

PaCE

Professional and Continuing Education



**Youth Camp
The Younger Generation
Health and Wellness
Professional Development/
Continuing Education**

**Technology
Community Education
Online Learning
Arts & Crafts
Lifelong Learner Lunches**

DAY, EVENING, WEEKEND AND ONLINE CLASSES AVAILABLE!

www.bhc.edu/pace

Table of Contents

Unless otherwise stated, these classes are designed for students 16 and older.

The Younger Generation

| | |
|---|---|
| Youth Camp (3 rd - 5 th grades) | 4 |
| Babysitting Clinic..... | 5 |
| Code the Skies: Navigating Drones with Programming Magic | 6 |
| Creative Writing Workshop | 5 |
| Exploring Coding..... | 5 |
| Introduction to Crochet | 5 |
| “Hooked” on Crochet..... | 5 |
| Lego Spike Prime..... | 6 |
| Robotics | 6 |
| Scratch Coding for Beginners | 5 |
| WeDo Lego Robotics 1.0..... | 6 |
| WeDo Lego Robotics 2.0 Robotic Vehicles on the Move..... | 6 |
| WeDo Lego Robotics 3.0 Robotic Dinosaur Builds | 6 |

Health and Wellness

Community

| | |
|---|---|
| Adult Mental Health First Aid USA Training..... | 8 |
| AHA Basic Life Support (BLS)..... | 9 |
| AHA Heartsaver First Aid/CPR/AED..... | 9 |
| Alzheimer’s Awareness - Healthy Living for Your Brain and Body | 8 |
| Alzheimer’s Awareness - Managing Money | 8 |
| Autism Workshop..... | 7 |
| Mindfulness Meditation..... | 7 |
| Youth Mental Health First Aid USA Training..... | 7 |

Health Care Careers

| | |
|---|----|
| CAREER EXPLORATION: Phlebotomy & EKG | 10 |
| Phlebotomy Technician | 10 |

Professional Development/ Continuing Education

Business Skills

| | |
|---|----|
| Associate Professional in Human Resources (aPHR) Exam Prep | 11 |
| Basic Floral Design | 13 |
| Get Paid to be a Tour Guide & Travel Free | 11 |

Cannabis Certificate Programs

| | |
|--|----|
| Cannabis Cultivation Specialist..... | 11 |
| Cannabis Extraction & Product Development Specialist..... | 11 |
| Cannabis Retail Specialist..... | 11 |

Food Protection

| | |
|---|----|
| Accelerated Food Protection Manager Certification..... | 12 |
| Food Protection Manager Certification..... | 12 |
| Gerente Certificado de Protección de Alimentos..... | 13 |

Voiceovers

| | |
|----------------------------------|----|
| Introduction to Voiceovers | 13 |
|----------------------------------|----|

Technology

| | |
|--|----|
| Circuit Electronics..... | 15 |
| Computer Skills for the Workplace | 15 |
| Getting Pictures Off Your Phone | 15 |
| Getting Started with Google Workspace | 15 |
| Identifying Scams..... | 14 |
| iPad: Introduction | 15 |
| iPad: Intermediate..... | 15 |
| iPad: Advanced | 15 |
| Practical Applications of Artificial Intelligence (AI)..... | 14 |
| Smartphone Basics: Android..... | 14 |
| Smartphone Basics: iPhone | 14 |
| What is ChatGPT? | 14 |

Microsoft Office

| | |
|--------------------------------------|----|
| Access..... | 16 |
| Excel: Introduction..... | 16 |
| Excel: Intermediate | 16 |
| Excel: Advanced..... | 16 |
| Microsoft Excel - Pivot Tables | 16 |

Photography

| | |
|--|----|
| Digital Photography Intermediate/Advanced | 17 |
| Digital Photography Introduction..... | 17 |
| Photography Composition | 17 |
| Photography Exposure Lighting & Flash | 17 |

Community Education

Arts and Crafts

| | |
|--|----|
| Adventures in Watercolor | 18 |
| Beginning Crocheting | 19 |
| Drawing and Sketching: Still Life and Landscapes..... | 18 |
| Drawing Animals and Birds of Spring... 18 | |
| Mother’s Day Floral Arrangement..... | 18 |
| Pattern Reading for Crocheting | 19 |
| Refresher Crocheting | 19 |
| Watercolor Spring Scenes | 18 |
| Watercolor Summer Scenes | 18 |

At Home

| | |
|---|----|
| Container Vegetable Gardening..... | 19 |
| Fundamentals of Retirement | 20 |
| Keep More of What You Earn With a Budget | 20 |

Renewable and Sustainable Home

| | |
|---|----|
| Solutions: Electric Appliances | 19 |
| The World of Investments..... | 20 |
| Understanding the Basics of Life Insurance | 20 |

Genealogy

| | |
|---------------------------------------|----|
| Beginning Genealogical Research | 20 |
| Genealogy Coaching..... | 21 |
| Genealogy Group | 21 |
| Who Are They to You? | 20 |

Languages

| | |
|--|----|
| American Sign Language (ASL) - Intermediate | 21 |
| Intermediate Spanish..... | 21 |
| Spanish for Beginners..... | 21 |

Music

| | |
|--|----|
| BHC Concert Band..... | 22 |
| BHC Community Chorale | 22 |
| BHC Community Group Guitar Class.... | 22 |
| BHC String Orchestra | 22 |
| Strings in Sync: Community Guitar Workshop..... | 22 |

Seminars

| | |
|---|----|
| 60 th Anniversary of the Civil Rights Act of 1964: The Struggle for Freedom | 23 |
| Brawny, Charming Scotland..... | 23 |
| Greece and the Aegean | 23 |
| Israel and WWII: The Founding of a Nation..... | 23 |
| The Normandy Landings Took Place 80 Years Ago on June 6 th | 23 |
| Ukraine: From the Cossack Uprisings of the Late 1600s to the Current Russian Invasion | 23 |
| The Rise and Fall of the Berlin Wall and Those Living in its Shadow | 23 |

Lifelong Learner Lunches

| | |
|---|----|
| Edgar Allan Poe..... | 24 |
| German Roots in the US..... | 24 |
| History of Moline’s LeClaire Hotel..... | 24 |
| To America..... | 24 |

BHC Community Education Center (CEC) - Kewanee

| | |
|---|----|
| Accelerated Food Protection Manager Certification..... | 25 |
| Conversational Spanish | 25 |
| Fiber Art Class..... | 25 |
| Kids Craft Camp and Activities | 25 |
| Phlebotomy Technician | 25 |
| State of Illinois - Becoming a Substitute Teacher or Substitute Paraprofessional..... | 25 |



April is Community College Month!

To celebrate, PaCE is offering free and discounted opportunities!

Free Classes!

Free registration if you register during the month of April

- **Getting Pictures off Your Phone** | page 15
- **Identifying Scams** | page 14
- **What is ChatGPT?** | page 14
- **Guitar Workshop** | page 22

Free Workshops!

In the month of April

- **Adult Mental Health: First Aid USA Training** | page 8
- **Autism Workshop** | page 7
- **Becoming a Substitute Teacher or Paraprofessional** | page 25
- **Youth Mental Health: First Aid USA Training** | page 7

Cannabis Certificate Programs | page 11

\$100 off if you register during the month of April

- **Cannabis Cultivation Specialist**
- **Cannabis Retail Specialist**
- **Cannabis Extraction & Product Development Specialist**

Business Training Center (BTC)

160 Driving Academy Truck Driver Training.....26

Blueprint Reading28

Emotional Intelligence26

Fork Truck Operator Safety and Driving Training.....27

Highway Construction Careers Training Program (HCCTP).....28

Leadership Training Program26

Production MIG Welding27

Registration

PaCE Registration Information30

Registration Form.....31

Adult Education

Classes are available without cost to qualifying residents of the Black Hawk College district.

GED Preparation

309-796-8216

Prepare for the Math, Language Arts, Science, Social Studies and Constitution tests.

High School Completion

309-796-8249

If you have dropped out of school and are 16–21, you may qualify to complete diploma requirements through Optional Education.

English Language Acquisition/ESL

309-796-8245

If English is not your first language, improve your English speaking, listening and writing skills.

Teach for Us!

Do you have a skill, hobby, or special knowledge you want to share with others? The PaCE Department would like to share what you know with the community.

Visit:

www.bhc.augusoft.net and click on "Browse" then "Teaching" to complete the online course proposal form.



Attend 3 classes!

Youth Camp

June 24 - June 27

Camp for students who will be entering 3rd - 5th grades.

- Seven fun interactive sessions to choose from in fashion, engineering, technology, music, and art.
- Once you register, a class selection sheet will be mailed to you for you to number your top selections, with #1 being your 1st choice and #7 being your last choice. Every effort will be made to enroll you in your top choices.
- Students will attend the same three consecutive classes during the four days.
- Classes will be held in-person at the BHC Outreach Center, 301 Avenue of the Cities, East Moline, IL.
- A schedule with your classes will be mailed at the beginning of June.
- Questions? Please call 309-796-8223

Last day to receive a refund/register: June 14

Mon. - Thurs. June 24 - June 27 12:30 - 4:30 p.m.

In-person Class ID 1774 Fee \$95

Drawing Animals and Faces

Draw a portrait/image of your favorite animal or pet. You will focus on facial features, head shape, and light to create works of art. Join us and discover the artist in you!

River Rhythms: A Musical Journey Along the Mississippi

This immersive experience invites you to explore the diverse genres of American music along the riverbanks of the Mississippi, from soulful blues and jazz to the lively beats of rock n' roll and country. Through hands-on activities, you will learn about the milestones of American music but also discover cultural influences that shaped each musical era from the Delta to New Orleans. Get ready to make music and memories that will last a lifetime!

For All Youth Camps and Classes

For marketing purposes, Black Hawk College will be taking pictures of the students in the summer youth camp/classes. If you would prefer that your child's picture not be used in any publicity for the PaCE Department or for Black Hawk College, please notify us at shudak@bhc.edu.

Coding for Kids with Scratch Coding

Computer science and computer programming help nurture your problem-solving skills, logic, and creativity. This fun, interactive class will teach you the concepts of computer logic, coding, and programming. By being exposed to and familiarizing you to coding, you will have a foundation for success in any future career path. Your *parents will need to set up a free account at scratch.mit.edu/join for you. Bring the username and password with you on the first day of class.*

Intro to Robotics

This class is a beginning introduction to robots, sensors, and programming using Lego Spike Prime Robotics System. You will construct basic model robots to attach touch, light, sound, and ultrasonic sensors. You will learn to program the Spike Prime model robots using the sensors to complete mini-challenges.

Recycled Art

Discover your creative side making projects that use common objects or discarded materials to create recycled art. You will make animals from everyday materials; discover the many items you can make out of egg cartons and create an art piece that can be used as a decoration in your home.

DIY Fashion

Learn creative and simple ways to add originality and pizzazz to your wardrobe from head to toe. You will create new accessories and make a bag to add to your fashion collection. These do-it-yourself fashions will make your wardrobe look fresh and leave you with the enthusiasm to create even more after the class. *You will need to bring an old T-shirt on the first day. Adult size preferred, any color – as long as it's a T-shirt you no longer need.*

Explore Engineering

Explore the realm of building structures and learn about the principles of architectural, civil, and structural engineering. Through constructing buildings of our own, we will discover the balance between form, function and stability- all important in engineering. Through different activities, you will team up to put their knowledge and applications to the test to overcome real challenges that impact the world around us!

The Younger Generation



Babysitting Clinic

Instructor: A. Courville

(Ages 11 - 16) This clinic will teach students the responsibilities of a babysitter, what parents expect, how to handle emergencies, caring for and handling infants and young children, feeding techniques and diapering, age-appropriate toys and activities, tips for bedtime issues and much more! Students will learn basic first aid and how to handle emergencies that arise such as injuries, illnesses and household accidents. As babysitting will be many students' first job, interviewing also will be reviewed. Certificate will be awarded upon completion.

1 Saturday Apr. 20 9:00 a.m. - Noon
Outreach - Rm. 204 Fee \$45

In-person Class ID 1700

Last day for refund: Apr. 16

1 Saturday May 18 9:00 a.m. - Noon
Outreach - Rm. 204 Fee \$45

In-person Class ID 1701

Last day for refund: May 14

Introduction to Crochet

Instructor: G. Garcia

(Ages 9-13) Crochet is a great stress relieving hobby to learn! Join us to learn the basics of crochet and make a project while in a small group setting. *Please bring to class a 2.5-ounce skein of 100% cotton yarn (such as Peaches and Cream) in any color, a size H or I crochet hook, a blunt darning needle and sharp scissors. Patterns will be provided as part of the class.*

3 Tuesdays June 18 - July 2 10:00 a.m. - Noon
Outreach - Rm. 204 Fee \$40

In-person Class ID 1788

Last day for refund: June 11

"Hooked" on Crochet

Instructor: G. Garcia

(Ages 9-13) Join us to develop crochet skills. You will learn how to read patterns and complete projects for yourself or as a gift for others. *Please bring to class a 2.5-ounce skein of 100% cotton yarn (such as Peaches and Cream) in any color, a size H or I crochet hook, a blunt darning needle and sharp scissors. Patterns will be provided as part of the class.*

3 Tuesdays July 9 - July 23 10:00 a.m. - Noon
Outreach - Rm. 204 Fee \$40

In-person Class ID 1789

Last day for refund: July 2



Looking to Improve Your Life Through Learning

Find us on Facebook and get in on the latest classes being offered by PaCE.

Black Hawk College - PaCE

Creative Writing Workshop

Instructor: S. Wren

(Ages 9-13) Do you have an active imagination, enjoy writing and creating stories? Join us as we learn how to bring your imagination to life through writing. You will learn how to organize your ideas, develop characters, describe settings, structure, and edit your stories and grow your writing skills. Whether you prefer poems, short stories, or are working on a novel, this is the class for you! *Bring your favorite pen or pencil and a clean notebook. Get ready to discover your creative side.*

3 Fridays June 14 - June 28 9:30 - 11:00 a.m.

Outreach - Rm. 204

Fee \$40

In-person Class ID 1790

Last day for refund: June 7

Exploring Coding

Instructor: S. Sommer

(Ages 5-6) Be introduced to simple coding and how it is used in different platforms. Students will work on four different coding and robotic platforms! This includes Lego WeDo 1.0, Bee-Bots, Dash N Dot Robotics, and Scratch Jr. This class is designed for the pace and dexterity of younger students.

Mon. - Thurs. June 10 - June 13 9:00 - 11:00 a.m.

Outreach - Rm. 405

Fee \$89

In-person Class ID 1791

Last day for refund: June 4



Exploring Coding

Scratch Coding for Beginners

Instructor: S. Sommer

(Ages 7-9) The world around you functions with code. Learn beginning-level scratch coding and strategies for problem-solving, designing projects, and communication ideas. Learn the function of coding blocks and use them to make your creations. *Your parents will need to set up a free Scratch account for you at scratch.mit.edu/join. Bring the username and password on the first day of class.* Then you will be able to use the account at home to practice and create on your own when finished with the class.

Mon. - Thurs. June 10 - June 13 1:00 - 3:00 p.m.

Outreach - Rm. 405

Fee \$89

In-person Class ID 1792

Last day for refund: June 4

Code the Skies: Navigating Drones with Programming Magic New

Instructor: S. Sommer

(Ages 11-13) This hands-on experience combines the exciting world of coding through the lens of drone operation. Participants will learn about the fundamentals of programming to control and navigate drones, gaining practical skills in drone technology- all while fostering a fun application of coding. Students will experience the thrill of making drones follow their commands, laying the groundwork for future exploration in both coding and drone technology.

Mon. - Thurs. July 15 - July 18 9:00 - 10:30 a.m.
Bldg. 1 - Rm. 302 Fee \$89

In-person Class ID 1793

Last day for refund: July 9

Lego Spike Prime

Instructor: S. Sommer

(Ages 9-12) Lego's newest robotics platform. The SPIKE Prime combines Lego bricks, a programmable multi-port Hub, and coding language. Students will follow directions to build different robotic creations. Using coding, students will program the models to move, make sounds, and explore beginning engineering concepts. Engage your mind and problem-solving skills with these interactive Lego components.

Mon, Tues & Thurs, Fri June 17, 18 & 20, 21 1:00 - 3:00 p.m.
Outreach - Rm. 406 Fee \$89

In-person Class ID 1794

(No class Wednesday, June 19)

Last day for refund: June 11

Robotics

Instructor: S. Sommer

(Ages 10-14) This class is an exploration in building and programming robots using the LEGO Mindstorms EV3 Robotics System. Students will build a variety of robots and program them with a computer to move, spin, and much more in order to solve challenges. Students will work in pairs and small teams, sharing a robotics kit and computer. This class is good preparation for students interested in robotics competitions or even for students who enjoy LEGOS and are looking for a new and exciting way to explore them.

Mon. - Thurs. July 8 - July 11 1:00 - 3:00 p.m.
Outreach - Rm. 407 Fee \$89

In-person Class ID 1795

Last day for refund: July 2

For All Youth Camps and Classes

For marketing purposes, Black Hawk College will be taking pictures of the students in the summer youth camp/classes. If you would prefer that your child's picture not be used in any publicity for the PaCE Department or for Black Hawk College, please notify us at shudak@bhc.edu.



WeDo Lego Robotics 1.0 New

Instructor: S. Sommer

(Ages 6-8) This class is designed to be a student's first exposure to robotics. Student partners will build playful motorized creations using the Lego WeDo Robotic system. Working in pairs, students will develop, build, and learn beginning block programming to make the creations come to life! Students will build and code basic models to move and incorporate simple sensors. Students will expand their knowledge by building and learning block programming.

Mon, Tues & Thurs, Fri June 17, 18 & 20, 21 9:00 - 11:00 a.m.
Outreach - Rm. 406 Fee \$89

In-person Class ID 1796

(No class Wednesday, June 19)

Last day for refund: June 11

WeDo Lego Robotics 2.0 Robotic Vehicles on the Move New

Instructor: S. Sommer

(Ages 6-8) *Students need to have completed WeDo Lego Robotics 1.0 basics before taking this session.*

This class builds on the foundational knowledge in 1.0. Students will build motorized vehicles using the Lego WeDo Robotic system. Students create, build, and code models of cars, dump trucks, and other models to move and incorporate simple sensors. Students will expand their knowledge by building and learning block programming.

Mon. - Thurs. June 24 - June 27 9:00 - 11:00 a.m.
Outreach - Rm. 407 Fee \$89

In-person Class ID 1797

Last day for refund: June 18

WeDo Lego Robotics 3.0 Robotic Dinosaur Builds New

Instructor: S. Sommer

(Ages 8-10) Students will complete more complex builds to create four different dinosaur models and code them while continuing to learn block programming. Previous WeDo Lego Robotics experience is not required, but these builds are more technical and require dexterity in the age range to be completed within the allotted time frame.

Mon. - Thurs. July 8 - July 11 9:00 - 11:00 a.m.
Outreach - Rm. 407 Fee \$89

In-person Class ID 1798

Last day for refund: July 2

Health and Wellness



Community Health

Autism Workshop

Presenter: M. Smyth, Director of the QC Autism Center (QCAC)

Join us to learn about the Quad Cities Autism Center (QCAC) and the evidence-based treatment they provide to children, ages 2 to 10 years old. QCAC is a not-for-profit organization located in Moline, Illinois that has provided Applied Behavior Analysis (ABA) therapy to children in the Quad Cities and outlying areas for the past 17 years. Learn about the diagnostic criteria, definitions, and "red flags/symptoms" of autism. This presentation will also include a brief introduction to basic principles of ABA with emphasis on B. F. Skinner's Verbal Behavior and will focus on the key components of instruction from several curriculums the QCAC is currently utilizing to teach communication, cooperation, and toleration skills to the children they serve.



1 Monday Apr. 8 6:00 - 8:00 p.m.
 Outreach - Rm. 407 Fee FREE
 In-Person Class ID 1597
 The session is FREE; however, registration is required.

Mindfulness Meditation

Instructor: Dr. D. Mizener, Ed.D.

This course is a practical guide to developing the skill of mindfulness and applying it to every aspect of daily life. Practicing mindfulness over time reveals and develops the qualities of wisdom and compassion. The foundational technique for cultivating mindfulness is the practice of meditation. Each week you will learn how to become more mindful and practice various mindfulness meditations. The class will be held via Zoom.

4 Tuesdays Apr. 9 - Apr. 30 6:00 - 7:00 p.m.
 Virtual Class ID 1598 Fee \$35
 Last day for refund: Apr. 3

Professional Continuing Education Credits: 4 CEs provided for social workers, nursing home administrators, physical therapists and physical therapist assistants through the State of Illinois.

Please Register Early!

Thinking about taking a PaCE class? Nothing cancels a class quicker than waiting until the last minute to register. Classes need a minimum number of participants in order for them to run. Please register early to help us avoid disappointing class cancellations.

Youth Mental Health First Aid USA Training

Presented by Bridgeway

Youth Mental Health First Aid is designed to teach the community and professionals how to respond when a youth is experiencing a mental health problem or a mental health crisis. Youth Mental Health First Aid is primarily designed for adults who regularly interact with youth ages 12-18. Gain knowledge of the potential risk factors and warning signs for a range of mental health problems, including depression, anxiety, psychosis, substance abuse disorders, self-injury, disruptive disorders (including ADHD) and eating disorders. The class will include a five-step action plan encompassing the skills, resources and knowledge to assess the situation, to select and implement appropriate interventions, and to help the individual in crisis connect with appropriate professional care.

Please note – This course does not teach how to diagnose or counsel, but how to help a person needing early intervention or crisis assistance. Manual and lunch included. *Prior to the training you will receive an email with instructions to complete pre-work online. If this pre-work is not completed, you will not be able to attend the training.*

Last day to register: Apr. 12
 1 Friday Apr. 19 8:30 a.m. - 5:00 p.m.
 Bldg. 1 - Rm. 404 Fee FREE
 In-Person Class ID 1596
 The session is FREE; however, registration is required.

Professional Continuing Education Credits: 8 CEs provided for social workers, nursing home administrators, dietitian/nutrition counselors, physical therapists and physical therapist assistants through the State of Illinois.



The PaCE Department at Black Hawk College is an approved provider of continuing education credits in the State of Illinois for the following professions:

- Nursing Home Administrators
- Physical Therapists
- Physical Therapist Assistants
- Social Workers
- Dietitian/Nutrition Counselors



Alzheimer's Awareness

Presenter: Alzheimer's Association

Formed in 1980, the Alzheimer's Association advances research to end Alzheimer's and dementia while enhancing care for those living with the disease. Join us as we learn what resources are available if you or a loved one has been diagnosed with Alzheimer's or if you are a caregiver and how the Alzheimer's Association can help.

Managing Money

This Alzheimer's Awareness program will feature tips for managing someone else's finances, how to prepare for future care costs and the benefits of early planning.

1 Monday Apr. 1 1:00 - 2:30 p.m.
 Outreach - Rm. 204 Fee FREE
 In-Person Class ID 1594

1 Monday Aug. 26 1:00 - 2:30 p.m.
 Outreach - Rm. 204 Fee FREE
 In-Person Class ID 1800

The session is FREE; however, registration is required.

Healthy Living for Your Brain and Body: Tips from the Latest Research

Learn about research regarding Alzheimers in the areas of diet and nutrition, exercise, cognitive activity, and social engagement while using hands-on tools to help incorporate these recommendations into a plan for healthy aging.

1 Monday Aug. 19 1:00 - 2:30 p.m.
 Outreach - Rm. 204 Fee FREE
 In-Person Class ID 1801

The session is FREE; however, registration is required.



THE BRAINS BEHIND SAVING YOURS.™

Adult Mental Health First Aid USA Training Presented by Bridgeway

This course is designed to teach the community and professionals how to respond when a person is developing a mental health problem or experiencing a mental health crisis.

Please note – This course does not teach how to diagnose or counsel, but how to help a person needing early intervention or crisis assistance.

Participants will:

- Understand the prevalence of mental illness in the United States.
- Understand the importance of stigma reduction.
- Learn risk factors and warning signs of specific illnesses such as anxiety, depression, self-injury, eating disorders, psychosis and addiction.
- Engage in experiential activities that build understanding of the impact of illness.
- Learn a five-step action plan encompassing the skills, resources and knowledge to assess the situation, to select and implement appropriate interventions, and to help the individual in crisis connect with the appropriate professional care.

Manual and lunch included.

Prior to the training you will receive an email with instructions to complete pre-work online. If this pre-work is not completed, you will not be able to attend the training.

Last day to register: Apr. 5

1 Friday Apr. 12 8:30 a.m. - 5:00 p.m.
 Bldg. 1 - Rm. 404 Fee FREE

In-Person Class ID 1595

The session is FREE; however, registration is required.

Professional Continuing Education Credits: 8 CE's provided for social workers, nursing home administrators, dietitian/nutrition counselors, physical therapists and physical therapist assistants through the State of Illinois.



Black Hawk College - Outreach Center (Outreach)
 301 Avenue of the Cities, East Moline

Black Hawk College - Building 1
 6600 34th Ave., Moline

Please Register Early!

Thinking about taking a PaCE class? Nothing cancels a class quicker than waiting until the last minute to register. Classes need a minimum number of participants in order for them to run. Please register early to help us avoid disappointing class cancellations.

To register online, visit
www.bhc.edu/pace



AHA Heartsaver First Aid/ CPR/AED

Instructor: J. Hines

The American Heart Association's Heartsaver First Aid CPR AED Course is designed for anyone with little or no medical training who needs a course completion card for their job, regulatory requirements (e.g., OSHA), or anyone who wants to be prepared for an emergency in any setting. This course trains participants to provide first aid, CPR, and use an automated external defibrillator (AED) in a safe, timely, and effective manner. This includes adult and child CPR and AED use, and infant CPR. Fee includes manual and Heartsaver First Aid CPR AED e-card.

1 Wednesday June 5 4:30 - 9:30 p.m.
 Outreach - Rm. 407 Fee \$85
 In-person Class ID 1799
Last day for refund: May 30



AHA Basic Life Support (BLS)

Instructor: J. Hines

The American Heart Association's BLS Course is designed for healthcare professionals and other personnel who need to know how to perform CPR and other basic cardiovascular life support skills in a wide variety of in-facility and prehospital settings. This course trains participants to promptly recognize several life-threatening emergencies, give high-quality chest compressions, deliver appropriate ventilations, and provide early use of an AED. Fee includes manual and BLS Provider e-card.

1 Thursday April 25 5:30 - 9:30 p.m.
 Outreach - Rm. 407 Fee \$65
 In-Person Class ID 1605
Last day for refund: Apr. 19

1 Thursday May 30 5:30 - 9:30 p.m.
 Outreach - Rm. 407 Fee \$65
 In-Person Class ID 1607
Last day for refund: May 23

1 Wednesday June 26 5:30 - 9:30 p.m.
 Outreach - Rm. 407 Fee \$65
 In-Person Class ID 1802
Last day for refund: June 20

1 Wednesday July 17 5:30 - 9:30 p.m.
 Outreach - Rm. 407 Fee \$65
 In-Person Class ID 1803
Last day for refund: July 11

1 Wednesday Aug. 7 5:30 - 9:30 p.m.
 Outreach - Rm. 407 Fee \$65
 In-Person Class ID 1804
Last day for refund: Aug. 1

1 Wednesday Aug. 14 5:30 - 9:30 p.m.
 Outreach - Rm. 407 Fee \$65
 In-Person Class ID 1805
Last day for refund: Aug. 8

Professional Continuing Education Credits:

4 CE's provided for social workers, nursing home administrators, dietitian/nutrition counselors, physical therapists and physical therapist assistants through the State of Illinois.



Online Professional Skills and Enrichment Courses

These short non-credit courses are designed to help you build personal and professional skills.

Instructor-Moderated Courses

Instructor-moderated courses start monthly and allow you to interact with a cohort over a six-week schedule. Complete the lessons on your own time; you do not have to be logged in during a set time or when lessons are released.

Self-Guided Courses

For the independent learner, the self-guided courses provide access to all lessons immediately with up to three months to complete.

For all program offerings and to register, visit www.ed2go.com/blackhawk



Looking to Improve Your Life Through Learning

Find us on Facebook and get in on the latest classes being offered by PaCE.

Black Hawk College - PaCE

Health Care Careers General Statement of Prerequisites

Age 18 and GED or high school diploma. Must be free of communicable diseases that pose a risk to self, instructor, or peers. Most health careers require the ability to lift, bend, stoop, twist, turn and stand on your feet or sit for extended periods of time. Must be able to follow written and oral instructions and communicate effectively in a professional manner.

Health Care Careers

CAREER EXPLORATION: Phlebotomy & EKG

Instructor: I. Earl, B.S., NCMA, AHI, CPI

(Ages 16 and up) The health care industry is consistently in need of phlebotomists and EKG technicians which is one of the quickest routes to a career in healthcare. Join us for a brief overview of both of these fields and learn more about the terminology and equipment used by these health care professionals. Topics include: 12-Lead EKG, anatomy of the heart, physiology and medical disease processes, handling, processing and documentation of samples, safety rules, anatomy and physiology of the circulatory system and basic phlebotomy techniques. Register today to learn more about the curriculum, options for certification and career opportunities.

1 Mon./1 Wed. Apr. 8 & Apr. 10 6:15 - 8:15 p.m.
Outreach - Rm. 406 Fee \$40

In-Person Class ID 1614

Last day for refund: Apr. 2



Phlebotomy Technician class

Phlebotomy Technician

Instructor: S. Edlund

Train in the basic blood-drawing procedures for venipuncture and capillary puncture techniques. Understand the skills, knowledge and level of responsibility required to perform competently as entry-level phlebotomy/lab personnel.

Prerequisite: Current statement of good health from your physician and documented proof that you are free from active tuberculosis as documented by a negative QuantiFERON® - TB Gold test. These documents must be presented to the instructor during the first class. This test may be obtained from your physician's office or by visiting a Genesis Occupational Health Clinic. For clinic locations, go to: www.genesishealth.com/genesis-at-work/occupational-health/. Hepatitis B vaccinations are not required but strongly recommended.

You are required to perform 25 venipunctures and 5 capillaries. Students will perform these skills in a phlebotomy practice lab setting, beginning with practice arms and then with real arms (students practice on one another) under instructor guidance and supervision.

Topics include:

- Handling, processing and documentation of samples
- OSHA guidelines and safety rules
- Anatomy and physiology of the circulatory system
- Basic phlebotomy techniques
- Quality assurance and methods of quality control

Before the first class, purchase the required textbook at the Black Hawk College Bookstore in Building 1, 6600 34th Ave., Moline.

5 Mon./5 Thurs. Apr. 22 - May 23 4:00 - 8:00 p.m.
HSC - Rm. 111 Tuition Fee \$765
In-Person Class ID 1618
Last day for refund: Apr. 16

5 Mon./5 Thurs. July 15 - Aug. 15 4:00 - 8:00 p.m.
HSC - Rm. 111 Tuition Fee \$765
In-Person Class ID 1806
Last day for refund: July 9

The Health Science Center (HSC) is located on the west side of the Black Hawk College campus and on the south side of Building 3. Enter Parking Lot 3 off of 34th Avenue and follow the signs to the HSC. Be aware that there is construction in the area around Building 3.

See page 25 for a Phlebotomy Technician class located at the Black Hawk College - Community Education Center (CEC), 404 E. Third St., Kewanee.

Professional Development / Continuing Education



www.bhc.edu/pace

Professional Development/Continuing Education

Business Skills

Associate Professional in Human Resources (aPHR) Exam Prep

Instructor: P. Greufe, SPHR, MBA, CM

The aPHR is designed for professionals who are just beginning their HR career journey, as well as for non-HR managers who manage people. Earning your aPHR credential proves your knowledge of human resource fundamentals and shows employers that you have a great foundational knowledge upon which to launch an HR career.

Fee includes HRCP print edition materials. The HRCI certification exam is not included.

9 Tuesdays Apr. 9 - June 4 6:00 - 9:00 p.m.
 Bldg. 1 - Rm. 411/Virtual Tuition Fee \$499
 In-person Class ID 1630
 Virtual Class ID 1631

Last day to register/receive refund: Apr. 1

Get Paid to be a Tour Guide & Travel Free

Presented by: G. Henry

Many people will not travel unless they book a tour, take a cruise or travel with a friend who knows the destination. Travel & tourism is the world's fastest growing industry, and relatively recession proof.

If you love to travel, earn income as a tour director. Learn about tour director salaries and work part or full-time leading tours for major companies. Travel free on a tour by becoming an "affiliate" or "tour coordinator", putting together a group of friends to go on a trip and you go free (& possibly earn extra income). Learn how to put together your own tours and market them to friends, family or the public, starting your own tour business. Learn the qualifications needed to be a tour guide, the "Five Easy Ways To Get A Job In the Tour Industry", how to design excellent tours & negotiate group discounts, and "101 Ways To Promote Your Tour & Make It A Success" in this online class.

Tuition includes instructor's 100-page digital book "GET PAID TO BE A TOUR GUIDE & TRAVEL FREE" (a \$39.95 value) which provides names, phone numbers, and websites of all of the contacts you need to put this practical information to use. *The Zoom link will be e-mailed to you the Monday before class.*

1 Saturday Apr. 6 11:00 a.m. - 2:00 p.m.
 Virtual Class ID 1624 Fee \$49

Last day to register/receive refund: Mar. 28

Cannabis Certificate Programs

The PaCE Department has partnered with education provider Green Flower to offer three certificates in the leading job sectors of the cannabis industry. Upon program completion, students will receive a certificate of completion, a Credly digital badge, and access to Green Flower's employer network. For more information and registration, visit cannabisprograms.bhc.edu.



Cannabis Cultivation Specialist

9 weeks | online | payment plan available

The Cannabis Cultivation Specialist program gives you the skills needed to excel in the cannabis cultivation environment as well as a foundational understanding of the cannabis supply chain. This certificate program will ensure you have the knowledge needed to build your cannabis cultivation career, work in indoor or outdoor grow operations, or even start your own cultivation business.

Cannabis Retail Specialist

9 weeks | online | payment plan available

The Cannabis Retail Specialist program gives you a foundational understanding of the cannabis supply chain as well as the skills needed to excel in the cannabis retail environment, including product knowledge and customer engagement. This online program will ensure you have the knowledge needed to build your career in cannabis retail, work in a dispensary, or even start your own dispensary.

Cannabis Extraction & Product Development Specialist

9 weeks | online | payment plan available

The Cannabis Extraction & Product Development Specialist program will teach you the various methods for extracting cannabis safely and effectively, and provide you with an understanding of the different cannabis infused product types and the different business models around cannabis manufacturing. You'll get step-by-step guidance on how to make edibles, tinctures, topicals, and more.

Food Protection

Food Protection Manager Certification

Instructor: A. Phipps

This program meets the class and exam requirements for the Food Protection Management Certification for Illinois and Iowa. The class and exam use ServSafe, which is ANSI-CFP accredited. At the end of the last day of class, you will take the ServSafe paper exam and receive your results within 10 business days from ServSafe. Certification is valid for five years after successful completion of the class and passing the exam.



Class will break for a 30-minute lunch on your own. You must bring a current photo ID to take the exam.

1 Mon./1 Tues. Apr. 8 & Apr. 9 8:30 a.m. - 2:30 p.m.
Outreach - Rm. 204 Tuition Fee \$165

In-person Class ID 1634

Last day for refund: Apr. 5

1 Tues./1 Thurs. May 14 & May 16 8:30 a.m. - 2:30 p.m.
Outreach - Rm. 407 Tuition Fee \$165

In-person Class ID 1635

Last day for refund: May 10

1 Mon./1 Tues. June 17 & June 18 8:30 a.m. - 2:30 p.m.
Outreach - Rm. 407 Tuition Fee \$165

In-person Class ID 1807

Last day for refund: June 13

1 Mon./1 Tues. July 1 & July 2 8:30 a.m. - 2:30 p.m.
Outreach - Rm. 407 Tuition Fee \$165

In-person Class ID 1808

Last day for refund: June 27

1 Mon./1 Tues. Aug. 12 & Aug. 13 8:30 a.m. - 2:30 p.m.
Outreach - Rm. 407 Tuition Fee \$165

In-person Class ID 1809

Last day for refund: Aug. 8

Black Hawk College - Outreach Center (Outreach)
301 Avenue of the Cities, East Moline

To register online, visit
www.bhc.edu/pace

Accelerated Food Protection Manager Certification

Instructor: A. Phipps

If you know what is required of you as a Food Protection Manager, then this fast-paced class is for you. This program meets the class and exam requirements for the Food Protection Management Certification for Illinois and Iowa. The class and exam use ServSafe, which is ANSI-CFP accredited.

At the end of the class, you will take the ServSafe online exam and receive your results immediately. Certification is valid for five years after successful completion of the class and passing the exam.

Class will break for a 30-minute lunch on your own. You must bring a current photo ID to take the exam.

1 Monday May 20 8:30 a.m. - 5:30 p.m.
Outreach - Rm. 407 Tuition Fee \$140

In-person Class ID 1639

Last day for refund: May 16

1 Monday June 3 8:30 a.m. - 5:30 p.m.
Outreach - Rm. 407 Tuition Fee \$140

In-person Class ID 1810

Last day for refund: May 30

1 Saturday July 27 8:30 a.m. - 5:30 p.m.
Outreach - Rm. 407 Tuition Fee \$140

In-person Class ID 1811

Last day for refund: July 25

1 Friday Aug. 9 8:30 a.m. - 5:30 p.m.
Outreach - Rm. 407 Tuition Fee \$140

In-person Class ID 1812

Last day for refund: Aug. 7

ServSafe Manager Book

Students have the option of purchasing the ServSafe Manager Book at the Outreach Center for \$59. The book is available in English and Spanish and can be purchased before class. Book sales are final – no refunds allowed.

Need to retest for the Food Protection Manager Certification?

If you need to retest, call us to register for a test session at 309-796-8223. If it has been more than 6-months since you last took the class, you will need to register for the class again.

ServSafe's Retest Policy:

You may take the exam twice within a 30-day period, if necessary. If a third attempt is required, you must wait at least 60-days from your last attempt. No more than four attempts are allowed in the 12-month period.

Gerente Certificado de Protección de Alimentos

Instrucción dirigida en español

Instructora: A. Vallejo

Esta clase cumple con los requisitos de Illinois y Iowa para preparar a los estudiantes para el examen (Food Protection Manager). A los estudiantes se les dará la opción de comprar el libro de ServSafe Manager (ingles o Español) 7a Edición por \$59. Los libros se pueden comprar antes de que comience la clase. Los libros no pueden ser devueltos para un reembolso. Todas las ventas de libros son finales. El examen de certificación se dará al final de la clase y tomará aproximadamente dos horas. *Traiga identificación con foto a la clase para presentar el examen.*



2 lunes y 1 miercoles en mayo los días 6y 8y 13
entre 1:30-5:30 de la tarde Outreach aula 105
ID de clase en persona 1643 Tarifa \$165
Último día para reembolso: 2 de mayo

1 lunes y 1 jueves y 1 viernes en junio los días 10y 13y 14
entre 1:30-5:30 de la tarde Outreach aula 105
ID de clase en persona 1813 Tarifa \$165
Último día para reembolso: 6 de junio

1 viernes y 1 martes y 1 miercoles en agosto los días 23y 27y 28
entre 1:30-5:30 de la tarde Outreach aula 105
ID de clase en persona 1818 Tarifa \$165
Último día para reembolso: 21 de agosto

Instructor destacado Ana Vallejo

Ana imparte la Certificación de Gerente de Protección de Alimentos en Español en BHC Outreach.

La parte favorita de Ana de su trabajo es que ninguna clase es igual y le resulta muy gratificante cada vez que sus alumnos obtienen la certificación.

Ana es madre de una hija de 9 años y un hijo de 4 años que decidió educarlos en casa e incluso comenzó su panadería en casa hace 2 años. Le encanta crear dulces como macarrones y delicias cetogénicas como brownies y galletas. Y lo mejor es que hace lo que ama mientras disfruta de la vida con su familia."



Necesita volver a tomar su examen para la Certificación de Protección de Alimentos para Gerentes?

Llamenos para registrarse y tomar su examen al 309-796-8223. Si han pasado más de 6-meses desde que tomó su entrenamiento, entonces necesitará volver a tomar la clase completa nuevamente.

Política para volver a tomar su examen de ServSafe:

Puede tomar su examen dos veces en un periodo de 30 días si es necesario. Si se requiere un tercer intento, tendrá que esperar 60 días desde su último intento. No puede tener más de cuatro intentos en un periodo de 12 meses.

Basic Floral Design

Instructor: P. Evans

Learn the art of arrangement and start your journey as a floral designer! You will receive hands-on training while learning the basics of floral design, including flower choices, types of arrangements, and tools needed for the profession. Anyone with an interest in floral design is encouraged to register. *Please bring flower clippers to class. Last day to register/receive refund: Aug. 2*

4 Wednesdays Aug. 7 - Aug. 28 5:45 - 7:45 p.m.
Location: TBA Fee \$200
In-person Class ID 1885



Floral Design Class

Introduction to Voiceovers

Prerequisite: Must be 18 years or older

Explore the fun, rewarding possibilities of the growing remote voiceover industry! Discover the current trends in the industry and how easy and affordable it can be to learn, set up, and work from home. You'll learn about different types of voiceovers and tools you'll need to find success. Your instructor, a professional voice actor from Voices For All, will take notes as you read a real script in this one-on-one video chat setting, and offer some coaching to improve your delivery. You'll receive a professional voiceover evaluation later in a follow up call. This is a one-time, 90-minute, introductory class.

Students must have internet access and video capabilities using a method such as Zoom, Skype (Win/Mac/Mobile) or iChat/FaceTime (Mac/iOS).

Please call the PaCE Department to register for the class. Upon registration, you will be contacted by Voices For All to schedule your class for a day and time of your convenience. Fee \$49

Technology



- Level 1** Introductory class for the novice and those who need to understand basics.
- Level 2** For those who understand basic concepts and terminology.
- Level 3** For more experienced students who want to expand their knowledge and skills.

What is ChatGPT?

New

Instructor: S. Sommer

Level 1 – Over the last two years, ChatGPT has become one of the hottest topics surrounding Artificial Intelligence (AI). But what exactly is ChatGPT? This class will cover the functionality and uses of ChatGPT and show demonstrations of the program.

1 Tuesday June 4 9:00 - 11:00 a.m.
Outreach - Rm. 402 Fee \$21

In-person Class ID 1820

Last day for refund: May 29

Free registration in April to celebrate Community College Month.

Free April In-person Class ID 1819



Identifying Scams

New

Instructor: R. Vedvik, PE, CHEPP - Electrical Engineer/ Acoustics Engineer

Level 1 – Scams have become increasingly sophisticated, especially those that use Artificial Intelligence (AI). This class will cover the different types of scams out there, how to identify them, and how to keep your information safe.

1 Wednesday June 5 11:30 a.m. - 1:30 p.m.
Outreach - Rm. 204/Virtual Fee \$21

In-person Class ID 1821

Virtual Class ID 1822

Last day for refund: May 30

Free registration in April to celebrate Community College Month.

Free April In-person Class ID 1823

Free April Virtual Class ID 1824



Practical Applications of Artificial Intelligence (AI)

New

Instructor: R. Vedvik, PE, CHEPP - Electrical Engineer/ Acoustics Engineer

Level 1 – Gain a general awareness of AI by learning about Chat GPT and other language models, how to ethically use AI for productive tasks, and understanding its limitations. Learn about the applications of AI in both home and business settings.

2 Tuesdays Apr. 9 - Apr. 16 6:00 - 8:00 p.m.
Outreach - Rm. 407 Fee \$45

In-person Class ID 1653

Last day for refund: Apr. 4

Smartphone Basics: iPhone

Instructor: S. Sommer

Level 1 - Learn the basic functions of your iPhone that you will utilize regularly, such as calling and texting, taking pictures, changing your settings, installing apps, and using the internet. There will be time at the end of each class for questions.

Please bring your iPhone to class. You must activate your phone before class. If you have questions about activating your phone, contact your service provider.

3 Mondays Apr. 15 - Apr. 29 3:30 - 5:30 p.m.
Outreach - Rm. 407 Fee \$65

In-person Class ID 1645

Last day for refund: Apr. 9

3 days - M, W, F Aug. 19, 21 & 23 3:00 - 5:00 p.m.
Outreach - Rm. 204 Fee \$65

In-person Class ID 1825

Last day for refund: Aug. 13

Smartphone Basics: Android

Instructor: S. Sommer

Level 1 - Learn the basic functions of your Android phone that you will utilize regularly, such as calling and texting, taking pictures, changing your settings, installing apps, and using the internet. There will be time at the end of each class for questions.

Please bring your Android phone to class. You must activate your phone before class. If you have questions about activating your phone, contact your service provider.

3 Mondays May 6 - May 20 3:30 - 5:30 p.m.
Outreach - Rm. 204 Fee \$65

In-person Class ID 1646

Last day for refund: Apr. 30

3 days - M, W, F Aug. 26, 28, & 30 3:00 - 5:00 p.m.
Outreach - Rm. 204 Fee \$65

In-person Class ID 1826

Last day for refund: Aug. 20



Instructor Sanchia Sommer

Getting Pictures Off Your Phone

New

Instructor: S. Sommer

Level 1 – Do you have pictures on your phone and don't know what to do with them? This class will go over how to edit your photos, transfer them to a computer/storage device, and share them on social media. *Please bring your phone to class.*

1 Monday June 3 9:00 - 11:00 a.m.

Outreach - Rm. 402 Fee \$21

In-person Class ID 1827

Last day for refund: May 28

Free registration in April to celebrate Community College Month.

Free April In-person Class ID 1828



Circuit Electronics Class

iPad: Introduction

Instructor: S. Sommer

Level 1 – Do you have an iPad and don't know where to start? We will explore the Home Screen, the parts of your device and the main apps: settings, calendar, contacts, and mail. We will learn how to connect to Wi-Fi, get to the Internet using Safari, add contacts, set up your email account, and schedule dates in your calendar. *Please bring your iPad to class. You must activate your iPad and create your Apple ID before class. This class is not suitable for other types of tablets.*

1 Thursday Apr. 4 3:30 - 5:30 p.m.

Outreach - Rm. 407 Fee \$29

In-person Class ID 1647

Last day for refund: Mar. 28

iPad: Intermediate

Instructor: S. Sommer

Level 2 – Become better acquainted with the functionality of your iPad. In this class, you will learn more about the features and personalization of your Home Screen, adjusting the device settings, adding contacts, using the internet, and accessing the app store. *Please bring your iPad to class. You must activate your iPad and create your Apple ID before class. This class is not suitable for other types of tablets.*

1 Thursday Apr. 11 3:30 - 5:30 p.m.

Outreach - Rm. 407 Fee \$29

In-person Class ID 1648

Last day for refund: Apr. 5

iPad: Advanced

Instructor: S. Sommer

Level 3 – Increase your iPad skills and knowledge through tips and tricks for using this device. Explore some of the more interesting and unique applications available for iPad users. Discover FaceTime and how to make video calls with family and friends. *Please bring your iPad to class. You must activate your iPad and create your Apple ID before class. This class is not suitable for other types of tablets.*

1 Thursday Apr. 18 3:30 - 5:30 p.m.

Outreach - Rm. 407 Fee \$29

In-person Class ID 1649

Last day for refund: Apr. 12

Circuit Electronics

Instructor: R. Vedvik, PE, CHEPP - Electrical Engineer/ Acoustics Engineer

This class will cover the basics of practical electrical theory, with demonstrations of meter usage, measurements, soldering, and other tools. Electrical component and device assessment, troubleshooting, and repair will also be discussed and demonstrated. Arduino board connection and programming will also be covered for custom projects.

4 Tuesdays Apr. 23 - May 14 6:00 - 8:00 p.m.

Outreach - Rm. 407 Fee \$75

In-person Class ID 1652

Last day for refund: Apr. 17

ONLINE CLASSES

Computer Skills for the Workplace

This course is designed to provide the fundamental computer competencies you need to survive and prosper in today's fast-changing workplace. This course includes a great introduction to Windows 10 and Office 365 to provide the fundamental computer competencies you need to prosper in the workplace.

Getting Started with Google Workspace

More and more businesses are switching to Google Workspace for their business documents and communications. Are you ready? In this course, you will get experience with nine great Google apps for business and personal use, including Gmail, Docs, Sheets, and Slides, and learn how they all work together in a seamless suite.

For more information and to register, visit www.ed2go.com/blackhawk for more information.

Black Hawk College - Outreach Center (Outreach)

301 Avenue of the Cities, East Moline

Microsoft Office

Excel: Introduction

Instructor: E. Duffy

Prerequisite: Basic Windows skills.

Level 2 – Learn the basics of this essential spreadsheet application that can be utilized at home and in the workplace. Some of the topics that are covered include creating simple formulas, formatting cells, working with columns and rows, using page setup, printing, and using templates. *Fee includes an Excel workbook.*

3 Tuesdays Aug. 20 - Sept. 3 5:30 - 8:00 p.m.

Outreach - Rm. 402

Tuition Fee \$99

In-person Class ID 1829

Last day for refund: Aug. 14

Excel: Intermediate

Instructor: E. Duffy

Prerequisite: Excel: Introduction or equivalent skills.

Level 3 – Enhance and develop your spreadsheet skills. Learn to customize the Ribbon, use advanced formulas, create 3-D formulas across multiple worksheets, move, copy and color code worksheet tabs, sort and filter data, name ranges, create charts, insert graphics and more. *Fee includes an Excel workbook.*

3 Tuesdays Apr. 9 - Apr. 23 5:30 - 8:00 p.m.

BHC ALC - Rm. 111

Tuition Fee \$99

In-person Class ID 1655

Last day for refund: Apr. 4

Excel: Advanced

Instructor: E. Duffy

Prerequisite: Excel: Intermediate or equivalent skills.

Level 3 – Further develop your Excel expertise by learning how to: create and revise Pivot Tables, record macros and create shortcut buttons, use advanced chart features, export and import data, outline and subtotal data, work with tables, make and track comments, create conditional formatting, use advanced functions including LOOKUP and nested IF formulas, password protect worksheets or cells and more! *Fee includes an Excel workbook.*

3 Tuesdays Apr. 30 - May 14 5:30 - 8:00 p.m.

BHC ALC - Rm. 111

Tuition Fee \$99

In-person Class ID 1656

Last day for refund: Apr. 25

To register online, visit
www.bhc.edu/pace

Black Hawk College - Outreach Center (Outreach)

301 Avenue of the Cities, East Moline

Black Hawk College Adult Learning Center (BHC ALC)

4610 Black Hawk Commons Drive, Rock Island

Access

Instructor: E. Duffy

Prerequisite: Basic Windows, MS Word and Excel, and an understanding of a database.

Level 3 - Learn to create and work with tables, the foundation of your database. Specific skills to be covered include creating tables, editing and modifying tables, setting field properties, finding and filtering data, creating relationships, using simple queries, and printing data. *Fee includes an Access workbook.*

1 Wednesday May 8

8:30 a.m. - 3:00 p.m.

BHC ALC - Rm. 111

Fee \$95

In-person Class ID 1657

Last day for refund: May 2

(Class will break for a 30-minute lunch on your own).

ONLINE CLASSES

Microsoft Excel - Pivot Tables

This course will teach you how to utilize the numerous pivot tables to develop useful analysis models and reports within your company. Learn how to create functional and eye-catching interactive dashboards using a combination of pivot tables, Pivot Charts, and Slicers. You will also master data analysis by learning how to quickly and easily summarize your data.

For more information and to register, visit
www.ed2go.com/blackhawk for more information.

Attention K-12 Educators!

Earn PD Hours in the Classroom or Online

Black Hawk College's Professional & Continuing Education (PaCE) and the Rock Island County Regional Office of Education (RIROE) have partnered to offer a variety of classes both online and in the classroom to help you enhance your professional development.

To obtain PD Hours for a chosen class, teachers need to contact Julie at the RIROE (309-736-1111) to obtain approval. The processing fee for PD hours is payable to the RIROE.



Instructor Spotlight

Mike Bisom

Mike Bisom has 15 years of experience as a professional wedding photographer and has been teaching photography for nearly 20 years. Mike enjoys a variety of music, including musicals, and has seen *Les Misérables* three times.

Some words of advice from Mike: "For those of you wondering how to make a small fortune with photography, that's easy. Start with a big fortune. The guiding principle for my classes is simply getting better pictures. And what role the camera, any camera, plays in that."



Photography

Digital Photography: Introduction

Instructor: M. Bisom

Level 2 – Are you finding digital photography to be a bit confusing or even overwhelming at times? In this class, we break down the entire photography process and the camera's role in that process. What is a JPEG? What is resolution? Not only will we explore some of the more common picture modes on a camera but also why there can be so many options. *Please bring your camera(s).*

5 Mondays June 3 - July 1 6:30 - 8:30 p.m.
Bldg. 1 - Rm. 302 Fee \$79

In-person Class ID 1830

Last day for refund: May 28

Digital Photography: Intermediate/Advanced

Instructor: M. Bisom

Level 3 – *Prerequisite: Digital Photography: Introduction or permission from the instructor.*

This class continues to build on the foundation from the Introduction class. Here we continue to look at the exposure triangle and the function of the shutter & aperture. We also look at various focusing methods and advanced features such as the histogram, bracketing and more. This is a hands-on class. *Please bring your camera(s).*

6 Mondays Apr. 1 - May 6 6:30 - 8:30 p.m.
Bldg. 1 - Rm. 302 Fee \$89

In-person Class ID 1659

Last day for refund: Mar. 25

6 Mondays July 8 - Aug. 12 6:30 - 8:30 p.m.
Bldg. 1 - Rm. 302 Fee \$89

In-person Class ID 1831

Last day for refund: July 1

Photography Exposure Lighting & Flash

Instructor: M. Bisom

Level 3 - In this class we take a more in depth look at both the exposure and the basic characteristics of light. What is hard and soft light? Can we modify or even create the light we want? We will also concentrate on using a shoe mount flash, both on and off camera, to create the image(s) we want. *Students with their own flash gear are welcome to bring it. Otherwise, you can just bring a camera with a hot shoe and there will be gear that you can practice with.*

3 Wednesdays Apr. 17 - May 1 6:30 - 8:00 p.m.
Bldg. 1 - Rm. 302 Fee \$45

In-person Class ID 1660

Last day for refund: Apr. 11

Photography Composition

Instructor: M. Bisom

Level 3 - We will cover some of the more common photography compositional guidelines, such as the rule of thirds, leading lines, and repeating patterns. Additionally, we will go over tips for immediately improving your composition. We will also review your submitted images/portfolios through the lens of composition and what we can do to improve the images. Reviewing your images and looking for ways to improve is by far the best and fastest way to improve one's photography.

3 Wednesdays May 8 - May 22 6:30 - 8:00 p.m.
Bldg. 1 - Rm. 302 Fee \$45

In-person Class ID 1661

Last day for refund: May 2



Online Professional Skills and Enrichment Courses

These short non-credit courses are designed to help you build personal and professional skills.

Instructor-Moderated Courses

Instructor-moderated courses start monthly and allow you to interact with a cohort over a six-week schedule. Complete the lessons on your own time; you do not have to be logged in during a set time or when lessons are released.

Self-Guided Courses

For the independent learner, the self-guided courses provide access to all lessons immediately with up to three months to complete.

For all program offerings and to register, visit www.ed2go.com/blackhawk

Community Education



Arts and Crafts

Mother's Day Floral Arrangement

Instructor: P. Evans

Celebrate Mother's Day by creating a larger arrangement with an accompanying smaller arrangement. Class fee includes materials. *Please bring flower clippers to class.*

1 Monday Apr. 22 6:00 - 7:30 p.m.
Bldg. 2 - Rm. 204 Fee \$45

In-person Class ID 1666

Last day to register/receive refund: Apr. 16

Adventures in Watercolor

Instructor: T. Hempel

This class is for students with no prior watercolor experience and for students who want to brush up on the basics. Explore your creative side while learning the techniques of watercolor painting. Learn how to create a unique and imaginative watercolor painting in a friendly and relaxed atmosphere. *Please bring to class a kneaded eraser, a 140 lb cold press watercolor book, a set of 6 basic watercolor paint tubes and 3 brushes.*

4 Monday Apr. 8 - Apr. 29 5:30 - 7:30 p.m.
Outreach - Rm. 204 Fee \$39

In-person Class ID 1878

Last day for refund: Apr. 1

4 Tuesdays June 4 - June 25 5:30 - 7:30 p.m.
Outreach - Rm. 204 Fee \$39

In-person Class ID 1832

Last day for refund: May 29

Watercolor Spring Scenes

Instructor: T. Hempel

Prerequisite: Previous watercolor experience.

Explore mixing earth tones to create intense vibrant colors for your impact area and muting the same mix to make value changes for depth in your landscapes. *Please bring to class a kneaded eraser, a 140lb cold press watercolor sketchbook, a set of 6 basic watercolor paint tubes and 3 brushes.*

4 Tuesdays May 7 - May 28 5:30 - 7:30 p.m.
Outreach - Rm. 204 Fee \$39

In-person Class ID 1669

Last day for refund: Apr. 30



Modern Woodman Ballpark by T. F. Hempel

Watercolor Summer Scenes

Instructor: T. Hempel

Prerequisite: Previous watercolor experience.

Join us to create beauty of the summer season through watercolor. Explore mixing earth tones to create intense vibrant colors for your impact area and muting the same mix to make value changes for depth in your landscapes. *Please bring to class a kneaded eraser, a 140lb cold press watercolor sketchbook, a set of 6 basic watercolor paint tubes and 3 brushes.*

4 Tuesdays July 9 - July 30 5:30 - 7:30 p.m.
Outreach - Rm. 204 Fee \$39

In-person Class ID 1833

Last day for refund: July 3

Drawing and Sketching: Still Life and Landscapes

Instructor: A. Martin

This class will take your drawing and sketching skills to the next level. You will review basic drawing skills while drawing still life, landscapes and faces. *Please bring to class an 11"x8.5" sketchpad, two #2 pencils and a white hi-polymer eraser.*

4 Wednesdays Apr. 3 - Apr. 24 10:00 a.m. - Noon
Outreach - Rm. 204 Fee \$39

In-person Class ID 1671

Last day for refund: Mar. 27

Drawing Animals and the Birds of Spring

Instructor: A. Martin

Draw your favorite animals while connecting with nature in this relaxing environment. You will learn from an experienced drawing instructor the basic techniques such as shading, working on general shapes, details and capturing the essence of the animal subject. *Please bring to class two #2 pencils, a white hi-polymer eraser and an 11"x8.5" sketchpad with spiral binding on the side.*

4 Wednesdays May 1 - May 22 10:00 a.m. - Noon
Outreach - Rm. 204 Fee \$39

In-person Class ID 1672

Last day for refund: Apr. 24



Looking to Improve Your Life Through Learning

Find us on Facebook and get in on the latest classes being offered by PaCE.

Black Hawk College - PaCE

Beginning Crocheting

Instructor: G. Garcia

Crocheting is fast, fun and increasingly popular. Learn the basic stitches to make a dishcloth, chain stitch, single crochet, half-double crochet, double crochet and triple crochet. *Please bring to class a 2.5-ounce skein of 100% cotton yarn (such as Peaches and Cream) in any color, a size H or I crochet hook, a blunt darning needle, and sharp scissors.* Patterns will be provided as part of the class.

4 Saturdays May 25 - June 15 10:00 a.m. - Noon
Outreach - Rm. 204 Fee \$39

In-person Class ID 1834

Last day for refund: May 21

Refresher Crocheting

Instructor: G. Garcia

If you've crocheted in the past, but need some assistance to start back up, this is the class for you! You don't need a beginner course, you just need help remembering how the stitches work and what they're called. You might even have an unfinished project you started years ago; now is the time to complete that project! We will refresh your crochet memory and help you get back to crocheting. We will review the basic stitches and start (or finish) a project of your choice. *Please bring to class one skein of worsted weight yarn and a size I or J crochet hook. If you are bringing a project to class, please make sure it is an easy or beginner level pattern.*

2 Saturdays May 4 - May 11 10:00 a.m. - Noon
Outreach - Rm. 406 Fee \$29

In-person Class ID 1674

Last day for refund: Apr. 30

2 Saturdays June 22 - June 29 10:00 a.m. - Noon
Outreach - Rm. 204 Fee \$29

In-person Class ID 1835

Last day for refund: June 18

Pattern Reading for Crocheting

Instructor: G. Garcia

Learn the basics of pattern reading for crocheting in this workshop, including terminology, symbols, and how to interpret instructions. *Bring yarn and a hook (any size) to class as we take a hands-on approach to learning.*

2 Saturdays May 18 - May 25 10:00 a.m. - Noon
Outreach - Rm. 406 Fee \$29

In-person Class ID 1675

Last day for refund: May 14



Crocheting Class

Instructor Spotlight

**Richard Vedvik, PE, CHEPP -
Electrical Engineer/Acoustics Engineer**

Richard Vedvik is a Senior Electrical Engineer and Acoustics Engineer with decades of hands-on experience and theoretical understanding of electrical systems, audio systems, mechanics, and acoustics. He has published several articles and webcasts for Consulting-Specifying Engineer magazine, and holds awards



from C&SE and the Quad City Engineering & Science Council. He volunteers to speak at local schools and teaches several evening classes at Black Hawk College. Richard enjoys explaining complex topics in a simple, novice-friendly way to introduce people to technical concepts and equip them with useful hands-on skills.

At Home

Renewable and Sustainable Home Solutions: Electric Appliances and Car Chargers

**Instructor: R. Vedvik, PE, CHEPP - Electrical Engineer/
Acoustics Engineer**

This class will cover the upcoming shift to electric appliances and how to evaluate if your home electrical panel and service size is adequate. EV car charger options and installation methods will be covered, along with discussions on charging types and strategies.

3 Wednesdays Apr. 3 - Apr. 24 6:00 - 8:00 p.m.
Outreach - Rm. 407 Fee \$59

In-person Class ID 1680

Last day for refund: Mar. 28

(No class Apr. 17)

Container Vegetable Gardening

Instructor: S. Wren

Have you always wanted to grow your own fresh, tasty vegetables but lack growing space? Do you wish you had more space to grow but can't afford a bigger lot? Do you have a yard that's not suitable for growing (too shady, poor drainage, contaminated soil, etc.)? Growing vegetables in containers is the answer! Almost anything can be grown in containers and you can provide them with the perfect soil, light and water conditions to ensure they have everything they need to produce mouthwatering vegetables all season. This class will show you how to pick the right sized pots for your plants, how and when to water, fertilize and everything else you need to know to grow in containers. You will leave class with a small container and vegetable plant.

1 Thursday May 9 6:00 - 8:00 p.m.
Outreach - Rm. 204 Fee \$35

In-person Class ID 1684

Last day for refund: May 3

Fundamentals of Retirement

New

Instructor: M. Hunt, CLF

Do you often think “I’ll never be able to retire”? Do you believe that you are too “broke” to start putting money away for retirement? Is your plan at work sufficient and are you putting the money away in the “right” places? Have you ever thought that you can’t “afford to lose any money in the stock market”. In this class, you will learn the fundamentals of starting and planning for your retirement. Learn the difference between a Roth and a pre-tax investment and how they are affected by taxes. Learn the tax brackets and how to minimize your tax bite. However, money is only one aspect of retirement planning. This course blends financial education with life planning to help build your wealth, align your money with your values and achieve your retirement lifestyle goals.

1 Wednesday May 29 6:00 - 8:00 p.m.

Outreach - Rm. 407 Fee \$25

In-person Class ID 1850 CRN 50185

Last day for a refund: May 22

The World of Investments

New

Instructor: M. Hunt, CLF

Get introduced to the vast world of investing and unravel its inner workings. Explore common types of investments and accounts and discover your best investment options. Get your specific questions answered during this interactive and engaging session.

1 Thursday May 30 6:00 - 8:00 p.m.

Outreach - Rm. 406 Fee \$25

In-person Class ID 1851 CRN 50186

Last day for a refund: May 23

Keep More of What You Earn with a Budget

New

Instructor: M. Hunt, CLF

Most people think budgeting is like a harsh diet. It’s not about doing without the things you enjoy, it’s about learning the importance of identifying cash flow within a flexible and personalized budget. Creating a realistic budget doesn’t have to be painful! This is a fundamental class in documenting your expenses, learning to track with or without personal budgeting software and working to achieve financial goals. You might even find that you can start or increase your retirement savings! Take control of your money and avoid letting your money take control of you!

1 Wednesday June 12 6:00 - 8:00 p.m.

Outreach - Rm. 407 Fee \$25

In-person Class ID 1852 CRN 50187

Last day for a refund: June 6

Understanding the Basics of Life Insurance

New

Instructor: M. Hunt, CLF

If you have group life insurance through work, is that enough to protect your family? How much is too much and is the group cost actually priced better than an individual plan you could get from the internet or your local agent? Learn the most common types of life insurance and what is best for your specific need. In this course you will see how life insurance can help with retirement planning and identify which companies will be there decades from now when you have a claim. Learning the basics of life insurance will make you a knowledgeable and savvy consumer. You will learn the importance of an accurate illustration and how expensive life insurance can or cannot be.

1 Thursday June 13 6:00 - 8:00 p.m.

Outreach - Rm. 407 Fee \$25

In-person Class ID 1853

Last day for a refund: June 7

Genealogy

Who Are They to You?

Instructor: P. Chase

Prerequisite: Prior PaCE Genealogy class. Students are required to bring a completed pedigree chart and family group sheet of the ancestor they are researching or are hoping to research and must have basic computer knowledge/ability to navigate the Internet.

Join us as we apply the concept of “Who are they to us” and look at how the relationships that our ancestors created within and outside of their families helped structure their lives and our lives today.

4 Wednesdays May 1 - May 22 10:00 a.m. - Noon

Outreach - Rm. 402 Fee \$50

In-person Class ID 1854

Last day for refund: Apr. 25

Beginning Genealogical Research: Developing the Five Step Genealogy Research Plan

Instructor: P. Chase

Whether you just started researching your family genealogy or have been doing this for years, this is the class for you. Join us as we develop the five-step genealogy research plan, a skill that saves hours of frustration in tracking down documentation and assists in breaking down genealogy brick walls.

4 Wednesdays June 5 - July 3 10:00 a.m. - Noon

Outreach - Rm. 402 Fee \$50

In-person Class ID 1855

Last day for refund: May 30

(No class Wednesday June 19)

Black Hawk College - Outreach Center (Outreach)

301 Avenue of the Cities, East Moline

To register online, visit www.bhc.edu/pace



Genealogy Group

Group Facilitator: P. Chase

This session is offered as an informal discussion group. The group meets to discuss together their own genealogical research, roadblocks they may be facing and other related topics.

1 Friday May 3 1:30 - 3:30 p.m.
 Outreach - Rm. 402 Fee FREE
 In-person Class ID 1856

1 Friday June 7 1:30 - 3:30 p.m.
 Outreach - Rm. 402 Fee FREE
 In-person Class ID 1857

1 Friday July 5 1:30 - 3:30 p.m.
 Outreach - Rm. 402 Fee FREE
 In-person Class ID 1858

1 Friday Aug. 2 1:30 - 3:30 p.m.
 Outreach - Rm. 402 Fee FREE
 In-person Class ID 1859

These sessions are FREE; however, registration is required.

Genealogy Coaching

Instructor: P. Chase

Prerequisite: Prior PaCE genealogy class or instructor permission. Students are required to bring their ancestry chart, family group sheet on the family they are researching and must have basic computer knowledge/ability to navigate the Internet.

This unique class will be small in size to focus on individual research. Individualized research plans based on your personal research goals will be developed. You will receive help to clarify what you already know about your family's genealogy and what you want to learn. Focus on finding and utilizing resources as well as organizing your paperwork and files. Organization, research plans, and better utilizing of new and existing resources will have you on your way to making new discoveries in your family tree.

5 Wednesdays July 31 - Aug. 28 10:00 a.m. - Noon
 Outreach - Rm. 402 Fee \$59

In-person Class ID 1860

Last day for refund: July 25

Languages

Spanish for Beginners

Instructor: J. Zamora

You will be introduced to Spanish vocabulary and expressions for everyday situation in this fun and interactive introductory course. Practice how to correctly pronounce the language while gaining knowledge of the Hispanic culture. This class can serve as a great refresher course!

Optional textbook can be purchased at www.amazon.com.
Spanish with Amigos: A Beginner's Guide to Conversational Spanish by Tara Bradley Williams, ISBN#978-1934467725.

7 Wed. & 1 Thurs. June 5 - July 24 6:00 - 8:00 p.m.

Outreach - Rm. 204 Tuition Fee \$185

In-person Class ID 1867

No class on June 19. Instead, class will be held Thurs., June 20.

Last day for refund: May 30

Professional Continuing Education Credits: 16 CE's provided for social workers, nursing home administrators, dietitian/nutrition counselors, physical therapists and physical therapist assistants through the State of Illinois.

Intermediate Spanish

Instructor: A. Landaverde

Prerequisite: Spanish for Beginners or permission from the instructor.

This class is a continuation of Spanish for Beginners. You will expand your understanding of the Spanish language, continue to improve pronunciation and communication skills as well as increasing your vocabulary.

6 Wednesdays Apr. 24 - May 29 6:00 - 8:00 p.m.

Outreach - Rm. 204 Tuition Fee \$135

In-person Class ID 1696

Last day for refund: Apr. 18

Professional Continuing Education Credits: 12 CE's provided for social workers, nursing home administrators, dietitian/nutrition counselors, physical therapists and physical therapist assistants through the State of Illinois.

American Sign Language (ASL) – Intermediate

Instructor: H. Jackson

Prerequisite: American Sign Language (ASL) – Beginning.

This class is a continuation of American Sign Language (ASL) – Beginning. Expand your sign language vocabulary, improve your communication skills and develop fluency in American Sign Language. *Before the first class, purchase the required textbook at the Black Hawk College Bookstore in Building 1, 6600 34th Ave., Moline. Same textbook as used in the Beginning class.*

6 Tuesdays Apr. 9 - May 21 6:00 - 8:00 p.m.

Bldg. 1 - Rm. 301 Tuition Fee \$135

In-person Class ID 1698

Last day for refund: Apr. 3

(No class Apr. 30)

Professional Continuing Education Credits: 12 CE's provided for social workers, nursing home administrators, dietitian/nutrition counselors, physical therapists and physical therapist assistants through the State of Illinois.

Music

The music classes are designed for students 14 years old and older.

Strings in Sync: Community Guitar Workshop

New

Instructor: C. Cochran

Calling all guitar players from beginners to seasoned players! Embark on a musical journey designed to bring together guitar enthusiasts of all backgrounds! Join us as we delve into the enchanting world of "Eleanor Rigby" by the Beatles. This workshop is designed to provide a welcoming atmosphere where everyone can learn, play, and experience the joy of music together, all while improving your musical skills. *Participants need to bring their own classical or acoustic guitar to participate.*

1 Wednesday May 15 6:00 - 8:00 p.m.
Bldg. 4 - Rm. 115 Fee \$20

In-person Class ID 1861

Free registration in April to celebrate Community College Month.

Free April In-person Class ID 1862



BHC String Orchestra

Instructor: J. Fudge

The BHC String Orchestra is a non-auditioned ensemble comprised of community members and students who play violin, viola, cello or double bass. The ensemble focuses on performance of Western classical and contemporary string orchestra repertoire.

Mondays Aug. 19 - Dec. 2 6:30 - 8:20 p.m.
Bldg. 4 - Rm. 115 Fee \$50

In-person Class ID 1863

(No class on Sept. 2, Oct. 14, & Nov. 11)

After registering for this class, please e-mail music@bhc.edu with your name and the instrument you play.

BHC Concert Band

Instructor: E. Mahr

The BHC Concert Band is a non-auditioned ensemble comprised of community members and college students. The band plays a variety of band repertoire from all periods of music composition.

Tuesdays Aug. 20 - Dec. 3 6:30 - 8:20 p.m.
Bldg. 4 - Rm. 212 Hawk's Nest Fee \$50

In-person Class ID 1864

After registering for this class, please e-mail music@bhc.edu with your name and the instrument you play.

BHC Community Group Guitar Class

New

Instructor: C. Cochran

The BHC Community Group Guitar Class is a non-auditioned group comprised of beginner, intermediate and advanced classical and acoustic guitarists. Participants need to have their own classical or acoustic guitar to participate. A variety of guitar specific repertoire, including arrangements for popular music, will be covered.

6 Wednesdays Aug. 28 - Oct. 2 7:00 - 8:30 p.m.
Bldg. 4 - Rm. 115 Fee \$35

In-person Class ID 1865

BHC Community Chorale

Instructor: I. Leites

The BHC Community Chorale is a non-auditioned choir comprised of singing enthusiasts of all ages. Retired people, working people, along with traditional-aged college students and some high school students help to create a truly multi-generational ensemble. The group rehearses and performs a variety of accessible music.

Thursdays Aug. 22 - Dec. 12 6:30 - 8:20 p.m.
Bldg. 4 - Rm. 115 Fee \$50

In-person Class ID 1866

(No class Nov. 28)

INDUSTRIAL/MANUFACTURING

YOUTH

HEALTH/FITNESS

COMMUNITY

PROFESSIONAL/CAREER

Teach for Us!

Do you have a skill, hobby, or special knowledge you want to share with others? The PaCE Department would like to share what you know with the community.

Visit www.bhc.augusoft.net and click on Browse then Teaching to complete the online course proposal form.

Please Register Early!

Thinking about taking a PaCE class? Nothing cancels a class quicker than waiting until the last minute to register. Classes need a minimum number of participants in order for them to run. Please register early to help us avoid disappointing class cancellations.

Black Hawk College - Outreach Center (Outreach)

301 Avenue of the Cities, East Moline

Black Hawk College - Building 4

6600 34th Ave., Moline

To register online, visit
www.bhc.edu/pace

Seminars

**Seminars at Outreach Center,
301 Avenue of the Cities, East Moline**

History/Travel

Presenter: Brian Alm, Member of the Institute for the Study of Ancient Cultures, The University of Chicago

Greece and the Aegean

We will visit some of the sites everyone else does when they go to Greece, but we'll also pop into some pristine islands few U.S. tourists may be familiar with, and we'll go on over to Turkey, too, to walk the streets of the ancient biblical city of Ephesus, and the grand city built on two continents, Istanbul.

1 Thursday Apr. 4 10:00 a.m. - Noon
Outreach - Rm. 407 Fee \$15
In-person Class ID 1706
Last day for refund: Mar. 28

Brawny, Charming Scotland

Let's go to Scotland! Scotland is brawny and brave, a rugged country with swooping uplands and velvet valleys dotted by white cottages and hairy cows; a land of contrasts — the roaring Atlantic crashing on the rocky shore and sheltered lochs as still as swans; charming stone villages lost in time, elegant Edinburgh and lusty Glasgow. History shouts from these hills — you can almost hear the Highland drums and the clash of steel. We'll visit places like the Western Highlands and the isles of the Inner Hebrides, and the Outer Hebrides.

Whether you are simply interested in Scotland or planning a trip, this is the class for you. We'll cover all you need to make your time in Scotland — whether it's just a week or much longer — a joy to remember!

2 Thursdays Apr. 11 - Apr. 18 10:00 a.m. - Noon
Outreach - Rm. 204 Fee \$21
In-person Class ID 1707
Last day for refund: Apr. 5

Virtual seminars -

All virtual sessions will be held via Zoom.

History

Presenter: Dr. Art Pitz

Ukraine: From the Cossack Uprisings of the Late 1600s to the Current Russian Invasion

Ukraine had a long history riddled with conflict and war, but also has a rich and interesting culture. Join us as we take a look back at how modern day Ukraine came into existence.

3 Tuesdays Apr. 9 - Apr. 23 10:00 a.m. - Noon
Virtual Class ID 1710 Fee \$30
Last day for refund: Apr. 3

Virtual seminars -

All virtual sessions will be held via Zoom.

History

Presenter: Dr. Art Pitz

The Normandy Landings Took Place 80 Years Ago on June 6th

Although it has been 80 years, D-Day remains the largest seaborne invasion in history. Join us as we take a look back at the 1944 invasion of the beaches at Normandy in northern France by troops from the United States, Canada, the United Kingdom and other countries during World War II.

3 Tuesdays May 7 - May 21 10:00 a.m. - Noon
Virtual Class ID 1711 Fee \$30
Last day for refund: May 1

60th Anniversary of the Civil Rights Act of 1964: The Struggle for Freedom New

Join us in commemorating the monumental 60th anniversary of the Civil Rights Act of 1964, a crucial moment in American history that allowed for a significant leap towards equality and justice. We will explore the multifaceted struggle for freedom during the Civil Rights Movement, examining the historical context, key figures, and lasting impact of this landmark legislation.

3 Tuesdays June 11 - June 25 10:00 a.m. - Noon
Virtual Class ID 1868 Fee \$30
Last day for refund: June 5

Israel and WWII: The Founding of a Nation New

Join us as we delve into the details of Israel's founding against the backdrop of World War II. We will journey through history to unravel these connections, exploring factors in the establishment of a nation amidst the challenges and opportunities of the post-war era. Together we will gain a clearer understanding of the convergence between global conflict and the birth of the State of Israel.

3 Tuesdays July 9 - July 23 10:00 a.m. - Noon
Virtual Class ID 1869 Fee \$30
Last day for refund: July 3

The Rise and Fall of the Berlin Wall and Those Living in Its Shadow New

Many of you are familiar with Ronald Regan's famous Berlin Wall speech, but what about the human stories that unfolded in its formidable shadow? Join us as we uncover the layers of history that shaped the lives of those living in the veil of an iconic barrier and experience the transformative power of unity and resilience.

3 Tuesdays July 30 - Aug. 13 10:00 a.m. - Noon
Virtual Class ID 1870 Fee \$30
Last day for refund: July 24



Lifelong Learner Lunches

“To America”

Presented by: The Bishop Hill Heritage Association

The acting troupe from Bishop Hill, IL will present an informative and entertaining play about coming to America from their homeland in Sweden. Step back in time to 1846 with these three Swedish women as they embark on a journey across the ocean in search of freedoms in America, pondering the treasures they'll carry on their journey. Will Brita take her husband with her? Will Anna need to bake more pepparkakor cookies? A Q&A session will follow the presentation.

Date: Thursday, April 11

Location: Quad City Botanical Center, 2525 4th Avenue, Rock Island, IL

Lunch: 11:30 a.m. with presentation to follow.

Fee: \$25 (Fee includes admission to the Botanical Center)

Last day to register/receive a refund: Apr. 3
In-Person Class ID 1591

German Roots in the US

Presenter: Brian Allen, Executive Director, German American Heritage Center

Beginning in the mid-1800s, scores of German immigrants crossed the Atlantic and then traveled up the Mississippi to settle on the West side of the river. This brought many Germans to the Quad Cities. Once they began to settle in the area, they made their indelible mark on architecture, business and society as a whole. Tracing German Roots in the Quad Cities follows their journey to the area, the impact they made once there and the ways in which those German roots forever transformed the place we call home.

Date: Thursday, May 16

Location: Quad City Botanical Center, 2525 4th Avenue, Rock Island, IL

Lunch: 11:30 a.m. with presentation to follow.

Fee: \$25 (Fee includes admission to the Botanical Center)

Last day to register/receive a refund: May 8
In-Person Class ID 1592

Edgar Allan Poe

Presenter: Dan Haughey, Actor, Storyteller and Teaching-Artist

A new poetry recital program on the work of Edgar Allan Poe entitled EA POE: The Passionate Self! takes the stage. Dan Haughey, MFA, local QCA professional actor and theatre professor emeritus, Black Hawk College will infuse a quick-paced staged reading of several of Poe's best-known works. Mr. Haughey delivers excerpts from some of Poe's most entertaining verse in theatrical style. Included will be poetry and short story elements from "The Raven," "To Helen," "Annabel Lee," "Lenore" and more!

Date: Thursday, June 13

Location: Quad City Botanical Center, 2525 4th Avenue, Rock Island, IL

Lunch: 11:30 a.m. with presentation to follow.

Fee: \$25 (Fee includes admission to the Botanical Center)

Last day to register/receive a refund: June 5
In-Person Class ID 1871

The History of Moline's LeClaire Hotel

Presenter: Brandon Tidwell, Moline Preservation Society Board Member

Moline's LeClaire Hotel recently celebrated its 100th anniversary. From hosting diplomats and celebrities to housing residents, the LeClaire's history is fascinating. In honor of the LeClaire's centennial, Moline Preservation Society Board Member, Brandon Tidwell will share a historical overview of the LeClaire's past. The LeClaire Hotel/Apartments is a City of Moline landmarked property and is listed on the National Register of Historic Places.

Date: Thursday, July 11

Location: Quad City Botanical Center, 2525 4th Avenue, Rock Island, IL

Lunch: 11:30 a.m. with presentation to follow.

Fee: \$25 (Fee includes admission to the Botanical Center)

Last day to register/receive a refund: July 3
In-Person Class ID 1872

If you require a gluten free or vegetarian option, notify the PaCE Department at 309-796-8223 before the last day to register for the lunch.



Classes at Black Hawk College - Community Education Center (CEC)
404 E. Third St., Kewanee, IL

Phlebotomy Technician

Instructor: K. Loibl

Before the first class, purchase the required textbook at the Black Hawk College Bookstore in Building 1, 6600 34th Ave., Moline.

(See page 10 for full description.)

6 Mon./6 Wed. Apr. 29 - June 10* 4:30 - 8:00 p.m.*
 Kewanee CEC - Rm. 124 Tuition Fee \$765

In-person Class ID 1874

Last day for refund: Apr. 24

(No class May 27)

**The last class on June 10th will meet from 4:30-6:00 p.m.*

Accelerated Food Protection Manager Certification

Instructor: A. Phipps

(See page 12 for full description.)

Class will break for a 30-minute lunch on your own. You must bring a current photo ID to take the exam.

1 Tuesday Apr. 23 8:30 a.m. - 5:30 p.m.
 Kewanee CEC - Rm. 121 Tuition Fee \$140

In-person Class ID 1638

Last day for refund: Apr. 19

State of Illinois – Becoming a Substitute Teacher or Substitute Paraprofessional

Presented by Regional Office of Education - Bureau, Henry and Stark Counties

Staff from the Regional Office of Education will explain the process and requirements for becoming a substitute teacher or paraprofessional.

1 Wednesday April 24 11:00 a.m. - Noon
 Kewanee CEC – Rm. 102 & Virtual Fee FREE

In-person Class ID 1716

Virtual Class ID 1717

The class is FREE; however, registration is required.

Conversational Spanish

Instructor: V. Montes

Emphasizes oral skills and comprehension of the spoken language. Through various interactive, group activities, beginning-level grammar necessary for a basic understanding of the Spanish language is covered. Whether students are interested in traveling, communicating with Spanish speakers, or pursuing further studies in the language, this class provides a solid foundation for continued language learning and cultural exploration. Join us on a journey to discover the beauty and richness of the Spanish language and culture!

4 Tues./4 Thurs. June 4 - June 27 5:00 - 7:00 p.m.
 Kewanee CEC - Rm. TBA Fee \$65

In-person Class ID 1877

Last day for refund: May 30

Kids Craft Camp and Activities

Instructor: E. Kegebein

(Ages 6 - 11) This class offers an exciting and creative environment where students can explore their artistic talents and express themselves through a variety of engaging activities. From painting and drawing to crafting, this class provides a dynamic platform to unleash their imagination and develop their skills.

Throughout the week, students will embark on a journey of artistic discovery, guided by an instructor who fosters a supportive and inclusive atmosphere.

Activity Schedule:

- Monday - Tie-Dye Extravaganza
- Tuesday - Canvas Painting Bonanza
- Wednesday - Introduction to Drawing Project
- Thursday - Slime Making & Friendship Bracelets

A \$10 materials fee is payable to the instructor the first day of class.

Mon. - Thurs. June 10 - June 13 9:00 - 11:00 a.m.
 Kewanee CEC - Rm.121 Fee \$40

In-person Class ID 1875

Last day for refund: June 5

Fiber Art Class

Instructor: E. Kegebein

(Ages 16+) Students will be immersed into the world of crochet, knitting, weaving, and felting. Through hands-on instruction and guided practice, students will develop essential skills and techniques while exploring the rich tapestry of fiber-based crafts.

Students will learn common terminology, master fundamental stitches, and discover the diverse applications of materials and tools. Whether they're creating handmade gifts, embellishing clothing, or adding a personal touch to their living spaces, participants will be inspired to continue their creative journey in the world of fiber arts. *A \$15 materials fee is payable to the instructor the first night of class.*

3 Tues./3 Thurs. June 4 - June 20 5:00 - 7:00 p.m.
 Kewanee CEC - Rm. 121 Fee \$65

In-person Class ID 1876

Last day for refund: May 30

To register online, visit
www.bhc.edu/pace

BUSINESS TRAINING CENTER

Through the Business Training Center, we offer many learning opportunities and specialized training for both businesses and individuals.

For class details, visit www.bhc.edu/btc

Customer Service

EMOTIONAL INTELLIGENCE

Presenter: Donna Honold

Emotional Intelligence (EI) has been named one of the top 10 skills by the World Economic Forum. It is defined as managing your emotions and realizing that how you show up every day affects the morale and productivity of others. Employees are your best asset. How they interact is key to their level of engagement and the effort put forth when contributing to the overall success of the company. This session will focus on:

- What EI is and what it looks and sounds like in our everyday interactions with others, both personally and professionally
- Understanding the neuroscience of EI
- Impact of engaged employees in the workplace
- The damage actively disengaged employees can do to any organization's morale, productivity and retention of engaged employees
- How leaders influence employee engagement

1 Thursday May 2 9:00 a.m. - Noon
Bldg. 1 - Rm. B13 Fee \$235

In-person Class ID 1529

LEADERSHIP TRAINING PROGRAM

We are excited to announce that the Business Training Center at Black Hawk College is in the process of rolling out a leadership training program! This program will allow participants to engage with peers and community leaders while developing essential skills for success in leadership. Stay tuned, more details coming soon!

REGISTER FOR BTC CLASSES

By mail or in-person:

(Use the registration form on page 31)

Black Hawk College
Business Training Center (Bldg. 1, Balcony)
6600 34th Avenue, Moline, IL 61265

Credit/Debit card is required for the following:

By Phone: 309-796-5718 **FAX:** 309-796-5261

Online: www.bhc.edu/btc/

Refund Policy for BTC Classes

A full refund for all courses except Welding will be granted when a student withdraws at least five business days prior to class start date by calling 309-796-5715.



160 Driving Academy partners with Black Hawk College

Train to earn your Class A Commercial Driver's License (CDL) and prepare for a career in the trucking industry, one of the fastest growing industries in the country. This course is designed for individuals with little or no commercial driving experience.

After successful completion of the four-week course, you will take the State of Illinois Class A test. With successful passing of the test, you will receive the Illinois Commercial Driver's License from the Secretary of State, a certificate from 160 Driving Academy and recognition from Black Hawk College.

CLASSES BEGIN EVERY MONDAY ALL YEAR LONG

The course runs Monday – Friday, 8 am – 4:30 pm for 4 weeks. Classes are held at 160 Driving Academy, 1530 46th Ave., Ste 2B, Moline IL.

Cost of the program:

- Iowa resident total is \$5,157.00. This includes cost of permit (CLP), drug screen, DOT physical, and CDL test.
 - Illinois resident total is \$5,195.00. This includes cost of permit (CLP), drug screen, DOT physical, and CDL test.
- Financial assistance may be available through grants, loans and discounts based on eligibility.

For more information, call Christi at 309-796-5718.



Email or telephone now for eligibility!

Opportunity@AmericanJob.Center
309.788.7587 or 309.852.6544

Welding

PRODUCTION MIG WELDING

This is a 140-hour Production MIG Welding class designed to train individuals on how to work as a welder in a production setting. The first 25 hours are dedicated to gases, symbols, blueprints, math, and safety. The remaining 115 hours of class time are conducted in a weld lab area which involves hands-on experience with MIG Welding and the demonstration of proper use of materials. You must be in attendance and participate 95% of the time in order to receive a certificate from Black Hawk College.



***MIG Welding Equipment Required:**

Welding Hood, Welding Jacket, Safety Glasses, MIG Welding Gloves (purchase 3 pair), Welding Beanie, Steel Toed Shoes, MIG Gun Pliers (Welper - Blue Handle) and a padlock for your locker. Clothing must be free of tears and rips.

***Equipment is purchased by the student.**

Cost for each class is \$2,250 (class fee includes books)

These classes do not qualify for financial aid.

Monday - Friday, May 6 - June 13

8:00 a.m. - 1:00 p.m. Class ID 1599, 1600

4:00 - 9:00 p.m. Class ID 1601, 1602

(No refunds after Apr. 22)

(No class on May 27)

Monday - Friday, June 24 - Aug. 2

8:00 a.m. - 1:00 p.m. Class ID 1783, 1784

4:00 - 9:00 p.m. Class ID 1785, 1786

(No refunds after June 10)

(No class July 4 & 5)

WELDING PRACTICE

- Are you testing for a welding job?
- Do you want to refresh your welding skill?
- Do you have a particular weld you need to practice?

The BHC Weld Lab in Moline is available to you for practice. A qualified instructor will work with you one-on-one.

Here is what you do:

Call the Business Training Center at 309-796-5718 at least TWO days in advance and schedule a minimum of two hours of practice.

- \$50 per hour for BHC welding graduates
- \$100 per hour for all others

Non-refundable fees are due at the time of scheduling. Questions? Call 309-796-5718.

OSHA & Safety

FORK TRUCK OPERATOR SAFETY AND DRIVING TRAINING (4 HOURS)

Training Providers: H. Long / S. Goke / P. Ericson

This course meets the training requirements for OSHA standard 29 CFR 1910.178. The training consists of classroom instruction that covers the content of the OSHA standard, types and characteristics of forklifts, pre-operation inspections, basic driving, stability and load handling, fuels, batteries, and attachments. Driving practice and performance evaluation follows classroom instruction. The college will issue a Certificate of Completion. **Cost: \$130**

BHC Industrial Training Lab Extension Center (ITLEC)

| Class ID | Day | Date | Time |
|----------|--------|---------|------------------|
| 1521 | Thurs. | Apr. 11 | 8:00 a.m. – Noon |
| 1520 | Tues. | Apr. 23 | Noon – 4:00 p.m. |
| 1522 | Thurs. | May 9 | 8:00 a.m. – Noon |
| 1606 | Tues. | May 21 | Noon – 4:00 p.m. |
| 1775 | Wed. | June 5 | 8:00 a.m. – Noon |
| 1776 | Thurs. | June 20 | Noon – 4:00 p.m. |
| 1779 | Tues. | July 2 | 8:00 a.m. – Noon |
| 1780 | Wed. | July 17 | Noon – 4:00 p.m. |
| 1814 | Thurs. | Aug. 1 | 8:00 a.m. – Noon |
| 1817 | Fri. | Aug. 16 | Noon – 4:00 p.m. |

Dates/time are subject to change as needed.

Class location: BHC Industrial Training Lab Extension Center (ITLEC), 3901 25th Street, Moline, IL (across from Courtesy Car City)

BHC Welding and Skilled Trades Center (WSTC-EC)

| Class ID | Day | Date | Time |
|----------|--------|---------|-------------------|
| 1608 | Wed. | May 22 | 8:00 a.m. – Noon |
| 1609 | Wed. | May 22 | 12:30 – 4:30 p.m. |
| 1777 | Thurs. | June 20 | 8:00 a.m. – Noon |
| 1778 | Thurs. | June 20 | 12:30 – 4:30 p.m. |
| 1781 | Wed. | July 24 | 8:00 a.m. – Noon |
| 1782 | Wed. | July 24 | 12:30 – 4:30 p.m. |
| 1815 | Thurs. | Aug. 15 | 8:00 a.m. – Noon |
| 1816 | Thurs. | Aug. 15 | 12:30 – 4:30 p.m. |

Dates/time are subject to change as needed.

Class location: BHC Welding and Skilled Trades Center (WSTC-EC), 520 E. Third St., Kewanee

Please register for any class a week in advance.

To register, call Christi Hughes at 309-796-5718 or email hughesc@bhc.edu

You can also register online at: www.bhc.edu/btc/

Blueprint Reading

BLUEPRINT READING

Presenter: Paul Fessler

This short-term, 24-hour class will give you a good introduction for understanding blueprints and what they mean. You will learn the Alphabet of lines such as object, hidden, center, phantom, dimension, extension, leaders, break, section and cutting planes. You will also gain terminology and understand the symbols of a print. The program includes both classroom and hands on training with blueprints.

In addition, you will become familiar with the visualization of a print such as:

- Orthographical
- View
- Principal
- Sectional
- First Angle and Third View Projection
- Auxiliary
- Multi Views

4 Tues./ 4 Thurs. Apr. 9 - May 2

5:30 - 8:30 p.m.

Bldg. 1 - Rm. B13

Tuition Fee \$299

In-person Class ID 1526



REGISTER FOR BTC CLASSES

By mail or in-person:

(Use the registration form on page 31)

Black Hawk College

Business Training Center (Bldg. 1, Balcony)

6600 34th Avenue, Moline, IL 61265

Credit/Debit card is required for the following:

By Phone: 309-796-5718 **FAX:** 309-796-5261

Online: www.bhc.edu/btc/



Highway Construction Careers Training Program

Construction Training

HIGHWAY CONSTRUCTION CAREERS TRAINING PROGRAM (HCCTP)

Paul Fessler, Program Manager

The Illinois Department of Transportation created this program to prepare people to work in the building trades and to increase the number of minorities, women and disadvantaged persons working on IDOT projects.

This full-time, 13-week class covers math, job/life skills, blueprint reading, OSHA, stick welding, construction equipment operation, shop time and hands-on projects.

There is no cost to the program. Participants receive a stipend of \$10 per hour. They learn essential skills, with the goal of applying for and obtaining an apprenticeship in the building trades.

Requirements: seeking work in the construction trades, 18 years or older, high school diploma or GED, valid driver's license, drug-free (tested).

Class starts on August 12

The application process requires several steps, beginning with attending an orientation session.

- Tuesday, May 30, 2024 10:00 a.m.
- Tuesday, June 25, 2024 10:00 a.m.
- Wednesday, June 26, 2024 6:00 p.m.

More dates to be announced - see www.bhc.edu/hcctp

All orientations are held at Black Hawk College, Bldg. 1, Rm. B-13, 6600 34th Ave., Moline, IL

Register online at www.bhc.edu/hcctp or call Paul Fessler at 309-796-5729.



Black Hawk College
FOUNDATION

INVESTING IN HUMAN POTENTIAL

foundation.bhc.edu

Follow and like us on



to stay informed about what is happening on
and around campus.

For more information, call 309-796-5052.

"I am an aspiring singer and have been in theater and chorus since I was a little kid. This scholarship is important to me because it helps fund my schooling to earn my Associates Degree. This scholarship is really helping me fund my dreams."

*– Samantha Hofstetter
Roger A. Perley Memorial Scholarship recipient*



**We want to connect with you!
We are updating our alumni records
and would like to hear from you.**

To update your alumni profile, scan the
QR code or visit foundation.bhc.edu.



Registration Information

Address:

Professional and Continuing Education (PaCE)
Black Hawk College – Outreach Center
301 Avenue of the Cities, East Moline, IL 61244

Business Hours:

Monday – Thursday 8:00 a.m. – 5:00 p.m.
Friday 8:00 a.m. – 4:30 p.m.

How to Register for PaCE Classes

Online Registration – Visit www.bhc.edu/pace

By Phone – Call 309-796-8223 during business hours. Credit card payment is required.

By Mail – Send your completed registration form and full payment to the above address.

By FAX – Fax completed registration form to 309-796-8282. Credit card payment is required.

Please do not email your registration form to BHC staff members.

Fees

- Full payment of fees is due at the time of registration.
- Make checks payable to **Black Hawk College**.

Hawk's Hub (Bookstore) 309-796-5500
Building 1, Lower Lobby, 6600 34th Ave., Moline

Monday - Friday 8:00 a.m. - 5:00 p.m.

For more information go to www.bhc.edu/bookstore

Equal Opportunity Notification

Black Hawk College will make all educational and personnel decisions without regard to race, color, religion, gender, sexual orientation, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, or status as a disabled veteran or Vietnam era veteran, except as specifically exempted by law. Coordinator for compliance is the Director of HR. Located in Building 1, Room B7. Phone 309-796-5222 or email hr@bhc.edu.

Resources for Students with Disabilities

The information contained in this publication is available in alternative formats upon request. A one-week advance notice of accommodation needs is recommended. If you will need accommodations due to a disability (e.g. Sign Language Interpreter, special seating) to participate in any BHC activity or program, please contact Disability Resources & Access (309) 796-5900.

Student Class Eligibility - Who Can Enroll

- Enrollment is open to anyone 16 years of age or older unless otherwise indicated in the description.
- Under certain circumstances, a student 15 years of age or younger may enroll with special permission from the instructor.
- Any questions, please call 309-796-8223.

Refund Policy

- Withdrawals must be completed by phone to the Professional and Continuing Education (PaCE) Department at 309-796-8223.
- Refunds will only be issued if the student withdrawals by the refund date indicated for the respective class.

Cancellation Policy

Without incurring obligation, Black Hawk College reserves the right to:

- cancel classes due to insufficient enrollment.
- change the time, date or place of class.
- make other revisions in course offerings which become necessary.

In case of severe weather or emergency, classes may be postponed.

Announcements will be broadcast on local TV/radio stations, www.bhc.edu, and Facebook.

The College is Closed the Following Days:

March 29 - Good Friday

May 27 - Memorial Day

June 19 - Juneteenth

July 4 - Independence Day

Facility Locations

www.bhc.edu/about-us/maps-locations/

- **Black Hawk College - Outreach Center (Outreach)**
301 Avenue of the Cities, East Moline
- **Black Hawk College (Bldg. 1, 2, 4, STB, and HSC)**
6600 34th Avenue, Moline
- **Black Hawk College Adult Learning Center (BHC ALC)**
4610 Black Hawk Commons Drive, Rock Island
- **Black Hawk College - Community Education Center (CEC)**
404 E. 3rd St., Kewanee

Other Locations:

- **Quad City Botanical Center**
2525 4th Ave., Rock Island

Registration Forms



Method of Payment:
 Cash
 Check/ Money Order

Credit Card:
 VISA
 MasterCard
 Discover

Credit Card _____
 Exp. Date _____ Security Code _____ (Three digit code on the back of the card)
Month Year
 Name on Card _____ Phone # _____
 Cardholder Address/Zip (if different than below) _____

Social Security Number: _____ Birth Date: ____/____/____

Name: _____ Male ___ Female ___
(Last) (First) (Middle Initial)

Home Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Business Phone: _____

Cell Phone: _____ Email: _____

Hispanic or Latino Ethnicity: ___ Yes ___ No

Race: (choose one or more):
 ___ (20) American Indian/ Alaskan Native ___ (70) Native Hawaiian/ Pacific Islander
 ___ (10) Asian ___ (50) White
 ___ (30) Black or African American ___ (60) Choose Not to Respond

Student Intent: (Check one)
 ___ (01) Prepare for new or first occupational career
 ___ (02) Improve present occupational skills
 ___ (03) Explore courses to decide on a career
 ___ (04) Prepare for transfer to 4-yr. college or University
 ___ (05) Remedy basic skills deficiencies
 ___ (06) Pursue non-career, personal interests
 ___ (07) Prepare for high school diploma equivalence test
 ___ (08) Other or unknown

| <u>Class ID</u> | <u>Class Title</u> | <u>Amount Due</u> |
|-----------------|--------------------|-------------------|
| | | |
| | | |
| | | |
| | | |
| | | |

Highest Degree Previously Earned:
 ___ (30) GED ___ (50) Bachelors Degree
 ___ (35) High School Diploma ___ (60) Masters Degree
 ___ (39) Some college (No degree) ___ (70) First Professional Degree
 ___ (40) Certificate ___ (80) Doctorate Degree
 ___ (45) Associate Degree ___ (85) Other ___ (90) None

Employment Status:
 ___ (01) Full Time—40 hrs or more ___ (03) Part Time—15 hrs or less/week
 ___ (02) Part Time—over 15 hrs/week ___ (04) Homemaker
 ___ (05) Unemployed ___ (06) Retired/Other

Date: _____ Rec'd By: _____ Cash: _____ Check# _____ Charge: _____ **Total Due** _____



Method of Payment:
 Cash
 Check/ Money Order

Credit Card:
 VISA
 MasterCard
 Discover

Credit Card _____
 Exp. Date _____ Security Code _____ (Three digit code on the back of the card)
Month Year
 Name on Card _____ Phone # _____
 Cardholder Address/Zip (if different than below) _____

Social Security Number: _____ Birth Date: ____/____/____

Name: _____ Male ___ Female ___
(Last) (First) (Middle Initial)

Home Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Business Phone: _____

Cell Phone: _____ Email: _____

Hispanic or Latino Ethnicity: ___ Yes ___ No

Race: (choose one or more):
 ___ (20) American Indian/ Alaskan Native ___ (70) Native Hawaiian/ Pacific Islander
 ___ (10) Asian ___ (50) White
 ___ (30) Black or African American ___ (60) Choose Not to Respond

Student Intent: (Check one)
 ___ (01) Prepare for new or first occupational career
 ___ (02) Improve present occupational skills
 ___ (03) Explore courses to decide on a career
 ___ (04) Prepare for transfer to 4-yr. college or University
 ___ (05) Remedy basic skills deficiencies
 ___ (06) Pursue non-career, personal interests
 ___ (07) Prepare for high school diploma equivalence test
 ___ (08) Other or unknown

| <u>Class ID</u> | <u>Class Title</u> | <u>Amount Due</u> |
|-----------------|--------------------|-------------------|
| | | |
| | | |
| | | |
| | | |
| | | |

Highest Degree Previously Earned:
 ___ (30) GED ___ (50) Bachelors Degree
 ___ (35) High School Diploma ___ (60) Masters Degree
 ___ (39) Some college (No degree) ___ (70) First Professional Degree
 ___ (40) Certificate ___ (80) Doctorate Degree
 ___ (45) Associate Degree ___ (85) Other ___ (90) None

Employment Status:
 ___ (01) Full Time—40 hrs or more ___ (03) Part Time—15 hrs or less/week
 ___ (02) Part Time—over 15 hrs/week ___ (04) Homemaker
 ___ (05) Unemployed ___ (06) Retired/Other

Date: _____ Rec'd By: _____ Cash: _____ Check# _____ Charge: _____ **Total Due** _____

Professional and Continuing Education

Look inside for a list of our upcoming classes.

Visit our website: www.bhc.edu/pace.



April is Community College Month!

To celebrate, PaCE is offering free and discounted opportunities!

See page 3 for more information.



Youth Camp June 24 - June 27

Camp for students who will be entering 3rd - 5th grades.

Seven fun interactive sessions to choose from.

- Drawing Animals and Faces
- River Rhythms: A Musical Journey Along the Mississippi
- Coding for Kids with Scratch Coding
- Intro to Robotics
- Recycled Art
- DIY Fashion
- Explore Engineering

For class descriptions and registration information, turn to page 4.