

Black Hawk College's Office of Planning and Institutional Effectiveness

Career and Technical Follow-up (FS) Survey Process

Annually, the Office of Planning and Institutional Effectiveness (PIE) surveys the previous fiscal year's completers. Completers of a CTE program are students who finished a planned sequence of courses, services, or activities designed to meet a vocational/occupational objective that taught entry-level job skills. These persons must have met all requirements of the institution for program completion and have received a degree or certificate in that curriculum.

Using questions created by both the Illinois Community College Board (ICCB) and Black Hawk College, Black Hawk College surveys the completers using the following methods:

- Electronic survey sent to the students' personal or Black Hawk College email,
- Paper survey sent to the students' last known address, and
- Phone calls to students whose CTE program is part of that year's ICCB Program Review requirements.

The surveys asks the completers about the following areas:

- Objective while at Black Hawk College and whether or not they achieve that objective,
- Employment Status, including whether or not their current job is related to their former program,
- Satisfaction with their program,
- Satisfaction with Black Hawk College's services, and
- Whether or not the student recommends the program.

Finally, after exhausting all efforts to receive a completed survey, PIE aggregates the responses and communicates the results to the appropriate academic areas.