Black Hawk College

Welcome!

Black Hawk College East Campus New Student Checklist

Step 1: Submit an application

- ☐ Complete an online application at **www.bhc.edu**.
  Date completed: _____
- ☐ At the end of the application, visit **www.bhc.edu/compass** to prepare and sign up for the COMPASS assessment test.

Step 2: Apply for financial aid

- ☐ Complete a Free Application for Federal Student Aid (FAFSA) at **www.fafsa.gov**. Black Hawk College East Campus school code is **001638**. For more information on financial aid, scholarships and loans, visit **www.bhc.edu/financialaid**.

Step 3: Receive welcome letter and log in to myBlackHawk

- ☐ Approximately two weeks after completing Step 1 above, you will receive a welcome letter containing student identification information.
- ☐ Log in to myBlackHawk using the instructions provided in the welcome letter and explore myBlackHawk at **http://elc.bhc.edu/PDF/Tutorials/myBH.pdf**.

Step 4: Take COMPASS assessment test

- ☐ Obtain evidence of academic readiness (ACT scores or prior college transcript) and/or take an assessment of your skill levels in reading, writing and math.
- ☐ Visit **www.bhc.edu/compass** to schedule your assessment testing if you have not already done so during Step 1 above.

Step 5: Complete online orientation

- ☐ New students must complete online orientation at **www.bhc.edu/onlineorientation** to map out academic goals and pathways.

Step 6: Schedule and attend a new student advising and registration session

- ☐ Contact the East Campus Advising Center at **309-854-1709** to schedule your session.
- ☐ Advisors will assist with creating your first semester schedule of classes.

Step 7: Register for classes

- ☐ Log in to myBlackHawk at **http://myblackhawk.bhc.edu** to register for classes.

Step 8: Pay for classes

- ☐ Check payment options and due dates at **www.bhc.edu/payment**.
- ☐ Make an online payment through myBlackHawk at **http://myblackhawk.bhc.edu**.

Step 9: Attend Welcome Week orientation

- ☐ Visit **www.bhc.edu/orientation** for orientation dates and registration information.
- ☐ Get connected with students, faculty and staff through informational and interactive activities.

Step 10: Go to Campus Police and Bookstore

- ☐ Go to the BHC Police Department in Building 3, Room 101 to get your picture taken for your Black Hawk College ID & Money Card. Visit **www.bhc.edu/idcard** to check out what your card can do for you.
- ☐ Purchase your books and BHC gear at the bookstore. Visit **www.bhc.edu/bookstore** for more information.

Step 11: Begin classes

- ☐ Be prepared. Be on time. Know your class schedule. Log in to myBlackHawk at **http://myblackhawk.bhc.edu** to print your class schedule.

Step 12: Get involved

- ☐ Visit **www.bhc.edu/studentlife** for information on how to become engaged outside of the classroom.

Additional resources:

- ☐ Student housing: **www.bhc.edu/studenthousing**
- ☐ Documentation of residency: **www.bhc.edu/documentationofresidency**
- ☐ Student handbook: **www.bhc.edu/studenthandbook**
- ☐ College catalog of majors: **www.bhc.edu/catalog**
- ☐ Career exploration: **www.bhc.edu/career**
- ☐ Transportation: Contact Henry County Public Transportation at **309-854-7433**.