MINUTES
OPEN SESSION
Thursday, October 17, 2013
Black Hawk College
East Campus

BOARD OF TRUSTEES

Note: all informational reports and all Board Reports cited in these minutes can be found in the October 17, 2013 Board Meeting Packet, available at http://www.bhc.edu/about-us/board-of-trustees/agenda-packets

I. CALL TO ORDER

Chair David Emerick called the meeting to order on Thursday, October 17, 2013 at 6 p.m., in the **East Campus Conference Center, Building 1, Room 100, 26230 Black Hawk Road, Galva, Illinois.**

II. ROLL CALL

Present: Dorothy W. Beck, Tim A. Black, Kylee L. Fox, Donna M. Frye, Douglas L. Strand, Student Trustee David Edge, David L. Emerick, Jr.
Absent: John D. McCooley

Also Present: President Thomas Baynum; Executive Assistant to the President Karen Mowers; Vice Presidents Chanda Dowell, Leslie Anderson and Bettie Truitt; Senate Presidents Traci Davis and Jon Hartman; Employee Unit Representatives Joan Eastland and Betsy Hall; others from the employee community and from the public.

III. PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

IV. MINUTES

Approval of the Minutes of the Regular Meeting of September 19, 2013.

Trustee Strand moved to approve the minutes, Trustee Beck seconded.

AYES: Trustees Beck, Black, Fox, Frye, Strand and Emerick.
ADVISORY VOTE: Student Trustee Edge voted Aye
NAYS: None
ABSENT: Trustee McCooley
Motion passed.

V. EMPLOYEE/PUBLIC COMMENT

A. Core Value Reflection

The Core Value Reflection on Fairness was given by Kathy Malcolm who noted that the materials prepared for the Higher Learning Commission (HLC) visit exemplified the comparability of the facilities, offerings and resources available on both campuses.

B. Other

At Chair Emerick's request, the audit report was moved up on the agenda. Consultants Greg Dunham and Brian Anderson from Wipfli LLP reported that they had met with the Board of Trustees Audit Committee on June 27 to plan the audit and spell out the standards they would follow. Their completed report on the College's finances and those of the two Foundations were presented to the Board along with the College's response to the few items noted as "opportunities for strengthening internal controls and operating efficiency."

C. Faculty Senates

QC Faculty Senate –The Faculty Senate has been working hard to prepare for the HLC visit, meet the new faculty, work with the bookstore in resolving textbook availability issues, support adjunct faculty, and work with the dual credit/enrollment program.

EC Faculty Senate – Dr. Jon Hartman also noted the extensive East Campus preparations for the upcoming HLC visit. He provided information about events at the East Campus including Ag judging and show team competitions, the pumpkin auction for United Way, and the FFA national convention.

He also noted serious concern among some faculty over one of the provisions of the Insurance Oversight Committee's (IOC)recommendations and asked the Board to consider holding action on this board report (BR#8559)at this time.

D. IFT Faculty and Pro-Tech Unit

Professor Joan Eastlund gave a brief summary of the Illinois Articulation Initiative (IAI) committee meeting she had recently attended and noted that six BHC faculty members were involved in various panels set up by the IAI. She also gave some background on the IOC's recommendation to the Board that would be considered later in the meeting.

E. UAW Support Staff Unit

Chairperson Betsy Hall thanked the IOC for their work on the insurance board report. Members of her unit understood that insurance costs were going up and were therefore supportive of the Committee's recommendations except that which would require employee spouses who held full-time employment elsewhere to get their primary insurance from their own employer.

F. IFT Adjunct Faculty- no report

G. Student Government Association – Student Trustee David Edge reported that the EC SGA meets every Wednesday and they are currently working on fundraisers. On Oct. 24 the SGA will hold a Halloween movie night. He encouraged everyone to attend the Trick or Treat trail on October 30.

H. Other - Mike Meleg spoke on behalf of the non-represented employee unit, some of whose members also would be adversely affected by the provision in the IOC's

recommendation regarding employed spouses of BHC employees. He noted that the College's excellent health insurance is one of the tools that BHC has for attracting employees and is seen by many as a condition of employment.

VI. BOARD REPORTS - CONSENT

A. Ratification of Expenditures for Period Ending September 30, 2013. BR#8541
B. Ratification of Expenditures for Preferred Vendors ending September 30, 2013. BR#8542
C. Ratification of Acceptance of Funds for Programs of Study Local Implementation Grant From the Illinois Community College Board FY2014. BR#8543
D. Ratification of Acceptance of Hubbell Waterman Foundation Reskilling Grant Funds FY2014. BR#8544
E. Ratification of Acceptance of the Illinois Department of Commerce and Economic Opportunity State Grant for the Illinois Procurement Technical Assistance Center at Black Hawk College FY2014. BR#8545
F. Ratification of Acceptance of the Illinois Department of Commerce and Economic Opportunity Federal Grant for the Illinois Procurement Technical Assistance Center at Black Hawk College FY2014. BR#8546
G. Acceptance of Illinois Community College Board (ICCB) Grant as Authorized by the Illinois General Assembly. BR#8547
H. Submission of Protection, Health and Safety Projects to the Illinois Community College Board – FY2014. BR#8548
I. Recommendations Concerning Tenure Status of Faculty for Spring 2014. BR#8550
J. Personnel –
   a. Personnel - Christine Bachelder (Resignation/Retirement). BR#8551
   b. Personnel - William Good (Resignation/Retirement). BR#8552
   c. Personnel – Carolyn Barnes (Resignation/Retirement). BR#8553

Trustee Beck moved to approve Board Reports # 8541, 8542, 8543, 8544, 8545, 8546, 8547, 8548, 8550, 8551, 8552, and 8553; Trustee Fox seconded.

AYES: Trustees Beck, Black, Fox, Frye, Strand and Emerick.
ADVISORY VOTE: Student Trustee Edge voted Aye
NAYS: None
ABSENT: Trustee McCooley
Motion passed.

VII. BOARD REPORTS

A. Tentative Adoption of 2013 Tax Levies. BR#8554

Vice President Anderson explained that the proposed tax levy increase of $0.17 per $100.00 assessed valuation will allow the College to maximize the money available to complete projects each year.

Trustee Frye moved to approve Board Report # 8554; Trustee Beck seconded.

AYES: Trustees Beck, Black, Fox, Frye, Strand and Emerick.
ADVISORY VOTE: Student Trustee Edge voted Aye
NAYS: None
ABSENT: Trustee McCooley
Motion passed

B. Acceptance of the District Facilities Master Plan from Demonica Kemper Architects. BR#8555
Dr. Baynum explained that this report is the written version of the power point that was presented on June 27 along with the changes suggested by the BOT and the inclusion of all college sites. Projects Manager Doug Hoenig emphasized the fact that the Plan is a living document: projects can and will change. This Plan replaces the master plan of 2007. There is no guarantee of funding for these projects but as long as they are included, we can alter or change them as needed.

Trustee Beck moved to approve Board Report #8555; Trustee Black seconded.
AYES: Trustees Beck, Black, Fox, Frye, Strand and Emerick.
ADVISORY VOTE: Student Trustee Edge voted Aye
NAYS: None
ABSENT: Trustee McCooley
Motion passed

C. Submission of Amended FY2013 Protection, Health and Safety Projects to the Illinois Community College Board. BR#8556
The Board had approved a Public Health and Safety Project to improve the Building 3 HVAC systems a year ago, but the bids to do so far exceeded the architect's estimates. Mr. Hoenig explained that the cancellation of that project and the reallocation of those funds to four additional projects identified in this Board Report (QC Library elevator, EC Building B Bridge replacement, QC Building 2 HVAC upgrades, and QC Building 2 roof replacement) will be reported to the ICCB following Board approval.

Trustee Frye moved to approve Board Report #8556; Trustee Black seconded.
AYES: Trustees Beck, Black, Fox, Frye, Strand and Emerick.
ADVISORY VOTE: Student Trustee Edge voted Aye
NAYS: None
ABSENT: Trustee McCooley
Motion passed

D. Appointment of Advisory Committee Members for Career Programs 2013-2014 Academic Year. BR#8557

Trustee Frye moved to approve Board Reports #8557; Trustee Black seconded.
AYES: Trustees Beck, Black, Fox, Frye, Strand and Emerick.
ADVISORY VOTE: Student Trustee Edge voted Aye
NAYS: None
ABSENT: Trustee McCooley
Motion passed

E. Non-Renewal of Agreement Between Black Hawk College and Eastern Iowa Community College District (EICCD) for Reciprocity of Career Programs. BR#8558
Dr. Truitt noted the need that had existed at one time for the sharing of curricula unique to one or the other college, but over the years this agreement has become less valuable. She recommended that we use the resources at BHC that are being devoted to this collaboration to reinstate or create our own programs. The Board Report indicates numerous ongoing concerns with the current agreement.

Trustee Beck moved to approve Board Report #8558; Trustee Fox seconded.

AYES: Trustees Beck, Black, Fox, Frye, Strand and Emerick.
ADVISORY VOTE: Student Trustee Edge voted Aye
NAYS: None
ABSENT: Trustee McCooley
Motion passed

F. Health Insurance Changes for College Employees and Covered Retirees. BR#8559
Members of the Insurance Oversight Committee noted that the plan design changes proposed include increased co-pays, decreased maximum basic benefit, and increased employee cost shares. Estimated cost savings are included in the recommendation. They also estimated additional savings at no cost to employees for specialty drugs, actuary services, and additional discounts from Genesis Health Systems. To accommodate anticipated expenses likely to be incurred under the affordable Care Act, he recommendations also increase out-of-pocket maximums,, co-pays for 90-day prescriptions, and a working spouse provision that did not include estimates of savings. As noted earlier in the Board meeting, some employees are concerned that the requirement that working spouses of employees have as their primary insurance coverage that which is offered by their own employer puts a serious financial burden on some.

Trustee Beck moved to approve Board Report #8559, amended to reomove the working spouse insurance provision; Trustee Edge seconded.

AYES: Trustees Beck, Black, Fox, Frye, Strand and Emerick.
ADVISORY VOTE: Student Trustee Edge voted Aye
NAYS: None
ABSENT: Trustee McCooley
Motion passed

VIII. PRESIDENT AND ADMINISTRATION INFORMATIONAL REPORTS (All of these written reports are available from the link at the beginning of these minutes.)

A. President
In addition to the Daily Activity Report provided each month in the Board Packet, Dr. Baynum will also include a list of correspondence.

B. Instructional Services
There were no questions on Dr. Truitt's report.

C. Student Services
There were no questions on this report.

D. Finance
Vice President Anderson noted that the Finance report shows that the College has not yet received any State monies for FY2014. In response to a question regarding the drop in summer tuition revenue, Dr. Baynum indicated that this drop was a result of the federal government's cutting off Pell grants for summer tuition.

E. East Campus
There were no questions.

F. Marketing

There were no questions on the report. Dr. Baynum reported that he had forwarded to Marketing the board's request that the College apply for all ICCTA awards for which it is eligible. .

G. Administrative Services

Police Chief Shawn Cisna reported that the EC fire alarm system is now fully operational and is identical to the one on the QC campus.

Mr. Hoenig shared that the BHC Kewanee welding lab is still on schedule to bid in Nov/Dec and to break ground in the spring. The Health Science Center is also on schedule to be bid in Nov/Dec and to break ground in the sprin, following Board approval.

H. Human Resources

In response to a trustee's question, Ms. Boyd explained the rationale for having different start dates for different positions.

I. Planning and Institutional Effectiveness

Ms. Malcolm shared that approximately 150 faculty and staff will be involved in the discussion with the HLC examiners. Some of their focus will involve the differences and similarities between the East Campus and the Quad Cities Campus.

J. Foundations

QC Foundation – Trustee Black indicated that a written report from Foundation Director Rose Mary Boesen will be sent out to the Board in the near future.

EC Foundation – Director Breedlove discussed the EC Foundation audit and gave dates for upcoming events. She also noted that the transition in management of the Prairie Pointe Apartments seems to be working well.

IX. ICCTA MEETING AND PRESIDENTS' COUNCIL,

The next ICCTA meeting will be Nov. 8 & 9 in Schaumburg.

Trustees Beck and Emerick and Dr. Baynum reported on the ACCT Congress in Seattle. Trustee Beck also submitted a written report including notes from Trustees McCooley, Emerick and Beck on the Congress and the Pre-Congress Symposium. The focus of the Symposium and of much of the Congress was on helping students achieve success in their community colleges in furthering their education and/or in attaining the skills needed in today's market. Attendees were challenged to recognize that the pre-college preparation of today's students is different in general from that of students even ten years ago. The Governance Institute for Student Success (GISS) provides opportunities for community college trustees to influence policies that are focused on accelerating and improving the success of all students. GISS leadership is interested in bringing this program to Illinois. Trustees Emerick and Beck urged board members to encourage ICCTA to seize this opportunity.

Another important topic at the Congress involved the value and the necessity of holding board retreats for self-evaluation. Trustees present indicated a willingness to attend such a retreat in December. The College will contact ICCTA to arrange for a retreat facilitator.

Trustee Black moved to go into Closed Session in accordance with Subsection 2(a) of the Open Meetings Act [5 ILCS 120/2(a)] to discuss Employment/Appointment Matters [5 ILCS 120(c)(1)]; Trustee Strand seconded.

AYES: Trustees Beck, Black, Fox, Frye, Strand and Emerick.
ADVISORY VOTE: Student Trustee Edge voted Aye
NAYS: None
ABSENT: Trustee McCooley
Motion passed

The board took a brief recess at 8:50 p.m. to prepare for closed session.

Board started Closed Session at 9:05 p.m.

Open Session resumed at 9:47 p.m.

Trustee Strand moved to adjourn the meeting; Trustee Fox seconded.

AYES: Trustees Beck, Black, Fox, Frye, Strand and Emerick.
ADVISORY VOTE: Student Trustee Edge voted Aye
NAYS: None
ABSENT: Trustee McCooley
Motion passed

Board adjourned at 9:48 p.m.

David L. Emerick, Jr., Chair Board of Trustees	Dorothy W. Beck, Secretary Board of Trustees