



June 28, 2021

Message to Black Hawk College Students

**Benefits of submitting vaccination documentation to BHC**

The BHC COVID-19 Administrative Guidelines *have changed* to reflect recent IDPH and CDC updates regarding fully vaccinated status. The updates provide some exceptions to quarantine timeframes for individuals who are fully vaccinated. To be eligible for possible exceptions to quarantines, documentation of vaccination status must be submitted. Please send a screenshot/image of your vaccination card direct to Kaye Quick, Director of Risk Management at [quikk@bhc.edu](mailto:quikk@bhc.edu) with "Confidential" in the subject line. Only name, email address, and fully vaccinated date is logged onto a secured spreadsheet and shared with the contact tracer. The vaccination card and the information listed on the card are **NOT** shared.

Total number of vaccinated individuals (not individual information) will be communicated to the Executive Committee to assist in decision making. For this reason, I encourage you to submit your vaccination information prior to a quarantine situation.

Thank you,

A handwritten signature in black ink that reads "Tim Wynes". The signature is written in a cursive style.

Tim Wynes, J.D.  
President