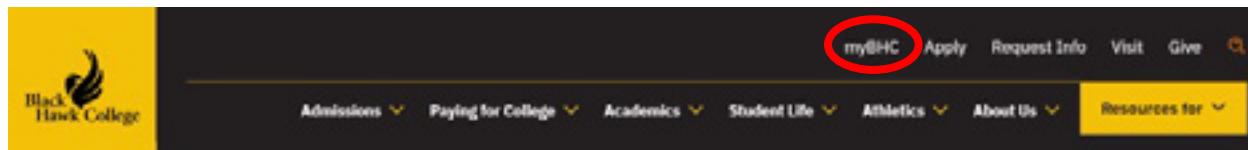


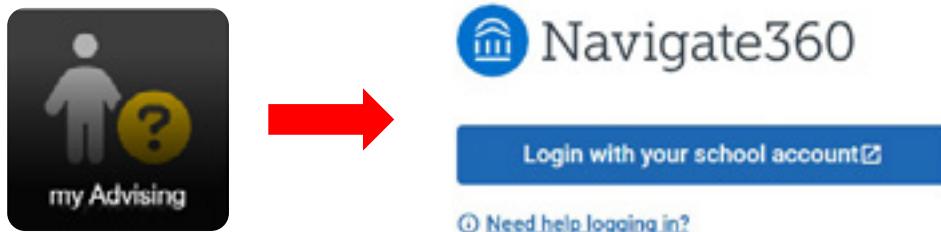
# *So you're ready to meet your advisor –* **What's next?**

Schedule an appointment through myBHC, the BHC student portal. This is how you will schedule meetings with an advisor during your time at Black Hawk College. It's super easy!

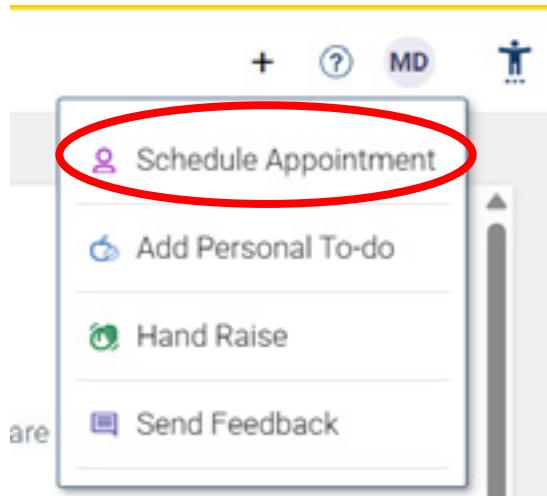
1. Go to [www.bhc.edu](http://www.bhc.edu) and at the top right, click on **myBHC** or go directly to [myBHC.bhc.edu](http://myBHC.bhc.edu) then sign in to your account. New students should reference the "Welcome to BHC!" email sent to their personal email address for login instructions.



2. Once logged in, navigate to the **myAdvising** tile and log in to Navigate360 if prompted.



3. At the top right, click the plus icon "+" and choose "Schedule Appointment."



4. Under "What can we help you find?" choose the Service (kind of appointment you need) and the earliest date you are interested in scheduling an appointment.

What can we help you find?

What type of appointment would you like to schedule? \*

Advising

Service \*

- Add/Drop a Course Question (30 min)
- Financial Aid Appeal (60 min)
- Register for Courses (45 min)

[Find Available Time](#)

What can we help you find?

What type of appointment would you like to schedule? \*

Advising

Service \*

Register for Courses (45 min)

Pick a Date \*

July 8, 2025

[Find Available Time](#)

5. Scroll below the calendar grid and choose the format you prefer for the appointment (In-Person or Virtual). If your preferred format is not available, contact your advisor directly for scheduling options.

Staff

Search by name

How would you like to meet?

Search by type

In-Person

Search by name

Course

Select course

6. Choose the appointment slot that works best for you out of the available appointments shown. You will see the earliest date your advisor is available starting from the date you choose, as well as several date options beyond that. Then you can confirm to schedule the appointment.

#### Advisor Office

Please refer to the additional details section within the appointment to see where the appointment will be taking place. If you have questions, please contact your Advisor.

[View Drop-in Times](#)

Mon, Jul 14th

10:00 - 10:45 AM  

10:15 - 11:00 AM

10:30 - 11:15 AM

10:45 - 11:30 AM

Questions? Contact:

**Advising Center**

309-796-5100 | [advqc@bhc.edu](mailto:advqc@bhc.edu)