

AGENDA
Special Meeting (Retreat)
July 23, 2012
9 a.m.
1421 – 42nd Ave.
Rock Island, IL 61201



BOARD OF TRUSTEES

You are hereby notified of a SPECIAL MEETING of the Black Hawk College Board of Trustees of Community College District No. 503 on **Monday, July 23, 2012, FROM 9 a.m. – 12 p.m., at 1421 – 42nd Ave, Rock Island, Illinois.** Portions of the meeting will be closed to the public, in accordance with 5 ILCS 120/2 (c) (1) the Evaluation of the President. .

July 16, 2012
David L. Emerick, Jr., Secretary

I. CALL TO ORDER

II. ROLL CALL

Dorothy W. Beck	_____	Jerry W. Lack	_____
Sonia R. Berg	_____	John McCooley	_____
David L. Emerick	_____	Evelyn L. Phillips	_____
Donna M. Frye	_____	Kylee Fox	_____

III. ACTION ITEMS

A. Proposed Addition of [Electronic](#) Attendance Policy for Board Policy Manual. BR#
Moved by: _____ Seconded by: _____

IV. CLOSED SESSION

Moved by: _____ Seconded by: _____

V. APPROVAL OF MINUTES FROM CLOSED SESSIONS

a) Minutes of the Closed Session held June 18, 2012.
Moved by: _____ Seconded by: _____

b) Minutes of the Closed Session held June 26, 2012.
Moved by: _____ Seconded by: _____

VI. Closed Session to consider the appointment, employment, compensation, discipline, performance or dismissal of the President of the College pursuant to (5 ILSC 120/2 (c) (1).

VII. ADJOURN

Moved by: _____ Seconded by: _____

**BLACK HAWK COLLEGE
BOARD REPORT**

Board Report #
July 23, 2012

**PROPOSED ADDITION OF ELECTRONIC ATTENDANCE POLICY FOR
BOARD POLICY MANUAL**

REPORT: In light of the current use of mobile devices for conducting business and receiving data, the Board of Trustees have suggested the desirability of adding the attached Attendance Policy to the Board Policy Manual. This policy is in compliance with the Illinois Open Meetings Act and other applicable laws. It is comparable to policies that have been adopted by other Illinois colleges.

The attached policy provides certain limited circumstances in which a Board member may attend a meeting remotely pursuant to advance notice by the member. In such instance, a quorum of members must still be physically present at the location of the meeting but the remotely present member may otherwise fully participate in the meeting.

RECOMMENDATION:

It is the recommendation of the Secretary of the Board of Trustees that the Board approves and adopts the attached Board Policy Addition at its July 23, 2012, retreat.



David L. Emerick, Jr.
Secretary of the Board

10.44.6 Electronic Attendance At Meetings

Any member of the Board of Trustees may attend any open or closed meeting of the Board of Trustees via electronic means (such as telephone, video or internet connection) provided that such attendance is in compliance with these rules and any applicable laws. A quorum of members must be physically present at the location of an open or closed meeting of the Board of Trustees.

The member must assert one of the following three reasons why he or she is unable to physically attend the meeting:

1. The member cannot attend because of personal illness or disability;
2. The member cannot attend because of employment purposes or the business of the College;
3. The member cannot attend because of a family or other emergency.

The member shall notify the Secretary at least 24 hours before the meeting, unless impractical, so that necessary communications equipment can be arranged. The notice shall include an explanation of why the member cannot attend, with reference to one of the three categories specified above. The Board allows electronic attendance for qualifying reasons, as a matter of standing policy.

If the member who is attending electronically would normally chair the meeting, a chairperson pro tempore who is physically present may be appointed. The meeting minutes shall reflect and state specifically whether each member is physically present or present by electronic means. The member attending electronically shall be heard, considered, and counted as to any vote taken.