

Date & Time 8/14/2013 / 3:00-5:00 pm

Attendees P. Nodzinski, D. Murray, G. Nicke, K. Malcolm, C. Leland, D. Cooper, C. Dowell, B. Morthland, D. Murray, G. Nicke,

Objective(s) AQIP Steering Committee

Agenda

- 1 Core Value Reflection: Appreciation of Diversity: We value the contributions of others who have talents and abilities, beliefs and traditions, actions and behaviors that are different than our own.**

- 2 Membership**

Two members of the committee have left employment with the College, one faculty member and one staff member. It is the recommendation of the Steering Committee that additions to the committee include a staff member (most likely from HR, replacing J. Johnson) and faculty senate officer and/or a member of the Student Learning Committee replacing the faculty member.

- 3 Action Projects**

The College continues to have three active action projects. In review, the Academic Analytic Tools & Environment project is making significant progress. The Advancing Culture, purpose, and process of student learning has concluded and the team needs to write up a final report and recommend a new project. It was reported that this project would most likely be the general education testing using the ETS testing tool. More details are needed on this project. The last project has not activity as of yet and needs to be reviewed. D. Murray and P. Nodzinski volunteered to review the Charter for the current action Project "Engagement of internal stakeholders in sharing, commenting, and collaborating on ideas" to determine if it is still an action item the College should put its resources to. If the Charter is narrowly defined, they will make a recommendation as to how to broaden the project or a recommendation to discontinue the project.

- 4 Systems Portfolio Feedback Report- Conversation with Eric Martin**

A conference call was held by Dr. Baynum, Kathy Malcolm, Toni Smith, Peter Nodzinski and David Murray with Eric Martin from the Higher Learning Commission. During the call Mr. Martin, HLC regarding guidance on understanding the AQIP Systems Portfolio Appraisal feedback. He indicated that the section starting on page 34 of the document did in fact provide evidence of the college meeting the requirements for the HLC Core Components with the exception of Criterion Four, Teaching and Learning, Core Component 4.B. It was his recommendation that the College address this additional evidence supporting this Criterion in the Quality Report due prior to the HLC Quality Check Up.

B. Morthland agreed to work with the B. Leblanc, Chair of the Student Learning Committee to draft language to use in both the Quality Report and the Federal Compliance Report addressing specifically program-level assessment, learning goals and co-curricular goals.

5	Quality Check Up Planning
	<p>Members attending the HLC Webinar on the Quality Checkup include, P. Nodzinski, D. Cooper, B. Truitt, K. Malcolm, D. Murray and Dr. Baynum. The webinar while informative did not provide much new information to act upon. K. Malcolm shared she is working with several areas of the college to produce three primary documents: Federal Compliance Report, Quality Report, and Multi-Campus Report.</p> <p>Preliminary planning for the site visit will begin with a conference call with the visiting team.</p>

6. Status Federal Compliance Report

Until the planning call with the visiting team, team should expect this report to be due mid-late September.