MINUTES
NEW TRUSTEE ORIENTATION
Wednesday, May 18, 2011

Black Hawk College

BOARD OF TRUSTEES

I. CALL TO ORDER

Board Chair Evelyn Phillips called the special meeting (New Trustee Orientation) to order in the Black Hawk Room, 6600 34th Avenue, Moline, Illinois, 61265 at 8 a.m. on Wednesday, May 18, 2011.

II. ROLL CALL

Present: Trustees Sonia R. Berg (arrived at 8:30 a.m.), Dorothy W. Beck, Mike J. Boland, David L. Emerick, Jr., Evelyn L. Phillips,
Absent:Trustees John T. Ahern, Donna M. Frye, Student Trustee Nelson

This meeting was devoted to an orientation for new Trustees. It began with a tour by Executive Vice President Campbell of the Quad-Cities Campus. President Gardner gave overviews on the following topics:

- Illinois Community College Trustees Association (ICCTA) Membership – The ICCTA is the number one advocate for Black Hawk College and for Illinois community colleges; they lobby in Springfield; speak as one voice for community colleges; and hold conventions and various meetings throughout the year providing valuable networking for Trustees.
- Chamber Membership – The chamber represents BHC in the business community and offers networking opportunities.
- Black Hawk College Structure of Administration – Dr. Gardner is very pleased with the President's Cabinet make-up; some positive changes that have been made include centralizing recruitment to the Quad-Cities Campus and refocusing marketing efforts.
- Enrollment trends were shared.
- Co-Hort Colleges: BHC's peer group determined by the Illinois Community College Board include: Heartland, Illinois Central Community College, Lincoln Land, Parkland, Richland, Rock Valley, Southwestern.

Police Chief Fiems gave an overview of the BHC Police Department. John Meineke gave an overview of marketing and public relations information including how to handle the press. Carmen Juarez covered expense and travel procedures.

Trustees traveled to the East Campus at 11 a.m. and attended the Equestrian Show Team celebration and received a tour of the Campus by Vice President Dowell. The new Trustees then met with various East Campus staff and faculty and received updates from their respective areas.

The remainder of the time with the new Trustees involved various discussions regarding board business and processes.

III. ADJOURN

The meeting adjourned at approximately 4:30 p.m.

Evelyn L. Phillips

Evelyn L. Phillips, Chair
Board of Trustees

David L. Emerick Jr.

David L. Emerick, Jr., Secretary
Board of Trustees