

Welcome!

You have been accepted to Black Hawk College!
Now it's time to continue the enrollment process.

Things to do:

- Online orientation**
Complete the Dual Credit Orientation video at www.bhc.edu/dualorientation.
- Registration**
Obtain a dual credit registration form from your high school counselor.
- Placement test**
SAT or ACCUPLACER placement test scores may be required for some classes. Check with your high school counselor for further information.
- Register**
Return the completed registration form with required signatures to your high school counselor.
- Confirm class schedule**
Confirm your Dual Credit enrollment by checking your schedule in your myBlackHawk account. Additional information is provided in the next column.
- Books and supplies**
Purchase the required books and materials at the BHC bookstore, www.bhc.edu/bookstore. Your high school may provide books and materials for you. Check with your counselor.
- Payment**
Pay for your classes. Payment arrangements will vary depending on your high school.
 - Payments can be made over the phone by calling the Bursar's Office at 309-796-5200.
 - Payments can be made by cash or check at either Black Hawk College campus.
 - Payments can be mailed to either campus.
 - Payments can also be made online through your myBlackHawk account.
- myBlackHawk email**
Check your myBlackHawk email FREQUENTLY!
MyBlackHawk is the communication portal for Black Hawk College. CHECK IT OFTEN!

Log in to myBlackHawk:

Getting started:

1. Go to myblackhawk.bhc.edu (make sure to turn off all pop-up blockers).
2. Enter your user name (provided in your letter).
3. Enter your default password which is an 8-digit PIN listed in your letter).
4. Create a new password after logging in. Make it something you will remember!
5. Answer the seven security questions in case you ever need to reset your password. Responses are not case sensitive.

See www.bhc.edu/mybh for more information about your myBlackHawk account and how to forward your myBlackHawk email. If you have questions about logging into myBlackHawk, call the ITS Help Desk at 309-796-5555.

Confirming your registration and schedule

Check your class schedule at least two weeks before the start of classes. If your class schedule is incomplete or wrong, contact the BHC Dual Credit Coordinator for additional help.

Quad-Cities Campus:

Sara Dye
dyes@bhc.edu or 309-796-5464

East Campus:

Christine Adell
adellc@bhc.edu or 309-854-1712