

**MINUTES
OPEN SESSION
Thursday, September 19, 2013**



**Note: all informational reports and all Board Reports
cited in these minutes can be found in the September 19, 2013
Board Meeting Packet, available at
<http://www.bhc.edu/about-us/board-of-trustees/agenda-packets>**

BOARD OF TRUSTEES

I. CALL TO ORDER

Chair David Emerick called the meeting to order on Thursday, September 19, 2013 at 6 p.m., in the Black Hawk Board Room, 6600 34th Ave, Moline, IL.

II. ROLL CALL

Present: Dorothy W. Beck, Tim A. Black, Kylee L. Fox, Donna M. Frye, John D. McCoolley, Douglas L. Strand, Student Trustee David Edge, David L. Emerick, Jr.

Absent: None

Also Present: President Thomas Baynum; Executive Assistant to the President Karen Mowers; Vice Presidents Dick Vallandingham, Chanda Dowell, Leslie Anderson and Bettie Truitt; Senate Presidents Traci Davis and Jon Hartman; Employee Unit Representatives Barbara Greim, Joan Eastland and Betsy Hall; QC Student Government President Rachel Pitchford; others from the employee community and from the public.

III. PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

IV. MINUTES

Approval of the Minutes of the Regular Meeting of August 15, 2013.

Trustee Beck moved to approve the minutes, Trustee Fox seconded.

AYES: Trustees Beck, Black, Fox, Frye, McCoolley, Strand and Emerick.

ADVISORY VOTE: Student Trustee Edge voted Aye

NAYS: None, Motion

V. EMPLOYEE/PUBLIC COMMENT

A. Core Value Reflection

The Core Value Reflection was *Caring and Compassion – In our interactions with each other, we will strive to be kind, considerate, and empathetic as we work toward our collective and separate goals.*

Dr. Vallandingham cited a recent incident of a student in a safety crisis whose situation was safely and successfully resolved through the cooperation and generosity of many different individuals and departments.

B. Faculty Senates

EC Faculty Senate – Dr. Hartman introduced the other officers of the EC Faculty Senate and then he gave some dates of upcoming activities on EC. He congratulated Dan Hogue for his recent honor that he received. He also said that EC is documenting their success efforts and preparing for the HLC visit in October.

QC Faculty Senate – Dr. Traci Davis introduced Dr. Todd Linscott who is Vice-President of the Senate. She brought forth four items of concern in the Senate: 1) some bookstore concerns that are being addressed, 2) support for adjunct instructors, 3) initiatives to engage students living in the Villas to connect them more closely with the College community, and 4) the elimination of the Payroll Supervisor position, currently held by Scott Sisul. Dr. Davis read a resolution from the QC Faculty Senate supporting a request by Mr. Sisul that this restructuring be reconsidered.

C. IFT Faculty and Pro-Tech Unit

Professor Joan Eastlund reported that this unit which represents 193 fulltime employees had voted to object to the reorganization noted above that had resulted in the lay-off of Scott Sisul. Prof. Eastlund noted the widespread concern caused by this administrative decision.

D. UAW Support Staff Unit

UAW Chairperson Betsy Hall noted causing concern among the UAW Support Staff over the reorganization decision.

E. IFT Adjunct Faculty Unit

Dr. Barb Greim, President of the Adjunct Unit, also commented on the elimination of the Payroll Supervisor position. She indicated that the decision had caused great anxiety among members of her unit toward the Scott Sisul situation.

F. Student Government Association

Rachel Pitchford, SGA President, reported that there are now 18 active students in the Association and that several more had indicated interest. She introduced Kodie Tomaszewicz who presented information about the Inter Club Council, a group of leaders from all student clubs, and noted several enthusiastically received student activities.

G. Others

Gloria Nelson (former UAW chair), Lu Bealer (IFT Faculty-Pro-Tech Unit Vice President), Evelyn Phillips (Trustee Emerita), Ben Payne (student reporter), Susan McPeters (employee) and Bob Foster (member of the public) also addressed the Board to protest the reorganization decision and to show support for Mr. Sisul.

Several Trustees addressed the comments that were presented.

Trustee Beck noted that there was nothing new about personnel decisions that caused concern within the employee community, but that there were more effective ways to support the employees affected. She pointed out that, while the trustees have listened gladly to the concerns expressed, the Board is not in a position to violate its own policy on the duties and responsibilities of the President who is charged with the operation of the College.

Trustee Strand responded that part of a trustee's job is to support administration and their decision; another part is to listen to employees and others. The Board clearly heard the support for Mr. Sisul and has an obligation to consider that support; however, trustees do not want to micromanage. He referred to one of the speakers' remark that the willingness of a leader to change a decision (if new information indicated that such a change was warranted) indicated an admirable humbleness. The board must support the faculty, students, and the administration.

Trustee Emerick called for any more public comment and then closed that section of the agenda by thanking everyone who attended and for the role they have in the decision. He read board policy 4.30 [Role of the President] which puts the authority for running Black Hawk College in the hands of the President. He concurred with other speakers that the board does take its responsibilities seriously.

VI. BOARD REPORTS - CONSENT

- A. Ratification of Expenditures for Period Ending August 31, 2013. BR#8534
- B. Ratification of Expenditures for Preferred Vendors ending August 31, 2013. BR#8535
- E. Personnel –Recommendations Concerning Tenure Status of Faculty for Spring 2014 – Dr. Peter Chege – Dismissal. BR#8538

Trustee Frye moved to approve Board Reports #8534, 8535, and 8538, Trustee Beck seconded.

AYES: Trustees Beck, Black, Fox, Frye, McCooley, Strand and Emerick.

ADVISORY VOTE: Student Trustee Edge voted Aye

NAYS: None, Motion

VII. BOARD REPORTS

- C. Amended Ratification of Administrative Software Maintenance Purchase for FY2014. BR#8536

Trustee Frye asked why this purchase had been moved to a different fund. Dr. Baynum explained that it had ended up in the wrong column in the last report, as the money for this purchase is coming from technology fees.

Trustee Frye moved to approve Board Report #8536, Trustee Black seconded.

AYES: Trustees Beck, Black, Fox, Frye, McCooley, Strand and Emerick.

ADVISORY VOTE: Student Trustee Edge voted Aye

NAYS: None, Motion

D. Award of Contract for the Renewal of Microsoft Campus Agreement Licenses for FY2014. BR#8537

Dr. Baynum responded to trustee questions and noted that Board approval was needed because the cost of the license exceeds the limit that can be approved on his signature only. The cost is based on a consortium fee.

Trustee Frye moved to approve Board Report #8537, Trustee Beck seconded.

AYES: Trustees Beck, Black, Fox, Frye, McCooley, Strand and Emerick.

ADVISORY VOTE: Student Trustee Edge voted Aye

NAYS: None, Motion

A. Revision of College Mission Statement (Second Reading). BR#8531

Chair Emerick reminded everyone that this came from the retreat and the first reading. The Board discussed the two versions before them in the Board Report and agreed to vote on this language: Black Hawk College enriches the community by providing the environment and the educational resources for people to become lifelong learners.

Trustee Beck moved to approve Board Report #8531 second statement, Trustee Fox seconded.

AYES: Trustees Beck, Black, Fox, Frye, McCooley, Strand and Emerick.

ADVISORY VOTE: Student Trustee Edge voted Aye

NAYS: None, Motion

B. Disposition of Closed Session Minutes and Audio Tape Report. BR#8539

As elected Secretary to the Board, Trustee Beck reviewed closed session minutes from January 2010 until December 2012. Based on that review, she recommends that several sets of minutes be opened, several others remain closed, and a third set be modified to protect confidential information before opening. All trustees will have the opportunity to review the edits before they are approved. In addition, there is one set of minutes that are incomplete and was never approved. Trustee Beck will do further research on that set. Action was postponed until after further discussion in Closed Session.

C. Approval to Proceed with Professional Services for the Welding and Skilled Trades Center. BR#8540.

The professional services being sought are to prepare the bid and secure the architect. This Board Report does not include any construction costs. This is for preparing the bid and getting the architect.

Trustee Black moved to approve Board Report #8540, Trustee Beck seconded.

AYES: Trustees Beck, Black, Fox, Frye, McCooley, Strand and Emerick.

ADVISORY VOTE: Student Trustee Edge voted Aye

NAYS: None, Motion

VII. PRESIDENT & ADMINISTRATION INFORMATIONAL REPORTS (All of these written reports are available from the link at the beginning of these minutes.)

A. President

Dr. Baynum highlighted the information from the President's Council last Friday at the ICCTA conference. Areas of discussion were: a) RTW legislation b) benefits for veterans c) articulation about transferring classes d) college readiness, e) MAP funds, f) the new GED program, and g) Affordable Care Plan.

B. Instructional Services

Dr. Truitt addressed why College for Kids is moving to afternoon sessions for next year and noted the importance of the grant from the Department of Transportation. .

C. Student Services

Dr. Vallandingham highlighted the new College Central program.

D. Finance

VP Anderson gave a summary of the college finances. Several Trustees expressed that they liked the new dashboard report.

E. East Campus

VP Dowell discussed the bridge project and highlighted several agricultural projects. She then introduced Professor Andrew Larson who brought the Board up to date on plans for the College to host the North American College Teachers of Agriculture (NACTA) annual meeting in 2015. This event is the major such gathering in the country, typically with over a thousand participants. Most of the sessions will be held in the Illinois Quad Cities.

F. Marketing

John Meineke shared his report and there were no questions.

G. Administrative Services

Dr. Baynum noted a new regular report that tracks the progress of all projects that are underway or in the planning stages.

H. Human Resources

Trustees discussed some of the position descriptions, the SURS letter limiting return-to-work, specific language in the Coaching Position Memorandum of Understanding, and insurance plan design changes. The final report on the insurance plan will come to the Board for action in November.

I. Planning and Institutional Effectiveness

Kathy Malcom distributed the new Consumer Report Card to the board members. She noted that a small team from the Higher Learning Commission will be visiting the College's campuses in late October and that they would probably want to meet with trustees. Nothing specific had yet been scheduled.

J. Foundations

QC Foundation – The report was given by Trustee Black. He read a list of events that will be held and gave a summary of recent activities. The trustees and the President discussed the Vintage Rods Car Show and the Villas student apartments.

EC Foundation – Trustee Emerick gave a list of upcoming events and a summary of recent activities. There was a short discussion on the Prairie Pointe apartments.

IX. ICCTA MEETING AND PRESIDENTS' COUNCIL, Sept 13-14

Trustee Beck summarized the Friday morning "Roundtable Discussion" which focused on "trustee frustration" as well as the afternoon seminar on how to be a good trustee. She noted that the Education and Leadership Committee has planned a legislative update session for its November meeting and is looking at an interactive workshop for its March meeting. The City Colleges of Chicago have rejoined the ICCTA at a reduced rate and has apparently been forgiven its back dues. Chicago will host the national trustee conference (Association of Community College Trustees) in October 2014. Trustee Black noted that there are annual ICCTA awards coming up and urged the College to nominate as many individuals for these awards as it can. He also noted a community college film competition, with winners being shown in local theaters at the same time that the national association is meeting in Chicago.

Trustee Strand moved to go into Closed Session, Trustee Beck seconded.

AYES: Trustees Beck, Black, Fox, Frye, McCoolley, Strand and Emerick.

ADVISORY VOTE: Student Trustee Edge voted Aye

NAYS: None, Motion

There was a short recess to prepare for closed session.

Open Session resumed at 9:53 p.m.

A. Disposition of Closed Session Minutes and Audio Tape Report. BR#8539

Trustee Black moved to approve Board Report #8539 with the following changes: Open all minutes listed in the top section except March 10, 2011 and keep all others closed at this time, Trustee Fox seconded.

AYES: Trustees Beck, Black, Fox, Frye, McCoolley, Strand and Emerick.

ADVISORY VOTE: Student Trustee Edge voted Aye

NAYS: None, Motion

Student Trustee Edge was asked for a report from the students. He reported on the SGA at EC. The SGA has officers now and he will encourage them to come to the next board meeting on the East Campus.

Trustee Strand moved to adjourn the meeting, Trustee Black seconded.

AYES: Trustees Beck, Black, Fox, Frye, McCoolley, Strand and Emerick.

ADVISORY VOTE: Student Trustee Edge voted Aye

NAYS: None, Motion

Board adjourned at 10:15 p.m.

David L. Emerick, Jr., Chair
Board of Trustees

Dorothy W. Beck, Secretary
Board of Trustees

