

New Student

CHECKLIST



THINGS TO DO:

Step 1: Apply

- ☐ Apply for admission at www.bhc.edu/apply.
 - Pay \$20 application fee.
 - Look for your welcome letter in 1-2 business days at the email address you provided on the application.
- ☐ Send official transcripts from your high school and/or previous college.
- ☐ Send placement scores from another school or ACT/SAT test scores (taken within the last two years).
- ☐ Apply for financial aid at www.fafsa.gov. BHC's school code is 001638. FAFSA is available December 2023 for the following fall semester. Get more information at www.bhc.edu/financialaid.

Step 2: Log into myBlackHawk

- ☐ Reference the welcome letter for myBlackHawk login instructions.
- ☐ Access myBlackHawk through the BHC website or at myblackhawk.bhc.edu.
Login questions? Contact the ITS Help Desk at 309-796-5555 or 5555@bhc.edu.

Step 3: Begin Hawk's Journey

- ☐ Access *Hawk's Journey*, your individualized guide for success, on the Student tab in myBlackHawk.
- ☐ Use Hawk's Journey to do the following:
 - Determine if you need to complete the placement test.
Visit www.bhc.edu/placementtesting for more information.
 - Prepare to meet with an advisor.

Step 4: Work with an advisor and register

- ☐ Create your schedule and register with the help of an advisor.
- ☐ Visit www.bhc.edu/advising for more information or call to schedule an appointment: **East Campus:** 309-854-1709 | **Quad-Cities Campus:** 309-796-5100

Step 5: Pay tuition

- ☐ Access the Student Billing tab in myBlackHawk to check payment options, due dates, pay online or set up deferred payment.
- ☐ Contact Career Services to explore jobs at www.bhc.edu/careers.
- ☐ Apply for a BHC Foundation scholarship at www.bhc.edu/foundation.

GET PREPARED FOR THE FIRST WEEK OF CLASSES:

Don't forget!

- ☐ Check your myBlackHawk email frequently for important messages.
- ☐ Access *Hawk's Journey* to view the calendar where important dates and deadlines are noted as well as additional information regarding the remaining items.

Library Card

- ☐ Get your Black Hawk College Library Card at the Quad-Cities Campus or East Campus libraries.
- ☐ Use your library card for free unlimited MetroLINK rides (www.metroqc.com).

Books

- ☐ Order books online at www.bhc.edu/bookstore.
- ☐ Pick up books at the Quad-Cities Campus in the Hawk's Hub in Building 1 or at the East Campus Bookstore in Building A.

Parking Permit

- ☐ Purchase a permit for \$25 at the BHC Police Department at either campus, the Bursar's Office at the Quad-Cities Campus or Enrollment Services at the East Campus. Summers and minimesters are free.
- ☐ If you are using financial aid to buy your parking permit, pick up a voucher at the Hawk's Hub or the East Campus Bookstore.

Welcome Week

- ☐ Connect with students, faculty and staff to learn about support resources on campus.
- ☐ Visit www.bhc.edu/orientation to sign up.

Get involved

- ☐ Learn more about clubs, organizations and events on campus by stopping by the Student Life Office at the Quad-Cities Campus in Building 4 or the Advising Center at the East Campus in Building A.
- ☐ Visit www.bhc.edu/studentlife for more information.

Black Hawk College

Ideal timeline:

Summer Classes

Registration begins in April.
Apply and start financial aid January-March.

Fall Classes

Registration begins in April.
Apply and start financial aid October-January.

Spring Classes

Registration begins in November.
Apply and start financial aid September-October.

Questions?

East Campus: 309-854-1724 | **Quad-Cities Campus:** 309-796-5000
info@bhc.edu | www.bhc.edu/go

