acts which also may subject the perpetrator to criminal and civil penalties under federal and state law.

All investigators and disciplinary board members receive annual training in hearing practices and are trained on investigating and hearing cases of domestic violence, dating violence, sexual assault, stalking and other related topics in order to protect the safety of the victims and promote accountability. Any form of sexual misconduct may be addressed through a campus sexual misconduct hearing. It is college policy to complete all proceedings within 60 days when feasible. Additionally, proceedings shall be prompt and fair with an impartial investigation and resolution. Both the complainant and accused

receive notice seven days prior to proceeding and are provided with timely access to hearing materials for their review. Both the complainant and accused have trained advocates assigned and may also be assisted by an advisor of their choice. Advisors may only consult and advise his or her advisee, but not speak for the advisee at any meeting or hearing. The institution will allow for timely access to any information that will be used after the fact-finding investigation and prior to formal and informal disciplinary meeting and hearings to the complainant, the accused and appropriate officials. The institutional disciplinary procedures will not be conducted by officials who have a conflict of interest or bias for or against the complainant or the accused. Both are also advised simultaneously (verbally and in writing) of the hearing result and the sanctions imposed. The complainant and the accused each have certain rights to appeal the outcome of the hearing by emailing an appeal request to the Title IX Coordinator. Students who have been suspended or expelled must submit their appeal within 14 days of the notification of the hearing result. The complainant and the accused will be notified simultaneously in writing of any change to the result prior to the time that it becomes final and of the final result after the appeal is resolved.

The Title IX Coordinator or her/his designee will determine whether interim interventions and protective measure should be implemented, and, if so, take steps to implement those protective measures as soon as possible. Examples of interim protective measures include, but are not limited to: a college order of no contact, residence relocation, adjustment of course schedules, a leave of absence or reassignment to a different supervisor or position. These remedies may be applied to one, both or multiple parties involved. Violations of the Title IX Coordinator's directives and/or protective measures will constitute related violations that may lead to additional disciplinary action. Protective measures imposed may be temporary pending the results of an investigation or may become permanent as determined by Black Hawk College.

Students may also receive the following sanctions:

- **Alcohol violations** – fines, amnesty, alcohol education and community service hours.
- **Controlled substance violation** – suspension or expulsion, loss of housing contract, fines and/or loss of miscellaneous other services.
- **Fire safety violations** – cancellation of housing contract or other sanction.

## **EMPLOYEES**

A person alleging sexual assault, domestic violence, dating violence or stalking may also utilize the complaint and investigatory procedures set forth in the college's policy against Violence Prevention Guideline in order to remedy any hostile environment. Employees who violate the policy may be subject to discipline including: written warning, demotion, transfer, suspension, expulsion, dismissal or termination of employment. Retaliation against an individual who complains in good faith of sexual harassment (including sexual assault, domestic violence, dating violence and stalking) or participates as a witness in good faith under this policy is prohibited. Complaints of sexual harassment (including sexual assault, domestic violence, dating violence and stalking) allegedly committed by a student who is also an employee of Black Hawk College will be addressed in accordance with the policy if the alleged conduct was related to the student's role and/or responsibilities as an employee. If a supervisor has cause to take corrective action for unacceptable personal conduct, the supervisor has the option to bypass the progressive corrective process and impose corrective action deemed necessary and appropriate for the personal conduct. Staff who are discharged due to misconduct will not be eligible for rehire. Sexual assault, domestic violence, dating violence and stalking are criminal acts which also may subject the perpetrator to criminal and civil penalties under federal and state law. All conduct proceedings against students, however, will be resolved through the Sexual Misconduct Policy.

When a complainant does not consent to the disclosure of his or her name or other identifiable information to the alleged perpetrator, the college's ability to respond to the complaint may be limited.

Additionally, personal identifiable information about the victim will be treated as confidential and only shared with persons with a specific need to know who are investigating/adjudicating the complaint or delivering resources or support services to the complainant (for example, publicly available record-keeping for purposes of Clery Act reporting and disclosures will be made without inclusion of identifying information about the victim, as defined in 42 USC 1395 (a) (20).) Further, the institution will maintain as confidential any accommodations or protective measures provided to the victim to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

### **RESOURCES for VICTIMS of DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT and STALKING (ON-CAMPUS)**

Black Hawk College has trained counselors on staff who can assist with counseling and referral needs for any BHC student. For assistance, call 309-796-5199.

### **OFF-CAMPUS RESOURCES**

- SafePath Survivor Resources at Family Resources provides a variety of services including legal and medical advocacy and therapy. Victims may contact SafePath at 1521 47th Ave., Moline, IL. For immediate needs, call the SafePath hotline at 309-797-1777. To schedule a counseling appointment, call 309-797-6534. For more information about Family Resources, visit [www.famres.org/safepath.html](http://www.famres.org/safepath.html).
- Students attending East Campus may also contact Freedom House 800-474-6031. Freedom House provides counseling service, medical and legal advocacy, and prevention training programs. For more information about Freedom House, visit [www.freedomhouseillinois.org/Henry\\_County\\_Outreach.html](http://www.freedomhouseillinois.org/Henry_County_Outreach.html).
- Rape, Abuse and Incest National Network -- [www.rainn.org](http://www.rainn.org)

### **MISSING STUDENT PROCEDURE**

Students residing in on-campus housing may register a confidential contact with housing management. This can be done anytime (enrollment is always open) and students will be notified of this opportunity via management on an annual basis. The registration is optional and the contact name will only be accessed and contacted if a student is officially determined to be missing for 24 hours. The confidential contact should be someone who will be likely to know your location. The confidential contact information will be accessible only to authorized campus officials and law enforcement personnel and may not be disclosed outside of a missing person investigation.

If anyone believes that a resident student is missing they should immediately contact the BHC Police Department at 911 from an on-campus phone or 309-796-5913 (Quad-Cities Campus) or 309-854-1784 (East Campus). Campus Police will begin an investigation and notify housing management. If Campus Police determine that the student is missing for 24 hours, they will contact the student's registered confidential contact. Regardless of whether the student has identified a contact person, is above the age of 18, or is an emancipated minor, informing the local law enforcement agency that has jurisdiction in the area that the student is missing within 24 hours. If the student is under 18 years of age and is not emancipated, the college will notify the student's parents or legal guardian and any other designated contact person within 24 hours.

## **EMERGENCY RESPONSE, EVACUATION PROCEDURES and NOTIFICATION of IMMEDIATE THREAT**

The college maintains a Campus Emergency Operations Plan which may be activated by senior college officials for response to emergencies on campus. The management team follows the guidelines contained within this plan and the accompanying Incident Command System. The Black Hawk Campus Police Department team members have received U.S. Department of Homeland Security Incident Command training. Annual emergency response drills are conducted by the college administration.

### **BUILDING EVACUATION**

#### **How to evacuate:**

- When you hear a fire alarm, leave the building immediately.
- Alert others as you leave and ask if they need help.
- Close doors to slow the spread of fire.
- Do not use elevators unless told to do so by emergency workers.
- Do not attempt to extinguish a fire yourself if you risk putting yourself in danger.

#### **Things to watch for:**

- Watch for people who need help, particularly people with limited mobility or physical disabilities.
- Activate an alarm if told to do so by police or emergency workers.
- Remain at an emergency assembly point. A head count may be taken, and emergency workers may have additional instructions.
- Do not go back into a building until firefighters, police or college officials say it is safe.

#### **How to prepare for a fire-related emergency:**

- Know your building's floor plan. Remember where the stairs, fire extinguishers and emergency exits are located.
- If you regularly visit the same location within a building, know exactly how many doors you will pass along your evacuation route before you reach the nearest exit. Exit signs may be obstructed by heavy smoke, so you must know how to find an exit.

#### **How to prepare for general emergencies:**

- Know your building's floor plan. Remember where the stairs, fire extinguishers and emergency exits are located.
- If you regularly visit the same location within a building, know exactly how many doors you will pass along your evacuation route before you reach the nearest exit. Exit signs may be obstructed in heavy smoke, so you must know how to find an exit.

#### **How to prepare to leave campus:**

- If the campus is evacuated, or you choose to seek shelter with family or friends, plan ahead.
- Tell your family and friends what your plan is, what route you will take, what means of transportation you use, and when you expect to arrive.
- If you have a vehicle, ensure that it is in good condition and keep at least half a tank of gas in the vehicle. If you do not have a car, plan for alternative means of transportation.
- Take an emergency kit with you.
- Leave a note telling others when you left and where you are going.
- Be sure to keep your campus ID and vehicle registration with you. Access to the campus may be restricted.

### **IMMEDIATE NOTIFICATION**

Black Hawk College maintains an all-hazards Campus Emergency Operations and Campus Violence Prevention Plan in coordination with local emergency response agencies. The Black Hawk College Chief of Police or designee will notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of the Black Hawk College community. The validity of existing emergency situations will be confirmed by credible eyewitness reports from Campus Police and college employees. Other officials such as emergency management personnel may need to be consulted regarding incidents such as severe weather conditions, hazardous materials spills or facility-related issues.

Once the type of emergency and the type of emergency response required has been determined, emergency response resources will be contacted and the appropriate emergency notifications will be promptly disseminated via the emergency notification systems and other information distribution.

Taking into account the safety of the community, a determination will be made as to the appropriate segment of the campus community to receive a notification. After determining the content of the notification to be broadcast, Black Hawk College will, without delay, initiate the emergency notification system. The emergency notifications will be made by Campus Police in cooperation with the college's Marketing and Public Relations Department and will be announced on the interior and exterior public address systems, in person and via electronic social media.

If it is determined the emergency or dangerous situation threatens communities surrounding our campuses, local emergency services will be notified.

Emergency notifications may only be withheld if, in the professional judgment of the responsible authorities, the warnings will compromise efforts to assist victims or to contain, respond to or otherwise mitigate the emergency. Emergency evacuation instructions and maps are posted in strategic locations for viewing by the college community.

An Emergency Response Guide has been published and distributed to the college community. It provides guidance during incidents of emergency evacuation, reporting an emergency, armed suspect/active shooter, bomb threats, crime reporting, earthquake, explosions, hazardous materials, suspicious mail, distressed/disturbed people, and weather/operating status.

Emergency notifications can be distributed in the following ways:

- On the Black Hawk College website – [www.bhc.edu](http://www.bhc.edu)
- Emergency Notification System – emails, voice and/or text
- Local news media
- Social media
- FIREWORKS™ notification system

Black Hawk College will test the emergency response and evacuation procedures on an annual basis. Each test is documented with the description of the exercise, the date, time and whether it was announced or unannounced. Fire Evacuation drills are conducted district-wide the first week of fall semester.

### **TIMELY WARNING**

In an effort to provide timely notice to the Black Hawk College community, and in the event of a serious incident which may pose a serious or ongoing threat to members of the Black Hawk College community, a blast email timely warning is sent to all students and employees on campus. The alerts are generally written and approved by the Chief of Police or command staff designee.

Timely warnings will be provided to students and employees in a manner that is timely, that withholds the names of victims as confidential, and that provides information to assist with potentially preventing similar occurrences. Updates to the community about any particular case resulting in a timely warning may be distributed via blast email and/or may be posted on the college's home page ([www.bhc.edu](http://www.bhc.edu)).

Timely warnings are usually distributed for the following Uniformed Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) classifications; major incidents of arson, murder/non-negligent manslaughter, burglary and robbery.

Cases of aggravated assault and sexual offenses are considered on a case-by-case basis, depending upon the facts of the case and the information known by Campus Police. For example, if an assault occurs between two students who have a disagreement, there may be no ongoing threat to other Black Hawk College community members and a timely warning would not be distributed. The Chief of Police or designee reviews all reports to determine if there is an ongoing threat to the community and whether the distribution of a timely warning is necessary. Cases involving sexual assault are often reported long after the incident occurred, thus there is no opportunity to distribute a "timely" warning notice to the community. Sexual offenses will be considered on a case-by-case basis depending on when and where the incident occurred, when it was reported, and the amount of information known by the BHC Police Department.

Timely warnings may be issued for other Clery Act crime classifications when the BHC Police Department determines such crimes pose a serious or ongoing threat to students and employees.

### **REPORTING**

Campus community members who know of a crime or other serious incident are encouraged to report that incident as soon as possible so a determination can be made as to issuing an advisory. The Black Hawk College Police Department will maintain a record of all timely warning or notifications in the records management system.

### **FIRE SAFETY**

Black Hawk College has two student housing facilities. The Villas at Blackhawk is located at the Quad-Cities Campus and Prairie Pointe Apartments are located at the East Campus. Both facilities are managed by Bluffstone, LLC. The Villas at Blackhawk and the Prairie Pointe Apartments serve as housing for full-time enrolled students of Black Hawk College.



**Fire Log— The Villas at Blackhawk**

Date	Location	Type/Cause	Number related injuries resulting in treatment at a medical facility	Related Deaths	Property Damage	Value of property damaged
YR 2015	Villas	NONE	0	0	No	0.00
YR 2016	Villas	NONE	0	0	No	0.00
YR 2017	Villas	NONE	0	0	No	0.00

**FIRE SAFETY SYSTEMS**

Residence Hall	Number of Beds	Sprinkler or Fire Suppression	Sprinkler in Storage and Trash room	Detection Type (Heat/Smoke)	Fire Alarm Sound	Strobe Lights (yes/no)
Villas	120	Yes	Yes	Smoke	Yes	Yes

**DESCRIPTION of FIRE PROTECTION SYSTEMS**

All apartments are fully equipped with wet sprinkler systems, an automatic alarm system, strobe lights, heat and/ or smoke detectors, etc., in all areas and comply with NFPA guidelines. Battery-powered smoke detectors are included in each living unit. For redundancy, the fire alarm system in each one of the facilities is directly wired to a central third party monitoring company. All systems are in compliance with the current regulatory requirements. Each apartment is equipped with fire extinguishers in common areas. All fire extinguishers are inspected annually by a certified contractor and serviced. Each residential unit is equipped with a carbon monoxide detector according to Illinois public law (Public Act 094-0741).

**FIRE SAFETY**

**Fire extinguisher training:** Student tenants upon reception of the rooms shall be given information concerning the operation, location and use of fire extinguishers. Student tenants are also required to attend a Tenant Orientation & Fire Safety Training during the first week of classes, at which time live demonstrations on the proper use of a fire extinguisher and fire safety procedures are outlined. All staff, Resident Assistants (RAs) and student tenants are encouraged to notify the local fire department immediately should a fire occur. Operation of the fire extinguishers shall follow the “PASS” method.

Steps include:

- Pull the pin while locating the operator between an emergency exit and the fire.
- Aim the nozzle.
- Squeeze the handles to activate the extinguisher.
- Sweep the discharge from side to side of the fire.



**Automated external defibrillator:** The location of AED (automated external defibrillators) shall be made known to all residents and staff. Locations of AED units are inside the main campus buildings. Staff members are encouraged to train and certify in CPR/AED operations. Prior to removal of the AED from its cradle, the E-911 system shall be called to activate EMS from the jurisdiction having authority. The AED shall be inspected on a regular basis. BHC police officers are certified in CPR/AED and have a portable AED for emergency deployments.

**Fire drills and evacuation:** Student tenants upon reception of the rooms shall be given information concerning fire drills and evacuation procedures. Conspicuous signs shall be present to identify closest and most appropriate exits and shall be posted according to NFPA guidelines. Evacuation drills shall occur at various times, both announced and unannounced and shall involve the participation of the students, staff and Resident Assistants. One announced fire drill is coordinated with the Tenant Orientation & Fire Safety Training during the first week of classes of each academic year.

#### **FIRE DRILL EVALUATIONS**

All fire drills and false alarms resulting in the evacuation of the apartments are evaluated by Bluffstone, LLC. in cooperation with the Black Hawk College Police Department and local fire departments.

**Plans for future improvements:** The Prairie Pointe Apartments and The Villas at Black Hawk are in compliance with current NFPA standards and have no improvement plans.

**Reporting fire incidents:** To report a fire in progress, 911 should be called to activate the emergency system so the proper agencies will respond. Any occurrence of a fire at Prairie Pointe Apartments or The Villas at Black Hawk must be reported directly to the Black Hawk College Police Department at 309-796-5913 (Quad-Cities Campus) or 309-854-1784 (East Campus) to ensure proper data collection.

**Portable electrical appliances, smoking and open flames:** Use of floor lamps and table lamps using halogen bulbs is prohibited. There shall be no cooking or baking done in or about the apartment except in the kitchen. Cooking on a barbecue or other similar equipment is expressly forbidden within 25 feet of the building. Bonfires are not permitted. Smoking is not permitted inside the complex. Tenants will use caution with open flame sources such as candles. Space heaters (electrical, kerosene or otherwise) are expressly prohibited for safety reasons. Installed furnaces shall be the only source of heat in apartments. Tenants should examine housing policies for further information. Smoking is not allowed in apartment buildings. Black Hawk College is a smoke-free and tobacco-free campus.

**Fire:** The system alarm shall sound for student tenants and staff notification. Staff or Resident Assistant shall call 911 to confirm the reception of the alarm. Staff and Resident Assistants (RAs) shall also begin evacuation of the building that the fire alarm originated from. All those evacuated shall be moved to a safe distance from the origin of the alarm until an "all clear" signal is given by authorities.

**Weather:** Weather radios are made available to Campus Police who then in turn notify the residents of the apartment complex. In addition, both the Quad-Cities Campus and the East Campus shall activate a severe weather siren should sheltering be needed. Should it be deemed necessary, students shall be evacuated to a safe shelter area.

# EAST CAMPUS

**NOTE: The following definitions apply to the charts below.**

**On Campus** = Any building on campus

**Non-Campus** = Any off-campus building or property owned or controlled by a student organization that is officially recognized by the college. Any off-campus building or property owned or controlled by the college that is used in direct support of, or in relation to, the college's educational purpose and is frequently used by students.

**Public Property** = Any public property within the campus, immediately adjacent to and accessible from the campus.

**Residential Facilities (as defined by the Clergy Act)** = Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.

**Other Campus Officials** = College officials who have been designated as Campus Security Authorities. Crimes reported to these officials and referrals (Arrest and Referrals Chart) to student discipline are listed under this category. Pastoral counselors and licensed mental health counselors are exempt from this reporting requirement.

**Local Police** = Police agencies that have authority in the areas surrounding the campus or on campus when necessary. These agencies include, but are not limited to, the Moline Police Department, the East Moline Police Department, the Rock Island Police Department, the Rock Island County Sheriff's Department, the Kewanee Police Department, and the Henry County Sheriff's Department.

**Arrests** = The physical arrest or issuing of a citation to a person accused of violating state law.

**Referred for Disciplinary Action** = The referral of a student who has violated state law to the Dean of Student Services for disciplinary action.

## CRIME STATISTICS

East Campus	On Campus									Non-Campus									Public Property									Residential Facility									Unfounded		
	BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials			2015	2016	2017
INCIDENT	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017			
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Burglary	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			

## HATE CRIMES

Hate crimes are those crimes that manifest evidence that the victim was intentionally selected because of the perpetrator's bias against race, gender, religion, sexual orientation, ethnicity, disability, national origin or gender identity. Hate crimes are reports for the following crimes: Murder, Non-negligent Manslaughter, Negligent Manslaughter, Forcible Sex Offenses, Non-Forcible Sex Offenses, Robbery, Aggravated Assault, Burglary, Motor Vehicle Theft, Arson, Larceny-Theft, Simple Assault, Intimidation, Destruction/damage/vandalism or property, and any other crime involving bodily injury.

**No hate crimes were reported to the BHC Police during calendar years 2015, 2016, or 2017.**

## ARRESTS AND REFERRALS

East Campus	On Campus									Non-Campus									Public Property									Residential Facility								
	BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials		
INCIDENT	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017			
Liquor Law ARRESTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Drug Law ARRESTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Weapon ARRESTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Liquor Law Referral	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Drug Law Referral	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0			
Weapon Referral	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			

## DOMESTIC VIOLENCE, DATING VIOLENCE, AND STALKING

East Campus	On Campus									Non-Campus									Public Property									Residential Facility								
	BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials		
INCIDENT	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017			
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Stalking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			

**FIRE LOG – Prairie Pointe Apartments**

Date	Location	Type/Cause	Number related injuries resulting in treatment at a medical facility	Related Deaths	Property Damage	Value of property damaged
YR 2015	PPA	NONE	0	0	No	0.00
YR 2016	PPA	NONE	0	0	No	0.00
YR 2017	PPA	NONE	0	0	No	0.00

**FIRE SAFETY SYSTEMS**

Residence Hall	Number of Beds	Sprinkler or Fire Suppression	Sprinkler in Storage and Trash room	Detection Type (Heat/Smoke)	Fire Alarm Sound	Strobe Lights (yes/no)
Prairie Pointe	85	Yes	Storage	Smoke	Yes	Yes

**FIRE SAFETY**

See Page 30

**EDUCATIONAL PROGRAMS**

See page 5

**MONITORING CRIMES AT OFF-CAMPUS ORGANIZATIONS – i.e. GREEK LIFE**

Black Hawk College does not recognize any non-campus student organizations.

**CAMPUS POLICE**

See Page 7

**When you observe a crime or emergency, call 911 immediately.**

Police incident reports are forwarded to Student Services Office for potential action, as appropriate. The BHC Police Department maintains close working relationships with the Moline Police Department, East Moline Police Department, Rock Island County Sheriff’s Department, Kewanee Police Department, Henry County Sheriff’s Department, federal, state and other law enforcement agencies and routinely shares investigative information. The BHC Police Department also works closely with the Moline, East Moline, Kewanee and Galva fire/EMS departments. There are no written memorandums of understanding (MOU) between the BHC Police Department and the above mentioned agencies.

Meetings are held between the leaders of these agencies on both a formal and informal basis. Additionally, the BHC Police Department is a member of the Illinois Law Enforcement Alarms System (ILEAS) and has a written MOU with that agency.

Crimes should be reported accurately and promptly to the Campus Police when the victim elects to or others should assist the victim when the victim is unable (physically/mentally) to make a report. Crimes should also be reported to the Campus Police to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community.

The department maintains a Daily Crime Log which is available to the public for review during normal business hours at either BHC Police Department location – Quad-Cities Campus, Building 3, Room 315, or East Campus, Building 3, Room 115.

#### **CAMPUS POLICY on VIOLATION of ALCOHOL and DRUG ABUSE LAWS**

See Page 8

#### **SECURITY AND ACCESSIBILITY TO COLLEGE PROPERTY AND BUILDINGS**

There are two entrances to the East Campus ring road via Black Hawk Road. The East Campus entrances are publically accessible for legitimate business during and after normal business hours. Campus Police make frequent patrols of roadways and parking lots during non-operational hours. The on-campus residential facilities are accessible to the building occupants and their authorized guests by electronic key fobs. Individual rooms are accessible by key. Academic and administrative buildings are open and accessible to the public during normal business hours with the exception of buildings with limited access by the use of key cards. Students are issued keys and key fobs for entry into Prairie Pointe Apartments. The apartment building is locked at all times. Students are not to loan or give their key to anyone. Lost keys must be reported to Bluffstone management. Black Hawk College Police officers make random patrols of the Prairie Pointe Apartment facilities and grounds.

#### **VICTIM COUNSELING**

See Page 9

#### **SEXUAL ASSAULT**

See page 9

#### **MISSING STUDENT PROCEDURE**

See Page 26

#### **TIMELY WARNING**

See Page 29

#### **REPORTING**

Campus community members who know of a crime or other serious incident are encouraged to report that incident as soon as possible so a determination can be made as to issuing an advisory. The Black Hawk College Police Department will maintain a record of all timely warning or notifications in the records management system.

# Community Education Center / Welding and Skilled Trades Center

**NOTE: The following definitions apply to the charts below.**

**On Campus** = Any building on campus

**Non-Campus** = Any off-campus building or property owned or controlled by a student organization that is officially recognized by the college. Any off-campus building or property owned or controlled by the college that is used in direct support of, or in relation to, the college’s educational purpose and is frequently used by students.

**Public Property** = Any public property within the campus, immediately adjacent to and accessible from the campus.

**Residential Facilities (as defined by the Clergy Act)** = Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.

**Other Campus Officials** = College officials who have been designated as Campus Security Authorities. Crimes reported to these officials and referrals (Arrest and Referrals Chart) to student discipline are listed under this category. Pastoral counselors and licensed mental health counselors are exempt from this reporting requirement.

**Local Police** = Police agencies that have authority in the areas surrounding the campus or on campus when necessary. These agencies include, but are not limited to, the Moline Police Department, the East Moline Police Department, the Rock Island Police Department, the Rock Island County Sheriff’s Department, the Kewanee Police Department, and the Henry County Sheriff’s Department.

**Arrests** = The physical arrest or issuing of a citation to a person accused of violating state law.

**Referred for Disciplinary Action** = The referral of a student who has violated state law to the Dean of Student Services for disciplinary action.

## CRIME STATISTICS

CEC/WSTC	On Campus									Non-Campus									Public Property									Unfounded		
	BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials			2015	2016	2017
<b>INCIDENT</b>	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

## HATE CRIMES

Hate crimes are those crimes that manifest evidence that the victim was intentionally selected because of the perpetrator’s bias against race, gender, religion, sexual orientation, ethnicity, disability, national origin or gender identity. Hate crimes are reports for the following crimes: Murder, Non-negligent Manslaughter, Negligent Manslaughter, Forcible Sex Offenses, Non-Forcible Sex Offenses, Robbery, Aggravated Assault, Burglary, Motor Vehicle Theft, Arson, Larceny-Theft, Simple Assault, Intimidation, Destruction/damage/vandalism or property, and any other crime involving bodily injury.

**No hate crimes were reported to the BHC Police during calendar years 2015, 2016, or 2017.**

## ARRESTS AND REFERRALS

CEC/WSTC	On Campus									Non-Campus									Public Property								
	BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials		
<b>INCIDENT</b>	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Liquor Law ARRESTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law ARRESTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapon ARRESTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Referral	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Referral	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Referral	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**DOMESTIC VIOLENCE, DATING VIOLENCE, AND STALKING**

CEC/WSTC	On Campus									Non-Campus									Public Property											
	BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials			BHC Police			Local Police			Other Campus Officials					
INCIDENT	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017			
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**STUDENT HOUSING**

The Community Education Center / Welding and Skilled Trades Center Campus does not have student housing *as defined by the Clery Act*.

**Automated external defibrillator:** Locations of AED units are inside the buildings in common hallways. Staff members are encouraged to train and certify in CPR/AED operations. Prior to removal of the AED from its cradle, the E-911 system shall be called to activate EMS from the jurisdiction having authority. The AED shall be inspected on a regular basis. BHC police officers are certified in CPR/AED and have a portable AED for emergency deployments.

**Reporting fire incidents:** To report a fire in progress, 911 should be called to activate the emergency system so the proper agencies will respond.

**EDUCATIONAL PROGRAMS**

See page 5

**MONITORING CRIMES AT OFF-CAMPUS ORGANIZATIONS – i.e. GREEK LIFE**

Black Hawk College does not recognize any non-campus student organizations.

**CAMPUS POLICE**

See page 7

**CAMPUS POLICY on VIOLATION of ALCOHOL and DRUG ABUSE LAWS**

See Page 8

**SECURITY AND ACCESSIBILITY TO COLLEGE PROPERTY AND BUILDINGS**

There are two entrances to the Community Education Center / Welding and Skilled Trades Campus from East 3<sup>rd</sup> street. The entrances are publically accessible for legitimate business after normal business hours. Campus Police make frequent patrols of roadways and parking lots during non-operational hours. Buildings are open and accessible to the public during normal business hours and by appointment. Both buildings are protected by overt / covert surveillance cameras and security alarm systems.

**VICTIM COUNSELING**

See Page 9

**SEXUAL ASSAULT**

See Page 9

**TIMELY WARNING PROCESS**

See Page 29

**REPORTING**

See Page 29



## Quick Reference: Emergency 911

**BHC QC Police Department**  
309-796-5913

**BHC EC Police Department**  
309-854-1784

**BHC Title IX District Coordinator**  
309-796-5177

**Dean of Student Success**  
309-796-5041

**BHC Human Resources**  
309-796-5225

**BHC Counseling Services**  
309-796-5199

**SafePath Survivor Resources**  
309-797-1777

**Prairie Pointe Apartment Management**  
309-852-0093

**The Villas at Black Hawk**  
309-796-5949

**Moline Police**  
309-797-0401 non-emergency

**Moline Fire Department**  
309-797-0401

**Henry County Sheriff's Office**  
309-937-3911

**Genesis Medical Center Silvis Campus**  
309-281-4000

**OSF Saint Luke Medical Center**  
309-852-7700

**Galva Fire Department**  
309-932-2114 non-emergency  
911 emergency

**Kewanee Fire Department**  
309-852-2115 non-emergency  
911 emergency

**Kewanee Police Department**  
309-853-1911 non-emergency  
911 emergency



[www.bhc.edu](http://www.bhc.edu)

**Quad-Cities Campus**  
6600 34th Avenue  
Moline, Illinois

**East Campus**  
26230 Black Hawk Road  
Galva, Illinois