

**Articulation Agreement
Between
Black Hawk College
And
Wethersfield High School High School**

Black Hawk College will grant three (4) credits of articulated credit for BA 170 –Fundamentals of Accounting I and BA 171 - Fundamentals of Accounting LAB I to those Wethersfield High School graduates who complete the following:

Successful (3.0 grade or above) completion of Accounting I and Accounting II

This articulation agreement will be in effect from July 1, 2013, through June 30, 2015.

Authorized Signatures:

High School Instructor (please print)	Signature	Date
---------------------------------------	-----------	------

High School Principal (please print)	Signature	Date
--------------------------------------	-----------	------

BHC Program Faculty (please print)	Signature	Date
------------------------------------	-----------	------

BHC Department Chair (please print)	Signature	Date
-------------------------------------	-----------	------

BHC Vice President for Instruction	Signature	Date
------------------------------------	-----------	------

Specific Articulation Terms and Conditions:

In order to provide high school students with the opportunity and the incentive to accelerate their progress in a Black Hawk College Career and Technical Education Program and in an effort to provide a continuing articulated pathway that builds on past learning experiences and eliminates unnecessary duplication of instruction, we mutually subscribe to the following:

1. We agree with the principles, practice, and procedures for entering into an articulation agreement as set forth in the “Articulation Manual” document.
2. We have evaluated respective individual and course competencies in the Administrative Support and Information Processing Tech Prep Pathway and have determined that the Wethersfield High School graduates who successfully complete the competencies identified in the course(s) listed below, as stipulated in the document titled “Articulation Manual,” are eligible for articulated credit. In addition, the student must:
 - Have appropriate Compass scores for admission to the program. Students with lower scores will be admitted to the College and asked to take courses that will support college success. This may delay admission to the selected career program.
 - Complete the Accounting I and Accounting II articulated course with a 3.0 grade or above and have met the required student learner outcomes and proficiency levels as listed by Black Hawk College Accounting faculty.
3. Guidance and support for pathway selection will occur at the secondary level and will continue at Black Hawk College through individual and/or group advisement.
4. The high school is responsible for assisting the student in completion of the Application for Articulation form and forwarding that form on to the Black Hawk Tech Prep Coordinator.
5. A student may apply to receive articulated credit upon enrollment in Black Hawk College no later than 18 months following high school graduation. If enrolled in the armed services immediately following high school, the student, after presenting documentation of discharge from the armed services to the College Enrollment Services office, may apply for articulated credit.
6. A student who earns articulated credit for courses taken while in high school and who subsequently enrolls in the next level course in the sequence at Black Hawk College but who does not perform satisfactorily in the next course, may be required, at the discretion of the Black Hawk College faculty, to enroll in the first course again.
7. Information obtained from the Application for Articulated Credit form will be used by Black Hawk College to generate a list of all students enrolled in Tech Prep Pathways at

the beginning of each semester. This list will be forwarded to the appropriate Tech Prep representative for reporting purposes.

8. The College courses covered in the individual pathway articulation agreements are designed to lead to the Associate of Applied Science degree or certificate. Specific student learner outcomes and proficiency levels will be attached to the individual pathway articulation agreement.
9. This Articulation Agreement will be in effect upon the signing of all parties and is subject to review and renewal every two years. Any concerns for review and/or proposals for revision should be submitted to the Tech Prep Coordinator who will forward concerns to the appropriate dean and other appropriate persons. Either party with a 30-day advance notice may terminate this agreement. In such case, students completing and being accepted by the College prior to the termination date will be considered for proficiency credit.

Regional Course	Special Requirements	Black Hawk College Course
Accounting I & Accounting II	3.0 grade or above A general ledger software program is used as well as Excel. Students prepare journal entries, post to ledger, prepare financial statements, worksheets and complete financial ration analysis using both programs.	BA 170 –Fundamentals of Accounting I and BA 171 - Fundamentals of Accounting LAB I

Wethersfield High School

High School

Alternative Course Title

EXPECTED LEARNING OBJECTIVES: Upon successful completion of this course, the student shall be able to:

- A. Analyze and record business transactions.
- B. Prepare and interpret financial statements.
- C. Record adjusting and closing entries.
- D. Calculate, report and record inventory information.
- E. Analyze and record business transactions using special journal.
- F. Describe and apply the principles of internal control to cash.

COURSE OUTLINE:

- A. Financial statements, business transactions and the accounting equation
- B. Analyzing and recording transactions
- C. Accrual accounting and financial statements
- D. Completing the accounting cycle
- E. Accounting for merchandising activities
- F. Merchandise inventories and cost of sales
- G. Accounting information systems
- H. Cash and internal control