



Office of the Vice
President for Student
Services
309-796-5041

Return to Campus Procedures and Mask Etiquette

Hello,

We are so glad you have chosen Black Hawk College to continue your educational journey. I recognize we are in new and unfamiliar territory to start this school year, but despite the challenges the world and our community have faced the past few months, you have chosen to continue pursuing your goals. Congratulations! This is no small feat.

As you enter the BHC campus, you may notice some changes I'd like to call to your attention. We take the safety of our students, staff and faculty seriously. With this in mind, **effective Monday, August 17 we've adopted building entry protocol and screening procedures that include completing a required daily screening process with temperature checks when coming to campus for students and employees.** This screening will allow you to determine whether or not physically attending campus is feasible on each day that you may visit the campus for class or other services we provide.

The following information will assist you in preparing for classes that begin August 17:

- **All students will be required to acknowledge the COVID-19 Response and Control Guideline.** This acknowledgment will be available on Canvas on Monday, August 17 and must be completed no later than Friday, August 28. This form is a one-time acknowledgement required of all students.
- **Each student who will physically visit the campus must read and sign the COVID-19 Certification for Campus Access.** This form will also be available on Canvas and your acknowledgement of the form will act as your signature. This form only needs to be acknowledged/ submitted once. Students under 18 who will physically be attending a BHC site must return the paper form with a parent signature. Paper forms can be submitted to the attention of the Vice President for Student Services.
- **A COVID-19 Optional Online Screening tool is available for students** to answer the screening questions prior to your visit to on campus to expedite your entry process. Upon successful completion of the screening questions, you will be issued a one-day access code via email to show at the door. On August 17, the screening tool can be found by logging into myBlackHawk home page or you can complete the screening questions at the door of the building.

Additionally, you will notice that all students, staff and faculty will be wearing masks in accordance with state guidance. Masks are required and BHC students are responsible for making sure you come to campus prepared to learn and prepared to respect the current guidelines related to social distancing and wearing of masks/face coverings when entering the building.

We realize these new procedures may take some getting used to and for that reason our staff and faculty will respectfully remind you of the mask requirements, if you have not already made mask wearing a regular practice. If you feel you have special circumstances that may make you exempt from wearing a mask on campus, please contact me.

If you have any questions or concerns, I can be reached at vpss@bhc.edu or 309-796-5041. I hope you are prepared to excel this academic year! I know the staff in Student Services are ready to assist you with achieving your goals in a safe and responsible manner.

Most Respectfully,

LaDrina Wilson, Ph.D.
Vice President for Student Services

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