



Veterinary Sciences Program
Janet Johnson, CVT
Program Director
(309) 854-1985 | www.bhc.edu

Dear Prospective Veterinary Technology Student:

Thank you for your interest in the Veterinary Technology Associate of Applied Sciences degree program at Black Hawk College.

You have chosen a very important career in the veterinary medicine field. Our program is designed to prepare students for a career as a veterinary technician by aiding in the development of skills in many areas of veterinary medicine including, and not limited to: animal handling and restraint, animal care and nursing, anesthesiology and surgery preparation, dentistry, diagnostic laboratory and imaging, practice management, critical thinking and problem-solving skills. With knowledge base and hands on skills, students will be prepared to enter the career field as a valued member of the veterinary health care team by providing quality assistance to a veterinarian, working together with other members of the team, and educating clients. All of these skills will provide the basis for the practice of high-quality medicine and to deliver a positive patient, and client, experience.

This program is not a stepping stone to a school of veterinary medicine. If your objective is to become a veterinarian, you are encouraged to contact a Black Hawk College advisor regarding pre-requisite course work to transfer to a four-year college.

The 2017 fall semester welcomed Black Hawk College's first cohort of students to begin the Veterinary Technology program. The curriculum has been approved by the Illinois Community College Board and Higher Learning Commission. The College has applied for initial accreditation with the American Veterinary Medical Association.

A career in the field of veterinary medicine is extremely rewarding, and at times, mentally and physically challenging. Successful candidates for the Veterinary Technology AAS program must be academically dedicated, have interest in the mathematics and sciences, and be able to complete tasks thoroughly and efficiently. All students are expected to be able to work with class mates, instructors, other veterinary health care team members, and animals in a supportive and respectful manner.

The Veterinary Technology AAS program will have laboratory sessions that require the restraint of large and small animals – which includes lifting, bending, and flexibility. These physical tasks are a necessary part of the curriculum. If you have any limitations that would prevent you from completing these types of physical tasks, contact the College's Disability Services East Campus Office at (309) 854-1713 upon submission of your application.

Black Hawk College's Veterinary Technology AAS program has a limited enrollment of up to thirty-two students per year. The information in this packet is provided as guidance to aid you through the application process for consideration of admission. Applications must be complete, accurate and submitted on time. Failure to do so will result in your ineligibility for admission to the program.

East Campus
26230 Black Hawk Road
Galva, IL 61434
309.854-1700 | 800.233.5671
www.bhc.edu

All applicants must complete a new application each time they apply for this program. Applications will be accepted until March 1, 2020 by 5:00 pm for the Fall 2020 start. Applications may be accepted after March 1st at the discretion of the program director.

The selection process is very competitive; therefore, **students are strongly encouraged to submit their applications early.**

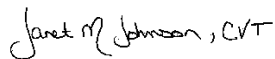
Students applying for the Veterinary Technology AAS program should send their application and other required information directly to:

Black Hawk College East Campus
Veterinary Sciences Program
Attn: Kelly Craig
26230 Black Hawk Road
Galva, IL 61434


The Black Hawk College course catalog and schedule of classes are available online at www.bhc.edu. The catalog may provide you with the answers to other questions, such as financial aid, and will familiarize you with general college information, hours, etc.

The Veterinary Technology AAS program staff look forward to receiving your application so that we may consider your candidacy for our program. Contact our office with additional questions if needed; we will do our best to answer them for you.

Sincerely,



Janet Johnson, CVT
Program Director
Veterinary Sciences Program
(309) 854-1985
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Drew Cotton
Agriculture Department Co-Chair
(309) 854-1842
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Veterinary Technology Associate of Applied Science Degree

Associate of Applied Science Code 5017

What can this program provide for me?

The Associate in Applied Science Degree in Veterinary Technology prepares students to perform veterinary procedures under the supervision of a veterinarian.

The curriculum for Veterinary Technology is career-oriented and was developed with the intention of seeking the accreditation of the American Veterinary Medical Association.

Additional opportunities offered to veterinary technician students will include two advanced certificates unique to the Black Hawk College Veterinary Technology Program. Each certificate will require additional coursework, details to follow. Although not required for the completion of the program, these additional certification options will give students an extra edge in the individual specialties.

- Advanced Large Animal Technician Certificate
- Advanced Veterinary Office Management Certificate

Admission Requirements

All applicants should review the College catalog for Black Hawk College admission requirements. In addition to meeting Black Hawk College admission requirements, the student who wishes to enter the Associate in Applied Science Veterinary Technology Program must meet the following requirements:

1. High School graduation or equivalent.
2. A physical examination prior to any clinical coursework.
3. The applicant will shadow a CVT, LVT, or RVT for a minimum of 40 hours in an animal care facility under the direction of a licensed veterinarian. A completion form must be signed by the CVT, LVT, or RVT and veterinarian prior to application.
4. VT Application Process: students are strongly encouraged to get their application in early, as the selection process begins in January and is very competitive. Applications will be accepted starting September 1st. Applicants are interviewed and reviewed for selection in the order in which the program received their application. The program admits up to 32 students each fall. Applications are available online at <https://www.bhc.edu/program/veterinary-technology-aas/>.
5. Students wishing to apply after March 1st should contact the program director to see if late applications will be accepted.
6. Interview with VT selection committee: the interview is part of a written and oral selection process.
7. A rabies vaccination **is required prior to admission** and required by many clinical sites.
8. All students must achieve grades of "C" or above in all courses required for the Veterinary Technology program.
9. Students must achieve a grade of "C" or above in all VT courses to continue in the program. Final grades below a "C" will result in dismissal from the program.

Readmission is at the discretion of the program director and as space permits.

Students must also successfully document all job shadowing (form included in application packet), health and background checks required by academic departments and/or clinical sites prior to admission to program and/or courses.

If you do not meet the above admission requirements, please contact the Advising Center at (309) 854-1709.

Veterinary Technology AAS Course of Study Outline

Please consult the Black Hawk College course catalog for full course descriptions for pre-requisite and recommended courses.

Recommended Courses Prior to Application

AG 141	Animal Science	4
AG 142	Animal Nutrition	3
CS 100	Introduction to Computers	3
EQ 151	Horse Production & Management	4
EQ 253	Horse Health Care	4
SPEC 101	Principles of Speech Communica	3
	CREDIT HOURS	21

Program Prerequisites – Course required for admission to the VT Program (completed or in progress)

*VT 100	Intro to Vet Technology	2
ENG 101	Composition I	3
Social Science Category or AG 281	Agricultural Economics	3-4 or 4
*BIOL 100, 101 or 105	Introduction to Biology or General Human Biology or General Biology I	4
Chemistry 101 or 110	General Chemistry or Introduction to Chemistry	4
	CREDIT HOURS	16-17

First Semester of VT Coursework

*VT 102	Interpersonal Communication	3
VT 110	Vet Tech Anatomy and Physiology I	4
VT 115	Small Animal Health Care I	3
VT 123	Vet Tech Math	3
VT 140	Microbiology and Parasitology	3
	CREDIT HOURS	16

Second Semester

VT 111	Vet Tech Anatomy and Physiology II	4
VT 116	Small Animal Health Care II	3
VT 130	Repro, Production and Nutrition	3
VT 150	Lab and Exotic Animal Care	3
VT 160	Vet Tech Pharmacology	3
	CREDIT HOURS	16

Summer		
VT 166	Clinical Preceptorship	2
VT 170	Anesthesia & Surgical Prep	2
	CREDIT HOURS	4

Third Semester		
*VT 203	Vet Ethics and Critical Thinking	2
VT 210	Vet Tech Diagnostic Imaging	3
VT 215	Large Animal Health Care	3
VT 240	Clin Path and Lab Procedures I	3
VT 270	Vet Tech Surgery and Nursing	5
	CREDIT HOURS	16

Fourth Semester		
VT 202	Veterinary Office Practices	3
VT 222	National Board (VTNE) Review	2
VT 241	Clin Path and Lab Procedures II	3
VT 266	Vet Tech Clinical Internship	4
	CREDIT HOURS	12

***Indicates applicable courses from the Veterinary Assistant certificate program.**

Minimum total hours required for degree - 80

The college intends to seek third-party accreditation through the AVMA (the student is bound by the Illinois Veterinary Medicine and Surgery Practice Act of 2004: 225 ILCS 115/3) (from Ch. 111, par. 7003).

Additional Certification Options

Advanced Large Animal Technician Certificate

Certificate Code: 5717

The Advanced Large Animal Certificate program is designed to prepare the graduate to succeed in employment as a large animal technician in a wide variety of careers including private practice or academia. The graduate will be proficient in facilitating veterinary procedures, patient care, and client services in the large animal industry.

Advanced Veterinary Office Management Certificate

Certificate Code: 5817

The Advanced Veterinary Office Management Certificate program is designed to prepare graduates to succeed in securing management positions of employment in veterinary hospitals, clinics and animal care facilities. The graduate will be proficient in managing: patient flow, communication centers, inventory control, accounting, and staffing in the veterinary technology industry.

Veterinary Technology AAS (VT)

Program Checklist

_____ Complete the steps to enrolling at Black Hawk College (www.bhc.edu/checklist)

_____ Complete the VT Application

ATTACH the following documentation to the VT Application:

_____ Unofficial copy of college transcripts:

- web-based transcripts are accepted
- current Black Hawk College students can access transcripts at **myblackhawk.bhc.edu**
- transcripts must show grades for each course, cumulative GPA, and currently enrolled courses
- transcripts must show successful completion of Veterinary Technology AAS Program pre-requisite courses
- If students apply and have not yet completed a pre-requisite course, they must show proof of enrollment for those courses for the Spring 2020 Semester – or, include signed documentation from a Black Hawk College Advisor outlining your plan for enrollment in Summer 2020 courses. *Students may be accepted into the program before all pre-requisites are completed, however, acceptance will be contingent on the successful completion of those courses with a “C” or higher by the start of Fall 2020.*
- If Black Hawk College’s Enrollment Services has received your official transcripts from another school, please indicate that on the application. Transcripts do not need to be attached in this case. However, please verify with Enrollment Services, because the application will not be considered complete without them. (If courses appear on your MyBlackHawk transcript or Degree Audit with a “T” grade, “T” indicates they have been received by Enrollment Services.)

_____ Three (3) letters of reference. There are no official recommendation forms included in this packet. You are required to get three letters of recommendation, preferably from: 1) former instructor/teacher, 2) employer or clinical/medical professional and 3) personal.

_____ Job Shadowing Form – shadowing a CVT, LVT, or RVT for a minimum of 40 hours in an animal care facility under the direct supervision of a licensed veterinarian is required. A completion form must be signed by the CVT, LVT, or RVT and veterinarian prior to application. Multiple forms may be submitted in order to reach the cumulative 40-hour minimum. Students may provide proof of hours shadowed > 40 hours if applicable.

_____ Personal Statement and Experiences

_____ Complete and sign the attached Veterinary Technology Associate in Applied Science Degree program application.

Please submit and attach all of the items listed above to your application by March 1, 2020 and send it to:

**Black Hawk College East Campus
Veterinary Technology Program
Attn: Kelly Craig
26230 Black Hawk Road
Galva, IL 61434**

Incomplete applications WILL NOT be reviewed for consideration in the Veterinary Technology Program.

Black Hawk College**Veterinary Technology Program Application – Admission for Fall 2020**

Instructions to Applicant: Please complete the following information fully and accurately. All information will be kept confidential. If you desire not to answer a question, please indicate your response by writing NO REPLY. Please write legibly.

Name: _____ Other Names Used: _____
(If applicable)

Address: _____ City/State/Zip: _____

Primary Phone: _____ Alternate Phone: _____

BHC Student ID # or SSN: _____ Email: _____

Date of Birth: _____

I. High School Background

_____ I am presently a senior in high school.

_____ I graduated from high school in _____ (year). Where? _____

_____ I have a GED (high school equivalency). Year completed: _____

_____ Black Hawk College uses the ACCUPLACER test to determine placement in English, Math and Reading. If you have not taken any college English or Math courses, you must take the BHC ACCUPLACER test. Please contact the Testing Center at 309-854-1732 to schedule a test date/time. There is no cost to the student for taking the test if it is your first time.

II. College Background

_____ I have completed and/or currently enrolled for courses at Black Hawk College.

Years attended _____

_____ I have completed and/or currently enrolled for courses at another college.

College _____ Years attended _____

College _____ Years attended _____

III. Experience

1. Have you had previous animal or health care experience? _____ Yes _____ No

Beginning with the most recent experience, list agencies or institutions where experience occurred. This experience may include any animal contact experience and/or health care experience (animal or human). Indicate general time frame worked, what position (s) you held. Be sure to include any volunteer or observation work. Submission should also include your shadowing hours and experience at the clinic/s where you completed the job shadowing requirement.

With each experience, please include a short one- to two-sentence description on what you learned from that experience and how it pertains to your decision to enter the veterinary science field.

Please attach your experience and statements as a separately TYPED document (Microsoft Word, etc.).

IV. Other

Please circle appropriate response

1. Have you ever been convicted of any criminal offense in any state or in Federal court (other than minor traffic violations)? Yes No

If yes, please be aware that a felony offense may prevent you from sitting for the state and/or national board examination, which will prevent you from becoming a certified veterinary technician.

2. You must possess physical ability to provide animal care. *Students with chronic health problems or physical disabilities are accepted unless the health problem or disability is such that the student would be unable to complete the objectives of the program. For more information, see the attached health requirements, physical standards and mental/attitudinal standards found in the Veterinary Technology Student Handbook which can be found at https://www.bhc.edu/wp-content/uploads/dlm_uploads/2019/10/vt-handbook-final-version-updated-8-14-19.pdf.
3. State your reasons for pursuing a career as a Veterinary Technician. Please TYPE your statement on a separate document and attach it to these forms (700-word maximum).

I believe the information in this application packet to be accurate and accept responsibility for its authenticity. I understand that falsification of this application may result in denial of admission or removal from the Program. I verify I have included all necessary paperwork (transcripts/scores) in order for my application to be reviewed.

I understand that completion of the associate in applied science veterinary technology program does not automatically guarantee a graduate the right to take the licensing examination or to become licensed as a Veterinary Technician.

Signature _____ Date _____

BLACK HAWK COLLEGE
Veterinary Technology AAS Program

Job Shadowing Completion Form

Student's Name _____ Date _____

Licensed Veterinarian's Name _____

Business Name _____ Phone _____

Street Address _____ City _____

State _____ Zip Code _____ Email _____

The student:

- | | | |
|---|-----|----|
| • demonstrated appropriate attire/appearance? | Yes | No |
| • was attentive and showed interest in the job? | Yes | No |
| • asked appropriate questions? | Yes | No |
| • maintained an appropriate attitude? | Yes | No |
| • completed the following number of shadowing hours with a
CVT, RVT or LVT under the direct supervision of a licensed
veterinarian? | Yes | No |

Please provide a brief summary of the student's job shadowing experience and the number of hours.
(i.e. what did he/she get to observe and/or do?)

CVT, LVT, or RVT Printed Name _____ Title _____

Signature _____ Date _____

Veterinarian Printed Name _____

Signature _____ Date _____