

**MINUTES**  
**OPEN SESSION OF REGULAR MEETING**  
**BLACK HAWK COLLEGE BOARD OF TRUSTEES**  
**February 19, 2009**

Community College Board of Trustees  
District No. 503  
Counties of Rock Island, Henry, Mercer, Whiteside,  
Knox, Bureau, Stark, Marshall, and Henderson  
State of Illinois

**I. CALL TO ORDER**

The meeting was called to order by Chairman Steven J. Ballard on Thursday, February 19, 2009, at 6:00 p.m., in the Black Hawk Room of Black Hawk College, 6600 34<sup>th</sup> Avenue, Moline, Illinois.

**II. ROLL CALL**

Present: Trustees John T. Ahern, Steven J. Ballard, Tim A. Black, Fred R. Leggett, Evelyn L. Phillips, Diana K. Shreck, Barbara A. Terry; Student Trustee Joellyn Schott  
Absent: None  
Present Ex-Officio: Interim President Gene Gardner  
Vice Presidents Rose M. Campbell, Chanda R. Dowell, and  
Jay E. Turney; Executive Secretary Cindy Schrock as recording secretary

**III. CLOSED SESSION**

Trustee Leggett moved to go into closed session; Trustee Ahern seconded. All Ayes

The Board met in closed session from 6:00 to 6:58 p.m. in accordance with Section 2(c)(1)(2)(5)(6)(11) of the Open Meetings Act. The agenda consisted of collective negotiating matters, pending litigation, and sale/lease of College assets.

**IV. RECONVENE OPEN SESSION**

Chairman Ballard reconvened the open session at 7:01 p.m.

Present: Trustees John T. Ahern, Steven J. Ballard, Tim A. Black, Fred R. Leggett, Evelyn L. Phillips, Diana K. Shreck, Barbara A. Terry; Student Trustee Joellyn Schott  
Absent: None  
Present Ex-Officio: Interim President Gene Gardner  
Vice Presidents Rose M. Campbell, Chanda R. Dowell, and  
Jay E. Turney; Executive Secretary Cindy Schrock as recording secretary

**V. MINUTES**

Trustee Ahern moved to approve the open session minutes of the regular meeting of December 18, 2008, Trustee Phillips seconded.

AYES: Trustees Terry, Black, Leggett, Phillips, Shreck, Ahern, Ballard  
ADVISORY VOTE: Student Trustee Schott  
NAYS: None; minutes were approved.

Trustee Ahern moved to approve the open session minutes of the special meeting of December 17, 2008, Trustee Phillips seconded.

AYES: Trustees Terry, Black, Leggett, Phillips, Shreck, Ahern, Ballard  
ADVISORY VOTE: Student Trustee Schott  
NAYS: None; minutes were approved.

## VI. EMPLOYEE COMMENT

### A. Faculty Senates

1. East Campus – Senate President John Hartman reported the Senate has accepted the majority and minority dual enrollment reports which reflect a significant addition to enrollment of 916 credit hours. Chuck Leland will talk to the Senate about the work cycle. There was an all employee meeting where employees met the new Human Resources Director Karen Boyd. Information on the security audit was shared. The East Campus foundation has held its fund raising campaign. Mr. Hartman thanked administration and the Board for the new classroom chairs. The implementation of the four-day class schedule has been an adjustment; however, the students seem to like it. Work continues on the first student play to be held at the East Campus. A lunch and learn was held on AQIP. PTK is sponsoring a Lincoln re-enactment event. Faculty and staff are working on a staff emeritus nomination for Patty Varner, who will be leaving the College with over 30 years of service. Trustee Ahern congratulated Mr. Hartman on including students in his Senate reports.
2. Quad-Cities Campus – Senate President Bruce Leblanc reported the Senate has some concerns on the Affirmative Action Plan. Dual credit will be discussed at a future Senate meeting. The senate work cycle change has been approved. Trustee Ahern asked Dr. LeBlanc to include more student activity in his Senate reports.

B. IFT Faculty & Pro Tech – Joan Eastlund reported that they have been working toward the Model Illinois Government event to be held in Springfield next week. She thanked the Board for the opportunity to serve on the Presidential Search Committee. Noting the two faculty non-reappointments, she commented that it is not an easy decision to eliminate faculty and that the College used the Academic Planning Committee appropriately according to the IFT contract. Trustee Ahern commented that he had two children who went through the Model Illinois Government program and said it is superb.

C. UAW Support Staff – Gloria Nelson announced that the UAW contract will expire on June 30 this year. The negotiation team is scheduled for training. She is looking forward to receiving the Pace Survey results at the next Labor Management Council meeting. She is also pleased to serve on the Presidential Search Committee and is looking forward to the next activities of that committee.

D. IFT Adjunct Faculty – No report.

E. SGA – Karina Martin, SGA Treasurer, and Patrick Olson, Chief Student Ambassador, reported on the SGA activities for November 2008 through February 2009. Student ambassadors have volunteered 650 hours of their time. The Foundation was thanked for their contribution to the Student Engagement Center, which has been named the Hawk's Nest. The Board was also thanked for their support. Trustee Ahern suggested that the College could turn over sections of the wall in the tunnel to Building 4 to the art

department to produce sections of art that could be changed every 10 years or so. Discussion was held on artistic freedom issues that might arise.

- F. Others – Dr. Bruce LeBlanc handed out a memo to the Trustees regarding David Horowitz. This is in response to Vance DeBruine’s address to the Board at the December Board meeting regarding his concerns with inappropriate language in materials posted on the fourth floor of Building One and more specifically regarding the position of David Horowitz, as it was suggested that the Academic Bill of Rights be considered for this institution.

## VII. PRESIDENT & ADMINISTRATION INFORMATIONAL REPORTS

### A. President’s Report

1. Voice Messaging Emergency Notification System– Vice President Dowell reported that the system is now implemented. Participation is optional for employees and students. Any kind of college-wide emergency will be quickly sent out and the recipient can pick how they want to be notified. Additional capacities beyond emergency notification will be implemented in the future.
2. Organizational Board Meeting in April – The April 7 General Election requirements for reporting and organizing the Board as a result of the election has precipitated the need to look at the upcoming April and/or May Board meeting dates and to make a decision on when to hold those meetings to meet the required guidelines related to the election and other business of the College. Trustee Leggett feels very strongly that the College should not cancel any Board meetings because the College is facing some important issues that need to be addressed. It was decided that a decision on this issue be made at the March Board meeting.

### B. Instruction and Student Services

Dr. Kim Armstrong introduced this year’s recipient of the Martin Luther King scholarship winner, Jasmine Anderson. Ms. Anderson expressed her appreciation for the award and shared her enthusiasm for Black Hawk College. She is always advertising for the college.

Vice President Campbell announced that Dr. Kim Armstrong has received the following awards: Administrator Award of Distinction from Phi Theta Kappa and 2009 Athena Business Women’s award.

Linda Lindaman gave a report on the second 8-week classes. This was a scheduling change that came out of the Accelerated Scheduling Committee in an attempt to solve scheduling problems and make the schedule more student friendly. More 8-week courses were infused into the schedule. One thousand (1,000) students took the 8-week classes. The first 8-week classes had a better retention rate than the second 8-week courses. Students like the 8-week format and expressed interest in sequence classes to be offered in one semester. Trustee Terry would like the College to look at weekend classes again and an accelerated degree. The second 8-week classes had a gain of 400 credit hours. These hours are not being captured in the enrollment reports. However, the Illinois Community College Board end-of-year report showed Black Hawk enrollment up 3.3 percent. Trustee Leggett expressed his concern that there is not one good set of data to see how many credit hours the College is generating in a semester. Trustee Phillips would like to see online credit hours shown separately on the enrollment

report. A response was made that the weekly registration report can be broken out by type of course.

C. Finance

1. Financial Operations of the College for Period Ending December 31, 2008.

**BR #7662**

Year-to-date revenues for FY09 decreased from last year's level at this time by \$357,950, or 2.29 percent, mainly due to a roughly \$160,000 decrease in Tuition and fees revenue and a decrease of \$70,000 in rental revenue as a result of the delayed billing for the EBS License. Through half of the year, state funding is approximately \$128,000 lower than it was at this time last year. Year-to-date expenditures for FY09 decreased from last year's level by \$316,698 or 2.13 percent, primarily due to lower Salaries and Benefits expense, which is down approximately \$399,000, or 3.42 percent over last year. Utilities are running higher than last year by approximately \$52,000, or 11.75 percent. The Auxiliary fund has been consistent with last year. The Working Cash Fund budget of \$400,000 is expected to be realized, with the year-to-date Interest Income at approximately \$203,000.

2. Financial Operations of the College for Period Ending January 31, 2009.

**BR #7669**

Year-to-date revenues for FY09 decreased from last year's level at this time by \$142,422, or 0.85 percent. The year-to-date revenue decrease from last year is mainly due to a roughly \$128,000 decrease in state funding and a decrease of \$70,000 in rental revenue as a result of the delayed billing for the EBS License. Year-to-date expenditures for FY09 decreased from last year's level by \$228,867 or 1.33 percent, primarily due to lower Salaries and Benefits expense, which is down approximately \$340,000, or 2.55 percent, over last year. Contractual Services expenditures have increased by \$112,639, or 16.69 percent, over last year and Utilities costs are running higher than last year at this time by approximately \$57,000, or 10.14 percent. There is an expectation of Pell Grant increases as a result of the Stimulus Bill.

The budget process for FY2010 has begun. Trustee Leggett complimented faculty and staff for the College operating in the black for the first seven months.

D. Facilities – No special report.

E. Human Resources – No special report.

F. Planning and Institutional Effectiveness – No special report.

G. Foundation – No special report.

H. SBDC/ITC/PTAC/BTC – No special report.

I. WQPT – No special report.

**VIII. BOARD OF TRUSTEES ENDS MEASUREMENTS**

A. Report J1 – Enrollment of Local High School Honors Graduates..

While the College saw an increase of honors graduates who attended BHC in fall of 07 compared to fall of 06, Black Hawk experienced a significant decrease in the enrollment of top honors graduates from 2007 to 2008. As reported by Vice President Dowell in December, the College is reviewing the Academic Achievement Award process. The intent is to automatically bestow this award as an academic scholarship to the top 10 percent of graduates and make public announcements of the scholarship at the high school award ceremonies. As a result of working on changes, the College did not develop new marketing materials which may have impacted the decline in honors graduates. There was a new high school counselor in Kewanee who actively recruited students to take advantage of this opportunity. The clarification of the Academic Achievement Scholarship with focused outreach efforts by recruitment and marketing, coupled with the current economy, should positively impact the enrollment of high school honors graduates for this fall.

Report G1 – The number of associate degrees obtained by adults within the service area will be reported on at the March meeting.

## IX. CONSENT ITEMS

Requests were made to act on Board Reports #s 7661, 7664, 7670, and 7666, separately. Item #11, Approval of Memorandum of Understanding with WQPT, was pulled from the agenda as there was no report to act on.

### A. Instruction & Student Services

#### 1. Proposed Promotions in Academic Rank for 2009-2010. **BR #7664**

Trustee Ahern moved to approved BR #7664; Trustee Shreck seconded

Recommendation was made to give the following promotions:

Instructor to Assistant Professor -- Diane Abels and Gary Werkheiser

Assistant Professor to Associate Professor -- Mark Esposito, Douglas Lamb, Connie Mclean, Jay Pearce, Amy Smith

Associate Professor to Professor -- Mary Beth Kwasek, Andrew Larson, Rebecca Maxson

Trustees Ahern and Shreck offered congratulations to each person on their promotion.

AYES: Trustees Terry, Black, Leggett, Phillips, Shreck, Ahern, Ballard

ADVISORY VOTE: Student Trustee Schott

NAYS: None; motion passed.

### B. Administration & Finance

#### 2. Ratification of Expenditures for Preferred Vendors December 2008. **BR #7661** Recommendation was made to ratify the expenditures for preferred vendors for the month of December 2008 in the amount of \$81,560.81.

Trustee Ahern moved to approved BR #7661; Trustee Leggett seconded.

Trustee Phillips pointed out that over the last two months the College has spent \$70,000 on new computers. She asked if the College can delay purchases of new computers until more is learned about the stimulus package. Vice President Campbell responded there is a carefully defined purchase plan for computers. Computers that are still serviceable are deployed to other areas of the College. Lesser high level lab computers go to core repair labs. If the computers are not serviceable, they go to a recycle program for parts. However, the College; can explore her suggestion.

AYES: Trustees Terry, Black, Leggett, Phillips, Shreck, Ahern, Ballard  
ADVISORY VOTE: Student Trustee Schott  
NAYS: None; motion passed.

6. Proposed Tuition Rates & Mandatory Fees for Fiscal Year 2010. **BR #7670**

Recommendation was made to adopt the following tuition and fees rates beginning with the Summer 2009 semester:

**Tuition:**

In-district residents	\$ 81.00
Illinois out-of-district residents	191.00
Iowa contiguous county residents	115.00
All other out-of-state residents	274.00
Online Courses (Illinois residents)	95.00
Online Courses (out-of-state residents)	115.00

**Fees:**

Instructional Materials	2.00
Auxiliary	2.00
Technology	4.50

Trustee Ahern moved to approve BR #7670; Student Trustee Schott seconded.

Trustee Black commented that since he was elected to the Board in 2003, tuition will have increased 60 percent if this increase is approved. He wants to see a tuition freeze such as neighboring universities and community colleges do. The College could freeze tuition of 20 students and still be ahead. When this topic was brought up at the retreat last year, Trustees didn't have time to get it in place; but the College now has a year to get a freeze in for the next year. He can't vote for this increase. Trustee Terry is concerned with an increase in the current economy. Interim President Gardner commented that you can freeze tuition, but there is a deficit gap in next year's budget. Most costs are fixed. He understands the concept of freezing tuition; however, BHC is very competitive. If the College is going to fill the gap without tuition increases, then there will be a series of reductions in workforce. He strongly advised against that. The recommendation for an increase was not taken lightly. State revenue is an unknown. Trustee Terry agrees with Interim President Gardner but has a concern with increasing another expense to the community. Student Trustee Schott spoke from a student's standpoint and would hate to see an increase; but she sees the need after working at the state level and seeing statistics. Trustee Ahern is in favor of increasing tuition. Dr. LeBlanc commented that there is a \$2,500 tax credit coming to students in the future. Trustee Ballard was very much against tuition increases during his first 10 years on the Board. But he started to realize employees have to be paid, and he is not in favor of laying

people off. The bottom-line is, unfortunately, that the College can't get more from the state. Black Hawk is still a good cost for an education.

AYES: Trustees Leggett, Phillips, Shreck, Ahern, Ballard  
ADVISORY VOTE: Student Trustee Schott  
NAYS: Trustees Black and Terry; motion passed.

8. Board Operations (Addendum to Board Policy Code of Conduct). **BR #7666**

Trustee Ahern moved to approve BR #7666; Trustee Leggett seconded.

Recommendation was made to include the following to the Board Code of Conduct included in the Board Policy Manual.

On page vi of the Black Hawk College Board of Trustees Policy Manual there is a Code of Conduct. This report is an addendum to the Code of Conduct.

The Black Hawk College Board of Trustees (BHC BOT) has one employee, the President.

The Board speaks to the President with one voice by consensus or majority vote. While individual trustees are free to dissent from that consensus, or vote, once the Board has reached a decision, individual trustee are expected to abide by that decision. No one trustee, or two or more trustees acting in concert, can give orders or directions to the President. One trustee, or two or more trustees acting in concert, may offer non-binding advice to the President.

Members of the BHC BOT shall direct all questions concerning policy to the President or Board Chairman, and those two only. They will respond as appropriate with copies to all BOT members.

Members of the BOT may direct all other questions and request for data to the President, or, his responsible direct report Vice Presidents, with a copy to the President. Members of the BOT shall not address questions or requests for data to other staff without the direct approval of the President. The Vice Presidents shall respond to the questions and or data request with copies to all trustees.

Should the President, or responsible Vice President, think the question, or request for data, would consume an inordinate amount of resources, the trustee making the request will be so informed, with copies to all trustees. The trustee who made the inquiry will be given the option of having the request become an agenda item at the next BOT meeting. If by majority consensus or vote the BOT approves the request, the administration shall proceed to expeditiously fulfill the request.

Members of the BHC BOT shall not solicit or encourage employees to bring questions or problems to them. When that occurs, the BOT member shall ask if the employee has discussed the issue with the relevant administrative personnel. Additionally, formalized processes exist to allow all employees to lodge complaints. Trustees should ascertain if the formal processes have been followed. If not, the employee should be encouraged to do so. It is not the business of the BOT to enable employees to bypass the formal chain of command and the established dispute resolution processes. If the employee persists in wishing to discuss an issue with the trustee, the trustee may do so

with the following conditions: 1) The trustee shall not make comments or answer questions either agreeing or disagreeing with the employee. 2) The trustee shall make clear that he/she will report the conversation to the President or Board Chairman. 3) The trustee shall also make clear that the employee's identity shall not be disclosed to the President or Board Chair unless specifically authorized by the employee with two exceptions. The first is if in the trustee's opinion or knowledge the subject being discussed has criminal implication. The second is if the subject being discussed relates to known or probable litigation against the College.

It is the trustee's right and responsibility to hire the President and set policy. It is the President's right within State Statute and the Black Hawk College Board Policy Manual, to run the day-to-day operation of the College. The trustees individually, or two or more in concert, may ask the President questions concerning the operation of the College and may, if appropriate, offer advice. It is, however, the President's right to make the final decision. It is the President's responsibility to inform all trustees of any questions of this nature, advice received, or action taken.

Trustee Phillips said this is the same policy that was pulled from the agenda in the past because it was not something to discuss in open session. No one is going to tell her she can't talk to an employee. If they come to her, she will talk to them. Trustee Leggett responded that Board operations do not interfere with any Trustee talking to any employee; it eliminates Trustees from micro managing the College. When he came on the Board 12 years ago, Trustees were inundated with information. That communication is not insignificant. There was always a policy that any questions asked by a Trustee, the answer would be distributed to all Trustees. Trustee Leggett asked if any questions have been asked of Vice Presidents or the President in the past year, because he has not received any information. Vice President Campbell said there have been some and that all Trustees were given the answers.

AYES: Trustees Terry, Leggett, Shreck, Ahern

ABSTAIN: Trustee Black

ADVISORY VOTE: Student Trustee Schott

NAYS: Trustees Phillips and Ballard; motion passed.

1. Ratification of Expenditures for Period Ending December 31, 2008. **BR #7660**

Recommendation was made to ratify bills totaling \$4,924,468.09 and payroll expenditures of \$1,967,126.18 for the month of December 2008.

3. Ratification of Expenditures for Period Ending January 31, 2009. **BR #7667**

Recommendation was made to ratify bills totaling \$1,729,757.93 and payroll expenditures of \$1,770,745.12 for the month of January 2009.

4. Ratification of Expenditures for Preferred Vendors January 2009. **BR #7668**

Recommendation was made to ratify expenditures for preferred vendors for the month of January 2009 in the amount of \$10,115.15.

5. Award of Contract for Purchase of a Utility Tractor – East Campus. **BR #7673**

Recommendation was made to approve the purchase of a Kubota BX 24LB utility tractor with loader and backhoe from AC McCartney of Wataga, Illinois, in the amount of \$13,956.

Trustee Leggett commented that Board Policy says that when the College goes out for competitive bids, the Trustees will receive a list of all competitive lists. Vice President Dowell said this expense was not above the Board Policy of \$25,000 to go out for bid on. Trustee Leggett said bid levels are set by the Board and any bid of \$10,000 or more the Board should look at all bids. Vice President Turney said Board Policy is directly tied to state statute. As the law changes, the Board Policy changes. Board Policy states approval is required if above \$10,000, but not an actual bid process. Trustee Leggett requested that in the future the bids be included on the Board Reports.

7. Approval of Student Parking Fees – Quad-Cities Campus. **BR #7665**

Recommendation was made to approve a \$15 student parking fee for the Quad-Cities Campus for each of the FY10 fall and the spring semesters.

9. Memorandum of Understanding with the Dispatch Regarding EBS Excess Capacity Use and Royalty Agreement. **BR #7672**

In September 2006, Black Hawk College entered into an EBS Excess Capacity Use and Royalty Agreement with the Moline Dispatch Publishing Company. The agreement would allow The Dispatch to utilize the licenses held by Black Hawk College to operate EBS spectrum and Broadband Radio Service spectrum for distribution of wireless services in the market. The Dispatch agreed to pay royalty payments to the College for this use.

Situations in the business world as well as current economic climate have necessitated the need for the a Memorandum of Understanding (MOU) between the College and The Dispatch that will allow The Dispatch to make a partial payment to the College and suspend further payments but allow The Dispatch to retain the lease until October of 2009. The Dispatch will have a right of first refusal should an offer be made by another party to lease the spectrum. If the Dispatch retains the lease, the College will renegotiate annual payments based on the economic situations at the time.

Recommendation was made to enter into the Memorandum of Understanding with The dispatch.

10. Award of Contract for Purchase of 3-D Printer for National Science Foundation. **BR #7675**

The 3-D printer is a machine that performs rapid printing and creates an actual three-dimensional prototype by connecting successive layers of plastic material. Purchasing this item supports one of the outcomes of the National Science Foundation's "Innovations in Engineering Technology Education" grant, which is to incorporate advanced, high-interest learning tools and equipment into the College's Engineering Technology program. Use of the printer will benefit current students by allowing them access to advanced technology equipment for application and demonstration in their program classes and projects.

Recommendation was made to purchase the 3-D printer from JBH Technologies of Glenview, Illinois, in the amount of \$24,895.

Trustee Black moved to approve Board Report #s 7660, 7667, 7668, 7673, 7665, 7672, 7675; Trustee Terry seconded.

AYES: Trustees Terry, Black, Leggett, Phillips, Shreck, Ahern, Ballard  
ADVISORY VOTE: Student Trustee Schott  
NAYS: None; motion passed.

### C. Personnel

Item # 4, Board Report #7671, Approval of Equal Opportunity/Affirmative Action Plan, was pulled from the agenda and will be presented at the March Board meeting to give Trustees a longer time to review.

Trustee Leggett asked if the plan has to include the name of the EEO officer. Human Resources Director Karen Boyd responded it does.

Item #2 was pulled from the agenda.

#### 1. Non-Reappointment of Tenure Staff. **BR #7674**

Recommendation was made to approve the non-reappointment of Michael Townsend and Michael Christensen. This is due to a recession of current year funding from the Illinois Community College Board.

Trustee Shreck said it is never a happy time to come to a decision such as in BR #7674. She thanked Michael Christiansen and Michael Townsend for their work for the College. She also wished Mr. Sullivan the best in his retirement. Student Trustee Schott commented that Mr. Christiansen was an outstanding instructor and was responsible for her desire to continue her studies. Vice President Campbell agreed with these comments and acknowledged the collaborative work of all the groups involved. These dismissals are without cause.

#### 3. Personnel Recommendation – John W. Sullivan – Resignation/Retirement. **BR #7673**

John Sullivan has been employed in the Math and Engineering Technologies Department since August 2003. He has resigned effective July 31, 2009.

Trustee Leggett moved to approve BR #s 7674 and 7673; Trustee Phillips seconded.

AYES: Trustees Terry, Black, Leggett, Phillips, Shreck, Ahern, Ballard  
ADVISORY VOTE: Student Trustee Schott  
NAYS: None; motion passed.

## X. MISCELLANEOUS

### B. Communications & Trustees Reports

1. Illinois Community College Trustees Association – Trustee Shreck reported on activity at the ACCT Legislative Summit in Washington DC and expressed how

proud she was of Student Trustee Schott regarding her participation. Meetings were held with Congressman Hare's staff and Congressman Schock's staff. She thanked Interim President Gardner and Vice Presidents Campbell and Dowell for their excellent presentations on behalf of the College. An attendee from Michigan commented on the large turnout of student trustees and the size of the delegation from Illinois, which was the largest represented state at the conference. Trustee Leggett concurred with the comments about Student Trustee Schott's participation. He also announced that she will be receiving an award at the ICCTA awards banquet on March 13 and encourage everyone to attend.

Student Trustee Schott thanked the Board for their support and guidance and in particular Trustee Shreck. She shared information that was given during presentations, in particular about turning the economy around and the fact that community colleges have 64 percent of the students but get 13 percent of the funding in Illinois. She will be giving Trustees a full report. She also encouraged everyone's attendance at the banquet on March 13. Black Hawk College faculty member Betsey Morthland will also be receiving an award at that time. The autism project is wrapping up. She has had many great learning experiences and encouraged the Board to participate in as many ICCTA meetings as they can. Her current projects include welcoming troupes back into the community, working on diversity and leadership, and a core value project.

2. Black Hawk College Foundation Report – No report.
3. Black Hawk East College Foundation Report – A written report on Black Hawk East College Foundation activities was handed out to the Trustees. Items highlighted included activity of the Ag Alumni; planning of the upcoming Leaders Under 45 event; employee annual campaign; the annual recognition reception on March 17; two new scholarships available to East Campus students; a new grant, Growing Agriculture Science Teachers, administered by the Illinois State Board of Education; and update on Prairie Pointe Apartments including credit card payments and contributions to the Foundation via the website are being explored.
4. WQPT – There is a Greater Quad City Telecommunication Corporation Board meeting schedule for February 23.
5. Other – The Black Hawk East Community Fine Arts coffee house was a full house. A sponsor has signed up to perform next year.

Trustee Leggett asked administration to provide a brief update on why they think enrollments are down at Black Hawk College but up at the other community colleges and what the College plans to do about it. Interim President Gardner will be providing an update on across the district marketing plans.

Trustee Ahern asked for an update on bring the Outreach Center up to date. He also requested a report \_\_\_\_\_ A \$90,000 exhaust system has been donated for the welding facility project. Two meetings have been schedule to solicit funds. He is also exploring what it would take to offer surface supply air diving at the College. Trustee Ahern encouraged the Board to raise money or offer names of potential donors. He encouraged thinking out of the box and suggested the College could offer how to insulate houses. Trustees need to be out in the community to see what people's needs are.

Trustee Leggett said there is a lot of money in the Stimulus packet for wind energy and Black Hawk needs to market those programs.

B. Board of Trustee Meeting Self-Assessment

**XI. ADJOURN**

Trustee Leggett moved to adjourn; Student Trustee Schott seconded. All ayes.

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Steven J. Ballard, Chair  
Board of Trustees

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Diana K. Shreck, Secretary  
Board of Trustees