

MINUTES
President's Cabinet (PC)
Tuesday, January 10, 2012
2:00 p.m.
Black Hawk Room

Members Present

Dr. Thom Baynum, Liz Breedlove, Kathy Malcolm, Leslie Anderson, Shelly Cain, Dr. Rose Campbell, Karen Boyd, Dr. Dick Vallandingham, Mike Phillips, Chanda Dowell, Karen Mowers

Welcome

Dr. Baynum opened with general comments and announcements.

Core Value

Fairness: We will endeavor to be consistent and evenhanded in our policies and procedures and dealings with others. Dr. Vallandingham shared about a student issue that he and Dr. Baynum had dealt with. They tried to be very fair, but that does not always mean it is always positive. In this case, the process worked.

Dr. Campbell shared that sometimes faculty issues must be dealt with in the same way. People need to be heard and they need to be able to express their opinion.

Moving forward – PC Structure

i. Discussion

Dr. Baynum shared that he had not had the opportunity to meet individually with some cabinet members yet, but he hoped that PC would be a communication vehicle, and a way to get information out to the college. He would like PC meetings to be based on open dialogue. If the college is going to move forward, there needs to be conversation. That conversation must have a collective decision made so that all sides and information is presented.

It was suggested that some discussion could be moved to Blackboard for 1 hour at a time on a specific topic. It would be a web enhanced conference and a priority for PC members. The topics would be identified and narrowed.

There was agreement among P C members to start with two meetings per month: one as strictly discussion and one to make decisions and conduct business. Each person on PC has a constituency that they represent.

ii. Agendas: Standing items

1. Budget
2. Policy recommendations
3. Board items
4. Administration guidelines – Set a schedule of discussion items that will follow the same schedule as BOT follows

5. Human Resources Issues
6. Visioning for the institution
7. Tracking
8. Foundation reports

Meeting Schedule

- 2nd Thursday of the month – conversation
- 4th Thursday of the month – tactical agenda

Future Items

1. Summer/Fall printed Schedule –Dr. Vallandingham
2. Position Status report - Boyd
3. Admin guidelines – Phillips
4. Position information for retiring faculty in May/June - Campbell
5. Banner HR Implementation – Boyd
6. UAW Negotiations – Boyd
7. Project Updates – East Campus – Phillips/Dowell
8. Capital Committee

Dr. Baynum closed by asking everyone to come to him with any problems they might have and he will work with staff to get them solved.

Meeting adjourned 3:47 PM

Notes recorded by Karen Mowers