

# Black Hawk College New Student Checklist

## Things to do:

### Step 1: Apply

- Apply for admission at [www.bhc.edu/apply](http://www.bhc.edu/apply).
  - Pay \$20 application fee.
  - Look for your welcome letter in 1-2 business days at the email address you provided on the application.
- Send official transcripts from your high school and/or previous college.
- Send placement scores from another school or ACT/SAT test scores (taken within the last two years).
- Apply for financial aid at [www.fafsa.gov](http://www.fafsa.gov). BHC's school code is 001638. FAFSA is now available Oct. 1 for the following fall semester. Get more information at [www.bhc.edu/financialaid](http://www.bhc.edu/financialaid).

### Step 2: Log into myBlackHawk

- Reference the welcome letter for myBlackHawk login instructions.
- Access myBlackHawk through the BHC website or at <http://myblackhawk.bhc.edu>.  
**Login questions?** Contact the ITS Help Desk at 309-796-5555 or 5555@bhc.edu.

### Step 3: Begin Hawk's Journey

- Access *Hawk's Journey*, your individualized guide for success, on the Student tab in myBlackHawk.
- Use *Hawk's Journey* to do the following:
  - Determine if you need to complete the placement test.
  - Prepare to meet with an advisor.

### Step 4: Work with an Advisor and Register

- Create your schedule and register with the help of an advisor.
- Visit [www.bhc.edu/advising](http://www.bhc.edu/advising) for more information or call to schedule an appointment:
  - East Campus: 309-854-1709
  - Quad-Cities Campus: 309-796-5100

### Step 5: Pay Tuition

- Access the Student Billing tab in myBlackHawk to check payment options, due dates, pay online or set up deferred payment.
- Contact Career Services to explore jobs at [www.bhc.edu/careers](http://www.bhc.edu/careers).
- Apply for a BHC Foundation scholarship (March-May) at [www.bhc.edu/foundation](http://www.bhc.edu/foundation).

## Get prepared for the first week of classes:

### Don't Forget!

- Check your myBlackHawk email frequently for important messages.
- Access *Hawk's Journey* to view the calendar where important dates and deadlines are noted as well as additional information regarding the remaining items.

### Student ID

- Get your photo taken at the Quad-Cities Campus Welcome Center in Building 1 or at the East Campus Police Department in Building 1, Room 100.
- Look for your ID to arrive by mail in two weeks.
- Visit [www.bhc.edu/id](http://www.bhc.edu/id) for more information.

### Books

- Order books online at [www.bhc.edu/bookstore](http://www.bhc.edu/bookstore).
- Pick up books at the Quad-Cities Campus in the Hawk's Hub in Building 1 or at the East Campus Store in Building A.

### Parking Permit

- Purchase a permit for \$25 at the BHC Police Department at either campus, the Bursar's Office at the Quad-Cities Campus or Enrollment Services at the East Campus. Summers and minimesters are free.
- If you are using financial aid to buy your parking permit, pick up a voucher at the Hawk's Hub or East Campus Store.

### Welcome Week

- Connect with students, faculty and staff to learn about support resources on campus.
- Visit [www.bhc.edu/orientation](http://www.bhc.edu/orientation) to sign up.

### Get Involved

- Learn more about clubs, organizations and events on campus by stopping by the Student Life Office at the Quad-Cities Campus in Building 4 or the Advising Center at the East Campus in Building A.
- Visit [www.bhc.edu/studentlife](http://www.bhc.edu/studentlife) for more information.

## Ideal timeline:

### Fall classes

#### Registration begins in April.

Apply and start financial aid October-January.

### Spring classes

#### Registration begins in November.

Apply and start financial aid September-October.

### Summer classes

#### Registration begins in April.

Apply and start financial aid January-March.

### Questions?

East Campus: 309-854-1700

Quad-Cities Campus: 309-796-5000

[info@bhc.edu](mailto:info@bhc.edu)

[www.bhc.edu/go](http://www.bhc.edu/go)